

Minutes

March 9, 2021

1. **Opening of Meeting**

Mr Rajagopal called the meeting to order at 6:00pm.
All Trustees and Fiscal Officer were present.

2. **Executive Session 6:00PM**

Mr Milz recommended the board go into executive session in accordance with ORC section 121.22 (G)(1) to discuss employment and compensation of public employees including the dismissal, discipline, promotion or demotion of employees and also in accordance with ORD section 121.22 (G)(3) to discuss pending and imminent litigation with the township attorney and also in accordance of ORC section 121.22 (G)(8) to consider confidential information relating to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance.

Motion Mr Unger, Seconded Mr Rajagopal

Vote Mr Unger - Yes, Mr Rajagopal - Yes, MrWahlert - Yes

Executive session convened at 6:00pm

Mr Rajagopal called the meeting back to order at 7:00pm

All Trustees and Fiscal Officer were present

Mr Milz had nothing to report from executive session.

3. **Pledge of Allegiance 7:00PM**

All recited the Pledge of Allegiance.

4. **Meditation (Moment of Silence)**

5. **Fiscal Office – Approval of Minutes**

Request for the board to approve the minutes from the regular meeting on February 9th 2021

Motion Mr Unger, Seconded Mr Rajagopal. All voted Yes. Minutes approved

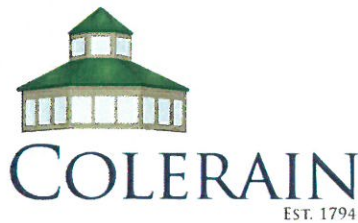
Request for the board to approve the minutes from the special meeting on February 23rd 2021.

Motion Mr Unger, Seconded Mr Rajagopal. All vote Yes. Minutes approved.

6. **Presentations**

- a. Presentation of Proclamation Recognizing April 3, 2021 as Liam Philipppo Day in Colerain Township

Mr Wahlert read the Proclamation into record



Motion to approve Proclamation Mr Unger, Seconded Mr Rajagopal. All voted Yes
Proclamation available in the agenda packet on line

b. Presentation by Chief Denney Swearing in Police Sergeant Christopher Thomas
Christopher Thomas placed first in a competitive process for the position of Sergeant.
This is a backfill of an existing position. Chris will serve a one-year probationary
period and his rate of pay will be \$81,000 per the collective bargaining agreement
Chief Denney swore in Sergeant Thomas

Sergeant Thomas made comments thanking the leaders before him and he hopes to
continue the great work of the Colerain Police Department.

c. Presentation by Chief Denney Swearing in Police Officer Daniel Carusone
Daniel Carusone was approved at the February Trustee's Meeting
Chief Denney swore in Officer Carusone

d. Presentation by Chief Walls Introducing and Swearing-In Promoted Employees
Chief Walls introduced and administered the Oath-of-Office to the department's
newest full-time employees: Tyler Humphries, Morgan Mason, and Owen Schneider.
Firefighter's Humphries, Mason, and Schneider were approved for hire and
promotion during the December 8, 2020 Board Meeting

e. Presentation by Chief Walls Recognizing the Service of Battalion Chief Conn
and Public Educator Sauerwein

This presentation will recognize Battalion Chief Steve Conn and Public Educator Pat
Sauerwein for 30-years of service.

Chief Conn thanked the board and Chief Smith years ago for believing in him.
Public Educator Sauerwein mentioned and thanked the men that inspired her

f. Presentation by Chief Walls of Meritorious Service Award

Presentation of Meritorious Service Award to Lieutenant (Lt.) Scott Becker,
Firefighter/Paramedic (FF/Medic) Ron Stenger, and Firefighter/Emergency Medical
Technician (FF/EMT) James Riley for search and rescue efforts at a building collapse
in Adams County, Ohio on December 9th, 2020.

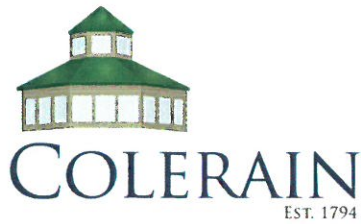
g. Presentation by Dennis Maher about Retail Strategies
Rescheduled for the April meeting

7. Public Hearings

a. Motion to Hold a Public Hearing on Zoning Map Amendment (ZC-2021-01) -
Abbeytown Subdivision

Deferred and rescheduled to March 23rd for a special meeting.
Motion Mr Unger, Seconded Mr Wahlert. All voted Yes.

b. Motion to Hold A Public Hearing On Zoning Map Amendment (ZA2021-02) -



Commercial Map Amendment

Deferred and rescheduled to March 23rd for a special meeting

Motion Mr Rajagopal, Seconded Mr Wahlert. All voted Yes

- c. Motion to Open A Public Hearing For Zoning Text Amendment (ZA2020-05) -
Massage Parlors

Deferred and rescheduled to March 23rd for a special meeting

Motion Mr Rajagopal, Seconded Mr Wahlert. All voted Yes

- d. Motion to Open A Public Hearing For Assessments For Sidewalk Maintenance
Project Phase I

