

Minutes

October 27, 2020

1. **Opening of Meeting**

Mr Unger called the meeting to order at 6:00PM. All Trustees and Fiscal Officer were present. Mr Weckbach recommended that the Board of Trustees go into Executive Session in accordance of ORC section 121.22 (G)(2) to consider the sale of township property at competitive bidding and also in accordance with ORC section 121.22 (G) (8) to consider confidential information relating to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance and also in accordance with ORC section 121.22 (G)(3) to discuss pending or imminent litigation with the township attorney and also in accordance with ORC section 121.22 (G)(4) to discuss collective bargaining sessions with public employees concerning their compensation.

Motion Mr Unger, Seconded Mr Rajagopal,

Vote Mr Rajagopal - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Executive Session convened at 6:02PM

Mr Unger called the meeting back to order at 7:00PM. All Trustees and Fiscal Officer were present.

Mr Weckbach wanted to mention that Chief Denney was invited to attend the first part of the Executive Session.

Executive Session 6:00 PM

2. Nothing to report

3. **Pledge of Allegiance 7:00 PM**

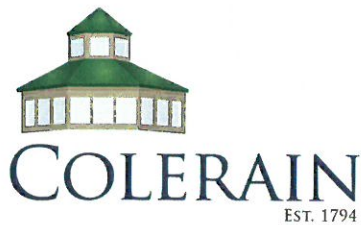
All recited the Pledge of Allegiance

4. **Meditation (Moment of Silence)**

5. **Fiscal Office – Approval of Minutes from October 13, 2020**

Motion Mr Unger, Seconded Mr Rajagopal. All voted Yes

6. **Presentations**



- a. Presentation by Springdale Police Chief Tom Wells about Gratitude for Colerain Police Department's Help in Springdale's LODD

Springdale Police Chief Tom Wells wishes to thank the Colerain Police Department for their response to their officer killed in the line of duty.

Chief Wells presented a plaque to the Colerain Police Department.

Mr Unger - thanked Chief Wells for being there and for the recognition of the Colerain Police Department.

Mr Rajagopal - thanked Chief Wells for being there and showing appreciation. He says it's a testament of the friendship we have with Springdale.

Mr Wahlert - commented that the officer that was killed was a superstar and says he's sorry for their loss. He felt the pain along with the department.

Chief Denney - It was an honor to help the Springdale Police Department.

- b. Presentation by Assistant Administrator Jeff Weckbach about Strategic Plan Community Survey Results

A formal presentation of the results of the 2021 Strategic Plan input surveys

The complete presentation is available in the agenda packet on line

Discussion:

Mr Wahlert - Did the 50 respondents include the 28 new? He thinks it's important to have the resident push

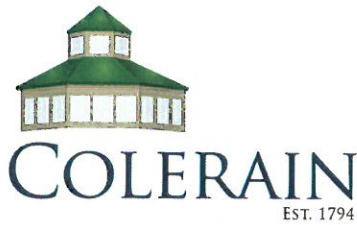
Mr Weckbach - I believe those are included

Mr Rajagopal - Are the respondents from any specific areas?

Mr Weckbach - They were not specified.

- c. Presentation by Township Administrator Geoff Milz about the Community Improvement Corporation's Vacant-Lot-To-Sideyard Program

Rescheduled for November 10th.

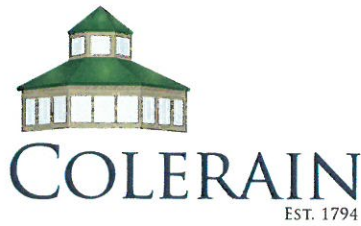


7. **Citizens Address**

Lori McMullin - Thinks the veterans banners flying high on Colerain and Springdale look amazing. I'm proud to be a resident of Colerain. Can we get an update on the Capstan house please? There are other houses to focus on next, such as Pippin, Niagara at Marino and Topeka. In addition, we need to hire more zoning enforcement and blitz Colerain over the next few years. I'd like to thank all Colerain residents who have taken a stand against trash and litter. The USDA Farmers to Families event was an amazing demonstration for how caring our community is. Have a safe happy Halloween. Please be sure to slow down while driving through our neighborhoods. Please get out and vote.

