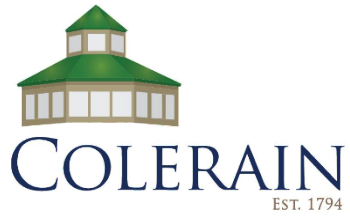


Regular Meeting of the Board of Trustees - May 25

May 25, 2021

- 1. Opening of Meeting**
- 2. Pledge of Allegiance 7:00 PM**
- 3. Meditation (Moment of Silence)**
- 4. Fiscal Office – Approval of Minutes**
- 5. Presentations**
 - a. Letter of Congratulations to Patrick Slawnyk for Earning the Rank of Eagle Scout
 - b. Presentation by Chief Walls Recognizing the 2020 EMS Providers of the Year
 - c. Recognition of Class 1 of the Township Academy
 - d. Presentation by Dennis Maher of Retail Strategies about the State of Retail
- 6. Citizens Address**
- 7. Administrative Reports**
- 8. Trustees' Report**
- 9. New Business**
 - Public Safety**
 - a. Resolution Declaring Nuisance and Ordering Abatement
 - Public Services**
 - Planning & Zoning**
 - Administration**
 - a. Motion to Set Public Hearing for Sidewalk Maintenance Project - Portions of Arborwood, Grovewood, & Springdale
 - b. Motion to Set Public Hearing - Tax Budget
 - c. Resolution Authorizing the Creation of a New Fund - American Rescue Plan
 - d. Motion to Appoint Members to the Ohio-Kentucky-Indiana Regional Council of Governments Intermodal Coordinating Committee
- 10. Old Business**
- 11. Consent Items**
 - a. New Hire - Part-Time Firefighter Emergency Medical Technician - Department of Fire & EMS
 - b. New Hire - Summer Camp Positions - Public Services
 - c. New Hire - Seasonal Maintenance Worker/Parks - Public Services
- 12. Fiscal Office Report**



13. **Executive Session** – if needed
14. **Adjournment**

COLERAIN

PRESENTATIONS

Department: Administration

Department
Director: Geoff Milz, Administrator

Letter of Congratulations to Patrick Slawnyk for Earning the Rank of Eagle Scout

Rationale:



May 25, 2021

Eagle Scout Patrick Slawnyk
Troop 644, Dan Beard Council

Dear Eagle Scout Slawnyk:

The Colerain Township Board of Trustees is honored to congratulate you for achieving the rank of Eagle Scout in the Boy Scouts of America. We understand that you managed the building of a gazebo type seating area for meditation in the cemetery at St. Paul United Church of Christ.

We thank you for the commitment and leadership that you have demonstrated to achieve this rank. We are proud to have you as a member of our community. Your accomplishment proves that you possess the values and integrity to be a future leader and that you will be successful in the path you choose.

Best wishes,

The Colerain Township Board of Trustees

Raj Rajagopal

Dan Unger

Matt Wahlert

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
gmilz@colerain.org • www.colerain.org
Phone (513) 385-7500 • Fax (513) 245-6503

Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Jeffrey D. Baker
Administrator: Geoff Milz

PRESENTATIONS

Department: Fire
Department
Director: Allen Walls, Fire Chief

Presentation by Chief Walls Recognizing the 2020 EMS Providers of the Year

Rationale:

Each year during National Emergency Medical Services Week, the Department of Fire & EMS recognizes employees as “EMS Providers of the Year”. These employees consistently display initiative, creative thinking, action-orientation and a desire to positively impact emergency medical services delivery during the previous year.

Introduce and recognize the 2020 EMS Providers of the Year:

1. Firefighter/Paramedic Alex Pauly
2. Firefighter/Paramedic Ed Shannon
3. Firefighter/Paramedic Austin Walter

PRESENTATIONS

Department: Administration

Department
Director: Geoff Milz, Administrator

Recognition of Class 1 of the Township Academy

Rationale:

PRESENTATIONS

Department: Administration

Department
Director: Geoff Milz, Administrator

Presentation by Dennis Maher of Retail Strategies about the State of Retail

Rationale:

PUBLIC SAFETY

Department: Police

Department
Director: Mark Denney, Police Chief

Resolution Declaring Nuisance and Ordering Abatement

Recommend ADOPTION of the Resolution.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

