

Minutes

September 22, 2020

1. **Opening of Meeting**

Mr Unger called the meeting to order at 6:00PM. All Trustees and Fiscal Officer were present.

2. **Executive Session**

Mr Milz recommended the board of Trustees go into Executive session in accordance of ORC section 121.22 (G) (1) to discuss the employment and compensation of public employees and also in accordance of ORC section 121.22 (G) (2) to consider the purchase of property for public purposes and also in accordance of ORC section 121.22 (G) (3) to discuss pending or imminent litigation with the township attorney and also in accordance of ORC section 121.22 (G) (4) to discuss collective bargaining sessions with public employees concerning their compensation and also in accordance of ORC section 121.22 (G) (8) to consider confidential information relating to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance.

Motion - Mr Unger, Seconded Mr Rajagopal, All voted Yes

Meeting was called back to order at 7:00PM
All Trustees and Fiscal Officer were present.
Nothing to report from Executive Session

3. **Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance

4. **Meditation (Moment of Silence)**

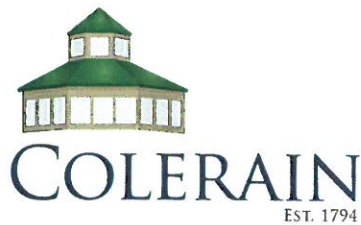
5. **Fiscal Office –**

Approval of Special Meeting Minutes from September 8th, 2020

Motion - Mr Unger, Seconded - Mr Rajagopal, All voted Yes

Approval of Regular Meeting Minutes from September 8th, 2020

Motion - Mr Unger, Seconded - Mr Rajagopal, All voted Yes



6. Presentations

- a. Presentation of Retirement Proclamation to Chief of Department Frank W. Cook

Chief Walls made comments regarding the 36 year career of Chief Frank Cook. Mr Rajagopal read the Proclamation into record. Proclamation available in agenda packet on line.

Motion - Mr Unger, Seconded Mr Wahlert, All voted Yes

Retired Chief Cook made comments. He thanked the Board for the recognition he received. "Having the opportunity to serve as the Chief of the Colerain Township Fire Department has truly been the honor of a lifetime". State Representative Cindy Abrams read a letter of commendation from the Ohio House of Representatives in honor of Retired Chief Frank Cook.

- b. Swearing-In of Assistant Fire Chief Grant Burns

Chief Allen Walls made comments about the career and qualifications of Assistant Chief Burns.

Chief Allen Walls swore in Assistant Chief Grant Burns.

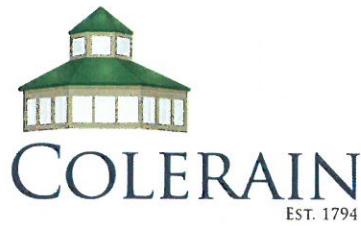
- c. Swearing-In of Lieutenant Scott Becker

Chief Allen Walls made comments regarding the career and qualifications of Lieutenant Scott Becker.

Chief Allen Walls swore in Lieutenant Scott Becker.

- d. Presentation by the Colerain Chamber of Commerce President Dave Moravec

Dave Moravec gave a presentation regarding the Colerain Chamber of Commerce. Full presentation available in agenda packet on line.



7. **Citizens Address**

Cane Denny - Spoke regarding Clippard Park. The condition of the concrete at the skate park section has deteriorated. The trash bins also need attention. Would like to work with the township in 5 specific areas.

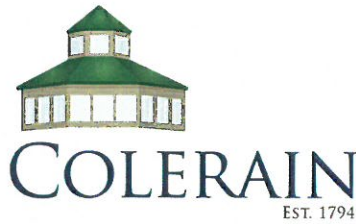
1. Address and plan for repairs in the park
2. Having pole jam re-installed
3. Repairs and amenities (water fountains)
4. Addition of recycling bins
5. Adding a free library box

Thomas Bell - Was involved in the design aspect of the Skate park section of Clippard Park. Feels the original concrete company wasn't experienced enough for the job thus the repair work that is needed now.

Keith Miller - Spoke about the books that Heather Harlow kept. Thinks whoever did the audit didn't do the audit fairly. If you let the Rumpke dump grow, that's not love. It's hate. How many people moved a couple hundred miles to work here? Don't you find that questionable?