Mr Ionna recommends ADOPTION of the Motion to open the Public Hearing.
Rationale: A Public Hearing is required per ORC Statutes prior to the authorizations of Sidewalk Assessments associated with Sidewalk Maintenance Program Phase I. Sidewalk maintenance is the responsibility of the property owner. A significant portion of the sidewalk system within Colerain Township was initially built during the same time the adjoining streets and homes were constructed. After several decades, these sidewalks require repair. The Sidewalk Maintenance Program is a revolving fund project with the intent to complete repairs on Colerain Township sidewalks. The program operates as follows: 1. A project area is designated 2. A conditions assessment is conducted and those sidewalk squares in disrepair are marked. 3. Letters are sent to the property owner providing notice of the repairs. 4. Property owners are given a timeframe to opt-out of the program and complete necessary sidewalk repairs. 5. Colerain Township contracts with a vendor to complete the sidewalk repairs 6. Vendor completes the repairs. 7. Repair cost is assessed to the property owners via tax assessment 8. Assessments are used to fund future phases of the program (A Revolving Fund). The seed money for the project came from Community Block Grant funding that the Township receives. The two (2) areas identified within Phase I of the program are located in Northbrook and Groesbeck neighborhoods, approximately 1.5 miles apart. Both areas were chosen due to their proximity to critical Township assets, including schools, libraries, and commercial destinations. A resolution authorizing the assessments is a requirement of ORC that must occur prior to the assessment of the repairs to their corresponding properties.

Mr Ionna gave a presentation for the Public Hearing

Motion to open public hearing Mr Unger, Seconded Mr Wahlert. All voted Yes

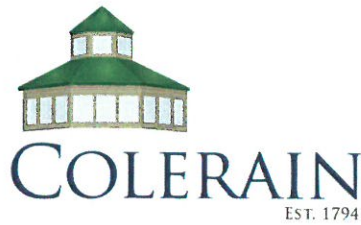
No one from the public was present to speak.

Motion to close public hearing Mr Unger, Seconded Mr Wahlert. All voted Yes.

Public Hearing closed.

8. Citizens Address

Kathy Mohr - The township paid \$10,000 for some sort of police study. Is the study complete? What's the result of that study? What was the purpose of the study, and did it



fulfill the need? Will there be any changes as a result of the study?

You hired a private accounting firm, Plattenburg, to perform certain financial needs of the township. They will provide accounting services to assist with bank reconciliations as needed. What exactly does that mean? Is Plattenburg performing work for the just CIC? Plattenburg's hourly rate is \$125/hr. With a Finance Director and Administrator, they are unable to reconcile a checking account with less than one transaction per month? Does Plattenburg perform any services to the township funds? I ask this because I have seen payments to the firm in the cash journal. You are going to pass a resolution tonight for a transfer of funds. The resolution states, "The trustees hereby approve the Township Fiscal Officer or Administrator to transfer \$275,956.76 to the sidewalk fund." How many people does it take to do one job? Mr Unger has stated that the finance director has been working late. Doing what? I can't understand how these responsibilities cannot be handled by our employees.

I have asked previously that the Board accept employee resignations in a public meeting. It's called Transparency. "No that's not necessary," in your opinion. SO where is the Transparency? There have been many turnovers of employment. Where is the Transparency on expenditures and receipts every month the We, the taxpayer, pay? Our finance director is over 3 months behind on posting financial reports. At one time this year, I believe it was 5 or 6 months behind. How can that be? We entered a new year. Is nothing done for the end of the year, 2020, requiring W-2's, 1099's? It is pretty obvious that the township is deliberately withholding records from certain people, and this board still doesn't know the meaning of Transparency.

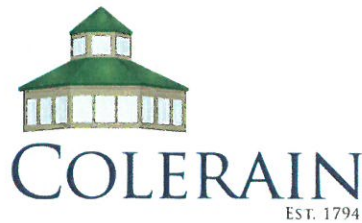
Something I mentioned a few weeks ago in an email regarding the final approved minutes. I've noticed a lack of information when the Board is requested to approve something. The minutes reflect the motion, the RATIONALE (which is prepared on the agenda packet), then the vote. The minutes are becoming a cut and paste of information. The action should also be in the motion. This should include comments, questions and discussion on the subject at hand, by the Board. I am enclosing a piece from the recent state audit, which I have said previously. By avoiding this information, there is No Transparency. Also included was a copy of a letter from Plattenburg, a copy of an unsigned undated resolution and a copy of the management letter from the state auditor regarding minutes from the Land Use Committee from 2018, 2019 and 2020.

9. Administrative Reports

Chief Walls - For the month of February. EMS runs - 620, fire runs - 129 and 36 responses into Springfield Township. Average response time 5:26

Chief Denney - 3118 calls for service 256 traffic stops, 5 OVI arrests 2:36 average response time. Regarding the police study mentioned in citizens address. That study is contracted to end in May. There are no updates. The purpose of the study was to look at our staffing levels in civilian investigations and patrol. Matching those against national standards.

Mr Unger - What was the source of the funding for that study? Chief Denney - It came from drug seizures and not tax dollars.



Jackie O'Connell - Farmers to Families was this week, 1200 boxes of food in 3 hours. We'll do it again in April. Litter laborer has taken down 134 snipe signs, picked up 8 bags of trash 15 shopping carts and 8 tires. Snow removal threw more salt (2500 tons) than the past few years combined.

