

Organizational Meeting of the Board of Trustees

January 5, 2021

- 1. Opening of Meeting - 7:00PM**
- 2. Election of President**
- 3. Election of Vice-President**
- 4. Organizational Items**
 - a. Resolution Authorizing the Transfer of Funds
 - b. Resolution Authorizing Administrator to Execute Contracts With A Value Equal To or Less Than \$10,000
 - c. Motion to Authorize the Administrator to Sign Purchase Orders Equal to or Less Than \$2,500.
 - d. Motion to appoint members to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC).
 - e. Motion to Authorize Purchase of Capital Equipment and Vehicles according to the Attached Schedule A
 - f. Motion to Approve 2021 Regular Meeting Dates for the Board of Trustees and Rules for Special Meetings
 - g. Motion to Increase Part-time Department of Fire & EMS Employee Hourly Pay Rate
 - h. Motion to Approve the Continuation of Employment and Payment of Part-time Employees at the Current Rates
 - i. Motion to Appoint Representative to Solid Waste Management District Policy Committee
 - j. Motion to Appoint Members to the Board of Zoning Appeals and Zoning Commission
- 5. Adjournment**

Department: Administration

Department Head:

Resolution Authorizing the Transfer of Funds

Recommend ADOPTION of the Resolution.

Rationale:

The 2021 Strategic Plan and Budget calls for the following transfers out of the General Fund:

- 988,654.74 to the Park Fund (2911)
- 238,634.56 to the Zoning Fund (2181)
- 393,728.72 to the Community Center Fund (2912)
- 306,800.00 to the General (bond) (note) Retirement Parks Fund (3102)
- 213,200.00 to the General (bond) (note) Retirement PW Bldg Fund (3103)
- 176,800.00 to the Bond Principal Payments (streetscape) Fund (3105)

The 2021 Strategic Plan and Budget calls for the following transfers out of the Fire District Fund (2111):

- 244,400.00 to the Special Assessment Fire Bonds Fund (3301)

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____p.m., on the ____ day of January, 2021, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger and Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-21

**RESOLUTION AUTHORIZING THE TRANSFER OF TOWNSHIP MONEYS TO
OTHER TOWNSHIP FUNDS**

WHEREAS, pursuant to Ohio Revised Code 5705.14(E), the Board of Township Trustees can approve the transfer of money from the Township General Fund to any other fund; and,

WHEREAS, pursuant to Ohio Revised Code 5705.14, the Board of Township Trustees are able to approve the transfer of money from the Fire District Fund to cover the costs of a Bond Issuance for Fire Station improvements; and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$988,654.74 from the General Fund (1000) to the Township's Park Fund (2911); and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$238,634.56 from the General Fund (1000) to the Township's Zoning Fund (2181); and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$393,728.72 from the General Fund (1000) to the Township's Community Center Fund (2912); and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$306,800 from the General Fund (1000) to the Township's General (bond) (note) Retirement Parks Fund (3102); and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$213,200 from the General Fund (1000) to the Township's General (bond) (note) Retirement PW Bldg Fund (3103) ; and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$176,800 from the General Fund (1000) to the Township's Bond Principal Payments (streetscape) Fund (3105) ; and,

WHEREAS, the Colerain Township Board of Trustees finds it necessary to approve and authorize a transfer of up to \$244,400 from the Fire District Fund (2111) to the Township's Special Assessment Fire Bonds Fund (3301).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$988,654.74 to the Township's Park Fund (2911).
2. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$238,634.56 to the Township's Zoning Fund (2181).
3. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$393,728.72 to the Township's Community Center Fund (2912).
4. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$306,800 to the General (bond) (note) Retirement Parks Fund (3102).
5. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$213,200 to the Township's General (bond) (note) Retirement PW Bldg Fund (3103).
6. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$176,800 to the Township's Bond Principal Payments (streetscape) Fund (3105).
7. The Board of Trustees hereby approves the Township Fiscal Officer or Township Administrator to transfer up to \$244,400 to the Township's Special Assessment Fire Bonds Fund (3301).
8. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
9. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
10. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal _____, Mr. Unger _____ and Mr. Wahlert

ADOPTED this _____ day of January, 2021.

BOARD OF TRUSTEES:

Raj Rajagopal, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2021.