8027 Blanchetta	510-0071-0191-00
3385 Coleen	510-0102-0237-00
8300 Colerain	510-0060-0014-00
9161 Coogan	510-0053-0038-00
9173 Coogan	510-0053-0036-00
2727 Lincoln	510-0031-0711-00
10071 Manistee	510-0041-0472-00
10342 Moonflower	510-0042-0185-00
9810 Norcrest	510-0044-0076-00
2479 Ontario	510-0051-0016-00
8944 Pippin	510-0062-0220-00
2668 Springdale	510-0043-0044-00
2827 Springdale	510-0042-0107-00
2397 Washington	510-0031-0598-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the 25th day of May, 2021, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Matthew Wahlert, Raj Rajagopal, Dan Unger

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
8027 Blanchetta	510-0071-0191-00
3385 Coleen	510-0102-0237-00
8300 Colerain	510-0060-0014-00
9161 Coogan	510-0053-0038-00
9173 Coogan	510-0053-0036-00
2727 Lincoln	510-0031-0711-00
10071 Manistee	510-0041-0472-00
10342 Moonflower	510-0042-0185-00
9810 Norcrest	510-0044-0076-00
2479 Ontario	510-0051-0016-00
8944 Pippin	510-0062-0220-00
2668 Springdale	510-0043-0044-00
2827 Springdale	510-0042-0107-00
2397 Washington	510-0031-0598-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;

2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Wahlert _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this 25th day of May, 2021.

BOARD OF TRUSTEES:

Matthew Wahlert, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer

this 25th day of May, 2021.

Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration
Department Director: Geoff Milz, Administrator

Motion to Set Public Hearing for Sidewalk Maintenance Project - Portions of Arborwood, Grovewood, & Springdale
Recommend ADOPTION a Motion to set a Public Hearing for "Sidewalk Maintenance Project - Portions of Arborwood, Grovewood, & Springdale" for July 13th at 7pm in the Colerain Township Trustee Chambers.

Rationale:

Historically, sidewalks along Colerain Township streets have been maintained by the adjacent property owner. Any defects or maintenance issues with the sidewalks (or driveway aprons) are considered property maintenance violations under the Township's Property Maintenance Code and are to be corrected by property owners. In 2020, the Township conducted its first phase of the Sidewalk Maintenance Program, funded through CDBG dollars. In 2021, the Township was awarded \$30,000 from CDBG for phase two of this program.

The first step in the process is to establish a public hearing for resident feedback on the program, prior to any construction. Staff plans on sending out bid specifications with the intent of bringing forward a contract for consideration at the July 13th Board of Trustee meeting.

The affected residents have been sent a letter with information about the program, per the attached brochure. Also attached to this agenda is a list of the addresses, with the number of blocks that have been marked, that will be included in the 2021 program.

Parcel Number	Address	Sq. Ft. of Sidewalk to	Sq. Ft. of Driveway to address	Total # of Sidewalk
510-0112-0094-00	3403 Springdale	40	-	2
510-0112-0095-00	9949 Arborwood	80	-	4
510-0112-0098-00	9925 Arborwood	40	60	5
510-0112-0099-00	9917 Arborwood	30	84	5
510-0112-0100-00	9909 Arborwood	20	20	2
510-0112-0101-00	9901 Arborwood	80	-	4
510-0112-0102-00	9895 Arborwood	80	-	2
510-0112-0103-00	9887 Arborwood	40	60	5
510-0112-0104-00	9881 Arborwood	60	40	5
510-0112-0105-00	9873 Arborwood	100	-	5
510-0112-0106-00	9867 Arborwood	60	-	3
510-0112-0107-00	9859 Arborwood	35	76	5
510-0112-0108-00	9852 Arborwood	-	20	1
510-0112-0109-00	9860 Arborwood	-	40	2
510-0112-0111-00	9874 Arborwood	40	40	4
510-0112-0112-00	9882 Arborwood	20	-	1
510-0112-0113-00	9892 Arborwood	195	30	10
510-0112-0114-00	3389 Grovewood	40	20	6
510-0112-0115-00	3373 Grovewood	20	-	1
510-0112-0116-00	3349 Grovewood	20	-	1
510-0112-0117-00	3341 Grovewood	60	-	3
510-0112-0118-00	3333 Grovewood	40	-	2
510-0112-0122-00	3314 Grovewood	20	-	1
510-0112-0123-00	3322 Grovewood	80	-	4
510-0112-0124-00	3330 Grovewood	95	72	8
510-0112-0126-00	3346 Grovewood	60	-	3
510-0112-0127-00	3354 Grovewood	40	-	2
510-0112-0128-00	3362 Grovewood	20	-	1
510-0112-0129-00	3370 Grovewood	-	64	3
510-0112-0131-00	3386 Grovewood	40	40	6
510-0112-0132-00	9902 Arborwood	140	-	8
510-0112-0133-00	9910 Arborwood	20	60	4
510-0112-0134-00	9918 Arborwood	40	20	4
510-0112-0135-00	9930 Arborwood	100	16	5



