

Minutes

October 13, 2020

1. Opening of Meeting

Mr Unger called the meeting to order at 7:00PM. All Trustees and Fiscal Officer were present.

2. Pledge of Allegiance 7:00 PM

All recited the Pledge of Allegiance

3. Meditation (Moment of Silence)

4. Fiscal Office – Approval of Minutes from September 22, 2020

Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes

5. Presentations

- a. Proclamation Recognizing Blust Motor Service for 100 years of service
Mr Milz recommends adoption of a proclamation recognizing the 100th Anniversary of Blust Motor Service, Inc.

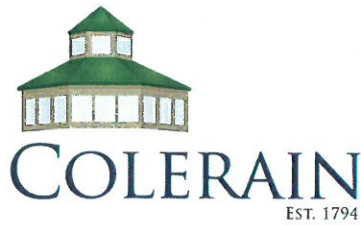
Rationale:

2020 marks the 100th anniversary of Blust Motor Service. We are happy to offer our congratulations and wishes of continued success in Colerain Township.

Mr Unger read the Proclamation into record.

Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes. Gary Blust made comments. He thanked Colerain Township for all of their help throughout the years.

Proclamation available in agenda packet on line.



- b. Colerain Township Department of Fire and Emergency Medical Services; A Value Driven and Mission Focused Organization

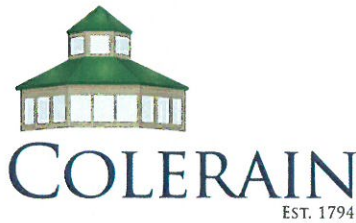
Chief Walls described what it means for the Fire Department to be a values-driven and mission-focused organization.

Mr Unger - Mentioned passion and purpose are critical. Thinks a lot of what the department does is preventative. Being proactive is essential and he thinks Chief Walls has a good grasp of where he wants to take the organization and says he's off to a great start.

Mr Rajagopal - Thanks Chief Walls for a great presentation. He thinks best practice is very critical and evidence based programs. Says he admires Chief Walls' work.

Mr Wahlert - He says there are two words that sum up his perception of Chief Walls. Honor and Integrity. He thinks Chief Walls has the kind of leadership that makes people want to do the right thing.

Full Presentation available in agenda packet on line.



6. Citizens Address

Mike Comella - Asked the Trustees to use their limited home rule powers and adopt a resolution that makes it illegal to operate ATV's and dirt bikes on roadways in Colerain Township. He mentioned a September 8th event in Northbrook. He says there is no reason or lawful purpose associated with the operation of these off road illegal vehicles on our streets.

Alec Dorn - Discussed a barking dog issue in his neighborhood. Asked who in Colerain Township is equipped to deal with this person who is breaking the law?

Donna Price - Asked about Halloween and when it will take place. "I've seen a couple of local news apps skip right over Colerain Township".

Chad Ballard - Wrote about the Capstan house. As you know the house has been condemned by the Board of Health. This was a short lived victory for the neighbors on our street. The residents are only allowed at the property at certain times to clean up the property. And only certain people are allowed to be on the property. Well like usual they are breaking the law.

Kathy Mohr - I would appreciate answers from the trustees.

1. Software services order form - what is the purpose of this? Don't we already have a program for employees to enroll in benefits online? Why do we need to involve a third party for another \$500?

2. Agreement between Colerain Police and Northgate Mall - How many stores are actively open in the mall?

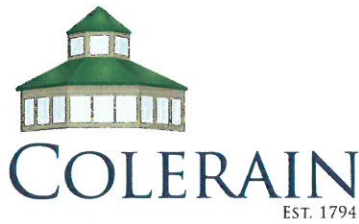
3. Have officers been working the mall between March and Oct. 20, 2020?

4. Does the township agree that all insurance required to adequately cover vehicle, personnel, and equipment used by the township in the provision of selected services will be provided by Colerain Township?

5. Township provides automobile liability insurance for hired, owned/registered under township's name and non-owned vehicles, including agreement liability with a single limit.