Jeff Baker
Colerain Township Fiscal Officer

Department: Administration

Department Head: Geoff Milz, Administrator

Resolution Authorizing Administrator to Execute Contracts With A Value Equal To or Less Than \$10,000

Recommend adoption of a resolution authorizing the administrator to execute contracts with a value equal to or less than \$10,000.

Rationale:

In order to effectively and efficiently administer the business of the township, previous boards of township trustees have delegated the authority to execute contracts in an amount not to exceed \$10,000.

It has been the practice of this administration to place all such contracts on the agenda in the consent section for the purpose of providing transparency.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in special session at ____ p.m., on the 5th day of January, 2021, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matt Wahlert,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-21

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE CONTRACTS
WITH A VALUE EQUAL TO OR LESS THAN \$10,000.00**

WHEREAS, the Board of Trustees has determined that in order to insure the efficient administration of Colerain Township business, it is necessary to grant the Administrator authority to execute contracts with a value equal to or less than \$10,000; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby grants the Administrator the authority to execute contracts with a value equal to or less than \$10,000.
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____.

ADOPTED this _____day of _____, 2021.

BOARD OF TRUSTEES:

Raj Rajagopal, Trustee

Dan Unger, Trustee

Matt Wahlert, Trustee

ATTEST:

Jeff Baker,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2021.

Jeff Baker,
Colerain Township Fiscal Officer

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Authorize the Administrator to Sign Purchase Orders Equal to or Less Than \$2,500.

Recommend ADOPTION of the Motion.

Rationale:

State law allows township trustees to delegate authority to sign purchase orders with a value equal to or less than \$10,000 to the Township Administrator so that business can be conducted efficiently. In 2019/2020, the Board of Trustees chose to delegate their authority to sign purchase orders with a value equal to or less than \$2,500.00.

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to appoint members to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC).

Recommend appointment of Mike Ionna as the Colerain Township representative and Jeff Weckbach as the alternate representative to the Ohio-Kentucky-Indiana Regional Council of Governments' Intermodal Coordinating Committee (ICC).

Rationale:

The ICC members provide general technical advice for the Executive Committee and Board of Directors as required, and review and comment on technical issues associated with the various studies and recommended plans before submission to the Executive Committee or Board of Directors. The ICC also advise and assist the Deputy Executive Director and staff in obtaining data required for continuing transportation planning commensurate with the Unified Planning Work Program, and other agreements for all areas of planning.

Mr. Ionna and Mr. Weckbach are recommended to continue their representation of Colerain Township on this Committee.

Department: Administration

Department Head: Jeff McElravy, Finance Director

Motion to Authorize Purchase of Capital Equipment and Vehicles according to the Attached Schedule A
Recommend ADOPTION of the Motion.

Rationale:

Annually, the Township adopts appropriations, which include a number of capital items. In conjunction with these appropriations and the Township Strategic Plan and Budget Book it is recommended that the attached list of capital items be approved by the Board of Trustees.

Subsequent to this motion, staff will work with vendors to secure quotes and issue purchase orders for these items. Consistent with all large purchase orders, these purchase orders will need to be authorized and approved by two of the three Trustees prior to purchase.

All purchases will not exceed the amount listed in the attachment. If quotes are obtained and the total purchase price would exceed the amount listed, then the new amount would come forward as a future agenda item prior to purchase.

Budget Line	Amount not to Exceed
1000-760-730-0000	52,000.00
1000-760-730-0000	47,000.00
1000-760-730-0000	40,000.00
1000-760-740-0000	11,000.00
2021-760-750-0000	90,000.00
2021-760-750-0000	195,000.00
2081-760-750-0000	20,000.00
2111-760-740-1023	75,000.00
2111-760-740-1023	100,000.00
2111-760-750-0000	117,738.00
2111-760-750-0000	10,050.00
2111-760-750-0000	5,000.00
2261-760-750-0000	25,000.00
2261-760-750-0000	25,000.00
2281-760-740-0000	45,000.00
2281-760-750-0000	135,000.00
2911-760-730-0305	650,000.00
2911-760-730-0305	16,000.00
2911-760-730-0305	25,000.00
2911-760-730-0305	25,000.00
2911-760-730-0305	40,000.00
2911-760-740-0902	34,000.00
2911-760-740-0902	10,500.00
2911-760-750-0902	40,000.00
2912-760-730-0217	40,000.00
2912-760-730-0217	10,000.00