Via email.
John Cracchiolo

I am sending this email to express my great disappointment over sporting/activities facilities in Colerain Township. I have been a resident in Colerain Township for forty years and have built two homes in this community. I have raised three sons and have been an active member of this community. Please think about what will attract young families to establish themselves in our community. It seems we have few amenities to offer them. We need more dedicated green space and activity-based facilities. I certainly do commend the Township for building Heritage Park, a beautiful area. It has ball fields, frisbee golf, and a dog park. Maybe this would be an ideal location to add some Pickleball courts. Thank you for reading my email and the opportunity to express my opinions on this matter.



8. Administrative Reports

Chief Denney - No Report

Chief Walls - No Report

Mike Ionna - Wanted to invite everyone to ImagineColerain digital input series event tomorrow at 6:00pm. ImagineColerain.com

Jackie O'Connell - Opened up Bullpen Dogs Small Dog Park area at Heritage Park. Recycle day is Saturday from 8:00am - 2:00pm at the township facility. We're going to be working with Catholic Charity's for a food box distribution. They need volunteers to help for the event.

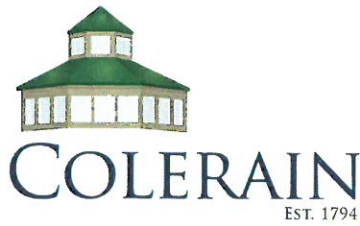
Geoff Milz - Regarding Halloween - Everything should be the same time as last year. We will share best practices at the October Meeting. Heading into most active part of planning year. Budget meetings will take place in the next two weeks with department heads.

9. Trustees' Report

Mr Wahlert - Please keep the family of Michael Currin in your thoughts. He thanked all the departments in Colerain for their hard work recently. Talked about I-275 and ODOT, and working together. Would like to hire individuals specifically for the purposes of litter and trash. Discussed the first read of the massage parlor resolution.

Mr Rajagopal - Thanked Chief Denney for his good investigative work in the recent homicide arrest. Discussed a possible \$10,000 for recycling grants. Talked about garbage cans at bus stops. Asked residents watching the meeting to contact him with ideas of using the grant. People that are dumping trash will be prosecuted. We are serious about cleaning up Colerain Township.

Mr Unger - He would also consider the hiring of individuals for the purpose of litter and trash. Would like Colerain to reach out to Metro to provide trash cans at bus stops. Regarding I-275 interchange. Someone is doing a great job lately of cutting the area. He saw Rumpke workers cutting there and thanks Rumpke. Spoke about priorities for 2021 specifically working with possible housing at North Gate Mall. He is all for Halloween. If you're not comfortable with it, don't participate. Waycross continues to do a great job of getting the word out during these times.



10. New Business

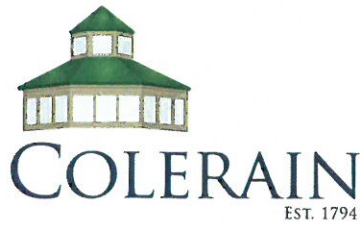
Public Safety

- a. Motion to Authorize the Township Administrator to Execute User Agreement with Intelligent Video Solutions for the Purchase of Interview Room Cameras
- Chief Denney recommends adoption of a motion to permit Township Administrator Geoff Milz to sign a purchase and user agreement with Intelligent Video Solutions to replace and add interview room monitoring equipment. The agreement is in the amount of \$19,247.

Rationale:

The Police Department is required by law to provide video and audio taped interviews in certain crimes. Our current system is aging and no longer produces usable video or audio on a consistent basis. This purchase will replace the existing equipment and allow us to also add monitoring equipment to our second interview room. We very often have more than one suspect/witness and we have the need to conduct multiple interviews at once.

Motion Mr Wahlert, Seconded Mr Unger, All voted Yes



- b. Motion Authorizing the Purchase of Six LUCAS Chest Compression Systems from Stryker Medical

Mr Milz recommends ADOPTION of the Motion.

