

Minutes

July 13, 2021

1. **Opening of Meeting**

Mr Rajagopal called the meeting to order at 6:00pm
All Trustees and Fiscal Officer were present

2. **Executive Session**

Mr Milz recommended the Board go into Executive session in accordance with ORC Section 121.22(G)(1) to discuss the employment and compensation of public employees and also in accordance with ORC Section 121.22(G)(2) to consider the purchase of property for public purposes and also in accordance with ORC Section 121.22(G)(8) to consider confidential information relating to specific business strategy and discuss negotiations with other political subdivisions respecting requests for economic development assistance and also in accordance with ORC Section 121.22(G)(3) to discuss pending or eminent litigation with the township attorney.

Motion Mr Unger, Seconded Mr Rajagopal

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Mr Rajagopal called the meeting back to order at 7:00pm

All Trustees and Fiscal Officer were present

Mr Milz had nothing to report from Executive Session

3. **Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance

4. **Meditation (Moment of Silence)**

Prayer was offered on behalf of Gene Siller, a former long time Colerain resident and recent golf pro in Georgia who was murdered over the 4th of July weekend. Prayer was given by Sue Schneider and Donna Wahlert.

5. **Fiscal Office – Approval of Minutes**

Approval of the minutes from the Special Meeting of the Board of Trustees on 6-22-21

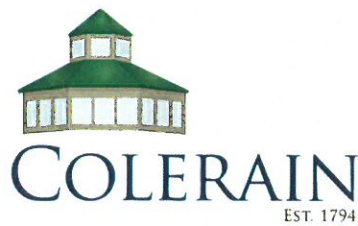
Motion Mr Wahlert, Seconded Mr Rajagopal. All voted Yes

Minutes Approved

Approval of the minutes from the Regular Meeting of the Board of Trustees on 6-22-21

Motion Mr Unger, Seconded Mr Rajagopal. All voted Yes

Minutes Approved



6. Public Hearings

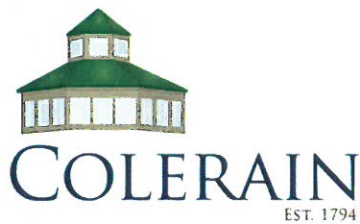
- a. Public Hearing - Sidewalk Maintenance Project - Portions of Arborwood, Grovewood, and Springdale

Mr Weckback recommends ADOPTION of the Motion to open the public hearing. Rationale: Historically, sidewalks along Colerain Township streets have been maintained by the adjacent property owner. Any defects or maintenance issues with the sidewalks (or driveway aprons) are considered property maintenance violations under the Township's Property Maintenance Code and are to be corrected by property owners. In 2020, the Township conducted its first phase of the Sidewalk Maintenance Program, funded through CDBG dollars. In 2021, the Township was awarded grant money from CDBG for phase two of this program. After issuing a request for bids, the Township received two bids for the reconstruction of the sidewalks associated with this project. The contract with the successful bidder is contemplated later in this agenda item. This public hearing provides residents with an opportunity to discuss this project and is required by state law prior to the commencement of construction. The affected residents were sent a letter with information about the program and were provided with the opportunity to complete the work themselves. If the resident desired to complete the work, they were required to have a right of way permit pulled and work started prior to July 13, 2021. Attached is a list of addresses that are contemplated as part of this project.

Motion to open public hearing Mr Wahlert, Seconded Mr Unger
All voted yes - Public Hearing opened
No one from the public was present to speak
Motion to close hearing Mr Unger, Seconded Mr Wahlert
All voted Yes. Public Hearing closed

7. Presentations

- a. Swearing in of Police Officer
Chief Denney administered the oath of office to PO Patrick Hoard.
- b. Presentation by Chief Walls Introducing and Swearing-In a Newly Promoted



Employee

Introduce and administer the Oath-of-Office to the department's newest Assistant Fire Chief: Greg Brown. Assistant Chief Brown was approved for promotion during the June 22, 2021 Board Meeting.

Chief Walls made comments about the career of Assistant Chief Greg Brown.

