

Minutes

July 27, 2021

1. **Opening of Meeting**

Mr Rajagopal called the meeting to order at 7:00pm.
All Trustees and Fiscal Officer were present.

2. **Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance.

3. **Meditation (Moment of Silence)**

4. **Fiscal Office – Approval of Minutes**

Approval of the minutes from Board of Trustees meeting on July 13th, 2021
Motion Mr Unger, Seconded Mr Wahlert
All Voted Yes. Minutes Approved.

5. **Presentations**

- a. Presentation by Finance Director, Jeff McElravy, on the Mid-Year Financial Update

Mr McElravy gave the presentation of the Financial Update.

Rationale: Director of Finance, Jeff McElravy, will provide an overview of the Township's finances through the first half of 2021. The full report, which is updated monthly, can be found online in our transparency portal or at this link:

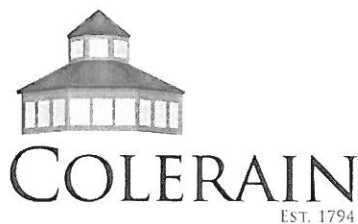
<https://stories.opengov.com/coleraintownshiphamiltonoh/published/1zwIdexB7>

Discussion:

Mr - Rajagopal - Our township is in excellent financial shape. You should be proud of that. We have spent wisely. On page 9 of the presentation. Your forecast in fund projection for 2025, there is a drop. How will you address that?

Mr McElravy - when you go out that far in the long term forecast it can be misleading.

- b. Presentation by Chief Denney about the Police Hiring Process



At the July 13th meeting of the Board of Trustees, Trustee Wahlert raised questions about how the hiring process in the Police Department works. At that meeting Administrator Milz suggested that Chief Denney could provide a presentation on how the hiring process works in the Police Department. This agenda item is responsive to that dialog at the July 13th meeting.

Chief Denney gave the presentation of the hiring process.

Hiring process document available in agenda packet on line.

- c. Presentation by Chief Denney Introducing and Swearing-In a Newly Hired Sergeant

Chief Denney introduced and administered the oath of office to Sergeant Jacob McElvogue

- d. Presentation by Chief Denney Introducing and Swearing-In a Newly Hired Police Officer

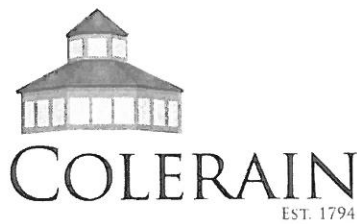
Chief Denney introduced and administered the oath of office to Officer Andrew Mirizzi.

- e. Presentation by Chief Walls Introducing and Swearing-In a Newly Promoted Employee

Chief Walls Introduced and administered the Oath-of-Office to the department's newest full-time employee: Gretchen Santiago. Firefighter/Paramedic Santiago was approved for hire and promotion during the June 22, 2021 Board Meeting.

6. **Citizens Address**

Keith Miller - Asked questions regarding the Duke Facility and why there are no fleet of trucks there. He says he was told that Grippo's won't be getting a left turn lane.



Bernie Fiedeldej - Talked about the Colerain sign over I-275 and if it's going to look like that forever. He said the couch on East Miami River Rd is still there. He said it's been 2 weeks. How long does it take? He said last meeting Mr Milz said we're trying to make the school board whole. Mr Fiedeldej also said the school board would take your arm if you let them.

7. Administrative Reports

Mr Milz - To answer some questions from citizens address. Duke does have a fleet of trucks at the facility. Grippo's already has a left turn lane and that won't change. The administration has made several recommendations regarding the sign over I-275 and we just need an answer as to which direction to go. The couch on East Miami River Rd will be dealt with. I think there is a fundamental misunderstanding about how TIF's work. A TIF is not a tax break. The property owner continues to pay the exact amount of tax with or without a TIF. The difference is with a TIF, the Township gets more revenue. It doesn't mean the school district gets all of it. Perhaps we can have a presentation on how TIF's work. I wanted to share today that I executed a contract with Merkle to do trash pick up. The state of Ohio has been in litigation with Opiate distributors. Colerain Township could join in on that litigation. Steak-N-Shake will be reopening under a franchisee. Also where Olive Garden used to be will very likely be a Culver's Restaurant. Our road program is in full swing.

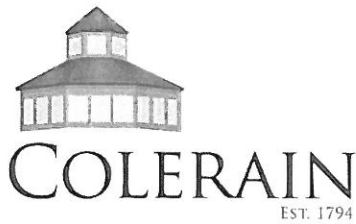
Ms O'Connell - We have goats. On Friday July 30th at the Colerain Park Amphitheatre you can meet the goats. Traffic calming devices were ordered. Shout outs to the Colerain Historical Society, Margie Moore, Bruce Moore and Chris Henson at their last clean up day they were able to use a product to clean head stones. The CCA continues to do a great job picking up on Saturdays. Colerain Park Playground grand opening is August 10th.

