COLERAIN
EST. 1794

Regular Meeting of the Board of Trustees - October 13

October 13, 2020

1. **Opening of Meeting**
2. **Pledge of Allegiance** 7:00 PM
3. **Meditation (Moment of Silence)**
4. **Fiscal Office** – Approval of Minutes from September 22, 2020
5. **Presentations**
    a. Proclamation Recognizing Blust Motor Service for 100 years of service
    b. Colerain Township Department of Fire and Emergency Medical Services; A Value Driven and Mission Focused Organization
6. **Citizens Address**
7. **Administrative Reports**
8. **Trustees' Report**
9. **New Business**

Public Safety

a. Motion to Issue Noise Permit
b. Motion to Authorizing the Township Administrator to Execute Agreement with T. Northgate Mall LLC
c. Authorization to Purchase Replacement Emergency Medical Services Division Vehicle

Public Services

Planning & Zoning

a. Motion to Initiate Text Amendment to Regulate Massage Parlors
b. Resolution Declaring Nuisance and Ordering Abatement

Administration

a. Motion to Establish 2020 Halloween Trick or Treat Hours in Colerain Township to be from 6 PM to 8 PM on October 31, 2020.
b. Motion Authorizing The Township Administrator To Execute A Local Jurisdiction Agreement With The Board Of County Commissioners Of Hamilton County Regarding The CARES Act.

c. Resolution Authorizing the Adoption of Additional Appropriations- Coronavirus Aid, Relief, and Economic Security (CARES) Act

d. Resolution Authorizing The Adoption Of Amended Appropriations For The Year 2020

e. Amended Resolution Authorizing the Adoption of Appropriations- CARES Act

f. Resolution Authorizing The Adoption Of Appropriations- Coronavirus Aid, Relief, And Economic Security (CARES) Act

g. Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor

h. Motion Authorizing the Township Administrator to Execute a Legal Services Agreement with Law Director Larry Barbiere

i. Motion to Authorize the Township Administrator to Execute Master Services Agreements with Abercrombie & Associates, Brandstetter Carol Inc., Carpenter Marty Transportation, Emersion Design, IBI Group, Integrated Engineering, MKSK, KZF Design, Richland Engineering LTD, The Kleingers Group and MSP Design for the Provision of Professional Services related to Architecture, Engineering, Surveying, Planning, Landscape Architecture, Urban Design and Related Services.

j. Motion Authorizing the Township Administrator to Execute a Contract with Waycross Community Media for Video Production and Distribution Services

k. Resolution Authorizing the Payment of the Statutorily Required Contribution to OPERS for the Director of Finance

l. Motion Authorizing 27th Pay for 2020

m. FIRST READING: Resolution Adopting a Capital Policy

n. FIRST READING: Resolution Adopting an Inventory and Asset Policy

10. Old Business

a. Discussion - Dumping and Littering In Colerain

b. Discussion - 2021 Economic Development

11. Consent Items

a. Contract - Cellusite - Consent for Maintenance of Cellular Facility

b. Contract - InfinityHR - EZ Sign

c. Contract - Healthworks - Biometric Screen & Flu Shot

d. Contract - Council on Aging - Senior Meals

e. New Hires - Part Time Fire Fighter Paramedics - Department of Fire & EMS

f. New Hire - Fleet Mechanic Co-Op - Department of Fire and EMS

12. Fiscal Office Report

13. Executive Session

14. Adjournment

PRESENTATIONS

Department: Administration

Department Head: Geoff Milz, Administrator

Proclamation Recognizing Blust Motor Service for 100 years of service

Recommend adoption of a proclamation recognizing the 100th Anniversary of Blust Motor Service, Inc.

Rationale:

2020 marks the 100th anniversary of Blust Motor Service. We are happy to offer our congratulations and wishes of continued success in Colerain Township.

=

PROCLAMATION RECOGNIZING BLUST MOTOR SERVICE FOR 100 YEARS OF OPERATION

Hamilton
.....*County, Ohio*
Colerain

Be It Proclaimed *by the Township Trustees of* .....*Township, that*

WHEREAS, Blust Motor Service, was established in 1920, is a one stop shop for quick, dependable truck care; and

WHEREAS, Blust Motor Service services a variety of vehicles and equipment, performs DOT inspections and repairs, and sells new and used vehicles; and

WHEREAS, Blust Motor Service has been a stalwart member of the Colerain Township business community and is located on Colerain Avenue just north of Compton Road; and

WHEREAS, Blust Motor Service is a major sponsor to a variety of community activities and groups throughout Colerain Township; and

WHEREAS, 2020 marks the 100th anniversary of operation by Blust Motor Service, Inc.; and

WHEREAS, we thank Blust Motor Service for their passion and commitment to serving the community and congratulate them on their 100th anniversary.

Be it Proclaimed that the Colerain Township Board of Trustees does hereby recognize October 13, 2020 as Blust Motor Service Day in Colerain Township.

Adopted the *13th* .....*day of* *October* *2020*

Attest ....
Fiscal Officer

.....

.....

Township Trustees

PRESENTATIONS

Department: Fire

Department Head: Allen Walls, Fire Chief

Colerain Township Department of Fire and Emergency Medical Services; A Value Driven and Mission Focused Organization

Rationale:

Chief Walls will describe what it means for the Fire Department to be a values-driven and mission-focused organization.

COLERAIN FIRE & EMS

Allen Walls

Chief of Department

PASSION AND PURPOSE

"7 if it is serving, then serve; if it is teaching, then teach; 8 if it is to encourage, then give encouragement; if it is giving, then give generously; if it is to lead,[b] do it diligently; if it is to show mercy, do it cheerfully." (Romans 12:7-8)

TERMINOLOGY

- Vision Statement(s)
  - A vision statement is a statement of an organization's overarching aspirations of what it hopes to achieve or to become.
- Mission Statement
  - The mission statement conveys to stakeholders why the organization exists. It explains how it creates value for the market or the larger community. It is **WHAT** we do.
- Values
  - Moral compass
  - What the organization believes in and **HOW** people in the organization are expected to behave
- Together, the vision, mission, and values statements provide direction for everything that happens in an organization.