Chief Walls administered the Oath-of-Office to Assistant Fire Chief Greg Brown.

c. Traffic Calming Update

Mr Weckbach gave an update presentation for traffic calming

The attached map represents an illustrative example of the Township's strategy to monitor and test the impact of various traffic calming devices. Below is a high level overview of the justification for the locational decisions:

- ☐ Speed Sign #1: 3100 block of Niagara: Sign will not be public facing: The intent of this sign is to capture data related to the narrowness of the road in this location to see if road narrowing results in a statistically significant speed
- ☐ Speed Sign #2: 3200 block of Niagara: Sign will not be public facing: The intent of this sign is to capture data related to the effectiveness of the speed cushions
- ☐ Speed Sign #3: 3300 block of Niagara: Sign will not be public facing: The purpose of this sign is to monitor for retaliatory speeding
- ☐ Speed Sign #4: On Niagara between Gibraltar and Manhattan: This sign will be public facing during the speed cushion test: The purpose of this sign is to gauge the effectiveness of the speed sign at slowing traffic
- ☐ Speed Sign #5: On Loralinda between Deshler and Palmyra Dr: Sign will not be public facing: The intent of this sign is to capture changes in traffic volume and habits during the speed cushion test
- ☐ Speed Cushions 1-3: Near 3293, 3253, & 3207 Niagara: This location was selected as it will allow for these devices to be tested and to provide a minimal impact on public safety response times. These devices will be located between 300 and 500 feet apart, per best practices. The Township has placed an order for the three removable speed cushions. The total cost of these devices is under \$20,000. These devices are expected to be delivered by August 6 and any delays in delivery will impact the roll out of the below plan. It is important to highlight that these speed cushions will eliminate several on street parking locations and impact the ability of home owners to exit and enter their driveway. Driveways in this part of the Township are offset which creates few opportunities for the installation of these devices. These devices will not block any driveway, but may, to some degree, impact the ability to back out in one direction. Below is a timeline of events that will occur to ensure that data can be properly obtained to test the effectiveness of the tables:
 - ☐ July 28 - August 11: Installation of all speed signs and pre-intervention data collection
 - ☐ August 12: Installation of speed cushions on Niagara and activation of the public

facing speed sign #4

- ☐ August 13 - August 26: Data collection period
- ☐ August 27: Speed cushions are removed
- ☐ August 28 - September 10: Data collection period, impacts after traffic calming
- ☐ Week of September 6: The Police Department will canvass the neighborhood to obtain feedback from residents on the impact of the speed cushion and speed sign trials. In addition to the above, the Police Department will make contact with residents on Niagara in the area of the speed cushion installation to inform them of no parking dates. The above dates are also weather dependent. Staff intends on reporting out with the results of the study at a later Trustee meeting or work session to discuss further action including the installation of permanent devices, policy changes, or other items.

Discussion:

Mr Rajagopal - How will narrowing the road work on Niagara.

Mr Weckbach - Niagara has a natural narrowing to it. We'll be seeing if speed is a factor there.

Mr Wahlert - Thanked everyone for the work they've done on this so far. He Stressed to the public that this is just the start.

Mr Unger - This is in our agenda for folks who want to see this.

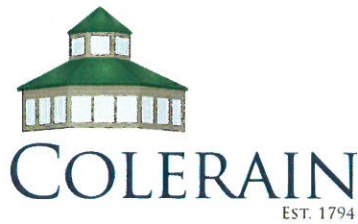
8. **Citizens Address**

Bernie Fiedeldej - Talked about the TIF district being on the agenda and asked that the board take a pause on that and make sure that it's a good idea. he mentioned that we have a school district that rumbles and rumbles about money. Wants the school district to bring up their ratings before receiving TIF Funds. What's the benefit to the township for the TIF's. He says the sign over I-275 is an embarrassment and money should have been set aside for that. Think about the township as a whole and not certain people. Thanked Mr Rajagopal for the help he gave on the issue on East Miami River Rd.

Rich McVay - Says it was good to hear some prayers in the chambers. Pleased to see the presentation on traffic calming and wants to know how long it's going to take for the board to take action. Are you going to have speed bumps or traffic signs? What data are we going to use to make the decision. There's a lot of data available. This is not rocket science. Is it the boards decision that they don't believe the residents. What are the options. Says asphalt wouldn't take a lot of money. Sidewalks are important. Our residents have told that for some time. He thanked Mr Rajagopal for the funding he's helped get for those projects. When is the Joseph sidewalk going to be done? We need to have a plan.