8. Trustees' Report

Mr Unger - The vendor we're using to put a new surface on the streets as we discussed when we approved it. They are out taking advantage of the weather. We have an inspector out there checking it. I have driven Niagara. I've gone 25mph and there was someone on my bumper the whole way. I have been to the historical society and I encourage anyone who is interested to go and check out a meeting there.

Mr Wahlert - Thanks to Mr McElravy for the report. I find it extremely helpful. Thanks to Chief Denney for the explanation on the hiring process. We are continuing to work on the litter enforcement and cleanup. It's an important goal for our community. We are committed to the I-275 bridge issue.

Mr Rajagopal - I was invited to go the One Ohio meeting by the Governors and Attorney



General's Office regarding the opiate litigation. Colerain has always been a pioneer on the opiate problem. The work our Police and Fire Departments are doing became nationally acclaimed. Children's Hospital is interested in starting a program in Colerain Township for mothers and children affected by the opiate issue.

9. New Business

Public Safety

a. Motion to Issue Noise Permit

Chief Denney recommends ADOPTION of the Motion.

Rationale: Noise permit for St. John the Baptist, 5480 Dry Ridge Road, for August 6, 2021 from 5pm to 10pm (Parish picnic)

Permit available in agenda packet on line.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion

All voted Yes. Motion passes.

b. Motion to Adopt Resolution Declaring Nuisance and Ordering Abatement

Chief Denney recommends ADOPTION of Resolution #49-21.

Rationale: This resolution provides for the removal of uncontrolled vegetation/refuse/debris at the listed addresses on the Resolution

2710 Haverknoll 510-0011-0263-00

2522 Impala 510-0032-0177-00

3227 Niagara 510-0102-0092-00

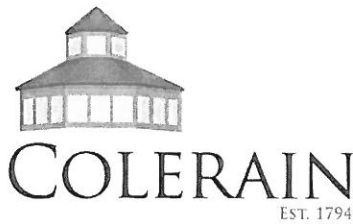
Motion Mr Unger, Seconded Mr Wahlert

No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes.

Resolution Passes.

Public Services



Development

a. Motion to Initiate Text Amendment to Regulate Mobile Food Service

Mr Milz recommends ADOPTION of the Motion.

Rationale: The Colerain Zoning Resolution does not currently recognize Mobile Food Service as an allowable use in any zoning district. Zoning permits the sale of food in restaurants and groceries within permanent structures, but not mobile vehicles. The growing popularity of “food trucks” has prompted many communities to revise regulations to recognize this use while addressing the needs to the food service business and protecting the surrounding business environment. Staff has drafted the attached regulation that defines the use, adds the use to the table of permitted uses in a commercial use category, and establishes regulations to ensure that the food service operation is complementary to other businesses and adjacent residences. The amendment also establishes an application process and fee in order to issue a Zoning Certificate for the proposed businesses. If the proposed amendment is initiated by the Board of Trustees, the matter will be referred to the Zoning Commission for review and recommendation. The Zoning Commission will hold a public hearing on the matter with invitations by legal advertisement and posting on the Colerain web page. After action by the Zoning Commission, the Board of Trustees will also hold a public hearing on the issue ad vote to accept the recommendation of Zoning Commission, accept with modifications or reject the proposal. The details of the specific proposal are typically discussed at the time of the public hearing and adoption by the Board of Trustees.

Attachment available in agenda packet on line.

Motion Mr Unger, Seconded Mr Rajagopal

Discussion:

Mr Unger - I was contacted by a citizen who is in the food service industry regarding a food truck on Colerain Ave. The question was what is the food truck doing with his waste water? I do think this needs to be addressed.

Mr Rajagopal - This is a great idea to set some type of standard.

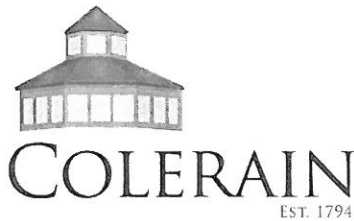
All voted Yes. Motion Approved.

b. Motion to Appoint Ms. Dionne Owens to the Board of Zoning Appeals to Fill the Unexpired Term of Mr. Tom Reininger

Mr Milz recommends ADOPTION of the Motion.

Rationale: With the resignation of Mr. Tom Reininger, there is a vacancy on the Board of Zoning Appeals. Mr. Reininger's term expires on December 31, 2024. The Township advertised the vacancy and received two applications: Ms. Dionne Owens and Mrs. Stephanie Wright. Ms. Owens would fill the unexpired term of Mr. Reininger.

Motion Mr Unger, Seconded Mr Wahlert



Discussion:

Mr Rajagopal - How did you advertise this?

Mr Milz - I believe it was CERKL, Facebook and our website.

Mr Rajagopal - Who interviewed?