6. Does this mean that any damage to the mall, relating to our officer, makes the township liable?

7. Workers Compensation appears that the township will be responsible for all worker's comp while working in an off-duty capacity. Why?



7. Administrative Reports

Chief Denney - September 2020 activity report:

Responded to 3,937 calls for service. They have responded to 31,643 year to date.

On pace to handle 42,191 calls this year. That averages 116 calls per day

77% of those calls are between 8am and 8pm

On an average year, each patrol officer handles approximately 1500 calls. In

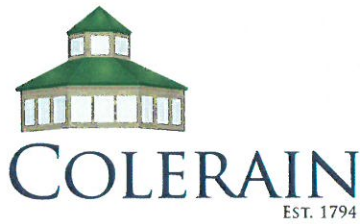
September, officers responded to calls in 9.88 minutes. They conducted 208 traffic stops and made 4 OVI arrests.

In response to citizens address emails - we have had directed patrols for illegal dirt bike operation for the past several weeks. On Sunday, we made an arrest and seized one of the bikes. In response to Alec Dorn's email regarding barking dogs. I looked at all of our calls for service on his street and found no calls for barking dogs dating back to January 1. In general, the officer must be able to hear the dog bark in order to enforce the resolution. He also discussed the necessary insurance that must be provided regarding officers working at North Gate Mall.

Chief Walls - September Report - Ems incidents 720. Fire incidents 152. 35 responses to Springfield Township. \$7,650 fire loss for the month. 5:21 average response time. 70% first units on scene in less than 6:00.

Mr Weckbach - Numbers for park usage are through the roof. Public Services have the proofs back on veterans banners. Numbers continue to be good on planning and zoning. Code enforcement has a lot going on. He mentioned Chris Cavalarro being on a site and seeing something that looked suspect. After mentioning it to the police force, an arrest was made.

Mr Miz - Answering questions from citizen address emails. Regarding the property on Capstan. There was a large trash abatement that occurred there just last week. He understands the frustration. We will keep after this property. Regarding the software services order form - this is an existing software vendor that we added additional capacity to. This allows us to sign certain documents electronically.



8. Trustees' Report

Mr Wahlert - He is very excited about the banners. Has spoken to Tom Arnold with ODOT regarding getting some banners up on overpasses. There is another litter volunteer getting together this Sunday. It's remarkable to see the team work.

Mr Rajagopal - Wanted to congratulate the Colerain Community Association in receiving the Gold Star Award from ODOT adopt a highway program. Also, he wants to thank the following people for volunteering to pick up trash that he and his wife joined in collecting. Melissa Stahley, Lori McMullin, Debbie Hoerst, Chas Speicher, Robert Riccardi and Matt Tietzsort. They are dedicated to make Colerain Township a beautiful place to live. Also thanked Colerain Fire Station at Springdale Rd for picking up trash. Wanted to let the residents of Colerain Township that he met with Metro and they are going to be installing benches and trash cans at bus stops. At zero cost to the township. He is meeting with Steve Chabot and ODOT to discuss federal and state governments to help the Colerain Corridor.

Mr Unger - Mentioned the nice system of parks that Colerain Township has. Over 3 weekends in September ODOT has completed the work on the I275 overpass. . Acknowledged the new Speedway gas station near Struble and Colerain and the improvements that were done.

9. New Business

Public Safety

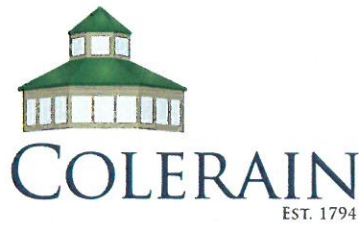
a. Motion to Issue Noise Permit

Chief Denney recommends adoption of a motion to issue a noise permit to St. John the Baptist School for November 14, 2020 from 6:00 pm until 11:30 pm.

Rationale:

This is the second permit request this year for St. John the Baptist School.

Motion - Mr Wahlert, Seconded Mr Rajagopal, All voted Yes



- b. Motion to Authorizing the Township Administrator to Execute Agreement with T. Northgate Mall LLC

Chief Denney recommends ADOPTION of the Motion.