Mike Ionna - Month of February -59 permits, 7 zoning applications, 106 violations, 8 housing court referrals.

Mr Milz - our credit rating was re-evaluated by Moodys and remains at the second highest level possible at AA1. Things that are keeping us from AAA (the only possible higher score) are things that are out of the Township's control. For example median household income and our portion of the state pension debt are things Colerain Township cannot control, otherwise we we have a perfect AAA score. He is really proud of that and it is because of hard work and thanks the lead the board has given. We are starting to see alignment of the vision the board has given. We are planning to have the 4th of July Fireworks.

Regarding question on citizens address. Plattenburg are CPA's that are preparing financial statements for the township as well as the CIC. They will also help with bank reconciliation if need be. It is much cheaper to pay an hourly rate, when needed, to a CPA firm than it tis to hire an additional employee. Where is the Transparency? The Transparency is at Colerain.org. There is a button that reads "Transparency" where you have access to all of our data.

Discussion - Mr Unger -regarding the comment about financial reports. We are caught up through the end of the year (2020) correct?

Mr Milz -Yes if you go online you will see that we are caught up through the end of the year.

Mr Wahlert - were W-2's sent out? Mr Milz - Yes they were.

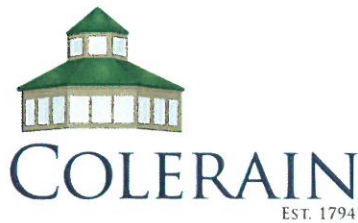
Mr Unger - We finished with a surplus and there aren't many governments that can say that. Mr Milz - Correct, especially in the middle of a pandemic.

Mr Wahlert - regarding the state Covid mandates, I'd like a benchmark as to when we can have residents in attendance. Mr Milz - we are tracking that and we could be back in person as early as April.

10. Trustees' Report

Mr Unger - A good fellow that lived in this area in the same house since 1960 named Jim Biddle , passed away since our last meeting. He was a great neighbor and was fiercely independent. My condolences go out to his family. I've enjoyed the past three years, even the criticism and late last month I filed my petitions to be on the ballot this fall.

Mr Rajagopal - We had a very good meeting with the business community and we



brainstormed on how to make the Township better. Everyone had high enthusiasm and they want to work with the township. He recommends residents go on the website and take a look at the 2021 strategic plan.

Mr Wahlert - Wanted to recognize International Women's Day. Mentioned things are getting back to normal as the Cincinnati Cyclones are coming back!
Thank you to everyone that's helping out with the issues in Colerain, especially trash. Littering goes against your own self value. It affects our community.

11. **New Business**

Public Safety

a. Motion to Approve Noise Permit

Chief Denney recommends adoption of the motion.

Rationale: Application is from Club Trio (5744 Springdale Road) for March 13th and a blanket permit for May 1st, 2021 through October 31, 2021.

Motion Mr Unger, Seconded Mr Rajagopal.

No discussion. All voted Yes

Permit available in agenda packet on line

b. Resolution Accepting Abandoned Vehicles and Authorizing Public Auction of Abandoned Vehicles

Chief Denney recommends ADOPTION of Resolution # 10-21.

Rationale: This motion allows the Police Department to take ownership of two vehicles (2) Chevrolet Cruze VIN # They were both abandoned in the impound lot. These vehicles were legally seized and the owners never retrieved them. Certified letters have been sent to the owners and the Ohio Revised Code has been followed to allow for this transfer of ownership.

Motion Mr Unger, Seconded Mr Rajagopal

Discussion - Mr Rajagopal - Chief this is a great program. We used to get complaints about this and we aren't getting them anymore. Thank you.

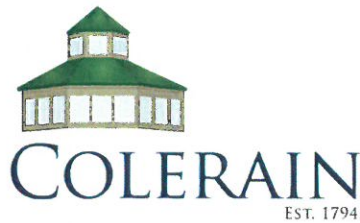
Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

c. Resolution For Disposal By Trade-In Of Vehicles Which Are Obsolete, Unfit Or Unneeded For Public Use

Chief Denney recommends ADOPTION of Resolution #11-21.

Rationale: This resolution allows the Police Department to dispose of (10) vehicles that have outlived their usefulness. These vehicles will be traded to Joseph Toyota for a credit towards the purchase of unmarked investigator vehicles or sold at public auction.

Motion Mr Unger, Seconded Mr Wahlert. No Discussion.



Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

- d. Motion to Authorize Administrator to Execute Purchase Agreement With Joseph Toyota

Chief Denney recommends ADOPTION of the Motion.

Rationale: Requesting approval of motion to allow Township Administrator to sign a purchase agreement with Joseph Toyota for (2) 2018 Toyota Camrys for the Investigative Division. This is two additional vehicles over the approved purchase in the 2021 Capital Budget of two vehicles for the investigators, but no additional cost. Due to the value of trade-ins, we are able to get an additional two vehicles for the same budgeted price, allowing us to reduce the need to purchase next year.

Motion - Mr Unger, Seconded Mr Rajagopal. No discussion.

All voted Yes. Motion adopted.