VISION STATEMENTS

- Conceptualize and implement what the future for Colerain Fire and EMS will look like, while embracing our heritage, and continuously evolve with the ever-changing landscape.
- Reframe Colerain Fire and EMS and identify the future culture that will allow the organization to be agile and proactive.
- Advance the ability to thoroughly inspect, clean, transform, and model response time data with the goal of highlighting useful information, suggesting conclusions, and supporting enhanced data driven decision making in order to improve operations.
- Champion a comprehensive health and wellness program that preserves the physical, mental, and spiritual health of our employees.

VISION STATEMENTS

- Build a network of partners that allows Colerain Fire and EMS too effectively, and efficiently, provide services to our residents, business owners, and visitors.
- Address organizational sustainability matters to maintain, or increase the level of service provided, while minimizing the impact to taxpayers.
- Advance the use of technology to improve service delivery.
- Embrace diversity, inclusiveness and belonging, to achieve far-reaching success, at Colerain Fire and EMS.

MISSION STATEMENT

- A mission statement conveys as to why we exist and **what** we do
- Also explains how it creates value for the larger community
- More specific and actionable than a vision statement
- Allows us to define a coherent set of goals that fit together to support the mission

MISSION

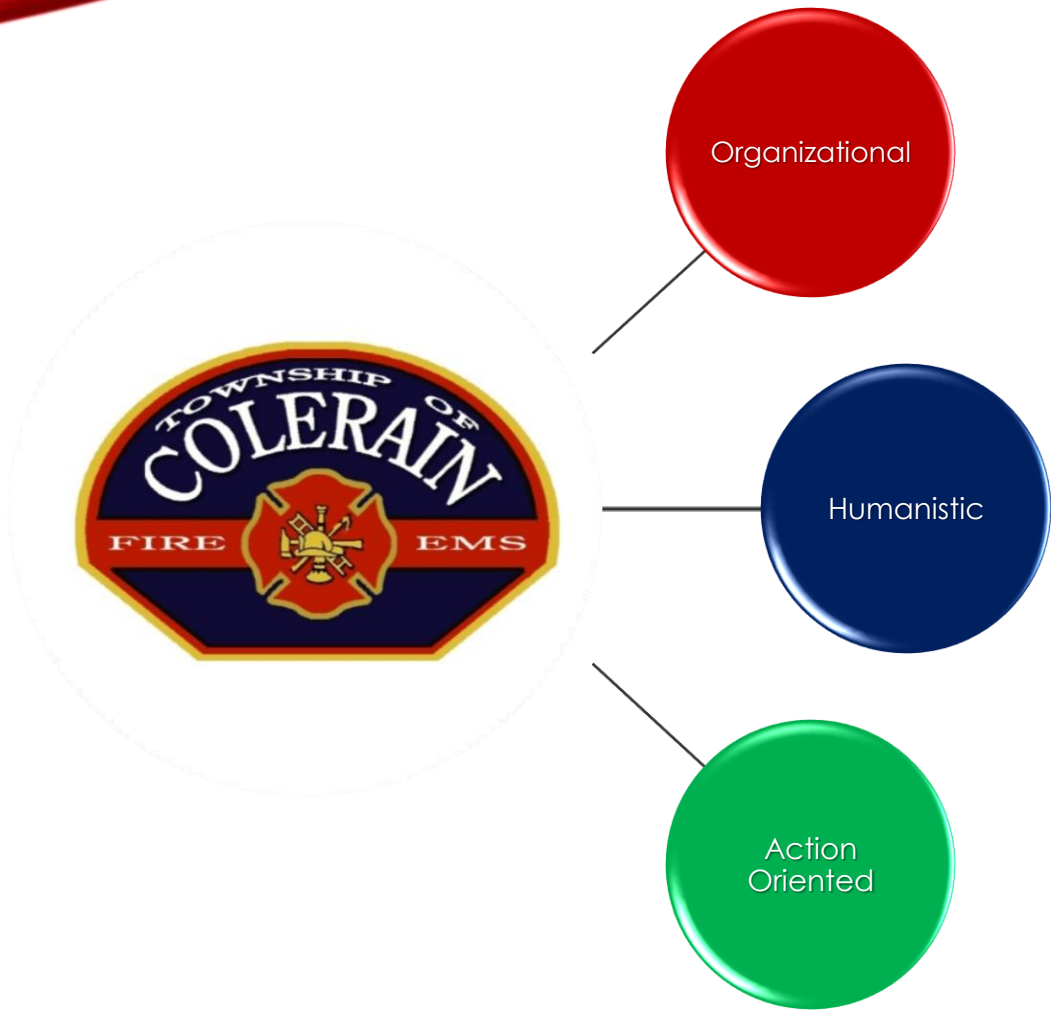
Colerain Fire and EMS

It is our mission to provide first class all-hazards response and socially responsible programs to the citizens, businesses and visitors of Colerain Township with an engaged team of professionals that values involvement in our community

STRATEGIC GOALS

- First Class All Hazards Response
  - Be adaptable, proactive, innovative, and focused on continuous improvement
- Socially Responsible Programs
  - Provide Non-Traditional Programs that Benefit the Community at Large
- Engaged Team of Professionals
  - Enrich the Engagement of all Employees
- Values Involvement in the Community
  - Enhance Alignment with the Community that Deepens our Solidarity and Connection for the Common Good