Rationale:

This is a renewal of the existing agreement with increases in the rates for officers. The term of this agreement is from October 21, 2020 until October 22, 2021.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

- c. Authorization to Purchase Replacement Emergency Medical Services Division Vehicle

Chief Walls recommends ADOPTION of the Motion.

Rationale:

The recommended vehicle will replace one 2008 Ford Expedition EL that will be reassigned within the department where necessary. The vehicle is included as a part of the Fire Department's 2020 Capital Budget plan.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes

Public Services

Planning & Zoning

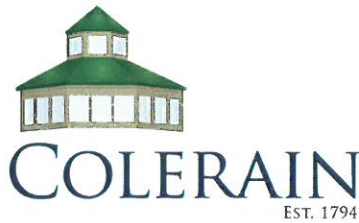
- a. Motion to Initiate Text Amendment to Regulate Massage Parlors

Mr Milz recommends ADOPTION of the Motion.

Rationale:

Staff will develop a text amendment to address issues regarding massage parlors and the provision of illicit services in Colerain Township. The proposed text amendment would define and regulate unlicensed massage parlors as a sexually oriented businesses.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes



b. Resolution Declaring Nuisance and Ordering Abatement

Mr Milz recommends ADOPTION of Resolution #52-20.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2400 Golf

2522 Impala

8368 Haskell

10534 Pippin

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

Administration

- a. Motion to Establish 2020 Halloween Trick or Treat Hours in Colerain Township to be from 6 PM to 8 PM on October 31, 2020.

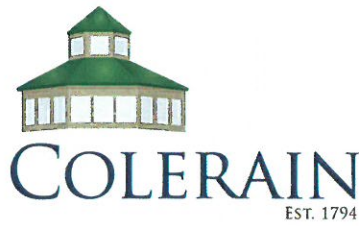
Mr Milz recommends ADOPTION of the Motion.

Rationale:

6 PM - 8 PM is a consistent time frame for trick or treating throughout the region. Due to COVID-19, it is recommended that anyone who participates in Trick or Treating during 2020 follow the guidance issued by the State of Ohio which can be found at the below link:

<https://coronavirus.ohio.gov/static/responsible/celebrating-halloween.pdf>

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes



- Motion Authorizing The Township Administrator To Execute A Local
- b. Jurisdiction Agreement With The Board Of County Commissioners Of Hamilton County Regarding The CARES Act.

Mr McElravy recommends ADOPTION of the Motion.

Rationale:

Hamilton County has offered \$669,296 in additional CARES funds to the Township through the attached Local Jurisdiction Agreement. The Agreement requires that the Township seek reimbursement for expenses incurred in its effort to address the COVID-19 public health emergency. Consistent with the prioritization provided by the Board at its 9/8 work session, staff recommends that these funds be used to reimburse the Police and Fire Departments for payroll expenses that have already been incurred. A separate Resolution to appropriate the funds is also on this agenda.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

- c. Resolution Authorizing the Adoption of Additional Appropriations-
Coronavirus Aid, Relief, and Economic Security (CARES) Act

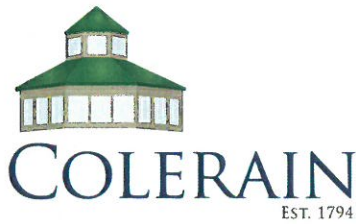
Mr McElravy recommends ADOPTION of Resolution #53-20.

Rationale:

The State of Ohio has made an additional \$2,134,037 in CARES funding available to the township. Consistent with the direction of the Board at its 9/8/2020 work session, staff recommends using the funds to cover public safety payroll expenses and equipment, all in response to the public health emergency.

Combined with the Resolution adopted by the Board at its 9/8/2020 meeting, the total appropriations for the Fund will be \$2,435,693.45.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



- d. Resolution Authorizing The Adoption Of Amended Appropriations For The Year 2020

Mr McElravy recommends ADOPTION of Resolution #54-20.