Public Services

- a. Resolution Authorizing Participation in the 2021 ODOT Salt Contract

Ms O'Connell recommends ADOPTION of Resolution #12-21

Rationale: Annually, the Township must enter into an agreement to purchase salt. In order to participate in the ODOT joint salt purchase for the winter of 2021-2022, the Township must pass a resolution of participation at this meeting. Participating in the ODOT program is more cost effective than independently purchasing salt as ODOT is able to leverage the collective purchasing power of multiple jurisdictions

Motion Mr Unger, Seconded Mr Rajagopal.

Discussion - Mr Unger - Are we locked into this?

Ms O'Connell - This would lock us in to participation regardless if it's with the city or the state. State contract was our best deal this year.

Mr Unger - our storage dome looks low all the way to the back wall.

Ms O'Connell - it was. We just took another delivery from the previous contract.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

Planning & Zoning

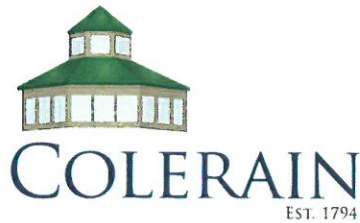
- a. Resolution to Approve Zoning Case ZA2021-01 Change The Zoning On The Site From R-4 And R-6 To PD-R To Allow For The Construction Of 68 Detached Single-Family Homes

Deferred to future date

- b. Resolution to Approve Zoning Case ZA2021-02 Changing The Zoning On The Site From R-7 To PD-B To Allow For The Construction Of A Parking Lot

Deferred to future date

- c. Resolution to Approve A Text Amendment To The Zoning Resolution Adding



Regulations, Including Definitions, For Massage Therapy And Massage Parlors
Deferred to future date

- d. Resolution To Authorize Property Tax Assessments For Sidewalk Maintenance
Project Phase I

Mr Ionna recommends ADOPTION of Resolution #13-21

Rationale: Sidewalk maintenance is the responsibility of the property owner. A significant portion of the sidewalk system within Colerain Township was initially built during the same time the adjoining streets and homes were constructed. After several decades, these sidewalks require repair. The Sidewalk Maintenance Program is a revolving fund project with the intent to complete repairs on Colerain Township sidewalks. The program operates as follows: 1. A project area is designated 2. A conditions assessment is conducted and those sidewalk squares in disrepair are marked. 3. Letters are sent to the property owner providing notice of the repairs. 4. Property owners are given a timeframe to opt-out of the program and complete necessary sidewalk repairs. 5. Colerain Township contracts with a vendor to complete the sidewalk repairs 6. Vendor completes the repairs. 7. Repair cost is assessed to the property owners via tax assessment 8. Assessments are used to fund future phases of the program (A Revolving Fund). The seed money for the project came from Community Block Grant funding that the Township receives. The two (2) areas identified within Phase I of the program are located in Northbrook and Groesbeck neighborhoods, approximately 1.5 miles apart. Both areas were chosen due to their proximity to critical Township assets, including schools, libraries, and commercial destinations. A resolution authorizing the assessments is a requirement of ORC that must occur prior to the assessment of the repairs to their corresponding properties. Motion Mr Unger, Seconded Mr Wahlert. Discussion -

Mr Wahlert - citizens were were offered the opportunity to opt out if they had they're own contractor and the prices that we charge are reflective of a group rate that we received. Mr Milz - Absolutley.

Mr Wahlert - How often does this process flip? Mr Milz - after 5 years.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

- Motion to Authorize the Township Administrator to Execute an Agreement
e. with Muni-Reg for the Administration of the Township's Vacant Licensing
Programs

Mr Ionna recommends ADOPTION of the Motion.

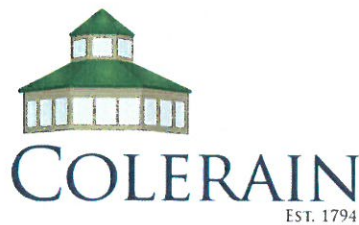
Rationale: See attached memorandum files in agenda packet on line

Motion to adopt Mr Unger, no second, motion dies

Motion to table Mr Wahlert, Seconded Mr Unger

Discussion - Mr Unger - We need to be careful because every property becomes vacant.

Mr Wahlert - I wanted to vet them a little more clearly. There aren't many areas we have in common.



All voted Yes. Motion Tabled.

- f. Resolution Imposing a One-Year Moratorium On New Establishments That Primarily Sell Or Distribute Electronic Smoking Devices And/Or Vapor Products Within Colerain Township.

Mr Ionna recommends ADOPTION of Resolution #14-21.

Rationale: There has been an increase in the number of vaping shops that have opened in Colerain Township. The proposal is to place a moratorium on any new vaping establishments as well as additions to existing vaping shops for one year. The moratorium will provide time to allow the Township and Board of Trustees to review pertinent state and federal legal codes pertaining to vaping sales establishments as well as to enact reasonable regulations as to size, number, and location of said businesses in Colerain Township. This resolution will impose a one (1) year moratorium on the issuance and processing of permits requested by establishments proposing to sell or otherwise distribute, as one of the primary purposes of that establishment, electronic smoking devices, vapor products, alternative nicotine products with characterizing flavor, flavored electronic smoking devices, and/or flavored vapor products and/or the issuance and processing of certificates for any building, structure, use or change of use that would enable the electronic smoking devices and/or vapor products related businesses and uses. Over the past year, staff has not received any inquiries related to vaping shops or vape stores.