Item to Purchase

Air handling system control replacements
LED Lighting Upgrade at all Fire Stations
275 Overpass Sign Upgrade
File Server replacement
Replacement of Truck 32 in Roads
Replacement of Dump Truck 55 in Roads
Capital outfit of the investigative van
Antenna Upgrades for each Fire Station (\$15,000 per Station)
Locution Dispatching Upgrade for Fire Stations
Replacement of three staff vehicles
Equipment for Vehicle Replacements
Purchase of Police Vehicle
Replacement of Investigator Vehicle
Replacement of Investigator Vehicle
Power Load and Power Cot (BWC Grant Eligible)
Ambulance Remount
Megaland -Phase II
Wert Park Garage Roof Replacement
Security Cameras - Various Parks
Heritage Park #1 & #2 Infield Repair
Pickleball Court Installation
96" Diesel Mower (replaces undersized mower)
Mower (replaces 10 yo mower)
Ford Ranger - Replace Parks Vehicle
Hall B Roof Replacement
HVAC Unit Replacement

An aerial photograph of a city street, likely in a suburban or urban area, with a blue overlay. The street has multiple lanes and several cars are visible. On the left side of the street, there is a large, curved concrete structure, possibly a median or a part of a roundabout. The background shows residential or commercial buildings and trees.

Capital Budget

Building, Vehicle and Equipment Capital Plan

2021 - 2025

Department	Division	# of Items	Total Estimated Cost	Average Age	2021	2022	2023	2024	2025
Administration	IT	1	\$11,000	4	\$150,000	\$87,000	\$0	\$0	\$0
Fire	All Divisions	44	\$8,836,798	12	\$615,288	\$255,500	\$298,500	\$255,500	\$255,500
Planning	Code Enforcement	2	\$65,000	8	\$25,000	\$0	\$0	\$0	\$0
Police	Admin & Investigation	20	\$458,500	7	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Police	Patrol	29	\$1,226,093	3	\$315,000	\$295,000	\$295,000	\$295,000	\$295,000
Public Services	Community Center	1	\$150,000	1	\$50,000	\$140,000	\$0	\$0	\$0
Public Services	Parks	29	\$896,500	7	\$800,500	\$11,000	\$15,000	\$15,000	\$15,000
Public Services	Roads	34	\$4,002,450	14	\$309,196	\$99,196	\$99,196	\$99,196	\$99,196
					\$2,314,984	\$937,696	\$757,696	\$714,696	\$714,696

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Police
DIVISION:	Patrol
# OF ITEMS:	29
TOTAL FLEET ESTIMATED COST:	\$1,226,093
AVERAGE AGE (YEARS):	3

<i>Item ID #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Mileage</i>	<i>Replacement Price</i>	<i>Replacement Year</i>	<i>Notes</i>
100	2017	Ford	Interceptor Utility	43,490	\$42,247	2022	Cruiser
101	2017	Ford	Interceptor Utility	43,505	\$42,247	2022	Cruiser
102	2020	Ford	Interceptor Utility	8,409	\$46,096	2025	Cruiser
103	2016	Ford	Interceptor Sedan	58,808	\$40,000	2021	K9
104	2016	Ford	Interceptor Utility	84,834	\$39,000	2021	Cruiser
105	2015	Ford	Interceptor Utility	95,773	\$38,000	2020	Cruiser
106	2017	Ford	Interceptor Utility	60,113	\$42,247	2022	Cruiser
107	2016	Ford	Interceptor Utility	85,409	\$39,000	2021	Cruiser
108	2018	Ford	Interceptor Utility	66,303	\$46,440	2023	Cruiser
111	2018	Ford	Interceptor Utility	52,966	\$46,440	2023	Cruiser
112	2018	Ford	Interceptor Utility	71,409	\$46,440	2023	Cruiser
113	2018	Ford	Interceptor Utility	59,866	\$46,440	2023	Cruiser
114	2018	Ford	Interceptor Utility	55,196	\$46,440	2023	Cruiser
115	2017	Ford	Interceptor Utility	69,480	\$42,247	2022	Cruiser
116	2016	Ford	Interceptor Utility	79,636	\$39,000	2021	Cruiser
117	2017	Ford	Interceptor Utility	63,597	\$42,247	2022	Cruiser
118	2018	Ford	Interceptor Utility	53,613	\$46,440	2023	Cruiser
119	2015	Ford	Interceptor Utility	97,970	\$35,000	2020	Cruiser
129	2016	Ford	Interceptor Utility	65,576	\$39,000	2021	Cruiser
131	2015	Ford	Interceptor Utility	95,142	\$35,000	2020	Cruiser
134	2015	Ford	Interceptor Utility	103,830	\$35,000	2020	Cruiser
135	2016	Ford	Interceptor Utility		\$40,000	unknown	QRT
139	2017	Ford	Interceptor Utility	67,090	\$42,247	2022	Cruiser
140	2017	Ford	Interceptor Utility	62,250	\$42,247	2022	Cruiser
141	2017	Ford	Interceptor Utility	59,391	\$42,247	2022	K9
144	2020	Ford	Interceptor Utility	5,042	\$46,096	2025	Cruiser
145	2020	Ford	Interceptor Utility	5,469	\$46,096	2025	Cruiser
146	2020	Ford	Interceptor Utility	5,437	\$46,096	2025	Cruiser
147	2020	Ford	Interceptor Utility	6,401	\$46,096	2025	Cruiser