Rationale:

In the 2020 budget, the Board approved \$323,756.18 for the first phase of the Megaland project. After receiving bids for the project, staff has determined that the appropriations need to be increased by \$35,433.30 in order to fund the project. Similarly, the appropriations budget for the Colerain Towne Center/Rumpke TIF Fund did not include the fee levied by the county auditor for the collection of the payments in lieu of tax. This resolution includes those costs. This resolution will authorize staff to update the 2020 appropriations budget to reflect these changes. Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes

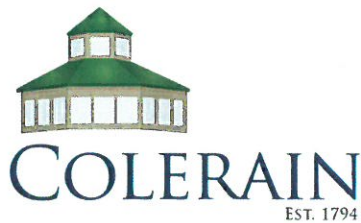
- e. Amended Resolution Authorizing the Adoption of Appropriations- CARES Act

Mr McElravy recommends ADOPTION of Resolution #55-20.

Rationale:

On September 8th, the Board approved appropriations for Fund 2272 Coronavirus Relief Fund- State and Fund 2273 Coronavirus Relief Fund- Hamilton County. Section Two of the Resolution defined "substantially dedicated" to be "fifty percent of the total hours worked" by public safety employees. Since then, staff has received fresh guidance from the U.S. Department of the Treasury that all public safety payroll expenses during the term of the public health emergency are deemed to be eligible. This amendment updates the definition of "substantially dedicated" to reflect the updated guidance.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



- f. Resolution Authorizing The Adoption Of Appropriations- Coronavirus Aid, Relief, And Economic Security (CARES) Act

Mr McElravy recommends ADOPTION of Resolution #56-20.

Rationale:

Hamilton County has offered to provide an additional \$669,296 in CARES funding to the Township. This Resolution authorizes the appropriation of those funds for eligible uses as established under the Act.

Motion Mr Wahlert, Seconded Mr Rajagopal, All voted Yes

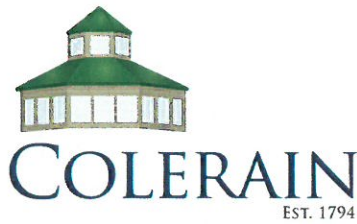
- Resolution Accepting The Amounts And Rates As Determined By The
g. Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor

Mr McElravy recommends ADOPTION of Resolution #57-20.

Rationale:

The Budget Commission provides the authorized tax rates, both voted and unvoted, and the gross levy proceeds, which is comprised of the estimates from property taxes and all of the State of Ohio reimbursements. The report also summarizes the authorized tax rate for the voted levies, the date approved by the voters, the length of the levy and the estimated tax revenue, inclusive only of the non-business and owner occupied credits and the homestead exemption reimbursements.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



- h. Motion Authorizing the Township Administrator to Execute a Legal Services Agreement with Law Director Larry Barbieri

Mr Milz recommends ADOPTION of the Motion.

Rationale:

On September 8, 2020, the Board of Trustees unanimously adopted a motion to renew and extend the law director's legal services agreement. Subsequent negotiations between the Township Administrator and Law Director have resulted in a mutual desire to extend the term of the existing legal services agreement with a new expiration date of either December 31, 2021 or December 31, 2022. All other portions of the agreement would remain the same.

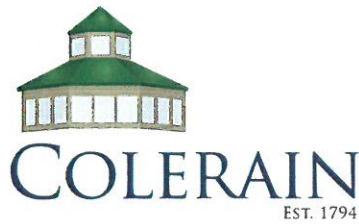
Motion for a 1 year contract, Mr Rajagopal, No second

Motion for a 2 year contract Mr Wahlert, Seconded Mr Unger

Mr Rajagopal would prefer a 1 year contract. Mr Unger prefers a 2 year contract

Mr Wahlert thinks they are doing a great job. Says Mr Rajagopal makes a good argument for a 1 year contract. However, he prefers to lock in the 2 year cost.