Colerain Township Sidewalk Maintenance Program Information Guide

How This Process Works

Colerain Township has already inspected your sidewalk and driveway apron (the portion of the driveway between your sidewalk and the street). Damaged portions have been marked on site and recorded for reference. You are being notified of the actions needed and the deadlines for completion of the repairs in the attached letter.

The repair options are as follows:

- You can obtain a permit from the Township and pay a private contractor to do the work or,
 - o See the “Can I do It Myself?” section for additional comments.
- The Colerain Township Board of Trustees will complete the work as part of a Township contract. All work will occur after all appropriate public hearings;
 - o The costs for the work plus any cost allowed by law may be added to the property owner(s) taxes and payable in one or more installments as determined by the Board of Trustees, or

Why Must I Pay For It?

The Ohio Revised Code authorizes the Board of Trustees to order the repair and maintenance of sidewalks and driveway aprons and to assess costs to the property owner(s) following public hearing. Ohio Revised Code section 5543.10 provides more information on the assessment process.

What Do These Paint Marks Mean?

The white markings mean that repairs are necessary on the marked sidewalk or driveway apron blocks due to defects found during the sidewalk inspection.

Can I Do It Myself?

Yes. If you choose to do the work yourself, Colerain Township Public Services will issue a permit for any work performed in the right-of-way. Please contact the Public Services Department at 513-385-7502 for more information. Right of way permits cost \$15. All permits must be obtained before any work can begin.

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
gmilz@colerain.org • www.colerain.org
Phone (513) 385-7500 • Fax (513) 245-6503

Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Jeffrey D. Baker
Administrator: Geoff Milz



Public Hearings

You will be advised of two public hearings regarding this process. This notices will be available online at Colerain.org. The first public hearing is tentatively scheduled for July 13, 2021 at 7pm in the Township Trustee Chambers: 4200 Springdale Road, Cincinnati, OH 45251. The initial hearing is to notify you of the necessary corrective work. It will advise you as to how the program works, what you can expect from the Township, how the upcoming repairs may be accomplished, establishes tentative assessment amount and payment options. The second hearing will be set up to provide an opportunity for the property owner(s) to be heard concerning the assessment of the final cost of the work against the property owner.

Who To Contact

For more information of the Sidewalk Maintenance Program, please contact Colerain Township at 513-385-7500, or visit the office located at 4200 Springdale Ave.

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
gmilz@colerain.org • www.colerain.org
Phone (513) 385-7500 • Fax (513) 245-6503

Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Jeffrey D. Baker
Administrator: Geoff Milz

ADMINISTRATION

Department: Administration

Department
Director: Jeff McElravy, Finance Director

Motion to Set Public Hearing - Tax Budget

Recommend ADOPTION a Motion to set a Public Hearing for the 2022 Tax Budget on June 22, 2021 at 7pm in the Trustee Chambers.

Rationale:

As part of the 2022 budget process, the Board must hold a public hearing to consider the 2022 tax budget. Staff recommends that the public hearing be held as part of the regular meeting on June 22, 2021.

NOTICE OF PUBLIC HEARING

ON THE 2022 TAX BUDGET

Rev. Code Sec. 5705.30

Notice is hereby given that on the 22nd day of June, 2021, at 7:00 P.M., a public hearing will be held on the Budget prepared by the Colerain Township Trustees, of Hamilton County, Ohio, for the next succeeding fiscal year ending December 31, 2022. Such hearing will be held at the Colerain Township Government Complex, 4200 Springdale Road, Colerain Township, OH 45251.