Gary and Christine Henson -

1. **Overflowing Commercial Dumpsters** - In recent months a few citizens have taken to social media to complain about overflowing commercial dumpsters within the Township. Unfortunately some residents will avail themselves to use a commercial dumpster to rid their home of unwanted furniture, appliances, tires, etc.
2. **Hiring of 2 Litter Pick-Up Laborers** – It is understood that it is too late to comment on the necessity of hiring these 2 Part-time positions as they were approved at a previous BOT meeting; it is NOT however too late to comment
Talked about the following.
Commercial Corridors. What motivates a business to do better if the township is going to pick up their trash for them, thus saving them money? Who is paying the dumping fees when the trash is taken to Rumpke? Is Twp. going to send invoices to the businesses?
3. How many hours are estimates for these part time employees?
4. Winter is coming - what are the plans for these employees in winter?
5. Hiring of environmental crimes investigator.
6. Where is the money coming from for these employees?



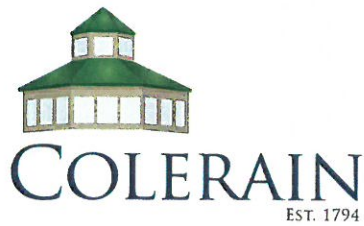
8. Administrative Reports

Chief Walls - Wanted to thank the Board and Mr Wahlert for the remarks at the memorial that was unveiled. Discussed prosperity, development, littering and dumping.

Chief Denney - The environmental officer that was brought up earlier is responsible for the entire city. He sees a lot of benefit in enforcing quality of life issues. There is a lot of value on the police side to enforce these laws as well. We will tackle this in Colerain and get it done. Regarding Capstan, they continue to work on the issue closely with the zoning department.

Jackie O'Connell - Veterans banners second shipment went out last week. We are now full. They continue to go up and they look great. Thanks everyone for the help with the USDA Farms to Families event. We Served 1096 families. The road program is wrapping up. We were able to do more roads than we thought we would be able to. She has seen a lot of volunteer groups coming out collecting trash. Movies in the Park continues this Friday. Regarding park vandalism. This continued vandalism costs money to fix. Even if it's just grass. We have great parks and they are an asset to the community. November 10th is the groundbreaking for the playground at Colerain Park at 5:00PM.

Mr Weckbach - Said he sees a recurring theme with tonight's reports that Colerain is a community that cares.



9. Trustees' Report

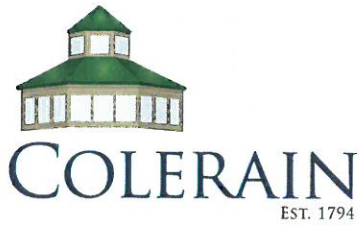
Mr Unger - Litter pickup would only be in the right of way. We're spending a lot of dollars on code enforcement in those high traffic areas. Mentioned White Oak Mower continuing on as Blue Rock Mower. Talked about how important the election is and that he voted early in Norwood at the Board of Elections.

Mr Wahlert - I voted Thursday and it took me longer to walk to the door than it did to vote. Everyone should exercise their constitutional right and vote. He wants to thank everyone involved in the veterans banners and thinks they look great. It makes him proud to see them out there. Reminder to stay safe Trick or Treating. Said he met separately with the administration regarding the coming year.

Mr Rajagopal - Wants to thank Jackie O'Connell for putting on the USDA Farmers to Families event. She did an amazing job as well as all of the staff. Also wanted to thank Chief Denney for catching the criminals who damaged Heritage Park. He is meeting with ODOT regarding the Colerain Corridor. We'll see a better Colerain Township in 2021.

10. New Business

Public Safety



a. Motion to Consider Noise Permit

Staff seeks guidance from the Board on this item.