Motion Mr Wahlert, Seconded Mr Rajagopal

Discussion -

Mr Unger - the products are legal and already being sold by chain stores. This affects the little guy. Recommends not using the products but they are legal.

Mr Rajagopal - Agrees they are legal, but this would only be for another year.

Mr Ionna - That is correct. This is for businesses who offer these products exclusively.

Mr Wahlert - Disagreed with Mr Unger thinking this is a race to the bottom. If the little guy wanted to open a pornography shop we'd do something about that too.

Vote - Mr Unger - No, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes.

- g. Resolution Declaring Nuisance and Ordering Abatement

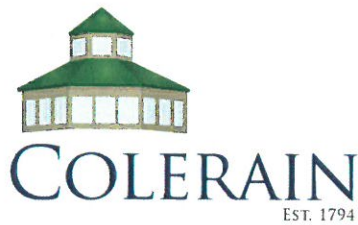
Mr Ionna recommends ADOPTION of Resolution #15-21.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

8465 Colerain Avenue

8463 Jackies Drive

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.



Motion Mr Unger, Seconded Mr Rajagopal. Discussion.

Mr Wahlert - 8465 Colerain is Staples? Mr Ionna - I'm not sure. Staff has recommended this.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

- h. Resolution to Approve A Sidewalk Waiver Along Kemper Road
Deferred to future date

Administration

- Motion to Appoint Ms. Dunisha Johnson to the Colerain Township-City of
a. Cheviot Joint Economic Development District I to fill the unexpired term of
Chris Behm as the Worker Member.

Mr Milz recommends ADOPTION of the Motion.

Rationale: The Liberty Nursing Home JEDD Board is made up of five members: a worker member (Chris Behm of Liberty Nursing Home), a business member (Bruce Carpenter of Liberty Nursing Home), a township member (Trustee Wahlert), a city member (Tom Braun of Cheviot) and a Chairman (Jeff McElravy). The previous worker member was Chris Behm. Mr. Behm is no longer able to fulfill his duties due to his retirement from service at Liberty Nursing Home. Liberty Nursing home recommended Ms. Duinsha Johnson as a suitable replacement to serve out Mr. Behm's unexpired term as the worker member.

Motion - Mr Wahlert, Seconded Mr Unger. No discussion

All voted Yes. Motion adopted.

- b. Motion Authorizing Release of Facility Master Plan Scope of Services

Mr Weckbach recommends ADOPTION of the Motion.

Rationale: The purpose of this project is to analyze existing properties and facilities to more efficiently and effectively address space needs and use for the next 20-30 years. This plan should consider more than just shuffling offices, but should also consider potential divestiture of properties as well as rental market opportunities, and provide a plan and procedure for executing those recommendations. Plan options must give flexibility to adapt to future needs, looking out at least 15 years. In particular, the Township is asking the consultant to provide an assessment of space needs, concept plan, cost estimating, and project phasing. Should the Board adopt this motion, staff will then engage in conversations with various architecture and design firms to identify the firm with the best combination of skills, abilities, and price to meet the needs of this project. This project has been included in the 2021 budget.

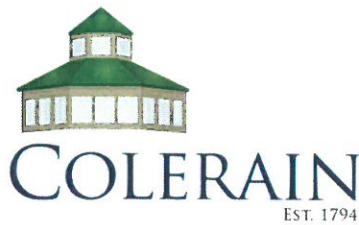
Motion - Mr Rajagopal, Seconded Mr Wahlert. Discussion.

Mr Unger - So you're out looking for pricing on this?

Mr Weckbach - Yes that would be the first step. Some of things we'll be asking them to do is to look at our existing spaces like our fire stations and do we have sights that would work.

Mr Milz - Another thing that is valuable that would come out of this is the ability to budget for capital needs.

Mr Rajagopal - How much will this cost? Mr Weckbach - To put it out



will cost nothing other than staff time.
All voted Yes. Motion adopted.

c. Resolution Adopting 2021 Permanent Appropriations

Mr Weckbach recommends ADOPTION of Resolution #16-21.

Rationale: Final appropriations represent \$40,262,252. This represents a 2.02% or \$796,578 increase from temporary appropriations. Revenue is projected to be \$1,065,797 higher than temporary appropriations. Below is a detailed breakdown of the changes in both revenue and expenses: REVENUE CHANGES ☐ Fund 1000: +571,000: For a BWC Reimbursement ☐ Fund 2021: +80,375: To reflect the deposit of Engineer 20% dollars ☐ Fund 2081: +54,000: For anticipated revenue from NWLSD contract ☐ Fund 2111: +65,500: For the Fire AFG grant ☐ Fund 2903: +179,135: To account for items held by the bank that issued the bonds associated with the road construction, per the 2018-2019 audit. These are dollars that are not available for use by the Township and never hit the Township's accounts. EXPENSE CHANGES ☐ Fund 1000: A transfer for the sidewalk fund and a repair to the sprinkler systems ☐ Fund 2021: For additional road program repairs ☐ Fund 2031: For APWA accreditation expenses ☐ Fund 2081: For a PO that was cancelled in 2020 for firearms and equipment to outfit a new vehicle ☐ Fund 2111: For costs associated with the AFG grant ☐ Fund 2281: Costs were repurposed from other lines in fund 2111 and 2281 to allow for the purchase of a Physio Monitor ☐ Fund 2911: For green initiatives ☐ Fund 2912: For an anticipated increase in the COA grant ☐ Fund 4409: To spend a portion of the cash balance on the existing OPWC loans ☐ Fund 2903: To account for items held by the bank that issued the bonds associated with the road construction, per the 2018-2019 audit. These are dollars that are not available for use by the Township and never hit the Township's accounts.