Vote Mr Rajagopal - No, Mr Unger - Yes, Mr Wahlert - Yes



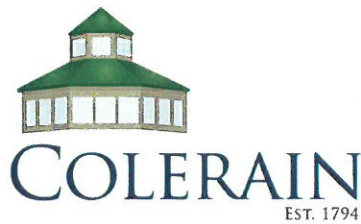
i. Motion to Authorize the Township Administrator to Execute Master Services Agreements with Abercrombie & Associates, Brandstetter Carol Inc., Carpenter Marty Transportation, Emersion Design, IBI Group, Integrated Engineering, MKSK, KZF Design, Richland Engineering LTD, The Kleingers Group and MSP Design for the Provision of Professional Services related to Architecture, Engineering, Surveying, Planning, Landscape Architecture, Urban Design and Related Services.

Mr Milz recommends ADOPTION of the Motion.

Rationale:

On September 8, 2020, the Board of Trustees unanimously adopted a motion to release an Request for Qualifications for Engineering Services. The Township received 12 responses, however one response was received past the deadline for submission and was considered to be an ineligible response. Staff reviewed the 11 eligible responses and determined that all eligible responsive firms were qualified. With the execution of Master Services Agreements (MSAs) the Township will have 11 firms to choose from for Engineering, Planning, Architecture, Landscape Architecture, Criterion Architecture, Urban Design, Grant Writing, Surveying and other Engineering Services related work. When the Township desires to use such services to complete a project, they will select one of the qualified firms with whom we have a MSA and develop a Service Order which details the project and the tasks needed to be accomplished by the firm. The Service Order will be approved by the Board of Trustees and the work can begin.

Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes



- j. Motion Authorizing the Township Administrator to Execute a Contract with Waycross Community Media for Video Production and Distribution Services

Mr Milz recommends ADOPTION of the Motion.

Rationale:

In the past, the Board has used the services of Waycross Community Media to produce and cablecast/webcast township public meetings. Waycross has submitted a proposal to extend the term of these services at a cost of \$60,000 per year. The term of the contract is two years beginning in March of 2021 and ending in February 2023.

Motion Mr Unger, Seconded Mr Wahlert,

Discussion - Mr Rajagopal - Is there any data to show how many people watch? He has received complaints from viewers on the quality of audio.

All voted Yes

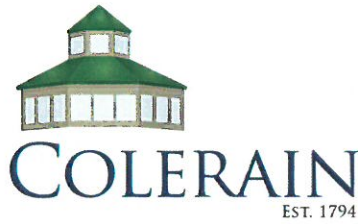
- k. Resolution Authorizing the Payment of the Statutorily Required Contribution to OPERS for the Director of Finance

Mr Milz recommends ADOPTION of Resolution #58-20.

Rationale:

This resolution is required to comply with the current employment agreement entered into with Director of Finance Jeffrey McElravy on October 8, 2019. This agreement stipulates that "following a one-year probationary period, the Township shall pick up and pay fifty percent of the employee's contribution to PERS to be treated as a fringe benefit." This resolution is required by the Township to permit said contribution and would go into effect on November 4, 2020.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



I. Motion Authorizing 27th Pay for 2020

Mr Milz recommends ADOPTION of the Motion.

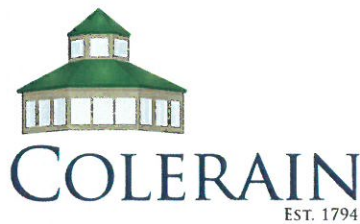
Rationale:

Given that the Township pays employees every two weeks, every seven to ten years there will be a 27th payroll. As part of the 2020 Budget process, staff identified that this would occur in 2020 and properly budgeted for an additional payroll for all employees. While there is not a consistent best practice on how to address this issue, staff felt it necessary for transparency purposes to have the Trustees adopt this motion to ensure that all staff would be paid for their hours of work during the 27th payroll.

