

Minutes

May 26, 2020

1. **Opening of Meeting**

Mr Unger called the meeting to order at 7:03PM

All were present

2. **Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance

3. **Meditation (Moment of Silence)**

4. **Fiscal Office – Approval of Minutes from May 12, 2020**

Motion - Mr Rajagopal, Seconded - Mr Unger. All voted yes

5. **Presentations**

No presentations

6. **Citizens Address**

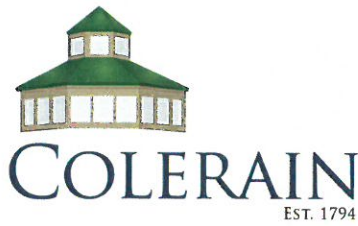
Bernie Fiedeldej - Discussed TIF for Streets, Sidewalks etc, Fire Chief Position, Levy for Fire Department

Mary Boehm - Problems with neighbors illegal fence. Has been a resident for 40 years.

Ralph Gubser - Supports the proposed TIF that would ensure that only single-family homes be constructed in the North Ridge Crossing development at the end of Sovereign Drive.

Greater Colerain Community Group/Carrie Davis - Greater Colerain Community Group partnering with churches to provide Covid Survival Packs. Questioned 3 requests that have been submitted for community pop up events. Save Lake Gloria has 1300 people "signing" petition. Wants a Heroes Holiday created Referenced problems she saw with Memorial Day events.

Katrina Kenton - Spoke in opposition of connecting Pippin Road to Sovereign Drive. Feels it's unsafe and will lower property values etc.



7. **Administrative Reports**

Chief Mark Denney - No report.

Mike Ionna - Update on comprehensive plan. Will be rolled out at the end of June.

Jackie O'Connell - As of last week finished Cemetery Sign repairs. "Wet Play" will continue to be closed this year. Human Nature is moving forward and putting 2 options together. Mr Wahert asked about a possible Veterans Day Parade. Mr Milz - this is in consideration

Geoff Milz - Zoning rules relaxation has been implemented for businesses to return in Colerain Township. It will continue for the duration of the resolution.

8. **Trustees' Report**

Mr Rajagopal - A lot of residents have come to him regarding accidents and speeding in certain areas. Spoke with Police Chief Denney regarding the matter.

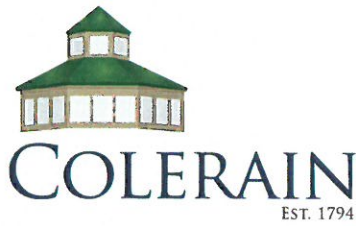
Mr Wahlert - Pippin and Cornwall are areas where speeding and accidents occur. Memorial Day video was popular and spectacular. Getting calls regarding getting people back in attendance at the Trustee Meeting. Concerned with getting people back in. Mr Milz - we can have people in attendance when the Governor gives us permission. Completed Ohio Sunshine Law Course for the 5th time

Mr Unger - It was fun participating in the Waycross Memorial Day Tribute. Likes where the Memorial is located at the corner of Springdale Rd and Colerain Ave. The board is willing to help business owners get back up and running. Has enjoyed walking all the parks in Colerain and meeting all the people they've come across.

9. **New Business**

Public Safety

- a. Motion Authorizing the Disposal of Surplus Emergency Medical Equipment
Recommend the adoption of a motion authorizing the disposal of five surplus ambulance cots per the recommendation of the Township's Fleet Manager
Motion - Mr Unger, Seconded - Mr Wahlert. All voted yes



- b. Motion Authorizing the Acceptance of Donated Hand Sanitizer and Facial Masks from Procter and Gamble

Request authorization to accept 55-gallons of hand sanitizer and 2,000 protective facial masks as donated materials.

Motion - Mr Unger, Seconded - Mr Rajagopal. All voted yes.

- c. Motion to Issue Noise Permit

Recommend issuance of a noise permit to Club Trio through September 30, 2020 ending no later than midnight for outdoor music

Motion - Mr Unger, Seconded - Mr Rajagopal. All voted yes.