Keith Miller - Talked about something he heard on the news that he says doesn't apply to the township regarding President Trump.

Mark Kirkwood - apologized for the tone of his email. Talked about a food truck that is basically a restaurant parked near his business. He says the customers are parking in his lot



for the food truck. He mentioned a day care that is opening near there soon and sees the food truck as a safety issue for the day care. He believes they're breaking zoning laws.

9. Administrative Reports

Chief Walls - For the month of June we had 837 EMS calls, 180 Fire service calls, 40 calls into Springfield Township. Average response time was 5:29 and 65% of responses were within 6:00

Chief Denney - For June we had 3640 calls which brings the yearly total to 21,398 which is up 6% from last year. 72 traffic stops and 9 DUI's. Average response time for emergencies was 2:45

Lt Cordie - For the month of June - Code Enforcement - Littering 1, abandoned vehicle sticker - 31, abandoned vehicles towed - 14, abandoned vehicles without sign of issue - 3, illegal disposal of construction debris - 3, open burn interactions - 1, residential zoning issues - 7, parking complaints - 19, solicitors - 7, extra patrols - 13, impound lot assistance - 2, interacting with citizens via phone - 22, Via email - 11, in person contact - 16, issued citations - 6, issued warnings - 42, traffic stops - 8, officer assists - 14

Public Service (Jeff Weckbach) Mentioned the success of the 4th of July Fireworks. Thanked everyone for their help. He mentioned that we're still hiring for the litter department.

Mr Wahlert - Asked about the delay in opening the Colerain Park playground.

Mr Weckbach - The sod is not quite ready for it to open.

Mr Rajagopal - Thanked everyone for their help with the fireworks event.

Mr Unger - Mentioned Heritage Park and the great shape it's in.

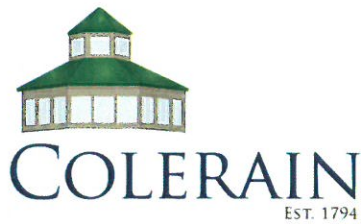
Mr Milz - In response to Mr Fiedeldey's comment about the township not getting anything from TIF's and that's not the case. He mentioned the school district is made whole on every TIF. He agrees that the sidewalks on Joseph Rd are a priority but the HOA of the Condo complex won't issue an easement. Regarding Mr McVay's recommendation on using date for traffic calming and say's that's what the township is doing. The board has a sidewalk plan in place. Mentioned the new sidewalk from The fireworks was a great event.

Mr Wahlert - Says a number of people have asked about the easement on Joseph Rd.

Mr Milz - Says that in order to utilize the right of way for a sidewalk a construction easement has to be granted by the HOA.

10. Trustees' Report

Mr Unger - I was pretty stunned about the planning that went into a safe event for the fireworks. Gave a shout out to the Denny Beuler Foundation. Mentioned the visit he had



with a homeowner after the heavy rain we had and the effect it had on their culvert. Thanked Mr Fiedeldej for brining up the TIF's. He mentioned the public hearing we're having in August. He mentioned that Mr McVay left again before he could answer his questions and said we had a Rumpke driver here last meeting and mentioned they can drive on speed bumps. He said he has never seen a Rumpke recycle truck pull into the Struble Rd dump. Mentioned the problem property on Springdale Rd when he first became a trustee. Mentioned the Loss of Judge Norbert Nadel.

Mr Wahlert - Considered Judge Nadel a friend and says he will surely be missed. Talked about the birthday of Matt Maupin. Says it's a constant reminder of the sacrifices Veterans make. Talked about the event with Chris Green and veterans. Says the 4th of July event was fantastic. Talked about the leadership we have in the township and the impressive work they did for the event. Says we're trying the best we can to address the litter issue. He is very happy with he speed issue planning. Also mentioned that sidewalks build community.