Motion Mr Wahlert, Seconded Mr Unger

Discussion - Mr Unger - hourly employees should get paid for the hours they work. Salary employees that have a fixed amount should get that fixed amount only. He thinks the pay period should be moved to the first week on 2021. Mr Milz- that would cause a 27th pay period in 2021. Hourly employees W2's will be higher in 2020 than they were in 2019. Asked the board to not pay him the 27th pay but to think of the others and give them the same as the other 270

employees. Other municipalities are just going ahead and paying it without bringing up for approval. Mr Milz didn't think that was the right thing to do. The contract employees will go without a paycheck for an entire month. Mr Unger- thinks the W2 should match the contracted salary regardless of the 27th pay period. How many employees have contracts? Mr Milz - three. Mr Unger - The employees that have contracts, shouldn't get the extra pay. Mr Milz - As a final point, Springfield Twp, West Chester Twp, Green Twp, Sharonville and Miami Twp among others are paying the 27th pay. Chief Denney is also included, making it 4. Mr Rajagopal - In fairness, you get paid every two weeks. If you don't get the 27th pay you won't be paid every two weeks. Mr Milz - That is correct. Mr Rajagopal - I think it's reasonable that if you worked the last two weeks you should get the 27th pay. My argument is, you should get paid every two weeks. Mr Wahlert asked to withdraw his motion. Mr Rajagopal - Would it be legal to pay the 27th pay period. Mr Barbieri - Yes it would be legal to pay the 27th pay period. Mr Rajagopal - these employees need their pay. Especially during that time of year. Motion to allow amendment Mr Unger, Seconded Mr Wahlert, Vote Mr Rajagopal No, Mr Unger Yes, Mr Wahlert Yes



Motion to Approve 27th pay excluding the 4 employees who have personal services contracts Motion Mr Unger, Seconded Mr Wahlert.
Vote Mr Rajagopal - No, Mr Unger - Yes, Mr Wahlert - Yes

m. **FIRST READING: Resolution Adopting a Capital Policy**

Mr Weckbach gave the first reading

Rationale:

As part of the 2021 Budget development process, staff identified the need for a consistent approach and policy to guide capital purchases throughout all departments. The attached draft has been reviewed and was drafted in concert with an internal cross-departmental team. This policy is based on best practices and existing internal processes. Adoption of this policy will help the Township create an independent capital plan to better budget for the long term capital needs of the organization. Staff seeks guidance from the Trustees on changes or improvements to the attached draft with the intent of bringing forward a full policy for adoption at the October 27, 2020 Board of Trustee Meeting.

Resolution available in agenda packet on line

n. **FIRST READING: Resolution Adopting an Inventory and Asset Policy**

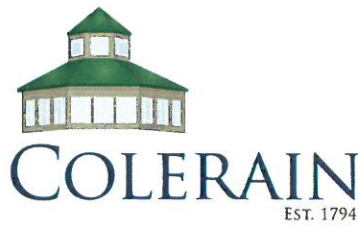
Mr Weckbach gave first reading

Rationale:

As part of the 2020 Strategic Plan, staff was tasked with improving the Township's existing inventory process, policy, and procedures. After researching various Inventory Policies from other local governments and comparing best practices against internal practices, staff drafted the attached policy for consideration. Staff seeks guidance from the Trustees on changes or improvements to the attached draft with the intent of bringing forward a full policy for adoption at the October 27, 2020 Board of Trustee Meeting.

Resolution available in agenda packet on line

10. **Old Business**



a. Discussion - Dumping and Littering In Colerain

Mr Weckbach presented options to address the issues of dumping and littering in the township as directed by the Board.

Mr Unger - Discussed companies that were picking up trash on interstate ramps. Would ask that we continue to reach out to the community regarding the litter issues.

Mr Weckbach - there have been open positions that remain open due to the inconsistency of hours. Colerain Township would need guarantee a certain number of hours to fill the positions.

Mr Rajagopal - We need a plan on how to make businesses liable for trash on their property. People are fired up and coming out to help. He is looking into an EPA grant.

Mr Milz - How should we move forward on hiring the litter control employees? What direction should we be going in regarding the dumping issue?

Mr Unger - regarding using probationers. Can we request certain types of probationers?

Mr Wahlert - He thinks we should hire 2 employees for litter abatement.

Mr Unger - He also thinks we should hire 2 employees for litter control.

b. Discussion - 2021 Economic Development

Mr Milz presented a proposal for adding additional resources to the Township's economic development efforts in 2021.