The State of Ohio, Hamilton County, ss.

The undersigned being duly sworn says that the notice, a copy of which is Hereto attached, was given by publication not less than ten days previous to the 22nd day of June, 2021, the day of hearing mentioned, in the Cincinnati Enquirer or a newspaper having general circulation in the Township.

Sworn to before me and signed in my presence, this _____ day of May, 2021.

Printer's Fees, \$_____

ADMINISTRATION

Department: Administration

Department
Director: Jeff McElravy, Finance Director

Resolution Authorizing the Creation of a New Fund - American Rescue Plan

Recommend ADOPTION of the Resolution.

Rationale:

In order to receive funding through the federal American Rescue Plan, a Fund must be established to account for the activity associated with that funding. This Resolution authorizes the creation of that Fund.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the **25th** day of May, 2021, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Mr. Raj Rajagopal, Mr. Dan Unger, and Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-21

**RESOLUTION ESTABLISHING A NEW TOWNSHIP FUND FOR THE ACCOUNTING
OF FUNDS RECEIVED BY COLERAIN TOWNSHIP FROM THE AMERICAN
RESCUE PLAN AS ADOPTED BY CONGRESS IN 2021**

WHEREAS, the 117th Congress and federal government of the United States of America adopted the American Rescue Plan (“ARP”) which was signed into public law on March 11, 2021; and Colerain Township has received round of CARES funding and previously created a separate COVID-19 Coronavirus Local Relief Fund, the Township will or has received funds pursuant to the above-referenced American Rescue Plan; and

WHEREAS, Colerain Township has received round of CARES funding and previously created a separate COVID-19 Coronavirus Local Relief Fund, the Township will or has received funds pursuant to the above-referenced American Rescue Plan; and

WHEREAS, pursuant to Section 5705.09 of the Ohio Revised Code, Colerain Township, as a political subdivision, has the authority to establish a new fund without seeking the approval of the Auditor of State when it is in connection with a federal program with a restricted purpose; and

WHEREAS, the Board of Trustees of Colerain Township has determined that the establishment of a separate American Rescue Plan Fund with respect to receiving ARP funds and financial assistance is wise and beneficial to the vitality, financial security and welfare of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Township Trustees of Colerain Township, Hamilton County, Ohio, with a majority concurring as follows:

1. The Board of Trustees order the creation of a new fund by the Township Fiscal Officer and/or his designee that shall be entitled “American Rescue Plan Fund”, and that a separate fund number be assigned with respect to these funds and such funds shall be non-reverting.

2. The purpose of the funds is to be used for only the following reasons as set forth in §603(C) of the American Rescue Plan Act of 2021 in accordance with US Treasury Guidance:
 - A. To respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or to aid the impacted industries such as tourism, travel and hospitality;
 - B. For the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government or county prior to the emergency; or
 - C. For the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government or county prior to the emergency; or
 - D. To make necessary investments in water, sewer or broadband infrastructure as approved by the US. Treasury.
3. The funds shall be appropriated by the Township Fiscal Officer and/or his designee and approved by the Board of Trustees before use.
4. The funds shall be appropriated by the Township Fiscal Officer and/or his designee and approved by the Board of Trustees before use.
5. Any unused funds shall be paid back to the United States Treasury when required.
6. The Township Fiscal Officer and/or his designee shall keep accurate and complete financial records of the receipt and expenditure of any and all funds deposited and paid from this new American Rescue Plan Fund.
7. No money received in the American Rescue Plan Fund shall be used for any type of deposit into any pension fund.

8. That it is hereby found and determined that all formal actions of this Board of Trustees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
9. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of May, 2021.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:



Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer this ____ day of May, 2021.