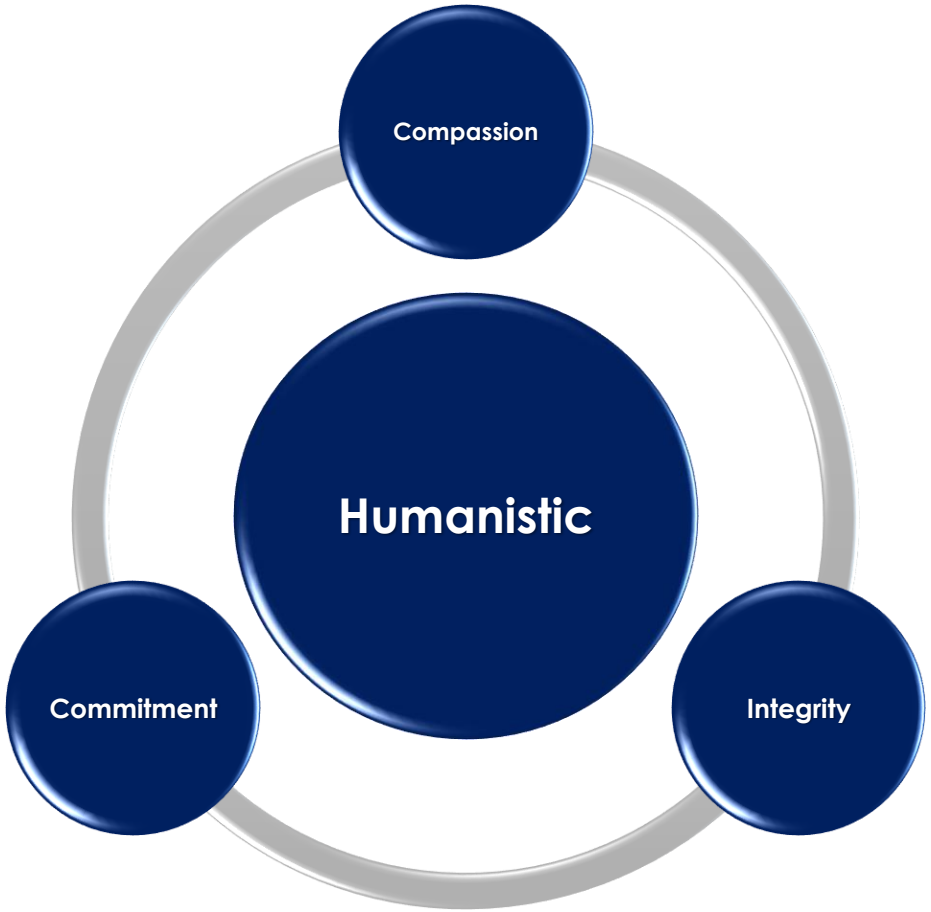
OUR VALUES



VALUES

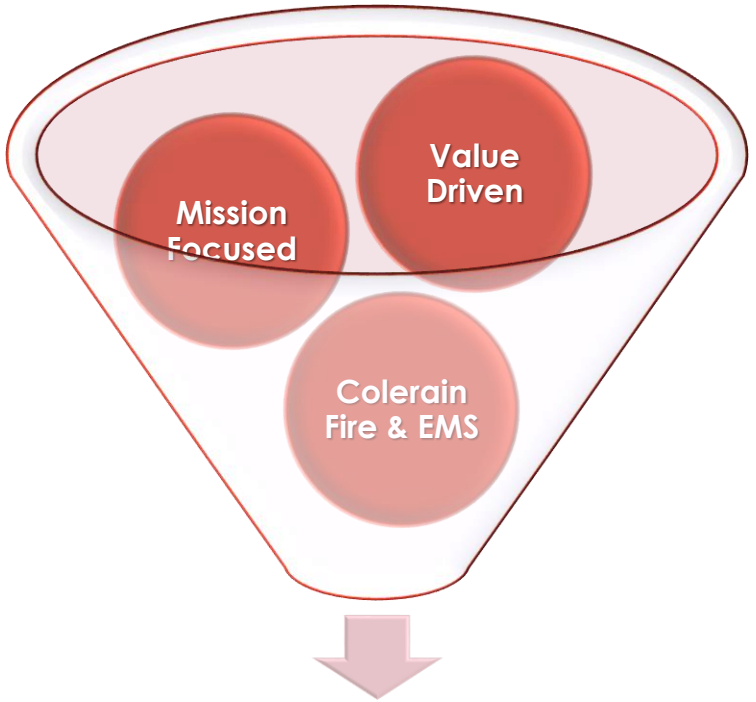
Customer Service
Teamwork
Trust
Organizational
Mutual Respect
Growth and Nurturing

VALUES



VALUES

VALUE DRIVEN AND MISSION FOCUSED



QUESTIONS???

Colerain
513.469.2070
www.ccjinc.com
T.Davis
Photo (C) 2019
www.cincyfireapparatus.com

PUBLIC SAFETY

Department: Police

Department Head: Mark Denney, Police Chief

Motion to Issue Noise Permit

Recommend adoption of a motion to issue a noise permit to St. John the Baptist School for November 14, 2020 from 6:00 pm until 11:30 pm.

Rationale:

This is the second permit request this year for St. John the Baptist School.

11-14-2020

Colerain Police Department • 4200 Springdale Road • Colerain Township, Ohio 45251
Mark C. Denney, Chief of Police
www.colerain.org
Phone (513) 321-COPS (2677) • Fax (513) 245-6603
Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Heather E. Harlow
Administrator: Geoff Milz

Application for Noise Resolution Permit

MUST BE RECEIVED NO LATER THAN (9) DAYS BEFORE THE NEXT SCHEDULED BOARD MEETING

Name of applicant: St. John the Baptist School

Address where event will be held: 5361 Dry Ridge Rd

Type of event: Fundraiser

Date and Time of Event: Nov 14 6:00pm - 11:30 pm Blanket from May 1-October 1____

Contact number for permit holder:
513-385-7970 Dan Minelli, principal
Cathy Breyer, Business Mgr

Permit applicant must be at the event and in possession of this signed and approved permit. This permit is non-transferable and is only valid for the date and time listed on the approved permit. This permit is not an endorsement or approval by the Township of the type of event taking place.

For Office Use Only, Do not write below this line

Time and date received: 10-07-2020 / 0900hrs

By: Denney

Number of issued permits in calendar year: Residential____ Business__1__

To be placed on Trustee agenda for meeting: 10/27/20 (date of meeting)

Permit approved by majority vote of Colerain Township Board of Trustees.

Trustee Raj Rajagopal	Trustee Dan Unger	Trustee Matt Wahlert

Attest: _____
Heather Harlow, Fiscal Officer

COLERAIN

PUBLIC SAFETY

Department: Police

Department Head: Mark Denney, Police Chief

Motion to Authorizing the Township Administrator to Execute Agreement with T. Northgate Mall LLC
Recommend ADOPTION of the Motion.

