

Minutes

September 14, 2021

1. **Opening of Meeting**

Mr Rajagopal called the meeting to order at 6:00pm.
All Trustees and Fiscal Officer were present.

2. **Executive Session 6:00 PM**

Mr Milz recommended the Board go into executive session in accordance with ORC section 121.22 (G)(1) to discuss the employment and compensation of public employees and also in accordance with ORC section 121.22 (G)(3) to discuss pending or imminent litigation with the township attorney and also in accordance with ORC section 121.22 (G)(8) to consider confidential information relating to specific business strategy and discuss negotiations with other political subdivisions respecting requests for economic development assistance.

Motion Mr Unger, Seconded Mr Wahlert

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Mr Rajagopal called the meeting back to order at 7:00pm.

All Trustees and Fiscal Officer were present.

Mr Milz had nothing to report from executive session.

3. **Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance.

4. **Meditation (Moment of Silence)**

Mr Rajagopal asked the we keep the families of the 13 fallen soldiers who lost their lives in Afghanistan in our prayers.

5. **Fiscal Office – Approval of Minutes**

Approval of the minutes from the Board of Trustees Meeting August 24th, 2021

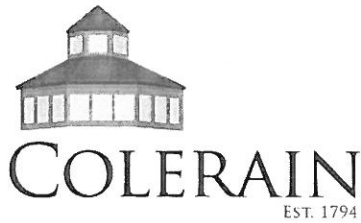
Motion Mr Unger, Seconded Mr Rajagopal.

All voted Yes. Minutes approved.

6. **Presentations**

a. Proclamation - Clippard Industries - 75 Years

Mr Milz recommends ADOPTION of the Motion.



Clippard Industries is celebrating 75 years in manufacturing. The company has been located in Colerain Township since 1952 and we are happy to celebrate their past and anticipate their bright future.

Proclamation available in agenda packet on line.

Mr Unger read the proclamation into record.

Motion Mr Unger, Seconded Mr Wahlert

All voted Yes. Proclamation/Motion approved.

b. Presentation by Rachel Acra about Community Health Advocate Program
Ms. Acra will discuss a partnership with Hamilton County Public Health and the positive impact it is making in our community.

About the Colerain Community Health Coordinator (CHC) Position.

Employed by Hamilton County Public Health and partner with Colerain Township

Two job titles - Health Counselor and Community Health Coordinator

Goal is to collaborate with Colerain Community and work to improve the quality of life of Colerain residents.

Target is to address all social determinants of health.

Discussion:

Mr Rajagopal - Our township is the first township to have this type of service. You do a tremendous job.

Mr Unger - We do follow up on the responses so we're not constantly going back to same people. It's great that we offer that service.

Mr Wahlert - How can we help?

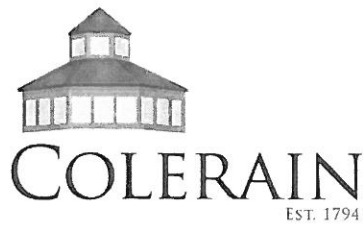
Ms Acra - presenting here has helped. Mainly just getting the word out.

Mr Wahlert - How do people get in contact with you?

Ms Acra - I can be contacted via email or direct cell phone 513-390-4431. Individuals can also call the fire department and they can forward it to me.

7. Citizens Address

Terry Bedingfield - Im going to hand out a petition along with pictures from my neighbors regarding a neighbor that is a nuisance. 3448 Merrifield Ct has virtually never done anything to take care of his yard. The grass has been thigh high hiding the fire



hydrant. The dog feces has never been picked up. Garbage cans are left on the street for weeks at a time. This isn't an issue that happens sometimes, this happens all the time. Numerous service requests have been given to Mr Lang over the years.

Keith Miller - Well I see there are seven cars on the list to be moved. That's all I have to ask about this evening. I'll see you in two weeks.

Kathy Mohr - I have a question regarding the Rumpke contract. The board approved the contract on April 13th with an extra .10 cent fee included. People weren't happy as that would have accumulated over \$200,000 over 5 years, the length of the contract. On May 6th, Mr Milz put out a video claiming the board was going to finalize the agreement on May 11th without the additional fee. On May 11th the board consented to an agreement with Rumpke without this fee. I asked who made this decision and the board replied Geoff. Aren't all your contracts like that, shouldn't that have been done by the board in a public meeting to approve that?