Jeff Baker
Colerain Township Fiscal Officer

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the **25th** day of May, 2021, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Mr. Raj Rajagopal, Mr. Dan Unger, and Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-21

**RESOLUTION ESTABLISHING A NEW TOWNSHIP FUND FOR THE ACCOUNTING
OF FUNDS RECEIVED BY COLERAIN TOWNSHIP FROM THE AMERICAN
RESCUE PLAN AS ADOPTED BY CONGRESS IN 2021**

WHEREAS, the 117th Congress and federal government of the United States of America adopted the American Rescue Plan (“ARP”) which was signed into public law on March 11, 2021; and Colerain Township has received round of CARES funding and previously created a separate COVID-19 Coronavirus Local Relief Fund, the Township will or has received funds pursuant to the above-referenced American Rescue Plan; and

WHEREAS, Colerain Township has received round of CARES funding and previously created a separate COVID-19 Coronavirus Local Relief Fund, the Township will or has received funds pursuant to the above-referenced American Rescue Plan; and

WHEREAS, pursuant to Section 5705.09 of the Ohio Revised Code, Colerain Township, as a political subdivision, has the authority to establish a new fund without seeking the approval of the Auditor of State when it is in connection with a federal program with a restricted purpose; and

WHEREAS, the Board of Trustees of Colerain Township has determined that the establishment of a separate American Rescue Plan Fund with respect to receiving ARP funds and financial assistance is wise and beneficial to the vitality, financial security and welfare of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Township Trustees of Colerain Township, Hamilton County, Ohio, with a majority concurring as follows:

1. The Board of Trustees order the creation of a new fund by the Township Fiscal Officer and/or his designee that shall be entitled “American Rescue Plan Fund”, and that a separate fund number be assigned with respect to these funds and such funds shall be non-reverting.

2. The purpose of the funds is to be used for only the following reasons as set forth in §603(C) of the American Rescue Plan Act of 2021 in accordance with US Treasury Guidance:
 - A. To respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or to aid the impacted industries such as tourism, travel and hospitality;
 - B. For the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government or county prior to the emergency; or
 - C. For the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government or county prior to the emergency; or
 - D. To make necessary investments in water, sewer or broadband infrastructure as approved by the US. Treasury.
3. The funds shall be appropriated by the Township Fiscal Officer and/or his designee and approved by the Board of Trustees before use.
4. The funds shall be appropriated by the Township Fiscal Officer and/or his designee and approved by the Board of Trustees before use.
5. Any unused funds shall be paid back to the United States Treasury when required.
6. The Township Fiscal Officer and/or his designee shall keep accurate and complete financial records of the receipt and expenditure of any and all funds deposited and paid from this new American Rescue Plan Fund.
7. No money received in the American Rescue Plan Fund shall be used for any type of deposit into any pension fund.

8. That it is hereby found and determined that all formal actions of this Board of Trustees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
9. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of May, 2021.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:



Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer this ____ day of May, 2021.

Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department
Director: Jeff Weckbach, Assistant Township Administrator

Motion to Appoint Members to the Ohio-Kentucky-Indiana Regional Council of Governments Intermodal Coordinating Committee

Recommend ADOPTION of the Motion to appoint Jeff Weckbach as the Colerain Township representative and Jackie O'Connell as the alternate representative to the Ohio-Kentucky-Indiana Regional Council of Governments' Intermodal Coordinating Committee (ICC).

Rationale:

The ICC members provide general technical advice for the Executive Committee and Board of Directors as required, and review and comment on technical issues associated with the various studies and recommended plans before submission to the Executive Committee or Board of Directors. The ICC also advise and assist the Deputy Executive Director and staff in obtaining data required for continuing transportation planning commensurate with the Unified Planning Work Program, and other agreements for all areas of planning. Members of this committee serve from July 1 to June 30.

CONSENT ITEMS

Department: Fire
Department
Director: Allen Walls, Fire Chief

New Hire - Part-Time Firefighter Emergency Medical Technician - Department of Fire & EMS

Recommend ADOPTION of the Motion.

Request authorization to conditionally hire the following candidate as a part-time fire department employee at the specified hourly pay rate of \$14.94 per hour:

- Jacob Luken – Firefighter EMT

Rationale:

The recommended candidate is being requested to fill a vacant part-time firefighter EMT position. The candidates hiring will be contingent upon successful completion of all applicable pre-employment evaluations and procedures. The candidates start date will be effective as soon as possible after Sunday, May 30th, 2021, following compliance of the aforementioned conditions with a one-year probationary period.

CONSENT ITEMS

Department: Public Services
Department Director: Jackie O'Connell, Director - Public Services

New Hire - Summer Camp Positions - Public Services

Recommend approval of all consent items.