Rationale:
This is a renewal of the existing agreement with increases in the rates for officers. The term of this agreement is from October 21, 2020 until October 22, 2021.

AGREEMENT FOR POLICE SERVICES
BETWEEN THE COLERAIN POLICE DEPARTMENT AND
T. NORTHGATE MALL, LLC

THIS AGREEMENT FOR POLICE SERVICES **("Agreement")** is made as of this 15th of October, 2020, by and between Colerain Township **("Township"')** and T Northgate Mall, LLC, a Texas limited liability company **("Landlord"),** collectively referred to herein as the " Parties" and, each, a " Party".

THAT FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, Township and Landlord do hereby agree to the terms regarding Northgate Mall (the **"Shopping Center "),** located in Cincinnati, OH as follows:

1. Township shall provide and assign all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police & security services described herein.

2. The Township shall schedule one (1) police officer to patrol the Shopping Center pursuant to Attachment " A". The start time for the schedule will be determined by the Chief of Police for Colerain Police Department and the onsite management **("Management")** at the Shopping Center. The Officer shall also thoroughly investigate reports of crime, proactively address issues related to the safety and security of the Shopping Center and its tenants with Management and provide or solicit qualified persons or police personnel as a means of providing resources on requested law enforcement related issues **("Police Duties").**

3. The cost and expenses, as herein after defined, of the Police Duties shall be borne by Landlord as follows:

   a. "Attachment A" sets forth the cost and expenses for the provision of the police duties. The Township will invoice the Landlord on a monthly basis to reflect the actual hours worked.

   b. Both Parties have reviewed the cost and expenses of the police duties attached to and made a part of this Agreement. The Parties agree that the Landlord is responsible only for the costs provided in "Attachment A."

6. The Officers and equipment hereby under agreement will, at all times, be under the direct supervision and control of the Colerain Police Department (to perform those tasks and duties set out in the Police Officer Job Description) and of the Chief of Police of Colerain Township, and subject to

the rules, regulations and policies of the Colerain Police Department, and the laws of the State of Ohio and the United States Government. The Parties agree that the Officers shall be assigned to police duties at the Shopping Center that benefit the mission of the Police Department and Shopping Center while not being contradictory to police procedure or policies of the Colerain Police Department.

7. All records of performance of services will be maintained by the Colerain Police Department. The Colerain Police Department will conduct quarterly and yearly evaluations of Officers assigned to provide Police Duties to Shopping Center and its properties. Colerain Police supervisors may seek input from Shopping Center personnel while preparing these reviews.

8. The term of this Agreement shall be for one (1) year (the **"Term"),** commencing on October 21, 2020 (the **"Commencement Date"),** through October 22, 2021 (the **"Expiration Date").**

9. Either Party may request a meeting to review or revise this Agreement if needed. All portions of this Agreement shall be reviewed by both Parties on a yearly basis. Either Party may request a revision of the Agreement, or terminate this Agreement, by service of written notice upon the other Party, at least thirty (30) days prior to cancellation of the Agreement.

10. Colerain Township reserves the right to assign the Officers who patrol the Shopping Center, in accordance with the agreement; provided, however, nothing herein prevents Shopping Center from requesting any replacement of who it believes is not adequately performing his/her duties. All Officers patrolling the Shopping Center, in accordance with this Agreement will remain, at all times, employees of Colerain Township.

11. All notices and demands required or permitted to be given pursuant to this Agreement shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when (i) actually received by the designated addressee or, if earlier and regardless of whether actually received or not , (ii) three (3) days after having been deposited in the United States mail, postage prepaid, certified mail, return receipt requested, or (iii) one (I) business day after being sent by overnight delivery or personal delivery to Landlord or Township, addressed to the Parties hereto at the respective addresses set out below, or at such other addresses as they have theretofore specified by written notice. Township agrees that notices to Township may be given by Landlord's attorney, property manager or other agent.

LANDLORD: T Northgate Mall, LLC, a Texas limited liability company
Attn: Zeshan Tabani
16600 Dallas Parkway, Suite 300
Dallas, TX 75248

with a copy to: T Northgate Mall, LLC
Attn: Mall Manager
9501 Colerain Avenue
Cincinnati, Ohio 45251

Township: Colerain Township
4200 Springdale Road
Cincinnati, Ohio 45251

11. Each Party shall be liable for its own acts to the extent provided by law.

12. The Township agrees that all insurance required to adequately cover vehicles, personnel, and equipment used by the Township in the provision of the selected services will be provided by the Township. Township shall procure and maintain from the Commencement Date throughout the Term, a policy or policies of insurance, at its sole cost and expense, the following insurance coverages with respect to the operation of its business:

(i) Workers' Compensation Insurance covering all Officers employed, directly or indirectly, by Township and all employees and agents of Township with respect to whom death or bodily injury claims could be asserted against Landlord or Township as required by the laws of the State in which the Premises are located; and

(ii) Commercial automobile liability insurance for hired, owned/registered under Township's name and non-owned vehicles, including agreement liability with a single limit of liability not less than $1,000,000 per accident for bodily injury and property damage combined.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the Effective Date.

_____
Mr. Zeshan Tabani, Vice President

_____
Mr. Geoff Milz, Colerain Township Administrator

Attachment "A"

COLERAIN POLICE DEPARTMENT AGREEMENT SERVICE COSTS

Costs and Expenses as defined in Colerain Police Department proposal:

The Cost and Expense for police duties provided to **Landlord** in the Agreement is as follows (per hour):

October 21, 2020 – December 31, 2020

Police Officer: $66.61 per hour

Sergeant: $77.26 per hour

January 1, 2021 – October 22, 2021

Police Officer: $68.60 per hour

Sergeant: $79.59 per hour

The Township will invoice Landlord monthly and will keep a record of hours worked by each officer.

The Township shall be responsible for paying the officers and shall be responsible for all deductions as required.

The Township shall assign (1) police officer to cover the following hours

Monday- Saturday: 10:00am through 9:00pm
Sunday: 12:00pm-6:00pm

The only exception to these hours are hours that the Mall is closed for holiday(s), no officer shall be assigned at those times.