Mr Wahlert - I think that contract was approved at a public meeting.

Ms Mohr - But it had the extra fee on it?

Mr Wahlert - The final contract was approved too I believe.

Mr Rajagopal - The extra fee was removed.

Mr Wahlert - It was approved again by the Trustees without the fee.

Ms Mohr - Meeting after meeting I make comments and ask questions. I see you writing things and I assume you're going to respond.

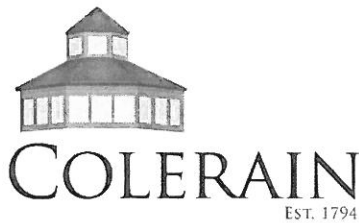
I asked if the board was going to prepare a policy for gifts and donations. Mr Milz response was "yes Ms Mohr, you're right, we don't have a policy." Not one board member could answer or ask Mr Milz to answer. I'm guessing that you're not going to draft the policy. I see in the job openings that there is a posting for a uniformed police officer under administration. I'd like to know what exactly that is for. Referring back to the Plattenberg agreement to answer questions. We have a Fiscal Officer, A Finance Director, two account finance specialists with another opening for another account specialist totaling in over \$250,000 in salaries and yet we have a private CPA firm performing certain responsibilities. If a CPA is needed, hire or outsource the job to a CPA. Concerning Mr Unger's comments about change orders. I don't know exactly how previous board member approved that, but when I was clerk, they did do that.

Glenda A. Smith - I'm here to tell the citizens of Colerain what the Glenda A Smith Youth Sanctuary is. We provide Zoom youth discussion. Gift card for anyone needing to get through the week. We can be reached at gasmithys.com or gasmithys@gmail.com Sha asked the community to reach out if they need anything.

Administrative Reports

Chief Walls - For the month of August we had 865 EMS incidents, 166 Fire incidents, 44 responses into Springfield Twp. Average EMS response time was 5:29 and the average fire

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response time was 4:45. He mentioned that Rachel Acra is a valuable asset for the township.

Chief Denney - For the month of August we had an average of 4:02 response time, 3702 calls for service. 138 traffic stops, 8 DUI arrests. 148 arrests. 1 incident of use of force. 63 impounded junk vehicles 655 complaints with 490 closed. 22 housing court referrals.

Jeff McElravy - State Auditor has released the single audit for 2020 and we received a clean review opinion report. Auditor also reviewed the township's policies and practices regarding transparency, resulting in Colerain Township being awarded a 4 Star rating. The highest achievement in open and transparent government. Only 14% of the governments audited last year received this distinction. We have a lot to be proud of.

Mr Milz - Regarding the issue on Merrifield Ct. I completely understand the frustration and I recommend continuing to file service requests. Regarding Ms Mohr's comments about the Rumpke Contract. I pulled up the minutes from that meeting and it appeared the trustees approved a motion to adopt a resolution authorizing the township administrator to enter into an agreement with Rumpke for solid waste and recycling. I was able to negotiate a better deal for Colerain residents, removing the .10 fee. And that I believe is a good thing. Regarding Ms Mohr's question as to "Why do we use Plattenberg?" It's cheaper to hire Plattenberg for help instead of hiring a full time CPA. Regarding our Uniformed Police Officers. Our job descriptions are available online. We had our 9/11 ceremony on Saturday and it was a wonderful day of remembrance. Regarding the audit. I can't say enough about the dedication of our Finance Director, our Fiscal Officer and everyone else in administration.

Lastly, please join us next Monday at our virtual town hall.

Discussion:

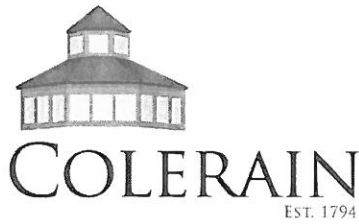
Mr Wahlert - Thank you for the 9/11 remembrance. I've seen other administration buildings around the state and their buildings aligned with American Flags on certain Holidays. I'd like to see something like that here. Also, we've hired a litter laborer. How is that going?

Mr Milz - It's going well. We still have another spot to fill.

Mr Rajagopal - I contacted the probation department about sending a crew for clean up.