Public Services

- a. Motion to Issue a Request for Bids for Storm Basin Repairs

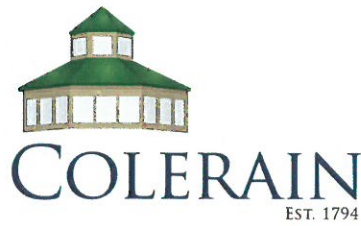
Recommend adoption of a motion to issue the attached bid packet for the 2020 storm basin repair project.

Rationale:

Storm basins are an integral part of maintaining good roadways. There are approximately 3,500 storm basins managed by Public Services within the Township. There are 44 basins identified by Public Services as failing and in need of repair to stop further street damage.

Public Services will bid out the project which will consist of rehabbing or reconstructing the basins. The number of basins in poor condition is due mainly to years of deferred maintenance and lack of staffing. With current resources, staff is only able to address a 4-6 repairs annually, thus the need to outsource the repairs.

Motion - Mr Unger, Seconded - Mr Rajagopal. All voted yes



b. Motion Authorizing Veteran Memorial Banner Program

Recommend adoption of a motion authorizing a veteran memorial banner program as described in the attached memo

Mr Wahlert would like to amend to include July 4th, a banner thanking the Vets Memorial and recognizing Thomas E. Combs

Motion to amend to include the above. Motion - Mr Wahlert, Seconded - Mr Rajagopal. All voted yes to amend.

Motion as amended - Mr Wahlert, Seconded - Mr Rajagopal. All voted yes

Planning & Zoning

a. Motion to set Public Hearing on June 9, 2020 - Sidewalk Maintenance Project - Phase I

Recommend adoption of a motion to set a Public Hearing before the Colerain Township Board of Trustees for the Sidewalk Maintenance Program - Phase I on June 9, 2020 at 7:00PM in the Colerain Township Trustee Chambers.

Motion - Unger, Seconded - Wahlert. All voted yes

b. Resolution # 25-20 Declaring Nuisance and Ordering Abatement

Motion to amend;

Motion - Mr Unger, Seconded - Mr Wahlert. All voted yes

Motion amended:

Recommend approval of Resolution declaring nuisance and ordering abatement.

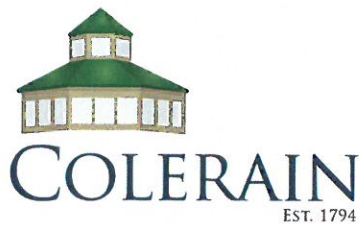
Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

3670 Brockton, 8300 Colerain, 2933 Royal Glen, 10295 Season, 3264 Struble, 3784 Susanna, 3338 Grovewood, 8652 Livingston, 3777 Poole, 10186 Season, 10752 Shipley, 7871 Tuscon, 6691 Memory (added with amendment)

Motion - Mr Unger, Seconded - Mr Wahlert. All voted yes.

Administration



- a. Motion to Authorize a Promotion Process for the Position of Fire Chief
Recommend adoption of a motion to initiate an internal competitive promotional process from the Assistant Fire Chief's rank to fill the Fire Chief position that will be vacant in September due to retirement of Chief Cook
Motion - Mr Rajagopal, Seconded - Mr Unger.

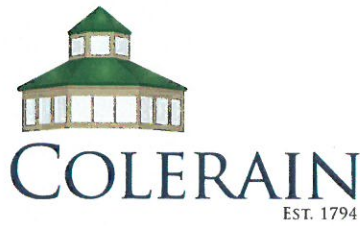
Discussion - Mr Rajagopal- Great move to promote our own people. They have been under great leadership under Chief Cook. Mr Wahlert - will it be advertised?
Mr Milz - Yes, however there is a succession program for promotions. Chief Cook explained the program. Mr Wahlert thanks Chief Cook for his professionalism and leadership. Mr Unger commended Chief Cook for building the Department.
All voted yes.

- Motion Directing the Township Administrator to Send the Notice of Proposed
b. Tax Increment Financing District for Northridge Crossing to Northwest Local School District

Motion - Mr Unger, Seconded - Mr Wahlert.
All voted yes

- c. Motion to appoint members to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC).
Recommend appointment of Mike Ionna as the Colerain Township representative and Jeff Weckbach as the alternate representative to the Ohio-Kentucky-Indiana Regional Council of Governments' Intermodal Coordinating Committee (ICC).