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Police
DIVISION:	Administration & Investigations
# OF ITEMS:	20
TOTAL FLEET ESTIMATED COST:	\$458,500
AVERAGE AGE (YEARS):	7

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
109	2015	Ford	Interceptor Utility	74,760	\$38,000	TBD	Chief
110	2015	Ford	Interceptor Utility	69,198	\$38,000	TBD	
120	2012	Toyota	Camry	87,000	\$12,000	TBD	
121	2011	Toyota	Camry	121,000	\$12,000	TBD	
122	2016	Nissan	Altima	70,000	\$12,500	2023	Lt. Owen
123	2007	Nissan	Altima	131,000	\$12,500	TBD	Impound
124	2013	GMC	Terrain	85,400	\$50,000	2021	
125	2017	Toyota	Camry	14,900	\$15,000	2025	
126	2017	Toyota	Camry	27,474	\$15,000	2025	
127	2011	Toyota	Camry	92,700	\$12,000	TBD	
128	2012	Toyota	Camry	126,000	\$12,000	TBD	
130	2016	Toyota	Camry	58,611	\$12,500	2024	
133	2016	Nissan	Altima	103,400	\$12,500	2022	
136	2016	Nissan	Altima	59,605	\$12,500	2023	Lt. Cordie
137	2017	Toyota	Camry	62,000	\$15,000	2024	
200	1994				\$60,000	TBD	Van
Decoy	2009		Impala		\$28,000	TBD	
142	2014	Mazda	6	104,811	\$15,000	2022	
143	2017	Ford	Fusion	59,600	\$15,000	2025	
150	2019	Ford	F150/trailer	3,000	\$59,000	TBD	Traffic

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Zoning
DIVISION:	Code Enforcement
# OF ITEMS:	2
TOTAL FLEET ESTIMATED COST:	\$65,000
AVERAGE AGE (YEARS):	8

<i>Item ID #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Mileage</i>	<i>Replacement Price</i>	<i>Replacement Year</i>	<i>Notes</i>
6-601	2015	Ford	Taurus	88,684	\$35,000	2025	
6-602	2010	Ford	Fusion	187,693	\$25,000	2021	Mileage

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Police
DIVISION:	Administration & Investigations
# OF ITEMS:	20
TOTAL FLEET ESTIMATED COST:	\$458,500
AVERAGE AGE (YEARS):	7

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
7-100	2019	Ford	E-450 Bus	3,465	\$150,000	2029	Grant Funded

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Public Services
DIVISION:	Parks
# OF ITEMS:	29
TOTAL FLEET ESTIMATED COST:	\$896,500
AVERAGE AGE (YEARS):	7