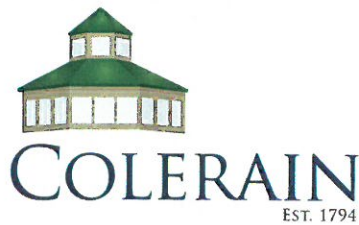
Rationale:

Cardiac arrest incidents present one of the highest risks of occupational exposure to COVID-19 patients. Treatment of cardiac arrest patients includes high-risk procedures such as airway management and chest compressions. These treatments are aerosol-generating procedures, which is why they are categorized as high-risk procedures. The department treats 8 – 10 cardiac arrest patients each month. Per the American Red Cross, all out-of-hospital cardiac arrest patients should be treated as potential COVID-19 cases. Colerain Township Fire and EMS personnel treat cardiac arrest patients for a minimum of 30 minutes per protocol.

Colerain Township Fire and EMS utilizes Academy of Medicine of Cincinnati EMS protocols. Per the Academy of Medicine of Cincinnati: “The number of EMS providers who physically contact the patient during resuscitation should be minimized”. Mechanical chest compression devices are recommended to minimize exposure by the American Heart Association, American Red Cross and Cleveland Clinic Journal of Medicine.

The township should strongly consider this purchase request in an effort to minimize occupational exposure of COVID-19 during cardiac arrest incidents.

Motion - Mr Wahlert, Seconded Mr Rajagopal, All voted Yes



- c. Motion to Authorize the Purchase of Facepieces for SCBA Apparatus from Vogelpohl Fire Equipment

Mr Milz recommends ADOPTION of Motion.

Rationale:

Introduction

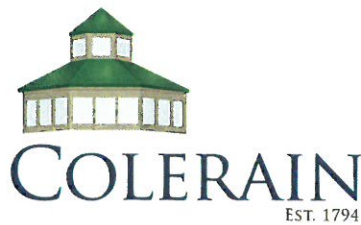
The SCBA face piece is the most important tool for numerous functions in the world of Fire and EMS. This proposal is being submitted for approval to purchase individual MSA SCBA facepieces for each of our Colerain firefighters. Our current practice of sharing these face pieces is no longer practical or safe in these unprecedented times involving multiple potential conditions affecting the pulmonary system.

Cost

The Department has been quoted costs for 122 masks to outfit each person with an MSA G1 personal face piece. Each firefighter will be issued their own personal mask as part of the Personal Protective Equipment disbursement. If purchased prior to October 31st, 2020, our vendor has provided a volume discount.

Motion Mr Wahlert, Seconded Mr Rajagopal, All voted Yes

Public Services



- a. Motion to Authorize Township Administrator to Sign Contract to Authorize Construction of Colerain Park Playground

Jackie O'Connell recommends adoption of a motion authorizing the Township Administrator to sign a contract for construction of a playground at Colerain Park with Logan Creek in substantially the same form as attached.

Rationale:

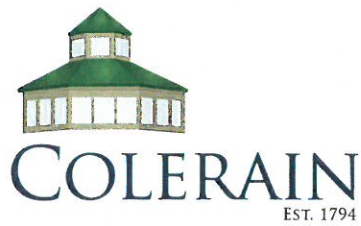
Bids were received to build a play space at Colerain Park to replace a playground removed in early 2019. With help from community input, Human Nature designed the historically-themed play space that could be constructed in two phases.

Five companies submitted bids and design-intent documents to review. Human Nature assisted in the review of the bids, including pricing and adherence to the theme and bid specifications approved by the Trustees at the July 28, 2020 meeting.

Logan Creek was determined to be the lowest and best bid. Phase 1 will be build first, and Phase 2 will be completed at such time funds become available. The full proposal from each vendor who responded to the Request for Proposals can be found here:

<https://www.colerain.org/DocumentCenter/Index/295>

Motion - Mr Unger, Seconded- Mr Wahlert. Vote Mr Rajagopal Abstain, Mr Unger Yes, Mr Wahlert Yes



- a. Motion to Authorize the Township Administrator to Execute a Contract with OpenGov for Planning, Zoning and Code Enforcement Software.

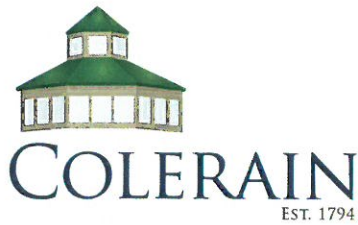
Mr Ionna recommends ADOPTION of the motion.