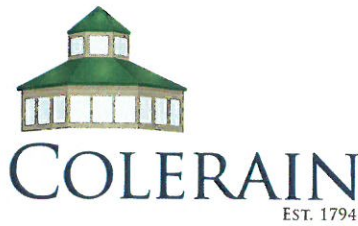
Rationale:

The request is for Saturday, November 14, 2020 from 11am-10pm at 3611 Bevis Lane (McDogs). The current resolution only allows for an (8) hour permit, this request is for an (11) hour permit. The event is for the Colerain Veteran's Memorial. Approval of this request will require the Board to adjust the current Resolution. A second option is to approve the permit from 2pm-10pm. Two motions (stated in the affirmative) that the Board could consider are: Motion to approve the noise permit if amended to 8 hours; or Motion to direct staff to develop an amended Noise Resolution to allow for 11 hour permits at the discretion of the Board

Motion to amend 2PM to 10PM Mr Wahlert, Seconded Mr Unger All voted Yes

Motion to approve as amended Mr Wahlert, Seconded Mr Unger, All voted Yes

Public Services



- a. Motion Authorizing the Purchase of Capital Equipment - Truck for Litter Pick Up

Ms O'Connell recommends ADOPTION of the Motion.

Rationale:

Consistent with current practice, all capital purchases are brought before the Board of Trustees for approval. This item was not included in the original 2020 Budget and would need to be appropriated later in this meeting. The total anticipated cost of this item is \$40,000. This item is necessary for the new litter pick up crew (also under consideration as an addition to the organizational chart later in this meeting). There is currently no equipment available for use for these new positions. These employees will need to have a vehicle to travel to and from the various litter pick up sites and to transport the collected waste from these pick ups. A truck is preferred to smaller equipment (such as a Gator) for safety reasons.

Purchase of this vehicle is contingent on the approval of the new position and supplemental appropriations that will be considered later in this meeting

Motion Mr Rajagopal, Seconded Mr Wahlert

Discussion - Mr Unger this is a lot of money. It seems this is a bit out of order. Spoke to the Chamber of Commerce regarding help with the litter issue. Doesn't support the motion.

Mr Rajagopal - Winter is coming. Can we wait until 2021 to put this in the budget? Ms O'Connell - That depends on how soon the Board wants the issue dealt with.

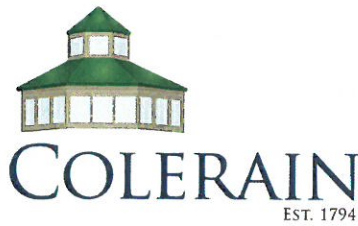
Mr Wahlert - I don't buy new cars ever. The sticker shock really hit him.

Ms O'Connell - says the truck will need to be the right size truck and right type of truck and there will be a lot of miles put on it.

Mr Wahlert - would like to table the motion Mr Wahlert, Seconded Mr Rajagopal, All voted Yes

Motion tabled

Planning & Zoning



Administration

- a. Resolution Authorizing The Adoption Of Amended Appropriations For The Year 2020

Mr Weckbach recommends ADOPTION of Resolution

Rationale:

It is recommended that the litter pickup crew be provided with a small pickup truck and related supplies/materials to ensure safety while on the job site. The estimated cost is: \$40,000

Motion to table resolution Mr Wahlert, Seconded Mr Unger, All voted Yes

- b. Resolution Authorizing the Adoption of Additional Appropriations- Coronavirus Aid, Relief, and Economic Security (CARES) Act

Tabled

- c. Resolution to Amend Organizational Chart and Roster

Mr Weckbach recommends ADOPTION of Resolution #59-20.

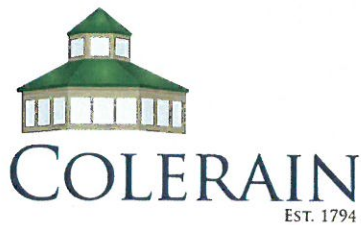
Rationale:

At the last two Board of Trustee meetings, several options for new staff positions were discussed as part of the response to trash and debris along the commercial corridors of the Township. Based on this discussion, the Board requested the addition of three positions:

- Litter Pick Up Laborer
- Litter Pick Up Laborer

The attached resolution will modify and update the organizational chart to include these positions.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



d. Resolution on Legislative Priorities

Staff recommends ADOPTION of Motion #60-20.

Rationale:

Trustees have shared with staff their priorities for the 2021 Strategic Plan. With the adoption of this resolution, staff will incorporate these priorities into the strategic plan with the goal of bringing a draft for first reading at the November Board Meeting.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

e. Motion Authorizing the Township Administrator to Execute an Agreement with the Clippard YMCA for Senior Services

Staff recommends ADOPTION of the Motion.