Rationale:

Summer camp positions were posted, applications were received and interviews conducted.

A conditional offer of employment as camp counselor was extended to the following individuals: Cole Birkenhauer, Taryn Taleff, Janelle DuFresne, Alanna Birkenhauer and Rachel Ashton. The wage for this job is between \$9.50-\$10.50 per hour for up to 30 hours per week through the season. Contingent upon Board approval, they would be eligible to begin work on May 26, 2021.

A conditional offer of employment as Assistant Camp Director was extended to Jacquelyn Welsh at a rate of \$12.50 for no more than 40 hours per week. Contingent upon Board approval, she would be eligible to begin work on May 26, 2021.

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

- ☐ Township Website
- ☐ Internal Bulletin Board
- ☐ Social media
 - ☐ Facebook
 - ☐ LinkedIn
 - ☐ Twitter
 - ☐ Other
- ☐ Newspapers
- ☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 10

Number of candidates interviewed: 10

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

- ☐ Township Website
- ☐ Internal Bulletin Board
- ☐ Social media
 - ☐ Facebook
 - ☐ LinkedIn
 - ☐ Twitter
 - ☐ Other
- ☐ Newspapers
- ☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

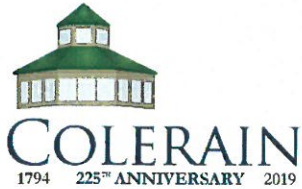
Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 10

Number of candidates interviewed: 10



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 166- Summer Camp Counselor Position Number: 5118- Summer Camp Counselor

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Taryn Taleff

Hourly rate: \$10.00 Employee Supervisor: Leah McMillan/Tawanna Molter

Min/Max hours/week: 30hrs/week

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 9 AM to 12 PM and 1-3 PM; Friday evenings

Does this position supervise staff? ☐ Yes ☒ No

Comments: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Department Head Name: Jackie O'Connell

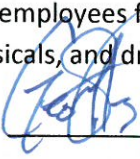
Signature ____Jacqueline O'Connell_____

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: 

Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

- ☐ Township Website
- ☐ Internal Bulletin Board
- ☐ Social media
 - ☐ Facebook
 - ☐ LinkedIn
 - ☐ Twitter
 - ☐ Other
- ☐ Newspapers
- ☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

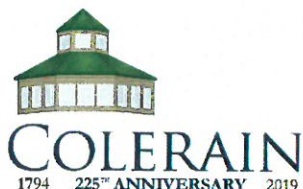
Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 10

Number of candidates interviewed: 10



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 166- Summer Camp Counselor Position Number: 5113- Summer Camp Counselor

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☐ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Cole Birkenhauer

Hourly rate: \$9.50 Employee Supervisor: Leah McMillan/Tawanna Molter

Min/Max hours/week: 30hrs/week

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 9 AM to 12 PM and 1-3 PM; Friday evenings

Does this position supervise staff? ☐ Yes ☒ No

Comments: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Department Head Name: Jackie O'Connell

Signature: Jacqueline O'Connell

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: *[Signature]*

Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☐ Township Website

☐ Internal Bulletin Board

☐ Social media

☐ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

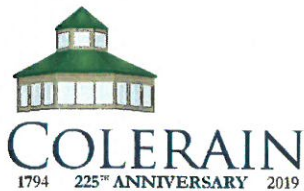
Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 10

Number of candidates interviewed: 10



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 165- Asst Director Summer Camp Position Number: 5112- Asst Director Summer Camp

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Jacqueline Welsh

Hourly rate: \$12.50 Employee Supervisor: Leah McMillan/Tawanna Molter

Min/Max hours/week: 30hrs/week

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 9 AM to 12 PM and 1-3 PM; Friday evenings

Does this position supervise staff? ☒ Yes ☐ No

Comments: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Department Head Name: Jackie O'Connell

Signature: _____ Jacqueline O'Connell _____

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: _____

Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

- ☐ Township Website
- ☐ Internal Bulletin Board
- ☐ Social media
 - ☐ Facebook
 - ☐ LinkedIn
 - ☐ Twitter
 - ☐ Other
- ☐ Newspapers
- ☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

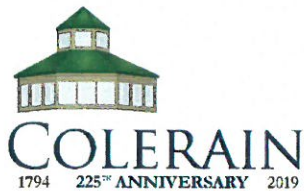
Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 5

Number of candidates interviewed: 5



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 166- Summer Camp Counselor Position Number: 5116- Summer Camp Counselor

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Rachel Ashton

Hourly rate: \$10.50 Employee Supervisor: Leah McMillan/Tawanna Molter

Min/Max hours/week: 30hrs/week

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 9 AM to 12 PM and 1-3 PM; Friday evenings. Returning employee.