Rationale:

In an effort to allow for the work of Planning, Zoning and Code Enforcement to be conducted remotely due to COVID, staff has researched and evaluated a number of software solutions. OpenGov was selected as the optimal solution. This purchase will be made with CARES Act funds appropriated at the September 8th Trustee Meeting. The total cost of this agreement is \$29,540 for year one and \$20,000 per year for subsequent years.

Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes

Administration



- a. Resolution Authorizing the Adoption of Amended Appropriations for the Year 2020

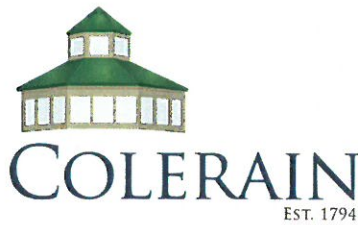
Staff recommends ADOPTION of Resolution #51-20.

Rationale:

At its August 25, 2020 meeting, the Board of Trustees approved a Resolution Authorizing the Adoption of Amended Appropriations for the Year 2020. Since the adoption of that Resolution, staff has determined that updates are necessary for two of the funds: 2021 (Gasoline Tax) and 2912 (Community Center). Public Services planned to purchase swap body beds and replace dump truck beds with the 2020 budget. The department also planned to purchase an allotment of road salt before year end. Those expenses were inadvertently removed from the appropriations. This Resolution restores those appropriations to the Fund.

In the Community Center fund, an increase in appropriations is necessary to accommodate the delivery of meals to senior citizens, in lieu of the community meals hosted at the community center. Those expenses are reimbursed through a grant from the Council on Aging and are therefore budget neutral. However, an increase in appropriations is necessary to facilitate the contract with the service provider.

Motion - Mr Unger, Seconded Mr Rajagopal, All voted Yes



b. **FIRST READING - Resolution to Regulate and Require the Registration of
Massage Establishments**

Staff does not have a recommendation as this is a first reading.

Rationale:

Trustee Wahlert directed staff to prepare a resolution to regulate Massage Parlors, with the goal of eliminating massage parlor uses from operating as sexually oriented businesses. Details available in agenda packet on line.

Motion Mr Wahlert, Seconded Mr Rajagopal.

Discussion: Mr Wahlert described some of the concerns that residents brought up.

Motion to table - Motion Mr Wahlert, Seconded Mr Unger. All voted Yes

11. Old Business - None

12. Consent Items - None

13. Fiscal Office Report

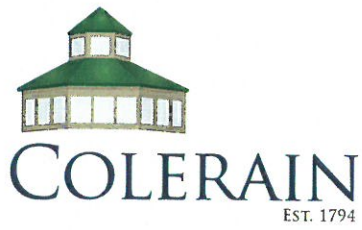
Update on Public records requests. We have identified old open requests that were fulfilled in the past couple of years but were not closed out in CSR. We are in the process of closing those. To give some perspective as to the number of requests we receive. Going back to April 1st 2018 up until today, Colerain Twp has received 1,307 public records requests. We have fulfilled and closed 1,214. Going back to 2018 we have 93 open requests. The majority of those have been fulfilled but not closed out. From April 1st 2020 until today we have received 196 requests. Compared to our neighbors in Green Township, from January 1st 2020 until today, they have received 11 public records requests. If requests take an hour to fulfill, that costs at least a half a year of an employee's salary. We have 24 open requests from April 1st 2020 until today.

Mr Unger. The total for an employee's income in terms of dollars is probably more than a half a year. That kind of money would be better spent in other areas. It is an expensive thing to fulfill public records.

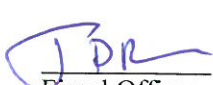
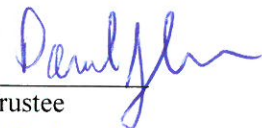
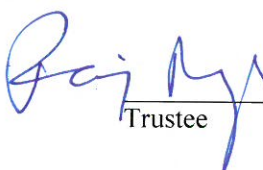
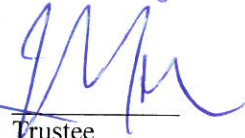
14. Adjournment

Motion- Mr Rajagopal, Seconded Mr Unger, All voted Yes

Meeting adjourned at 9:56pm



15. **Executive Session – if needed**
Not needed.

 Fiscal Officer	 Trustee
 Trustee	 Trustee