Mr Milz - If I may be blunt. There was only one person who was qualified. One person is currently suing the Township so it seems very adversarial to put someone on the board who is actively suing us. Also, Ms Owens has committed herself to a life of public service to her community and that was not matched on the other resume'.

All Voted Yes. Motion Approved

Administration

a. Resolution to Authorize the Transfer of Funds

Mr McElravy recommends ADOPTION of Resolution #50-21.

Rationale: The attached resolution allows for the transfer of employer contributions from the various Township funds into the newly established self insurance fund to provide an initial balance in the fund to pay bills as they move through the system. The "seed funding" contemplated in this resolution is based on a \$1,000 per employee per department model. There are constrained resources in the Community Center Fund, so that difference is being made up for by the General Fund (given that the community center operations are currently subsidized by the General Fund). In the future, medical bills and claims will be processed out of the self insurance fund. In the past, they were processed out of the individuals funds with each monthly bill from our health care provider.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution Passes.

10. Old Business

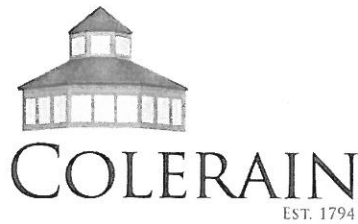
11. Consent Items

a. New Hire(s) - Part-Time Firefighter/EMT(s) and Firefighter/Paramedic(s) - Department of Fire & EMS

Mr Milz recommends ADOPTION of the Motion.

Mr Milz recommends approval of all consent items

Request authorization to conditionally hire the following candidates as part-time fire



department employees at the specified hourly pay rate of \$14.94 per hour for

Firefighter EMT: ☐ Aaron Bryant –

Firefighter EMT ☐ Caleb Clemons –

Firefighter EMT ☐ Eric Godby –

Firefighter EMT ☐ Juston Kallschmidt –

Firefighter EMT ☐ Matt Kleinschmidt –

Firefighter EMT ☐ Nick Klems –

Firefighter EMT ☐ Peyton Ogle –

Firefighter EMT ☐ Sam Steigerwald –

Firefighter EMT ☐ Jacob Toole –

Firefighter EMT and conditionally hire the following candidates as part-time fire department employees at the specified hourly rate of \$16.41 per hour for Firefighter Paramedic:

☐ Sean Breitenstein – Firefighter Paramedic

☐ Donald Murdock – Firefighter Paramedic

Rationale: The recommended candidates are being requested to fill vacant part-time Firefighter EMT and vacant part-time Firefighter Paramedic positions. The candidates hiring will be contingent upon successful completion of all applicable pre-employment evaluations and procedures. The candidates start date will be effective as soon as possible after Saturday, August 7th, 2021, following compliance of the aforementioned conditions with a one year probationary period.

New hire authorization forms available in agenda packet on line

b. New Hire - Career Firefighter/Paramedic - Department of Fire & EMS

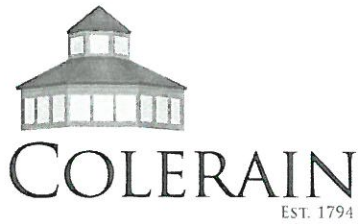
Recommend ADOPTION of the Motion.

The position of firefighter/paramedic was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Andrew Ferrell. The wage for this job is \$48,926 annually per the IAFF local 3915 bargaining agreement. Contingent upon Board approval, Andrew would be eligible to begin work on August 22, 2021.

Employee status change form available in agenda packet on line.

c. New Hire - Zoning Administrator - Development Department

The position of Zoning Administrator was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Jarrod Alig. The wage for this job is \$31.25 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on August 9, 2021



New hire authorization form available in agenda packet on line.
Motion to approve all consent items Mr Wahlert, Seconded Mr Rajagopal
Discussion:
Mr Unger - When does the zoning administrator start?
Mr Milz - I believe August 16th.
All vote Yes. All consent items approved.

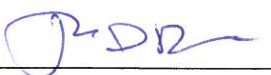
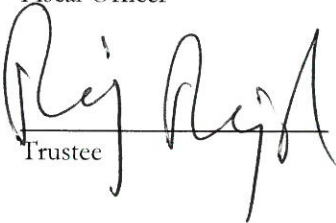
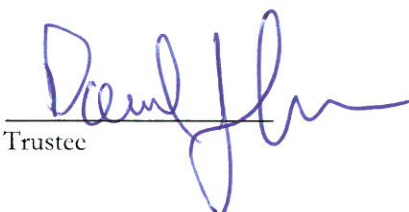
12. **Fiscal Office Report**

The only for tonight are purchase orders and the noise permit for signatures.

13. **Executive Session** – Not needed

14. **Adjournment**

Motion Mr Wahlert, Seconded Mr Unger
All voted Yes
Meeting adjourned at 8:28pm

 _____ Fiscal Officer	 _____ Trustee
 _____ Trustee	 _____ Trustee