Does this position supervise staff? ☐ Yes ☒ No

Comments: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Department Head Name: Jackie O'Connell

Signature: _____ Jacqueline O'Connell

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employee's first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: _____

Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

- ☐ Township Website
- ☐ Internal Bulletin Board
- ☐ Social media
 - ☐ Facebook
 - ☐ LinkedIn
 - ☐ Twitter
 - ☐ Other
- ☐ Newspapers
- ☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 3/22/2021

Date posting closed: Open

Interview Committee: Interviewed with Tawanna Molter, Jackie O'Connell and Leah McMillan.

Interview dates: Click or tap here to enter text.

Number of applications: 10

Number of candidates interviewed: 10

CONSENT ITEMS

Department: Public Services

Department Director: Jackie O'Connell, Director - Public Services

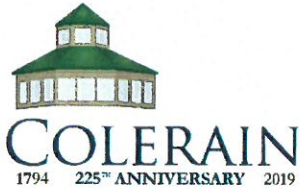
New Hire - Seasonal Maintenance Worker/Parks - Public Services

Recommend approval of all consent items.

Rationale:

The position of Seasonal Maintenance Worker was posted, applications were received and interviews conducted. Conditional offers of employment were extended to the following Tiffany Kim and Jayden Hopkins.

The wage for this job is \$11.00 per hour for 40 hours per week through the season. Contingent upon Board approval, they would be eligible to begin work on May 26, 2021.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 163- Seasonal Maintenance Worker Position Number: 5109- Seasonal Maintenance Worker

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Jayden Hopkins

Hourly rate: \$11.00 Employee Supervisor: Roger Krebs

Min/Max hours/week: 40hrs/week minimum

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 6:30 AM to 3:00 PM

Does this position supervise staff? ☐ Yes ☒ No

Comments: Interviewed with Roger Krebs, Geoffrey Payne, Sr and Geoffrey Payne, Jr.

Department Head Name: Jackie O'Connell

Signature: Jacqueline O'Connell

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: *[Signature]*

Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☐ Township Website

☐ Internal Bulletin Board

☐ Social media

☐ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 2/23/2021

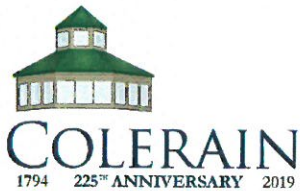
Date posting closed: Open

Interview Committee: Interviewed with Roger Krebs, Geoffrey Payne, Sr and Geoffrey Payne, Jr

Interview dates: Click or tap here to enter text.

Number of applications: 9

Number of candidates interviewed: 9



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 163- Seasonal Maintenance Worker Position Number: 5118- Seasonal Maintenance Worker

Status: ☐ Full Time ☐ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☒ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Tiffany Kim

Hourly rate: \$11.00 Employee Supervisor: Roger Krebs

Min/Max hours/week: 40hrs/week minimum

Proposed start date: 5/26/2021 Eligibility Date: 5/26/2021

Tentative schedule of hours: Monday-Friday 6:30 AM to 3:00 PM

Does this position supervise staff? ☐ Yes ☒ No

Comments: Interviewed with Roger Krebs, Geoffrey Payne, Sr and Geoffrey Payne, Jr.

Department Head Name: Jackie O'Connell

Signature: _____ Jacqueline O'Connell _____

Date: 5/17/2021

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/26/2021

Administrator Signature: _____ Date: 5.18.21

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☐ Township Website

☐ Internal Bulletin Board

☐ Social media

☐ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☐ Other job boards

Hiring Process Timeline:

Date of initial posting: 2/23/2021

Date posting closed: Open

Interview Committee: : Interviewed with Roger Krebs, Geoffrey Payne, Sr and Geoffrey Payne, Jr.

Interview dates: Click or tap here to enter text.

Number of applications: 9

Number of candidates interviewed: 9