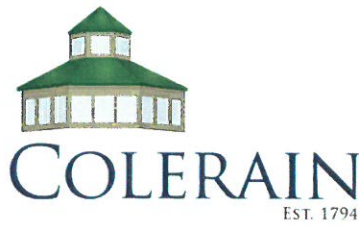
Motion Mr Rajagopal, Seconded Mr Wahlert. Discussion:

Mr Unger - this shows some revenue changes from the temporary appropriations from Workers Comp reimbursement, engineer dollars and NW local school contract to name a few. Mr Wahlert - thank you for putting this all together. Mr Rajagopal - Our township is in very good shape. Mr Unger - We'll be out of bonded debt next year? Mr Weckbach - I believe our last payments are this year on all of our bonds. Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

d. Motion to Issue a Request for Bids for the 2021 Road Program

Ms O'Connell recommend ADOPTION of the Motion.

Rationale: The 2021 Road Program has been assembled by Public Services. The following roads are recommended for repair: ☐ Applevalley Ct ☐ Applebud Dr ☐ Beckys Ridge Dr ☐ Wardwood Dr ☐ Donnybrook Ln ☐ Lillwood Ln ☐ Glenaire Dr ☐ Greenbrook Ln ☐ Overdale Dr ☐ Ascot Dr ☐ Sargasso Ct ☐ Springrock Dr ☐ Whitehead Dr ☐ Washington Ave ☐ Wilson Ave ☐ Gloria Av ☐ Grant Ave ☐ Lincoln Av ☐ Roosevelt Ave Consistent with past practice, Public Services is



proposing that all streets in the 2021 Road Program receive a minimum of a two-inch mill of the current surface and two-inch fill with new liquid asphalt. The total depth of mill and fill will vary slightly in different areas of each street. These streets will also receive new curbs and needed repairs to storm basins. These roads were selected based on a comprehensive review and ratings generated in 2020, proximity to each other and completion of areas. Ascot, Gloria, Lillwood and Overdale were added in with additional budget dollars allocated in final appropriations. Once approved, we will release the bid the next business day with a planned bid opening of March 26, 2021 and approval of a contract at the April 13, 2021 Board of Trustee Meeting Motion Mr Unger, Seconded Mr Wahlert. Discussion:

Mr Unger -The core responsibility of the Board of Trustees is to maintain a system of roads and cemeteries.

Mr Rajagopal - 2 years ago we had the license fee for roads. When will we see those dollars? Ms O'Connell - We'll start to see the funding this year..

All Voted Yes. Motion adopted.

- e. Motion to Extend Contract with Rumpke for Solid Waste and Recycling by One-Month

Mr Weckbach recommends ADOPTION of the Motion.

Rationale: The Township is currently working through a Solid Waste and Recycling bid process with Energy Alliances. This one month extension is necessary to prevent billing issues for service in Colerain Township. Rumpke currently pre-bills for the following month, so in order to bill for April, an extension would have to be in place in March. Based on conversations with Rumpke, the existing rate for residential waste and recycling will be held flat for the one-month extension.

Motion Mr Rajagopal, Seconded Mr Unger. Discussion:

Mr Unger - There will be an opt out for residents? Mr Milz - Yes there will be.

All voted Yes. Motion adopted.

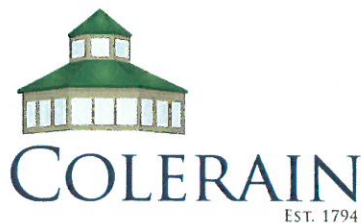
- f. Resolution Creating Sidewalk Maintenance Revolving Loan Fund

Mr Weckbach recommends ADOPTION of the Resolution #17-21.

Rationale: At the direction of the Hamilton County Community Development Department, staff recommends the creation of a stand alone fund to house the dollars received from the property tax assessment contemplated earlier in this agenda. This newly established fund will ensure that program revenue, per the Community Development Block Grant (CDBG) requirements, is tracked and spent exclusively on sidewalk maintenance projects in areas of the Township that meet the federal CDBG guidelines. This would operate in a similar facet to the previously active NSP Fund (Fund 4401).

Motion Mr Rajagopal, Seconded Mr Wahlert. No discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.



g. Resolution Amending Colerain Township Sidewalk Plan

Mr Weckbach recommends ADOPTION of Resolution #18-21.