PUBLIC SAFETY

Department: Fire

Department Head: Allen Walls, Fire Chief

Authorization to Purchase Replacement Emergency Medical Services Division Vehicle

Recommend ADOPTION of the Motion.

Rationale:

The recommended vehicle will replace one 2008 Ford Expedition EL that will be reassigned within the department where necessary. The vehicle is included as a part of the Fire Department's 2020 Capital Budget plan.

Memo

To: Allen Walls, Fire Chief
From: Mike Adler, Fleet Manager
Date: September 29, 2020
Re: Proposal – EMS Division Vehicle

This document serves as a proposal and recommendation for the capital replacement of one vehicle for the Department of Fire and EMS's Emergency Medical Services (EMS) Division.

I am proposing to purchase a 2021 Ford Explorer Interceptor with a road ready package for the EMS Division. The EMS Captain's current vehicle is a 2008 Ford Expedition EL that will be reassigned within the department where necessary.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- U.S General Services Administration (GSA) Procurement Program.
- The cost for the vehicle will be $38,796.00 through Fuller Ford.

Should you have any questions regarding this matter please do not hesitate to contact me.

PLANNING & ZONING

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Motion to Initiate Text Amendment to Regulate Massage Parlors

Recommend ADOPTION of the Motion.

Rationale:

Staff will develop a text amendment to address issues regarding massage parlors and the provision of illicit services in Colerain Township. The proposed text amendment would define and regulate unlicensed massage parlors as a sexually oriented businesses.

PLANNING & ZONING

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Resolution Declaring Nuisance and Ordering Abatement

Recommend ADOPTION of the Resolution.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2400 Golf
2522 Impala
8368 Haskell
10534 Pippin

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the 13th day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

Address	Book-Page-Parcel No.
2400 Golf	510-0072-0048-00
2522 Impala	510-0032-0177-00
8368 Haskell	510-0061-0326-00
10534 Pippin	510-0032-0389-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;

2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this 13th day of October, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this 13th day of October, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Establish 2020 Halloween Trick or Treat Hours in Colerain Township to be from 6 PM to 8 PM on October 31, 2020.
Recommend ADOPTION of the Motion.

Rationale:
6 PM - 8 PM is a consistent time frame for trick or treating throughout the region.

Due to COVID-19, it is recommended that anyone who participates in Trick or Treating during 2020 follow the guidance issued by the State of Ohio which can be found at the below link:

https://coronavirus.ohio.gov/static/responsible/celebrating-halloween.pdf

ADMINISTRATION

Department: Administration

Department Head: Jeff McElravy, Finance Director

Motion Authorizing The Township Administrator To Execute A Local Jurisdiction Agreement With The Board Of County Commissioners Of Hamilton County Regarding The CARES Act.

Recommend ADOPTION of the Motion.

Rationale:

Hamilton County has offered $669,296 in additional CARES funds to the Township through the attached Local Jurisdiction Agreement. The Agreement requires that the Township seek reimbursement for expenses incurred in its effort to address the COVID-19 public health emergency.

Consistent with the prioritization provided by the Board at its 9/8 work session, staff recommends that these funds be used to reimburse the Police and Fire Departments for payroll expenses that have already been incurred.

A separate Resolution to appropriate the funds is also on this agenda.

2020 CARES ACT
LOCAL JURISDICTION AGREEMENT

This Agreement is entered into on _____, 2020, by and between the Board of County Commissioners, Hamilton County, Ohio ("Board") and Colerain Township, ("Local Jurisdiction"), located at 4200 Springdale Road, Colerain Township, Ohio, 45251, sometimes collectively referred to in this Agreement as "Parties."

WITNESSETH THAT:

WHEREAS, in 2020, the United States began addressing problems and issues associated with the worldwide COVID-19 public health emergency ("Pandemic"); and

WHEREAS, in response to the economic fall-out caused by the Pandemic, the Federal Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") was passed establishing a $150 billion Coronavirus Relief Fund to provide payments to State, Local and Tribal governments navigating the negative and devastating impacts of the Pandemic; and

WHEREAS, as a county with a population that exceeds 500,000, Hamilton County ("County") is a unit of local government eligible for receipt of direct payment under the CARES Act, and as such received $142 Million from the Coronavirus Relief Fund; and

WHEREAS, the Board passed a resolution on June 2, 2020 authorizing the County Administrator to appropriate and implement programming consistent with the County's CARES Act Plan which included, among other priorities, assistance for municipalities and townships; such plan was amended by Board on July 30, 2020 and August 27, 2020; and,

WHEREAS, Board has allocated $25,000,000 in CARES Act funding to municipalities and townships located within the geographical boundaries of County for reimbursement of certain necessary expenditures incurred due to the public health emergency with respect to the Pandemic; and

WHEREAS, Based upon the computation used in conjunction with County's Undivided Local Government Fund, Board has calculated the maximum amount of CARES Act funding that Local Jurisdiction will be able to receive from Board for certain necessary expenditures incurred due to the public health emergency with respect to COVID-19 as $669,296.00; and

NOW THEREFORE, in consideration of the mutual covenants by and between the Parties hereto, the Parties agree as follows:

1. Amount of Grant.

Board hereby grants and awards to Local Jurisdiction, a municipality or township located within the geographical boundaries of County, an amount up to **$669,296.00** ("Grant").

2. Uses of Grant Funding.

Grant funding shall only be used to reimburse necessary expenditures incurred by Local Jurisdiction due to the public health emergency with respect to COVID-19. Local Jurisdiction agrees that it will only submit for reimbursement those costs and expenses that comply with any Guidance, Frequently Asked Questions and Answers issued by the federal government or State of Ohio, which includes without limitation, U.S. Treasury, Office of Inspector General, the Ohio Auditor of State and the Ohio Office of Budget and Management. The receipt and review of documentation as well as the payment of Grant funding by Board to Local Jurisdiction shall in no way be construed as Board's determination or approval of the eligibility of the expenses being reimbursed. In all cases and under all circumstances, Local Jurisdiction is ultimately responsible for the determination of the eligibility of expenses that it submits to the Board for reimbursement.