Mr Rajagopal - Says the loss of Judge Norbert Nadel is a tragic loss for Hamilton County. He said he wouldn't be in the position he's in right now without Judge Nadel. Would like us all to pray for the family of Judge Nadel. Talked about the landscaping issues around the I-275 exit. Talked about his meeting with Clippard Industries and working with them to stay in Colerain. I strongly believe that TIF's are very valuable for the township attracting companies to Colerain.

11. New Business

Public Safety

a. Motion to Issue Noise Permit

Chief Denney recommends ADOPTION of the Motion.

Rationale: Quaker Steak and Lube blanket permit from July 15-October 1, 2021

Permit available in agenda packet on line.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion

All voted Yes. Motion approved

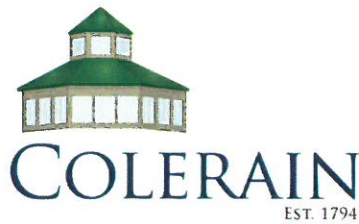
b. Resolution Declaring Nuisance and Ordering Abatement

Chief Denney recommends ADOPTION of Resolution #44-21.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

☐ 2706 Breezy Way 510-0074-0102-00

☐ 2459 Berthbrook 510-0044-0082-00



- ☐ 9705 Dunraven 510-0041-0186-00
- ☐ 9711 Dunraven 510-0041-0187-00
- ☐ 10320 Fay 510-0113-0419-00
- ☐ 6609 Flagstone 510-0070-0083-00
- ☐ 3261 Galbraith 510-0083-0144-00
- ☐ 2710 Haverknoll 510-0011-0263-00
- ☐ 2522 Impala 510-0032-0177-00
- ☐ 8371 Jackies 510-0061-0024-00
- ☐ 9620 Loralinda 510-0052-0400-00
- ☐ 10235 Menominee 510-0042-0272-00
- ☐ 3448 Merrifield 510-0090-0189-00
- ☐ 3683 Ripplegrove 510-0101-0169-00
- ☐ 9689 Sacramento 510-0051-0131-00
- ☐ 10201 September 510-0113-0113-00
- ☐ 6007 Sheits 510-0241-0027-00
- ☐ 10729 Shipley 510-0032-0335-00
- ☐ 2562 Springdale 510-0043-0040-00
- ☐ 9161 Trelawney 510-0054-0414-00
- ☐ 10720 Valiant 510-0032-0321-00
- ☐ 3060 Windsong 510-0052-0622-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Mr Wahlert

Discussion:

Mr Unger - Is the property on Berthbrook the same that had the water heater and other things outside?

Mr Milz - We'll check on that.

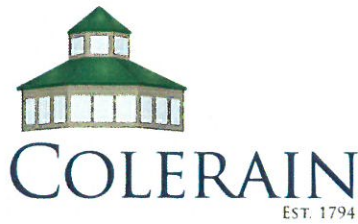
Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes

Public Services

Development

- a. Resolution Authorizing the Transfer of Real Property Located in Colerain Township and Owned By Colerain Township Identified as Parcel No.0510-0051-0220 and Parcel No. 0510-0062-0098 to the Colerain Township, Hamilton County CIC, Inc.



Mr Milz recommends ADOPTION of Resolution # 45-21.

Rationale: At the June 22, 2021 meeting of the Board of Trustees, the Board asked the Administration to place an item for consideration on the July 13th agenda which would effectuate a transfer of two parcels from the Board of Trustees to the Colerain Township CIC.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes

- b. Motion Setting a Public Hearing for August 24, 2021 on the Creation of TIF Districts

Mr Milz recommends ADOPTION of the Motion.

Rationale: In order to consider the establishment of TIF Districts, the Board must first hold a public hearing. Materials related to the Districts will be included in the August 24th Trustee Agenda Packet.

Motion Mr Wahlert, Seconded Mr Unger

No discussion:

All voted Yes. Motion approved.

Administration

- a. Resolution Establishing Sidewalk Construction, Repair, Replacement, and Maintenance for Certain Properties in Colerain Township

Mr Weckbach recommends ADOPTION of Resolution #46-21.