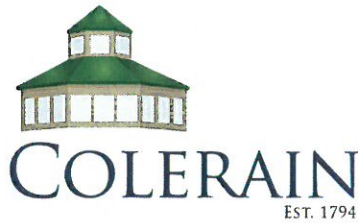
Rationale:

Colerain Township currently contracts with the Clippard Family YMCA for the provision of senior programming at the Colerain Community Center. The YMCA provides a range of services on behalf of the Township, including administering the Council on Aging program for Colerain. The attached agreement is for a three year period at an annual rate of \$60,000 per year

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

Old Business

11.



a. Resolution Adopting a Capital Policy

Mr Weckbach recommends ADOPTION of Resolution #61-20.

Rationale:

As part of the 2021 Budget development process, staff identified the need for a consistent approach and policy to guide capital purchases throughout all departments. The attached draft has been reviewed and was drafted in concert with an internal cross-departmental team. This policy is based on best practices and existing internal processes. Adoption of this policy will help the Township create an independent capital plan to better budget for the long term capital needs of the organization. A first reading of this resolution occurred at the October 13, 2020 Board of Trustee meeting

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

b. Resolution Adopting an Inventory and Asset Policy

Mr Weckbach recommends ADOPTION of Resolution #62-20.

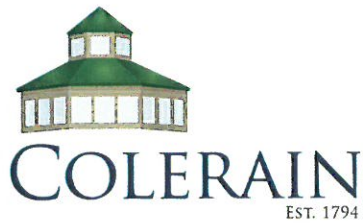
Rationale:

As part of the 2020 Strategic Plan, staff was tasked with improving the Township's existing inventory process, policy, and procedures. After researching various Inventory Policies from other local governments and comparing best practices against internal practices, staff drafted the attached policy for consideration. A first reading of this resolution occurred at the October 13, 2020 Board of Trustee meeting.

Motion Mr Wahlert, Seconded Mr Rajagopal, All voted Yes

c. Discussion - Solid Waste Contract

12. Consent Items



a. Contract - Spring Grove Cemetery - Indigent Burial

Mr Weckbach recommends approval of all consent items.

Rationale:

The attached signed agreement is for an indigent burial in Colerain Township. The total cost is \$798.90.

b. Contract - OpenGov - GIS Flag

Rationale:

This contract addendum is free to the Township.

c. Contract - Hamilton County Land Reutilization Corporation - Termination of Purchase/Sale Agreement

This contract terminates the purchase and sale agreement for 6700 Schuster with the Hamilton County Land Bank.

d. Contract - Infotech - Bidding Software

Rationale:

This contract gives our Public Services Department access to an online bidding software.

e. Contract - McSwain - PD Carpet

Rationale:

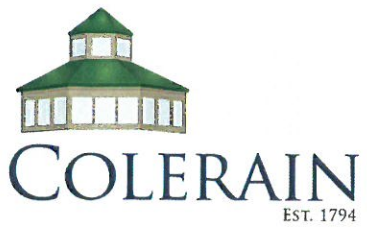
This contract provides for the replacement of carpeting in the Police Department.

Motion to approve all consent items Mr Unger, Seconded Mr Rajagopal, All voted Yes

All consent items approved

13. **Fiscal Office Report**

We received a Liquor Control Notification changing ownership of license at Kahoots Sports Pub. There were no Objections from Chief Denney or Mr Ionna. A brief update on public records requests. We have fulfilled 192 and we are down to 18 active requests.

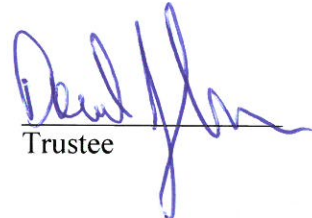
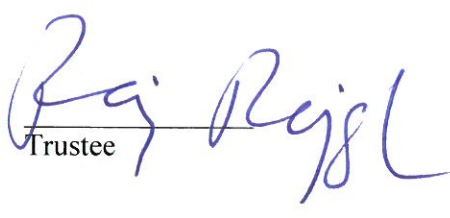


14. **Adjournment**

Before adjournment Mr Unger would like to extend his sympathies to the family of Dan Cottingham.

Motion Mr Wahlert, Seconded Mr Rajagopal,, All voted yes
Meeting adjourned at 8:52PM

15. **Executive Session** – if needed
Not needed

 Fiscal Officer	 Trustee
 Trustee	 Trustee