

Code Enforcement Review Board – November 21st, 2024

1. Opening of Meeting

Ms. Westfall called the meeting to order at 6:01 PM.

Roll Call: Ms. Baldwin – present, Ms. Farris - Present, Mr. Henson – present,

Mr. Schaefer – Present, Ms. Westfall – Present

Ms. Westfall explained the rules and expectations for this meeting.

2. Pledge of Allegiance

Ms. Westfall led the pledge of allegiance.

3. Rules and expectations of CERB

Read by Ms. Westfall.

4. Meditation (Moment of Silence)

5. Approval of Minutes:

- a. Mr. Henson makes a motion to approve the October 2024 meeting minutes, Ms. Baldwin seconds the motion
- b. Roll call: Ms. Baldwin - Yes, Ms. Farris - Yes, Mr. Henson – Yes, Mr. Schaefer - abstained, Ms. Westfall - Yes

6. Citizens Address

At this time, citizens are allowed to address the board with any questions and concerns NOT listed on the agenda.

7. Old Business

- a. CERB-24-26 (2702 Hyannis Dr.)
 - Continuation from last month. She told us at the last meeting she will be getting a permit for a master Use plan from Colerain's Planning Department Mr. Hopewell states that her master use plan will not be approvable if it is primarily a storage unit. The applicant has reached out to the planning department after the October meeting and created a master plan earlier today for a convenient store.
 - Turnaround time for the Master Use Plan is 21 days for approval/denial

- What is the recommendation? Mr. Hopewell says we should follow up in January to make sure everything is up and running.
- Mr. Hopewell asks how long after you receive the MUP certificate, will you start working on making it a convenient store? Ms. Spencer indicates she wants to start as soon as possible. Middle of January - beginning of February.
- Mr. Baldwin makes a motion to continue this case to January to give the applicant time for a certificate, Mr. Henson seconds the motion.
- Roll call: Ms. Baldwin - Yes, Ms. Farris - Yes, Mr. Henson - Yes, Mr. Schaefer - Yes, Ms. Westfall - Yes

8. New Business

- CERB – 24 – 27 (11919 Waldon Dr.)
 - Mr. Henson made a motion to dismiss, Mr. Shaefer second the motion
 - Roll call: Ms. Baldwin - Yes, Ms. Farris - Yes, Mr. Henson - Yes, Mr. Schaefer - Yes, Ms. Westfall - Yes
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- CERB – 24 – 28 (2490 Garrison Dr.)
 - The applicant Paid and can be dismissed
 - Mr. Schaefer made a motion to dismiss, Ms. Baldwin seconded the motion
 - Roll Call: Ms. Baldwin - Yes, Ms. Farris - Yes, Mr. Henson - Yes, Mr. Schaefer - Yes, Ms. Westfall – Yes

9. Adjournment

- Next time properties
 - Approved for assessment:
 - 3013 Niagara St.
 - 2856 Sheldon Av.
 - 2459 Blue Lark Dr.
 - 9839 Pippin Rd.
 - 6401 Duet Ln.
 - 2848 Glenaire Dr.
 - 9871 Marino Dr.
 - 9854 Loralinda Dr.
 - 6662 Daleview Rd.
 - 3292 Compton Rd.
 - 10242 Springknob Ct.
 - 10342 Moonflower Ct.
 - 9870 Weik Rd.
- The next meeting will be held on December 18th 2024
- Mr. Shaefer made a motion to adjourn the meeting, Mr. Henson seconded the motion
- Roll Call: Ms. Baldwin – Yes, Mr. Farris - Yes, Mr. Henson - Yes, Mr. Schaefer - Yes, Ms. Westfall - Yes
- The meeting adjourned at 6:14 pm