Rationale: Per the public hearing, the Township is required to approve the attached resolution prior to the commencement of the sidewalk maintenance repair program. Property owners were notified, via mail, of the program and public hearing date. Subsequently, the Township has published this public hearing notice in the paper on 6/16/2021, 6/23/2021, and 6/30/2021.

Exhibits available in agenda packet on line

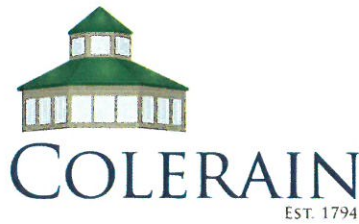
Motion Mr Unger, Seconded Mr Rajagopal

No Discussion:

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes

- b. Motion to Authorize the Township Administrator to Execute a Contract with Adleta for Sidewalk Maintenance Project



Mr Weckbach recommends ADOPTION of the Motion.

Rationale: The Township received two bid responses for this project:

□ Adelta: \$35,204.25

□ RA Miller: \$43,809.60 This project will result in the repair of over 2,500 sq. feet of sidewalk blocks and driveway aprons on Arborwood, Grovewood, and Springdale Road. The bid response from Adleta is the lowest and best bid that meets all requirements of the CDBG program.

Contract available in agenda packet on line.

Motion Mr Rajagopal, Seconded Mr Unger

Discussion - Mr Rajagopal - do you know anything about the quality of the work from this company?

Mr Milz - Yes they are very well respected and they have done Millions of dollars of projects in Colerain Township.

Mr Wahlert - 2 bids seems low. How many did we get last year?

Mr Weckbach - I believe there were 4.

All voted Yes. Motion approved.

c. Resolution Authorizing the Adoption of Amended Appropriations

Mr McElravy recommends ADOPTION of Resolution #47-21.

Rationale: At a prior Board meeting, the Trustees adopted a resolution establishing a Self Insurance Fund. Now that the Township has concluded open enrollment for 2021-2022, appropriations will need to be established in this fund. Based on anticipated employee and employer contributions, it is estimated that the Township will need appropriations in the amount of \$756,936. In addition to the above, this resolution also reflects an increase in appropriations for the CDBG program and Fund. This increase in appropriations captures the roll over of the remaining balance from the 2018-2020 CDBG allocation that was previously approved for the 2020 sidewalk maintenance project and the park WIFI project.

Motion Mr Rajagopal, Seconded Mr Wahlert

Discussion:

Mr Rajagopal - I added the total. What's the revenue

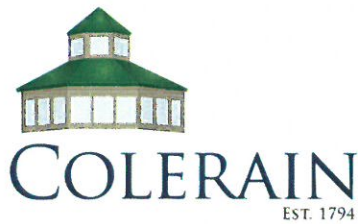
Mr McElravy - I dont have the exact total but our revenue greatly exceeds our expenditures so we're in very good financial shape.

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes

d. Resolution Adopting Self Insurance Fund Policy

Mr Weckbach recommends ADOPTION of the Motion.



Rationale: For the 2021-2022 Health Insurance Plan for Township employees, the Trustees adopted a motion to transition from a fully insured health insurance model to a self insured health insurance model. As part of the establishment of a self insurance fund, attached is a policy that will govern the use of the dollars in the fund, how to set premium rates for future plan years, fund balance goals, and parameters for the distribution of any excess fund balance if the Township were to transition back to a fully insured model.

Self Insurance Fund Policy available in agenda packet on line.

Motion Mr Wahlert, Seconded Mr Unger

No Discussion

All voted Yes. Motion passes

e. Resolution Adopting Organizational Chart Modification

Mr Weckbach recommends ADOPTION of Resolution #48-21.

Rationale: The Northwest Local School District contract for police safety services provides the District with the option to have up to three School Safety Officers. Prior to the start of the 2021 academic year and due to COVID, the School District had opted to keep the current complement of two School Safety Officers. This change will require a change in the organization chart to allow for the third position. These are part time roles and are required to be filled as soon as possible in order to ensure that employees can be properly trained prior to the start of the school year.

Organizational Chart available in agenda packet on line.

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

Vote - Mr Unger - Yes, Mr Rajagopal - Yes, Mr Wahlert - Yes

Resolution passes

Mr Unger motioned to revisit item #6 in the meeting rules.