Rationale: In 2006, the Board of Trustees supplemented and amended the Original 1993 Sidewalk Plan via Resolution 13-06 to allow a developer to make a request to the Board of Trustees with respect to a waiver of relief from the requirements of the Township's Sidewalk Plan that would be determined on a case by case basis. In 2016 the cost of a waiver was set at 75 dollars per lineal foot of road. In 2020, the Board of Trustees adopted the Connect Colerain Sidewalk Plan. This plan sets out to establish and maintain a comprehensive and continuous sidewalk system in Colerain Township that connects neighborhoods and destinations to one another. The vision the plan sets forth is a sidewalk system that provides both service and support to residents, visitors, workers, and businesses. This resolution creates a new, separate special revenue fund solely for the tracking of sidewalk waiver payments and associated sidewalk expenses. The resolution updates the existing iterations of the sidewalk plan ensure that all revenue received by this program is placed into the sidewalk fund. This resolution also removes the original maintenance requirement in order to provide more clarity and flexibility to meet the sidewalk needs of the community. Attached to this agenda item is a line by line tracking of all of sidewalk waivers since 2006 and all related expenses.

Motion Mr Rajagopal, Seconded Mr Wahlert. Discussion:

Mr Wahlert - how much money do we think was deposited into the general fund? Mr Milz - \$275,000.

Mr Wahlert - Is there a way to re-capture that? Mr Milz - Yes, that's the next item on the agenda.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

h. Resolution Authorizing the Transfer of Funds

Mr Weckbach recommends ADOPTION of Resolution #19-21.

Rationale: The 2021 Final Budget includes a transfer of dollars into a newly established sidewalk fund. This transfer coincides with the previous resolution to modify the existing sidewalk plan to create a stand-alone fund for sidewalk waiver payments. The transfer totals \$275,956.76.

Motion Mr Unger, Seconded Mr Wahlert. Discussion:

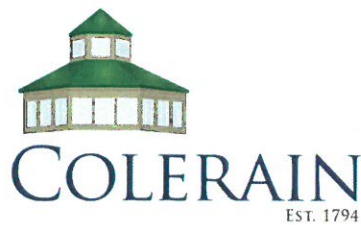
Mr Unger - This is what I read as part of the citizens address and I see that the citizens address has an "approved March 9th" stamp on it. Did we put that stamp on it? Mr Milz - No we did not. Mr Rajagopal - That happened before as well. How or why do they do that? Mr Milz - they purchase their own stamp. And when I refer to "they" I'm referring to Mrs Mohr and Mrs Wright, I've seen this on a number of documents.

Mr Unger - So this document was altered? Mr Milz - Yes.

Mr Rajagopal - So they are altering an official document? Mr Milz - Yes.

Mr Rajagopal - That's terrible.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.



- i. Motion to Authorize the Township Administrator to Sell A Portion of Parcel 510-0060-0253 to Crossing of Colerain, LLC and Execute all Related Documents

Mr Weckback recommends ADOPTION of the Motion.

Rationale: This portion of Groesbeck Park is underutilized, overgrown with brush, and a common location for dumping in the Township. In alignment with the Township's strategic plan, sale of this portion of the park would allow for development of the space that would enhance the overall aesthetics of the area. The Township utilized the sealed bid portion of ORC 505.10. Bids were due to the Township by 3pm on March 3rd, 2021. The Township received one bid from Crossing of Colerain, LLC for \$12,000. It is recommended that the sale contract be awarded to Crossing of Colerain, LLC as it meets the minimum bid requirements.

Motion Mr Rajagopal, Seconded Mr Wahlert. Discussion

Mr Unger - I believe that piece of property was over grown and now they're going to put it to good use? Mr Milz - It was over grown and there have been some criminal issues on the property as well.

All Voted Yes. Motion adopted.

- j. Performance and Compensation of Township Administrator

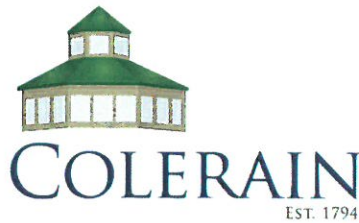
A discussion and potential action related to the performance and compensation of Township Administrator.

Discussion overview:

Mr Unger - We are compelled contractually to evaluate Mr Milz annually. Some things to work on are assuring the financial's are closed on time and apprising the Board of Trustees of any issues. Always focus on the financial issues of each department, including pushing back on p-cards and budgets in other areas. You've done a great job of getting draft agendas out to trustees so that they're posted by Friday. That's been a great accomplishment over the past three years. You've had a lot of stuff happen this past year in your personal life and I know that's taken a little bit of time away from the office. I find that you're really sunk into your position, but always remember the important things in life are what's going on at the house. Overall you're communication is great within the administration and with the community. You've done a great job with the strategic plan. Your ideas are great and it's clear you really love your job.

Mr Rajagopal - We all know you do a great job. I admire the way you understand each trustees vision on how to make Colerain better. You put all those ideas into the strategic planning. Your achievement shows, you're making these things happen now and connecting with the school board, the Chamber of Commerce and so on and that is a great thing. If I share an idea with you, you pursue it. You've done a great job.