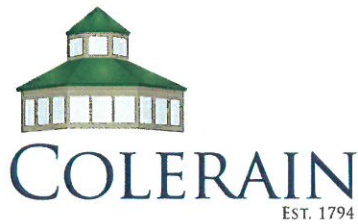
11. Consent Items

a. Contract - Cellusite - Consent for Maintenance of Cellular Facility

Mr Milz recommends approval of all consent items.

Rationale:

This agreement allowed for routine maintenance of a cellular facility in Colerain Township. Agreement available in agenda packet on line



b. Contract - InfinityHR - EZ Sign

The attached agreement with InfinityHR will allow the Township to perform remote onboarding of new employees. Due to the COVID-19 pandemic, employees are not able to meet in person with HR to successfully complete all onboarding paperwork. This solution allows the Township to collect electronic signatures on various key pieces of HR information. The cost of this agreement is \$500 annually

Contract available in agenda packet on line

c. Contract - Healthworks - Biometric Screen & Flu Shot

The attached agreement covers the annual biometric screening and flu shot program that is made available to employees. It is free to anyone enrolled in the Township's health insurance and is at no cost to the Township if more than 12 employees participate. At most, this agreement will cost \$200 if less than 8 employees participate. Contract available in agenda packet on line

d. Contract - Council on Aging - Senior Meals

This contract amends our agreement with Council on Aging for the provision of meals for seniors. Contract available in agenda packet on line

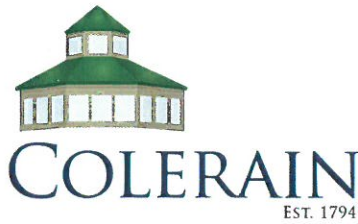
e. New Hires - Part Time Fire Fighter Paramedics - Department of Fire & EMS

The position of Part-Time Fire Fighter Paramedic was posted, applications were received and interviews conducted. Conditional offers of employment was extended to the following individuals:

Baldauf, Steven; Barnes, Brandan; Casey, Kevin; Collins, Charles; Hotopp, Eric; Smith, Ryan; Steuer, Joseph; and Thorner, Nolan

The wage for this job is \$14.50 per hour. Contingent upon Board approval, he would be eligible to begin work on October 18, 2020.

All personnel will be hired as a part-time firefighter/EMT-B at the hourly rate of \$14.50



f. New Hire - Fleet Mechanic Co-Op - Department of Fire and EMS

Rationale:

The position of Fleet Mechanic Co-Op was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Austin Fisher.

The wage for this job is \$12.00 per hour for approximately 24 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 18, 2020.

Approval for hire of Austin Fisher as Fleet Mechanic Co-Op at the hourly rate of \$12.00/hour

Motion to approve all consent items

Mr Wahlert, Seconded Mr Unger, All voted Yes

All consent items approved

12.

Fiscal Office Report

Update on Public Records Requests. We have fulfilled 186 requests since April 1st and we are down to 21 open requests. The Fiscal Office has been working very hard to get to this point.

13.

Executive Session

Mr Milz recommended the board of Trustees go into Executive Session in accordance of ORC section 121.22 (G)(1) to discuss the employment and compensation of public employees and also in accordance of ORC section 121.22 (G)(3) to discuss pending or imminent litigation with the township attorney and also in accordance of ORC section 121.22 (G)(4) to discuss collective bargaining sessions with public employees concerning their compensation and also in accordance of ORC section 121.22 (G)(8) to consider confidential information relating to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance. Motion Mr Unger, Seconded Mr Rajagopal, Roll Call Vote Mr Rajagopal - Yes, Mr Unger - Yes, Mr Wahlert - Yes Executive session convened at 10:36pm. Mr Unger called the meeting back to order at 11:10pm. All Trustees and Fiscal Officer were present. Nothing to report from Executive Session.

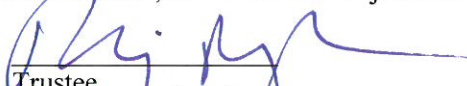
Adjournment

14.

Motion Mr Rajagopal, Seconded Mr Wahlert, All voted Yes. Adjourned at 11:10pm


Fiscal Officer


Trustee


Trustee


Trustee