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
4-411	2007	Ford	F150	105,633	\$65,000	2022	
4-412	2003	Ford	F350	66,099	\$65,000	TBD	
4-413	2018	Ford	F350	111,258	\$65,000	TBD	
4-415	1990	Case	IH385	298,546	\$75,000	TBD	
4-416	2009	Ford	F350	315,486	\$70,000	2024	
4-417	2019	Ford	F250	9,899	\$45,000	2029	
4-418	2011	Ford	Ranger	494,172	\$40,000	2021	
4-419	2008	John Deere	4720 Tractor	4,035	\$30,000	TBD	
4-421	2015	Ford	F350	78,248	\$65,000	2029	
4-422	2017	Redexin	Blecavator 145	N/A	\$15,000	TBD	
4-454	2008	Vermeer	Chipper 1000 XL	386	\$40,000	TBD	
4-457	2008	Woods	Batwing Mower	3,027	\$16,000	TBD	
4-458	2017	Woods	Ditch Mower	N/A	\$10,000	TBD	
4-773	2020	Bobcat	T76	N/A	\$55,000	TBD	
4-G1	2019	John Deere	Gator XUV825E	340	\$14,000	TBD	
4-G2	2005	John Deere	Gator	1,015	\$14,000	TBD	
4-G3	2010	John Deere	Gator	1,696	\$14,000	TBD	
4-G4	2014	John Deere	Gator TX 4X2	1,047	\$14,000	TBD	
4-G5	2011	John Deere	Gator	1,168	\$14,000	TBD	
4-M1	2010	Exmark	Super Z	1,818	\$10,500	2021	
4-M2	2011	Exmark	LZX38KC655	1,793	\$11,500	TBD	
4-M3	2019	Exmark		182	\$11,500	2024	
4-M4	2018	Exmark		317	\$12,000	2023	
4-M5	2020	Exmark		N/A	\$12,000	2025	
4-M6	2020	Exmark		N/A	\$12,000	2025	
4-M7	2011	Scag	Wildcat	1,290	\$11,500	TBD	
4-M8	2014	Hustler	Super 104	707	\$34,000	2021	
4-M9	2017	Exmark		547	\$11,500	2022	
4-M10	2020	Ventrac	4500Z	N/A	\$55,000	2030	

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Public Services
DIVISION:	Roads
# OF ITEMS:	34
TOTAL FLEET ESTIMATED COST:	\$4,002,450
AVERAGE AGE (YEARS):	14

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
3-1	2014	Ford	Explorer	56,981	\$35,000	2024	
3-105	2017	Caterpillar	30800 Mini Excavator	95	\$115,000	2037	
3-105-H	2020	Caterpillar	B6HYDRO	N/A	\$11,000	2040	
3-106	1992	Case	Backhoe Super K 580	5,252	\$75,000	TBD	
3-107	2010	Sweepster	Sweeper	623	\$300,000	2030	
3-107SS	2011	Case	SR220 Skid Steer	654	\$40,000	2031	
3-108	1998	Case	721B Loader	42,158	\$185,000	TBD	
3-118	1979	Dynapac	CC-10 Roller	1,925	\$85,000	TBD	
3-12	2019	Ford	Transit 150	1,207	\$35,000	2034	
3-124	2006	Stihl	MS361	N/A	\$450	TBD	
3-134	2011	Ingersoll	Rand Air Pressure P185	N/A	\$25,000	2022	
3-140	2018	Winston	24K Trailer	N/A	\$18,000	TBD	
3-147	2006	Marathon	HMT4000 Asphalt	N/A	\$20,000	TBD	
3-15	2019	Ford	F150	113,024	\$35,000	2029	
3-16	2018	Ford	F250	10,793	\$38,000	2028	
3-17	2018	Ford	F250	15,346	\$40,000	2028	
3-24	1992		4600	101,875	\$140,000	TBD	
3-32	2004	Ford	F450	105,425	\$90,000	2021	
3-33	2007	Ford	F450	170,665	\$65,000	2022	
3-34	2015	Ford	F350	36,323	\$70,000	2029	
3-50	1995		4700	49,569	\$190,000	TBD	
3-51	2000		4700	29,688	\$190,000	TBD	
3-52	2001		4900	35,610	\$190,000	2022	
3-53	1990		4700	97,301	\$190,000	2021	
3-54	1995		4700	72,070	\$190,000	TBD	
3-55	1993		4700	59,588	\$195,000	2024	
3-56	2004		7400	30,956	\$190,000	2024	
3-57	2002		4900	26,945	\$190,000	2024	
3-58	2010		7400	142,695	\$190,000	TBD	
3-59	2004		7400	35,378	\$190,000	2024	
3-60	2015		7400	5,874	\$195,000	2034	
3-61	2020		HV Series	285	\$195,000	2040	
3-80	2018		4300	4,796	\$275,000	2033	
3-97	1995	Vermeer	BC 123022	997	\$40,000	TBD	