Motion - Mr Wahlert, Seconded - Mr Rajagopal. All voted yes.



- d. Motion Authorizing the Acceptance of Donated Hand Sanitizer and Facial Masks from Cincinnati USA Regional Chamber of Commerce

Motion - Mr Wahlert, Seconded - Mr Unger.

All voted yes.

- e. Resolution #24-20 Extending the Emergency Declaration in Colerain Township

Motion - Mr Unger, Seconded - Mr Wahlert.

Vote - Mr Rajagopal - Yes, Mr Unger - Yes, Mr Wahlert - Yes

10.

Old Business

- a. Resolution Of Necessity For Levying A Tax Exceeding Ten-Mill Limitation For The Fire Department Of The Township

Recommend approval of Resolution #26-20 directing the Township Administrator to request the County Auditor to certify rates for a levy in excess of the ten-mill limitation at a millage to be determined by the Trustees.

Motion for rate of 3 mills

Motion - Mr Unger, Seconded - Mr Wahlert. Mr Unger and Mr Wahlert vote yes.

Mr Rajagopal votes no. Resolution carries.

11.

Consent Items

- a. Motion to Authorize the Hiring of a Seasonal Recreation Employees
Annually, Public Services hires seasonal employees to work a variety of positions. The recommendation is to approve the hiring of Leah McMillian and Kevin McMillian to assist with summer programming including any summer events. Leah and Kevin have both previously worked with Colerain Township in the summer camp program. Start date for Leah would be May 27, 2020 with a rate of \$15.50/hour. Start date would be May 27, 2020 for Kevin with a rate of \$10.75/hour.

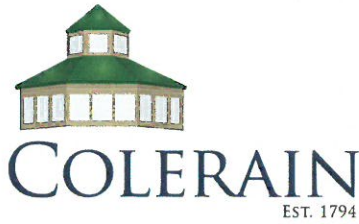
- b. Motion to Adopt Updated Records Retention Schedule

Recommend approval of all consent agenda items.

Rationale:

Colerain Township has several existing records retention schedules that were all adopted at various times over the past three decades. These schedules should be reviewed every five or so years to account for changes in record types.

- c. Motion to Authorize Acceptance of Monetary Donation to the Fire Department
Request authorization to accept a \$300.00 donation. Rationale: The request to accept a monetary donation (personal check) is from: Trustee Matt Wahlert



- d. Motion to Authorize Acceptance of Monetary Donation to the Police Department

Motion to Authorize Acceptance of Monetary Donation to the Police Department
Request authorization to accept a \$300.00 donation.

Motion to approve all consent items Mr Unger, Seconded - Mr Rajagopal.
Mr Unger and Mr Rajagopal voted yes. Mr Wahlert Abstained.
All consent items approved

12. Fiscal Office Report

Update on Public Records Requests:

We have reached 97 requests since April 1st. - 77% from 3 individuals with 37% from 1 individual.

We have fulfilled 52 requests since April 1st

We will continue to work to meet all of the requests

13. Executive Session

Mr Milz recommends Executive session in accordance with ORC section 121.22 (G)(2) to consider the purchase of property for public purpose and in accordance with ORC section 121.22 (G)(3) to discuss pending or imminent litigation with the township attorney

Motion - Mr Wahlert, Seconded -Mr Unger

- 14.** Vote Mr Rajagopal - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Mr Unger called the meeting back to order at 9:55pm

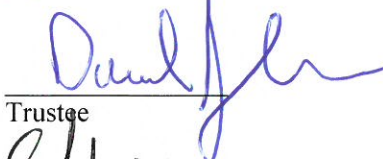
All were present. Nothing to report from Executive Session.

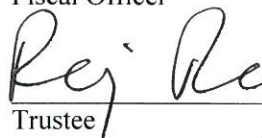
Adjournment

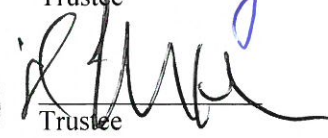
Motion - Wahlert, Seconded - Unger. All voted yes.

Meeting adjourned at 9:52PM


Fiscal Officer


Trustee


Trustee


Trustee