Mr Wahlert - I appreciate you walking me through the things I don't know. You make things happen. Like this Farmers to Families thing, I told you I wanted this to happen and you took it and made it happen with the help of every department. You look for



outside the box solutions. You're a government guy, but you don't always look for government solutions. You build capacity and make me want to do my job better. You're being responsive to where the new economy is headed. You're always available and I appreciate that so much.

Mr Unger Motion to increase Geoff Milz compensation by 3% affective next pay period.

Mr Unger withdraws motion

Mr Wahlert motions to increase Mr Milz pay by 3% retroactive to January 1st,

Seconded Mr Rajagopal

No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Pay increase approved.

12. Old Business

13. Consent Items

a. New Hire - Police Officer - Police Department

Mr Milz recommends approval of all consent items.

Rationale: The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: William Gaffney The wage for this job is \$30.29 per hour for 40 hours per week . Contingent upon successful completion of a medial and psychiatric evaluation and Board approval, he would be eligible to begin work on March 10, 2021.

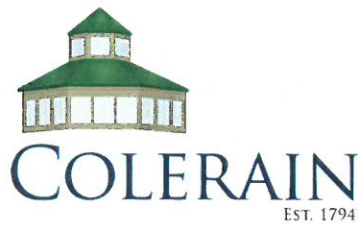
b. New Hire - Police Officer - Police Department

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Eric Tricase The wage for this job is \$25.48 per hour for 40 hours per week . Contingent upon successful completion of a medial and psychiatric evaluation and Board approval, he would be eligible to begin work on March 10, 2021.

c. New Hire- Police Officer - Police Department

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Amberley Richardson The wage for this job is \$25.48 per hour for 40 hours per week . Contingent upon successful completion of a medial and psychiatric evaluation and Board approval, he would be eligible to begin work on March 10, 2021.

d. New Hire - Code Enforcement Specialist - Planning & Zoning



The position of Code Enforcement Specialist was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: John Shuessler. The wage for this job is \$12.00 per hour for 20 hours per week through the season. Contingent upon Board approval, he would be eligible to begin work on February 16, 2021.

e. New Hire - Firefighter/Paramedic - Fire Department

The position of firefighter/paramedic was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Amber Francis. The wage for this job is \$48,926 annually per the IAFF local 3915 bargaining agreement. Contingent upon Board approval, Amber would be eligible to begin work on March 21, 2021.

f. Donation Acceptance - Police Department- \$830.04

Request authorization to accept a monetary donation \$830.04 (70" television and mounting hardware) for the Police Department report room from Meijer, 3711 Stonecreek Blvd., Cincinnati, OH 45251.

g. Donation Acceptance - Fire Department - \$300

Colerain Township Fire Department is grateful for a \$300.00 donation from Trustee Matt Wahlert in appreciation of their service

h. Donation Acceptance - Police Department - \$300

Colerain Township Police Department is grateful for a \$300.00 donation from Trustee Matt Wahlert in appreciation of the services they provide.

Motion to approve consent items G & H

Motion Mr Unger, Seconded Mr Rajagopal

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Abstain

Consent item G & H are approved

i. Contract - OKI Regional Council of Governments - FIAM 2.0

This contract provides access to OKI Regional Council of Government's FIAM 2.0 Financial Impact Modeling Software.

j. Contract - Cincinnati State Workforce Development - Paramedic Program Partnership Agreement

Career Pathways Partnership Agreement For the Paramedic Program 2021 – 2022
Cincinnati State Technical and Community College Workforce Development Center & Colerain Township, Department of Fire and Emergency Medical Services – Hamilton County, Ohio

k. Contract - Plattenberg - Accounting Services

This contract provides accounting services to the Township

Motion to approve consent items - A,B,C,D,E,F,I,J,K

Motion Mr Unger, Seconded Mr Wahlert. No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes
Consent items A,B,C,D,E,F,I,J,K are approved

14. Fiscal Office Report

2 transfers from the Ohio Liquor Control approved without request for hearing for Pippin Market and LaPinata Mexican Restaurant.

1 new liquor license request also approved without request for hearing for Louie's Cajun Seafood

Regarding public records requests - we hit a milestone this past week by fulfilling 3500 records requests since 4-1-18. This number is a total number of records requested reflected in 1420 HR#'s. We're down to 18 open requests.

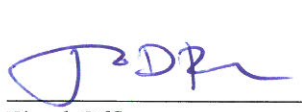
Regarding minutes mentioned in the citizens address and the use of the word "Rationale" which one resident has an issue with. The word Rationale is defined as "a set of reasons or a logical basis for a course of action". That's why the word is used. In the attached letter that was sent with the citizens address referencing the ORC's rules regarding minutes. The actual letter cited mentions the following. "Those minutes are not required to be a verbatim transcript of the proceedings, but they must include enough facts and information to permit the public to understand and appreciate the *rationale* behind the public body's decisions". The management letter provided was from the land use committee and not from board of trustee meetings.

Executive Session – if needed

15. Not needed.

Adjournment

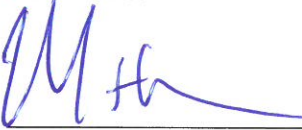
16. Motion to adjourn Mr Unger, Seconded Mr Wahlert
All voted Yes. Meeting adjourned at 10:20pm



Fiscal Officer



Trustee



Trustee



Trustee