3. Applicable Time Periods.

Funds provided for hereunder can only be used to reimburse eligible expenses incurred between March 1, 2020 through December 30, 2020, inclusive unless extended by written agreement of the Parties or otherwise terminated as provided herein. Any unused funding shall be forfeited by Local Jurisdiction.

4. Compliance with Program Criteria.

Local Jurisdiction acknowledges and agrees that it will comply with the criteria and requirements set forth in the *LOCAL JURISDICTION ASSISTANCE PROGRAM OVERVIEW*, attached hereto and incorporated herein by reference, as Exhibit A.

5. Compliance with Applicable Law.

Local Jurisdiction agrees to comply with all applicable federal, state, and local laws, rules, and regulations.

6. Ineligible Uses.

If at any time, it is determined that Grant funds have been used to reimburse ineligible costs or expenses of the Local Jurisdiction, all or part of the funding shall be immediately repaid to Board, upon demand. If there is any determination by the federal or state government (including without limitation, the Office of Inspector General or the Ohio Auditor of State) that any funds were expended by Local Jurisdiction in violation of the CARES Act requirements which results in a request for repayment of these funds, then Local Jurisdiction shall provide, upon demand, funds to the Board sufficient to meet any repayment request. If Local Jurisdiction fails to provide the required repayment, then the Board reserves the right to pursue all necessary legal means to recoup said funds. If Local Jurisdiction determines that any required repayment will be made from funds to be transferred by Board to Local Jurisdiction from the County Undivided Local Government Fund; Board agrees to cooperate with such process. This paragraph shall survive termination or expiration of this Agreement.

7. Classification of Grant Funds.

Funds provided through this Agreement are considered to be federal financial assistance subject to the Single Audit Act and the related provisions of the Uniform Guidance, 2 CFR 200.303 regarding internal controls, 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Local Jurisdiction agrees to remain in compliance with these provisions.

8. Accounting.

Local Jurisdiction shall establish internal controls, including a special revenue fund, to ensure that all required documentation required herein shall be easily accessible and understandable in the case of any audit or review.

9. Other Funding Sources.

Funds provided hereunder shall not be used for costs or expenses that are already being funded by any other federal, state, or local funding sources. Funding paid hereunder shall not supplant any other funding.

10. Reimbursement Requests.

a. Local Jurisdiction shall submit reimbursement request on the Reimbursement Application Form, a form of which is attached hereto and incorporated herein by reference or another form that may be agreed to by

the Parties. All reimbursement requests shall include all source documentation, including without limitation, invoices, packing slips, purchase orders, payroll records, and financial statements that evidence the requested reimbursement request. Reimbursement requests shall be received by Board on or before January 6, 2021. Notwithstanding the above, Local Jurisdiction is encouraged to submit any request for reimbursement as soon as practicable.

b. If Local Jurisdiction requests reimbursement for public safety and public health payroll and personnel costs, Local Jurisdiction must submit all relevant payroll and personnel records/reports, that evidence the amount of payroll and personnel expenses being requested for reimbursement (e.g. position description, rate of pay, hours worked, and any required allocation of time). A Local Jurisdiction shall not include in any reimbursement request any separation payments (e.g. as sick, vacation and comp time), bonuses, payroll for administrative personnel, or any other payroll expense not permitted by federal law and federal or state guidance.

Any submitted request for reimbursement shall include a signed certification from the Chief Executive of the Local Jurisdiction that states that the payroll and personnel costs that are included as a part of the reimbursement request are in compliance with federal law and federal and state guidance.

11. Records and Record Retention.

Local Jurisdiction shall maintain all records, financial or otherwise, relating to the reimbursement of costs and expenses paid for through this Agreement for at least five (5) calendar years after final payment of CARES Funds is received by the Local Jurisdiction. In addition, Local Jurisdiction shall maintain documentation that supports the costs of and conclusions made with respect to the public safety and public health employees or personnel being substantially dedicated to mitigating or responding to COVID-19 health emergency.

Board shall at any reasonable time have the right of access to and review or audit any and all such records pertinent to this Agreement and that said records shall be maintained in a manner to facilitate such reviews and audits.

12. Termination by Local Jurisdiction.

Local Jurisdiction may, at any time, terminate this Agreement, in whole or in part, upon written notification to Board.

13. Compliance.

Local Jurisdiction certifies it is an equal opportunity employer and shall remain in compliance with state and federal civil rights and nondiscrimination laws and regulations including but not limited to Title VI, and Title VII of the Civil Rights Act of 1964 as amended, the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act, as amended, and the Ohio Civil Rights Law.

14. Complete Agreement.

This Agreement, including all exhibits, is the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous and contemporaneous written and oral agreements and communications relating to the subject matter of this Agreement.

15. Warranties/ Representations and Required Signature from Local Jurisdiction.

a. Local Jurisdiction warrants and represents that (i) it has the full and unrestricted right, power and authority to enter into this Agreement; (ii) it is duly organized and validly existing under the laws of the State of Ohio, and has all requisite legal power and authority to execute this Agreement and to carry out its terms, conditions and provisions; (ii) all required corporate action needed to authorize the execution, delivery and this Agreement and the transactions contemplated hereby have been taken and are in full force and effect; and (iv) this Agreement when duly executed and delivered and constitutes the valid, legal and binding obligation of Local Jurisdiction.

b. Local Jurisdiction shall sign and return this Agreement within thirty (30) days of receipt or may forfeit the funding allocation.

16. Counterparts.

This Agreement may be executed in counterparts. It is not necessary that the signature on behalf of each Party appear on each counterpart copy, so long as each party executes the Agreement. All counterparts of this Agreement collectively constitute a single agreement. County is authorized to combine each party's execution sheets into a single document. An electronic transmitted signature of this Agreement or any document, instrument or agreement hereinafter executed or given in connection with this Agreement shall be considered valid and binding upon the Parties as if an original.

SIGNATURES

IN WITNESS WHEREOF, this Agreement is effective upon the date of the last signature.