9. Trustees' Report

Mr Unger - on Sunday I attended a 98th birthday and I'd like to say Happy Birthday to Sally Holthaus. On code enforcement, we've had thousands of code enforcement actions. Responding to Ms Mohr's comments. Ms Mohr was the Clerk here several years ago. I did go back and read the minutes from 1990 to current. I wrote a 50 page critique and anyone can call me or email me for a copy. The statement you made about me not coming to trustee meetings is false. Also, from 1994 to 2015, I attended every single NWSB meeting.



As far as Plattenberg I think it's important to have an outside pair of eyes to look over things. Regarding my backbone comment. That was in response to a citizen who came here and said this board didn't have a backbone. SEP 18 is township cleanup day.

Mr Wahlert - Thank you to the police, fire, public works and everyone else working hard to help Colerain Township. The 9/11 ceremony was a great event. Be sure to take advantage of the clean up day on the 18th.

Mr Rajagopal - I have an exciting announcement. I have been working with the CEO and VP of SORTA regarding bus pull outs and shelters. They recommended us to apply for the grant. We put that grant application together and today SORTA let me know that SORTA granted Colerain Township \$400,000. This is great news for our township. I want to thank SORTA for helping our township. I met with ODOT last week regarding pot holes and other issues on Colerain Ave and they are going to fix the issues. I wanted to thank the Historical Society for everything they do.

10. New Business

Motion to amend agenda Mr Wahlert, Seconded Mr Unger

All voted Yes. Agenda amended

Motion to change calendar meeting from October 12, 2021 to October 5, 2021 Mr

Wahlert, Seconded Mr Unger

All voted Yes

Calendar meeting of October 12, 2021 is moved to October 5, 2021.

Public Safety

a. Resolution Declaring Nuisance and Ordering Abatement

Chief Denney recommends ADOPTION of Resolution #55-21.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

9284 Burgess 510-0054-0126-00

2451 Berthbrook 510-0044-0083-00

10534 Breedshill 510-0032-0060-00

2964 Butterwick 510-0034-0179-00

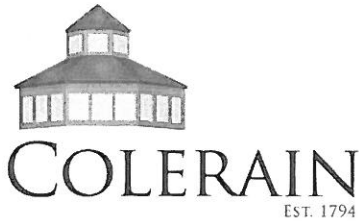
6754 Cheviot 510-0080-0129-00

9161 Coogan 510-0053-0038-00

6601 Flagstone 510-0070-0084-00

2550 Galbraith 510-0061-0413-00

11403 Gravenhurst 510-0021-0142-00



9970 Hollis 510-0111-0152-00
8371 Jackies 510-0061-0024-00
2757 Klondike 510-0034-0240-00
2670 Merriway 510-0032-0203-00
10303 Moonflower 510-0042-0177-00
2781 Leota 510-0023-0124-00
3295 Rinda 510-0081-0105-00
2448 Roosevelt 510-0031-0443-00
2448 Roosevelt 510-0031-0444-00
2456 Roosevelt 510-0031-0442-00
2458 Roosevelt 510-0031-0441-00
2464 Roosevelt 510-0031-0440-00
2468 Roosevelt 510-0031-0439-00
2474 Roosevelt 510-0031-0438-00
2476 Roosevelt 510-0031-0437-00
2486 Roosevelt 510-0031-0435-00
6007 Sheits 510-0241-0027-00
2984 Sheldon 510-0071-0063-00
2487 Stockport 510-0021-0005-00
9852 Wiscasset 510-0041-0275-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Mr Rajagopal

Discussion - Mr Unger - I looked at 9284 Burgess and the trash is cleaned up but there is glass everywhere. On the Roosevelt properties, they are a mess and needed to be cleaned up.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution Passed.

b. Resolution Declaring a Junk Motor Vehicle.

Chief Denney recommends ADOPTION of Resolution #56-21.

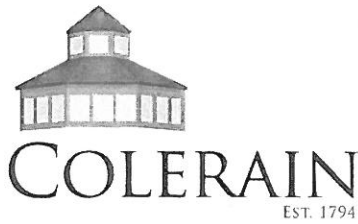
Rationale: Recommend adoption of the resolution to declare and order abatement of the junk motor vehicle at the address listed on the resolution.

2451 Berthbrook Dr. Cincinnati, OH 45231

Motion Mr Unger, Seconded Mr Wahlert.

No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.



c. Resolution Declaring a Junk Motor Vehicle.

Chief Denney recommends ADOPTION of Resolution #57-21.

Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 3338 Grovewood Dr. Cincinnati, OH 45251

Motion Mr Unger, Seconded Mr Wahlert

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

d. Resolution Declaring a Junk Motor Vehicle

Chief Denney recommends ADOPTION of Resolution #58-21.

Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 3484 Niagara St. Cincinnati, OH 45251

Motion Mr Wahlert, Seconded Mr Unger

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes. Resolution passes.

e. Resolution Declaring a Junk Motor Vehicle.

Chief Denney recommends ADOPTION of Resolution #59-21.

Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 6007 Sheits Rd. Cincinnati, OH 45252

Motion Mr Wahlert, Seconded Mr Unger

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes.

f. Resolution Declaring a Junk Motor Vehicle

Chief Denney recommends ADOPTION of Resolution #60-21.

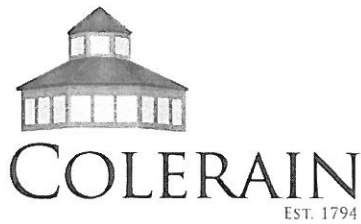
Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 7778 Colerain Ave., Cincinnati, OH 45239.

Motion Mr Wahlert, Seconded Mr Unger

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes.



g. Resolution Declaring a Junk Motor Vehicle

Chief Denney recommends ADOPTION of Resolution #61-21.

Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 8806 Nabida Dr., Cincinnati, OH 45247.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes.

h. Resolution Declaring a Junk Motor Vehicle

Chief Denney recommends ADOPTION of Resolution #62-21.

Rationale: Recommend Adoption of the Resolution to Declare and Order Abatement of the Junk Motor Vehicle at the Address Listed on the Resolution. 9192 Neil Dr., Cincinnati, OH 45231.

Motion Mr Unger, Seconded Mr Rajagopal

No Discussion.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes.

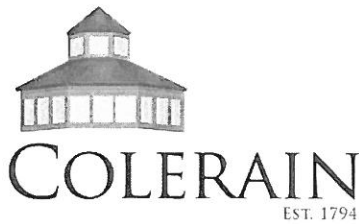
Public Services

Development

- a. Motion to Set Public Hearing on October 12, 2021 at 7PM - ZA2021-07 -
Mobile Food Service Text Amendment

Mr Milz recommends ADOPTION of the Motion.

Rationale: A public hearing is a required part of the text amendment process, per the procedures and regulations set forth within the Colerain Township Zoning Resolution. A digital version of the proposed amendment can be found on this page: <https://www.colerain.org/DocumentCenter/View/3393/ZA2021-07-Mobile-Food-Service-TextAmendment-Web-Post?bidId=> The recommendation is to set the public hearing for 7PM in the Colerain Township Trustee Chambers. The Zoning Commission Hearing on this item is scheduled for September 21, 2021 at 6PM in the Colerain Township Trustee Chambers



Motion to set public hearing on October 5, 2021 Mr Wahlert, Seconded Mr Rajagopal
No Discussion
All voted Yes. Motion passed

- b. Motion to Set Public Hearing on October 12, 2021 at 7PM - ZA2021-06 Zoning Map Amendment - 11810 East Miami River Road

Mr Milz recommends ADOPTION of the Motion.

Rationale: A public hearing is a required part of the map amendment process, per the procedures and regulations set forth within the Colerain Township Zoning Resolution. A digital version of the application materials can be found on this page: <https://www.colerain.org/DocumentCenter/View/3394/ZA2021-06-11810-E-MIAMI-RIVER-webpost?bidId=> The recommendation is to set the public hearing for 7PM in the Colerain Township Trustee Chambers. The Zoning Commission Hearing on this item is scheduled for September 21, 2021 at 6PM in the Colerain Township Trustee Chambers

Motion to set public hearing on October 5, 2021 Mr Wahlert, Seconded Mr Rajagopal
All voted Yes. Motion passed

- c. Resolution Adopting the Comprehensive Plan

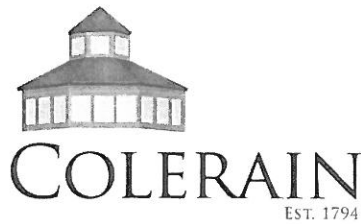
Mr Milz recommends ADOPTION of Resolution #63-21.