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Fire
DIVISION:	Fire - All Divisions
# OF ITEMS:	44
TOTAL FLEET ESTIMATED COST:	\$8,836,798
AVERAGE AGE (YEARS):	12

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
1-101	2018	Ford	Explorer	27,127	\$36,000	2028	
1-102	2016	Ford	F150	49,070	\$57,000	2026	
1-104	2012	Chevrolet	Tahoe	85,795	\$40,000	2022	
1-105	2011	Dodge	Durango	128,000	\$36,000	TBD	
1-106	2018	Ford	F250	6,040	\$38,000	2028	
1-108	2018	Ford	F250	61,883	\$38,000	2028	
1-109	2012	Chevrolet	Tahoe	79,002	\$40,000	2022	
1-110	2012	Chevrolet	Tahoe	74,839	\$40,000	2022	
1-111	1998	Ford	Crown-Vic	106,692	\$44,263	2021	
1-112	1998	Ford	Crown-Vic	128,888	\$44,263	2021	
1-115	2009	Ford	F350 SD	146,750	\$48,000	TBD	
1-116	2019	Ford	F150	4,236	\$36,500	2029	
1-117	2019	Ford	F150	4,983	\$36,500	2029	
1-118	2008	Ford	Expedition	85,918	\$36,000	TBD	
1-119	2008	Ford	Expedition	103,978	\$36,000	TBD	
1-201	2002	E-One	Typhoon	125,863	\$450,000	2022	
1-202	2018	E-One	Quest	21,000	\$936,798	2038	
1-203	2002	E-One	Typhoon	164,490	\$450,000	2022	
1-204	1993	E-One	Hush XI	204,000	\$450,000	TBD	
1-205	1993	E-One	Sentry	124,464	\$450,000	TBD	
1-206	2016	Rosenbauer	Commander 3000	77,035	\$490,000	2036	
1-207	2015	Rosenbauer	Commander 3000	137,095	\$490,000	2035	
1-209	1994	E-One	Cyclone	189,661	\$490,000	TBD	
1-210	2002	E-One	Typhoon	130,001	\$450,000	2022	
1-211	2002	Freightliner	FL80	122,867	\$375,000	2022	
1-212	1994	E-One		79,300	\$950,000	TBD	
1-302	1990		4900	39,784	\$175,000	TBD	
1-303	1990		4900	59,241	\$175,000	TBD	
1-400	2017	Ford	E-450 SD	58,600	\$210,000	2025	
1-401	2016	Ford	E-450 SD	96,000	\$210,000	2022	
1-402	2019	Ford	E-450 SD	12,728	\$210,000	2026	
1-404	2015	Ford	E-450 SD	5,661	\$210,000	2022	

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Fire
DIVISION:	Fire - All Divisions
# OF ITEMS:	44
TOTAL FLEET ESTIMATED COST:	\$8,836,798
AVERAGE AGE (YEARS):	12

<i>Item ID #</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Mileage</i>	<i>Replacement Price</i>	<i>Replacement Year</i>	<i>Notes</i>
1-406	2014	Ford	E-450 SD	68,905	\$135,000	2021	
1-408	2001	Dodge	Durango	133,715	\$44,263	2021	
1-409	2001	Dodge	Durango	100,342	\$36,000	TBD	
1-411	2016	Ford	E-450 SD	51,024	\$210,000	2023	
1-413	2014	Ford	E-450 SD	97,103	\$210,000	TBD	
1-414	2008	Ford	Expedition	92,599	\$36,000	TBD	
1-415	2008	Ford	Expedition	68,182	\$36,000	TBD	
1-416	2013	Ford	E-450 SD	116,413	\$210,000	TBD	
1-505	2002	John Deere	Gator	N/A	\$14,000	TBD	
1-506	2000	Bobcat	773	N/A	\$50,000	TBD	
1-510	2006	Magnum	MLT5080MMH	N/A	\$15,000	TBD	Light Tower
1-511	2005	Haulin	Trailer HALS8520TA2	N/A	\$12,000	TBD	