Mr Sollmann - recently the 6th circuit came out with a ruling with respect to participation rules.

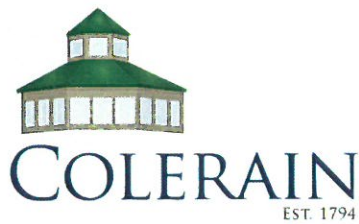
Mr Sollmann recommends removing section 2,D,9,D Use of profane language

Motion Mr Unger, Seconded Mr Wahlert

All voted Yes. Motion passes.

12. Old Business

13. Consent Items



a. New Hire - Full Time Maintenance Laborer - Public Services - Roads

Mr Milz recommends approval of all consent items.

Rationale: The position of Full Time Maintenance Laborer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to Richard Mock. The wa

ge for this job is \$21.00 per hour for 40 hours per week, as Mr. Mock has his CDLA, as per the AFSCME Collective Bargaining Agreement. Contingent upon Board approval, he would be eligible to begin work on July 19, 2021.

New Hire Authorization available in agenda packet on line.

b. New Hire - School Safety Officer - Police Department

John Pearson: Retired DEA agent will assume role at White Oak Middle School.

Position is fully funded by NWLSD. His rate of pay is \$33.00 per hour.

New Hire Authorization available in agenda packet on line.

c. New Hire - School Safety Officer - Police Department

Andrew Nogueira: Retired Cincinnati Police SWAT member will assume role at Colerain Middle School. Position is fully funded by NWLSD. His rate of pay is \$33.00 per hour.

New Hire Authorization available in agenda packet on line.

d. New Hire - Police Officer- Police Department

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: John McMahon The wage for this job is \$25.48 per hour for 40 hours per week. Contingent upon Board approval and successful completion of the medical and psychological examination, he would be eligible to begin work on July 14, 2021.

New Hire Authorization available in agenda packet on line.

e. New Hire - Police Officer - Police Department

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Charles Freudemann The wage for this job is \$25.48 per hour for 40 hours per week. Contingent upon Board approval and successful completion of the medical and psychological examination, he would be eligible to begin work on July 14, 2021.

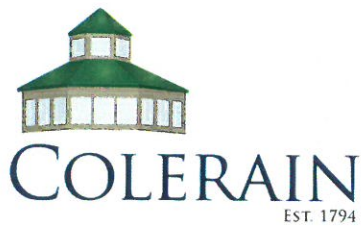
New Hire Authorization available in agenda packet on line

Motion to approve all consent items Mr Unger, Seconded Mr Rajagopal

Discussion:

Mr Wahlert - What is an interview like in the police department?

Mr Milz - There is a committee handling the interviews.



All voted Yes. All consent items approved.

14. **Fiscal Office Report**

I had the opportunity to get to know Judge Nadel from my time working at the Hamilton County Courthouse. He was one of a kind. I'll always remember getting text messages on my birthday from him. He will surely be missed by many.

We have fulfilled 160 public records requests. There are 10 outstanding. In comparison to Delhi Township, they have received 10 requests for the year. I bring these comparisons up only to give the residents of Colerain Township an idea of the magnitude of requests we receive. They have a right to know.

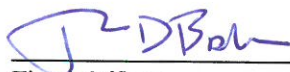
15. **Executive Session – if needed**

16. **Adjournment**

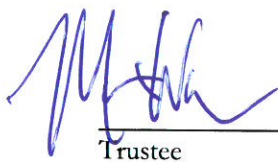
Motion to adjourn Mr Unger, Seconded Mr Wahlert

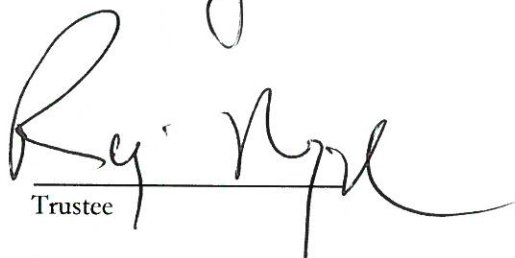
All voted Yes

Meeting adjourned at 8:53pm


Fiscal Officer


Trustee


Trustee


Trustee