Rationale: The Comprehensive Plan was developed over the last few years, primarily by previous zoning staff members Jesse Urbancsik and Taylor Gruenwald. Staff held a series of meetings to gain public input (including virtual meetings during COVID-19) and developed an interactive web site to gain additional public comments regarding the vision for the future of Colerain. Displays of the plan were placed in public places in the Township that explained the plan and included questionnaires in order to obtain feedback. Staff also developed social media forums on Facebook and Twitter. A work session was held with the Zoning Commission on August 4, 2020 in order to seek additional feedback. Common themes throughout the plan are the need for neighborhood revitalization and reinvestment, enhancing quality of life and economic opportunities for residents, the need for regional cooperation and coordination, and preservation of natural features that define our community. On August 5, 2021, the Hamilton County Regional Planning Commission approved the plan as presented. On August 17, 2021, the Colerain Township Zoning Commission approved the plan as presented. The full plan can be viewed online here:

<https://www.imaginecolerain.com/the-plan> Staff has updated the plan to include the recommendations from the Board of Trustees that were discussed during the August 24, 2021 Board of Trustee Meeting.

Motion Mr Wahlert, Seconded Mr Rajagopal
No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes



Resolution passed.

Administration

a. Resolution Authorizing the Advance of Funds- CDBG

Mr McElravy recommends ADOPTION of Resolution #64-21.

Rationale: In the 2020 Strategic Plan and Budget, the Board of Trustees appropriated Community Development Block Grant (CDBG) funds to complete the Groesbeck Strategic Reinvestment Plan. That work is underway. Hamilton County awards CDBG funding to the township, and it recently changed the method by which it administers CDBG. In the past, the Township would submit invoices to the County, who would then pay them. Now, the Township must incur the expense and be reimbursed. This resolution authorizes staff to advance \$15,000 from the General Fund to Fund 2908- CDBG. Once the Township is reimbursed, staff will receipt the funds to Fund 2908 and then repay the advance to the General Fund.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passed.

11. Old Business

12. Consent Items

a. Contract - Duke Energy - Right of Entry

This right of entry agreement allows Duke Energy to access township property.
Copy of agreement available in agenda packet on line.

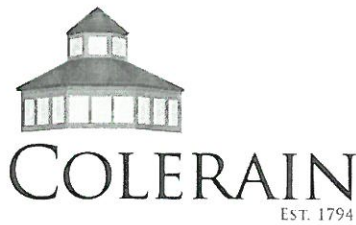
b. Contract - Unifirst - Floor Mats

This agreement will allow for the Township to have various floor mats that will be maintained every other week at a cost of \$28.70 per service.
Copy of agreement available in agenda packet on line.

c. Contract - ARCORO - Self-Insurance Software Update

This contract provides software setup for use in managing the Township's self-insurance plan.

Contract available in agenda packet on line.



d. Engagement Letter- Plattenburg- Preparation of 2021 Financial Statements
Annually, the Township will engage with an accounting firm for assistance in the preparation of our yearly financial statements. This process provides the Township with a critical check on various compliance measures and helps to ensure an efficient year-end close out.
Letter available in agenda packet on line.

e. Engagement Letter- Plattenburg- 2021 Schedule of Expenditures of Federal Awards

This engagement letter will allow the Township to receive assistance in preparation of financial statements associated with the 2021 Federal Single Audit. This audit will be conducted in 2022, due to the Township spending more than \$750,000 in federal grants.
Letter available in agenda packet on line.

f. Donation Acceptance - Administration - \$1,000

Colerain Township is grateful for a \$1,000 donation from Belvedere Productions for filming at Colerain Park.

Mr Milz recommends approval of all consent items.

Motion to approve all consent items Mr Wahlert, Seconded Mr Unger

All voted Yes. All consent items approved.

13. Fiscal Office Report

I wanted to speak about the audit. Very few people know the amount of work that goes into completing an audit. I just want to personally thank Jeff McElravy and the staff in the finance department for the incredible work they do. They immediately went from completing the Ohio Auditors 2018-2019 audit into the 2020 audit. And for Colerain Township to have a successful audit as we had is truly amazing. It just proves more and more of how safe and secure the township's finances are.

14. Executive Session – if needed

15. Adjournment

Motion to adjourn Mr Wahlert, Seconded Mr Rajagopal. All voted Yes.
Meeting adjourned at 8:56pm.

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COLERAIN