Vehicle and Equipment Capital Plan

2021 - 2025

DEPARTMENT:	Administration
DIVISION:	IT
# OF ITEMS:	1
TOTAL FLEET ESTIMATED COST:	\$11,000
AVERAGE AGE (YEARS):	4

Item ID #	Year	Make	Model	Mileage	Replacement Price	Replacement Year	Notes
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0-1	2016	Server	File Server	N/A	11,000	2021	
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Facilities & Other Capital Plan

2021 - 2025

<i>Division</i>	<i>Location</i>	<i>Item</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
Administration	4200 Springdale	Air Handling Control System	\$52,000	\$54,000	\$56,000	\$58,500	\$0
Administration	Various	LED Lighting Project	\$47,000	\$0	\$0	\$0	\$0
Administration	275 & Colerain	275 Overpass Sign	\$40,000	\$0	\$0	\$0	\$0
Fire	Various	Station Appliances	\$22,500	\$0	\$0	\$0	\$0
Fire	Various	Station Antenna Upgrades	\$175,000	\$0	\$0	\$0	\$0
Fire	Ladder Repayment		\$105,000	\$105,000	\$105,000	\$105,000	\$105,000
Fire	EMS Unit	Power-load	\$45,000	\$0	\$0	\$0	\$0
Parks	Colerain Park	Playground	\$650,000	\$0	\$0	\$0	\$0
Parks	Wert Park	Garage Roof Replacement	\$16,000	\$0	\$0	\$0	\$0
Parks	Heritage Park	Infield 1 & 2 Repair	\$25,000	\$0	\$0	\$0	\$0
Parks	TBD	Pickleball	\$40,000	\$0	\$0	\$0	\$0
Parks	Various	Cameras	\$25,000	\$0	\$0	\$0	\$0
Community Center	4300 Springdale	Hall B Roof Replacement	\$40,000	\$0	\$0	\$0	\$0
Community Center	4300 Springdale	HVAC Unit Replacement	\$10,000	\$10,000	\$10,400	\$0	\$0
Roads	Excavator Lease		\$24,196	\$24,196	\$24,196	\$24,196	\$24,196
Fire/Public Services	4160 Springdale	HVAC Unit Replacement	\$0	\$10,800	\$11,250	\$11,700	\$12,200
Fire/Public Services	4160 Springdale	Radiant Heating System Replacement	\$0	\$24,000	\$36,000	\$0	\$0
Fire/Public Services	4160 Springdale	Roof Replacement	\$0	\$30,000	\$0	\$0	\$0
Community Center	4300 Springdale	Backup Generators	\$0	\$140,000	\$0	\$0	\$0
			\$1,316,696	\$1,316,696	\$1,316,696	\$1,316,696	\$1,316,696

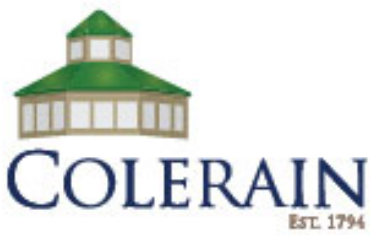
Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Approve 2021 Regular Meeting Dates for the Board of Trustees and Rules for Special Meetings
Recommend ADOPTION of the Motion.

Rationale:

Special meetings will be held as necessary and will be noticed twenty-four hours prior to the start of the meeting. This notice will be sent to the news media, specifically the Cincinnati Enquirer.



**2021 Meeting Dates
for the
Colerain Township Board of Trustees**

Executive Session (6:00 p.m. if needed)
Public Session (7:00 p.m.)

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
April 27, 2021
May 11, 2021
May 25, 2021
June 8, 2021
June 22, 2021
July 13, 2021
July 27, 2021
August 10, 2021
August 24, 2021
September 14, 2021
September 28, 2021
October 12, 2021
October 26, 2021
November 9, 2021
December 14, 2021

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
gmilz@colerain.org • www.colerain.org
Phone (513) 385-7500 • Fax (513) 245-6503

Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Jeff Baker
Administrator: Geoff Milz

Department: Fire

Department Head: Allen Walls, Fire Chief

Motion to Increase Part-time Department of Fire & EMS Employee Hourly Pay Rate

Recommend ADOPTION of the Motion.