COLERAIN TOWNSHIP

Signature: _____

Print Name: _____

Title: _____

Date Signed: _____

BOARD OF COUNTY COMMISSIONERS, HAMILTON COUNTY, OHIO

Signature: _____

Print Name: **Jeffrey W. Aluotto**

Title: **County Administrator**

Date Signed: _____

EXHIBIT A

LOCAL JURISDICTION ASSISTANCE PROGRAM OVERVIEW

HAMILTON COUNTY, OHIO
CARES ACT
LOCAL JURISDICTION ASSISTANCE PROGRAM OVERVIEW

The Board of County Commissioners, Hamilton County, Ohio ("Board") recognizes that the 49 local political jurisdictions ("Local Jurisdiction(s)") that are located within the geographical boundaries of Hamilton County have been impacted by the COVID-19 public health crisis. To assist in offsetting the resulting financial burden from COVID-19, the Board has allocated $25 million of its CARES Act funding to provide direct financial assistance ("Program") to the Local Jurisdictions ("CARES Funds" or "CARES Funding"). In determining the amount of funding to be allocated to each of the Local Jurisdictions, the Board used the County Undivided Local Government Fund formula.

Permissible Uses of Funds

The CARES Act provides that payments may only be used to cover costs that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).

2. Were not accounted for in the Local Jurisdiction's budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act). A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget; *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Local Jurisdiction will only submit for reimbursement those costs and expenses that comply with any Guidance, Frequently Asked Questions and Answers issued by the federal government or State of Ohio, which includes without limitation, U.S. Treasury, Office of Inspector General, the Ohio Auditor of State, and the Ohio Office of Budget and Management. Local Jurisdictions are cautioned that guidance changes frequently and later versions may become available.

Ineligible Uses of Funds

If it is determined that CARES Funds have been used to reimburse ineligible costs or expenses of the Local Jurisdiction, all or part of the funding shall be immediately repaid to Board, upon demand.

Accessing Funds

CARES Funds are available to Local Jurisdictions on a reimbursement basis only for those COVID-19 related costs that comply with federal and state guidance. While this guidance continues to evolve, if future guidance is modified in a manner that affects the permitted uses of funds, the Board may, at its discretion, use its best efforts to notify the Local Jurisdictions to make any necessary changes. In all cases and under all circumstances, Local Jurisdiction is ultimately responsible for the determination of the eligibility of expenses that it submits to the Board for reimbursement.

Local Jurisdictions must comply with the following in order to access CARES Funding through the Program:

1. Execute an agreement in a form satisfactory to the Board which sets forth Program requirements and eligible costs and expenses as outlined in U.S. Treasury guidance.

2. Establish internal controls, including setting up a Special Revenue Fund to separately track the receipt and expenditures of the CARES Funds.

3. Return the executed agreement to the Board along with any authorizing resolution of the Local Jurisdiction.

4. Submit a completed Reimbursement Request form for all reimbursement requests. Reimbursement is permitted for eligible expenses incurred between March, 1, 2020 and December 30, 2020. The Reimbursement Request form must be a form substantially similar to that set forth as Attachment A.

5. Comply with the reimbursement timeline set forth below:

    A. Reimbursement requests can be submitted upon final execution of agreement.

    B. Local Jurisdictions are encouraged to submit request for reimbursement as soon as practicable.

C. Local Jurisdictions are encouraged to communicate to Hamilton County as soon as practicable if they will not be utilizing the full funding allocation.

D. Final Reimbursement request must be submitted by close of business on January 6, 2021.

6. Submit copies of all source documentation for eligible expenses at the time the reimbursement request is delivered to the Board. Source documentation includes, without limitation, invoices, packing slips, purchase orders, and financial records evidencing proof of payment. The receipt and review of documentation as well as the payment of CARES funding by Board to Local Jurisdiction shall in no way be construed as Board's determination or approval of the eligibility of the expenses being reimbursed.

7. A Local Jurisdiction that requests reimbursement for public safety or public health payroll costs must submit all relevant payroll and personnel records/reports that evidence the amount of payroll expenses and personnel expenses being requested for reimbursement (e.g. position description, rate of pay, hours worked, any required allocation of time). A Local Jurisdiction shall not include in any reimbursement request any separation payments (e.g. as sick, vacation and comp time), bonuses, payroll for administrative personnel, or any other payroll expense not permitted by federal law and federal or state guidance.

   Any submitted request for reimbursement shall include a signed certification from the Chief Executive of the Local Jurisdiction that states that the payroll and personnel costs that are included as a part of the reimbursement request are in compliance with federal law and federal and state guidance.

8. Local Jurisdiction shall maintain all records, financial or otherwise, relating to the reimbursement of costs and expenses for at least five (5) calendar years after final payment of CARES Funds is received by the Local Jurisdiction. In addition, Local Jurisdiction shall maintain documentation that supports the costs of and conclusions made with respect to the public safety and public health employees or personnel being substantially dedicated to mitigating or responding to COVID-19 health emergency.

Attachment A – Application for Reimbursement

Date and Community Name

Date Submitted				
Community Name				
Community Address			Ohio	
	Street	City	State	Zip
Remit Address			Ohio	
	Street	City	State	Zip

Contact Information

Authorized Official (Chief Executive)	
Authorized Official Email	
Authorized Official Phone	
Secondary Contact Name	
Secondary Contact Email	
Secondary Contact Phone	

Hamilton County, Ohio
2020 CARES Act, Community Assistance Program

Project Budget Summary
Submit/attach all invoices, packing slips, purchase orders, and proof of payment for funded expenditures. If requesting reimbursement for public safety payroll costs, payroll reports demonstrating funds were used for public safety positions must be submitted. ***The expenditures should only include those allowable per the agreement*** (add more rows if necessary).

COVID-19 Expenditures Reimbursement Request

Date	Description of Cost	Amount of Reimbursement Requested
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
	Total Amount Requested	$ -

☐ By checking this box, I certify that the above expenditures meet the following conditions:
The expenditures have been used to cover those costs that are necessary to respond to the public health emergency with respect to COVID-19;
Were not accounted for in the budget most recently approved as of March 27, 2020,
Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020
Is not already being funded through other local, state, or federal funding sources.
All employees salaries and benefits requested for reimbursement are substantially dedicated to mitigating or responding to COVID-19 public health emergency

Name

Title

ADMINISTRATION

Department: Administration

Department Head: Jeff McElravy, Finance Director

Resolution Authorizing the Adoption of Additional Appropriations- Coronavirus Aid, Relief, and Economic Security (CARES) Act

Recommend ADOPTION of the Resolution.

