

**TRUSTEES**

Cathy Ulrich  
Daniel Unger  
Matt Wahlert

**FISCAL OFFICER**

Jeffrey D. Baker

**ADMINISTRATOR**

Jeff Weckbach

## **Records Commission Annual Meeting**

[RM\_AGENDA\_DATE]

1. **Opening of Meeting** 5:20pm
2. **Approval of Minutes**
  - a. Motion to Approve the Meeting Minutes from the December 17, 2024 Records Commission Meeting
3. **New Business**  
**Records Commission**
  - a. Motion to Approve the Updated Records Retention Schedule (RC-2)
4. **Old Business**
5. **Adjournment**