Rationale:

I respectfully request the Board of Trustees consider the approval of a 3% pay rate increase for all part-time Colerain Township Department of Fire and EMS employees. This increased amount is consistent with the average approved rate increase for all full-time contracted Department employees effective January 1, 2021. The last part-time employee hourly pay increase was in January 2018. If approved, the increase would be effective Sunday, January 24, 2021.

Memo

To: Geoff Milz, Township Administrator
From: Allen Walls, Chief of Department
Date: December 30, 2020
Re: Request for Part-Time Employee Pay Increase



I respectfully request the Board of Trustees consider the approval of a 3% pay rate increase for all part-time Colerain Township Department of Fire and EMS employees. This increased amount is consistent with the average approved rate increase for all full-time contracted Department employees effective January 1, 2021. If approved, the increase would be effective Sunday, January 24, 2021.

My request is that part-time employees receive the average rate of increase as agreed upon in the current collective bargaining agreement with the International Association of Firefighters (IAFF) Local 3915. This amount reflects an equal appreciation of the work provided by our part-time employees and advances a mutual respect for their work. More than 27% of our daily work schedule is filled with part-time employees. The Southwest Ohio Salary Survey was also reviewed in order to determine applicable rates. According to the Southwest Ohio Salary Survey, the hourly band for a Firefighter Emergency Medical Technician is \$12.00-\$20.00 and the hourly band for a Firefighter Paramedic is \$14.00-\$21.86. Our pay rates consider qualifications as well and even when doing so our part-time employees are still in a middle tier. In addition, we saw the voluntary loss of 52 part-time personnel for the years of 2018-2020. Therefore, in an effort to remain competitive with other regional *combination* fire department agencies and retain employees this increase is requested. The last part-time employee hourly pay increase was in January 2018.

The table below reflects the current and proposed hourly pay rates by part-time employee classification.

	Current	New 2021
Seasonal Fire Hydrant Maintenance	\$11.00	\$11.33
Co-Op Fleet Maintenance Student	\$12.00	\$12.36
Firefighter (Ffr.) Emergency Medical Technician (EMT)	\$14.50	\$14.94
Ffr. EMT Fire Apparatus Operator (FAO)	\$15.01	\$15.46
Special Projects Mgr.	\$15.30	\$15.76
Paramedic	\$15.50	\$15.97
Ffr. Paramedic	\$15.93	\$16.41
Fleet Maintenance Tech.	\$16.32	\$16.81
Ffr. Paramedic FAO	\$17.32	\$17.84
Division Chief	\$21.59	\$22.24

Should you have any questions please do not hesitate to contact me.

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Approve the Continuation of Employment and Payment of Part-time Employees at the Current Rates

Recommend the adoption of a motion to approve the continuation of employment and payment of part-time employees at the current rates.

Rationale:

Each year the Township Trustees adopt this motion to continue the service of part-time employees.

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Appoint Representative to Solid Waste Management District Policy Committee

Recommend the appointment of Trustee Rajagopal to the Solid Waste District Policy Committee.

Rationale:

Trustee Rajagopal has served as the representative to this board since January 2018.

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Motion to Appoint Members to the Board of Zoning Appeals and Zoning Commission

Recommend adoption of a motion to appoint the following members to the Zoning Commission and Board of Zoning Appeals.

Zoning Commission

Staff recommends re-appointing Mark Fehring into a primary Board Member position for a 5-year term. This term will expire December 31, 2025.

Staff recommends re-appointing Tom Westfall into an alternate Board Member position for a 2 year term. This term will expire December 31, 2022.

Board of Zoning Appeals

Staff recommends re-appointing Mark Schupp into a primary Board Member position for a 5-year term. This term will expire December 31, 2025.

Staff recommends appointing James Sidow into an alternate Board Member position for a 2 year term. This term will expire December 31, 2022.

Rationale:

Each year staff conducts an application and interview process for vacancies on the Board of Zoning Appeals and the Zoning Commission. Following this process these are the recommended appointments to the open positions. This year, staff received five applications. Each year, there is one primary board member position and one alternate board member position that must be appointed for both the BZA and the Zoning Commission.