Rationale:

The State of Ohio has made an additional $2,134,037 in CARES funding available to the township. Consistent with the direction of the Board at its 9/8/2020 work session, staff recommends using the funds to cover public safety payroll expenses and equipment, all in response to the public health emergency.

Combined with the Resolution adopted by the Board at its 9/8/2020 meeting, the total appropriations for the Fund will be $2,435,693.45.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-20

RESOLUTION AUTHORIZING THE ADOPTION OF ADDITIONAL APPROPRIATIONS- CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, hereby agree to:

1. Authorize the Fiscal Officer to prepare and submit a schedule of Amended Permanent Appropriations for the year ending December 31, 2020 to the Hamilton County Budget Commission, as follows;

Fund	Description	Permanent Appropriations
2272	Coronavirus Relief Fund- State	$2,134,037

2. Authorize the Township Administrator to define "substantially dedicated," for the purposes of expending CARES Funds for personnel expenses, to be the total hours worked and/or the percentage of EMS runs directly attributable to transporting individuals suspected of having contracted COVID-19; and that the following positions meet the substantially dedicated criteria: Fire Chief, Assistant Fire Chief of Operations, Assistant Fire Chief of Administration, Administrative Assistant, Battalion Chief, Captain- Emergency Management Services, Captain- Community Risk Reduction, Captain- Training and Education, Fire Captain, Fire Lieutenant, Fire Safety Inspector, Firefighter EMT, Police Chief, Support Services Commander, Patrol Commander, Investigative Commander, Administrative Sergeant, Investigative Sergeant, Patrol Sergeant, Detective, School Resource Officer, District Detective, Uniformed Patrol Officer Public Safety Administrative Assistant, Civilian Supervisor, Accreditation Manager, Property Room Manager, and Police Clerk;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code;

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of October, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Colerain Township Asst. Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____day of October, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Jeff McElravy, Finance Director

Resolution Authorizing The Adoption Of Amended Appropriations For The Year 2020

Recommend ADOPTION of the Resolution.

Rationale:

In the 2020 budget, the Board approved $323,756.18 for the first phase of the Megaland project. After receiving bids for the project, staff has determined that the appropriations need to be increased by $35,433.30 in order to fund the project.

Similarly, the appropriations budget for the Colerain Towne Center/Rumpke TIF Fund did not include the fee levied by the county auditor for the collection of the payments in lieu of tax. This resolution includes those costs.

This resolution will authorize staff to update the 2020 appropriations budget to reflect these changes.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-20

RESOLUTION AUTHORIZING THE ADOPTION OF AMENDED APPROPRIATIONS FOR THE YEAR 2020

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, hereby agree to:

1. Authorize the Fiscal Officer to prepare and submit a schedule of Amended Permanent Appropriations for the year ending December 31, 2020 to the Hamilton County Budget Commission, as follows;

Fund	Description	Permanent Appropriations
2903	Colerain Towne Center/Rumpke TIF	$43,240
2911	Parks and Services	$1,542,987.22

2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

4. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of October, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Colerain Township Asst. Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____day of October, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Jeff McElravy, Finance Director

Amended Resolution Authorizing the Adoption of Appropriations- CARES Act

Recommend ADOPTION of the Resolution.

Rationale:

On September 8th, the Board approved appropriations for Fund 2272 Coronavirus Relief Fund- State and Fund 2273 Coronavirus Relief Fund- Hamilton County.

Section Two of the Resolution defined "substantially dedicated" to be "fifty percent of the total hours worked" by public safety employees. Since then, staff has received fresh guidance from the U.S. Department of the Treasury that all public safety payroll expenses during the term of the public health emergency are deemed to be eligible. This amendment updates the definition of "substantially dedicated" to reflect the updated guidance.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-20

AMENDED RESOLUTION AUTHORIZING THE ADOPTION OF APPROPRIATIONS-CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, hereby agree to:

1. Authorize the Fiscal Officer to prepare and submit a schedule of Amended Permanent Appropriations for the year ending December 31, 2020 to the Hamilton County Budget Commission, as follows;

Fund	Description	Permanent Appropriations
2272	Coronavirus Relief Fund- State	$301,656.45
2273	Coronavirus Relief Fund- Hamilton County	$603,312.91

2. Authorize the Township Administrator to define "substantially dedicated," for the purposes of expending CARES Funds for personnel expenses, to be the total hours worked and/or the percentage of EMS runs directly attributable to transporting individuals suspected of having contracted COVID-19; and that the following positions meet the substantially dedicated criteria: Fire Chief, Assistant Fire Chief of Operations, Assistant Fire Chief of Administration, Administrative Assistant, Battalion Chief, Captain- Emergency Management Services, Captain-Community Risk Reduction, Captain- Training and Education, Fire Captain, Fire Lieutenant, Fire Safety Inspector, Firefighter EMT, Police Chief, Support Services Commander, Patrol Commander, Investigative Commander, Administrative Sergeant, Investigative Sergeant, Patrol Sergeant, Detective, School Resource Officer, District Detective, Uniformed Patrol Officer Public Safety Administrative Assistant, Civilian Supervisor, Accreditation Manager, Property Room Manager, and Police Clerk;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code;

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of October, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Colerain Township Asst. Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____day of October, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Jeff McElravy, Finance Director

Resolution Authorizing The Adoption Of Appropriations- Coronavirus Aid, Relief, And Economic Security (CARES) Act

Recommend ADOPTION of the Resolution.

Rationale:

Hamilton County has offered to provide an additional $669,296 in CARES funding to the Township. This Resolution authorizes the appropriation of those funds for eligible uses as established under the Act.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-20

RESOLUTION AUTHORIZING THE ADOPTION OF APPROPRIATIONS-CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, hereby agree to:

1. Authorize the Fiscal Officer to prepare and submit a schedule of Amended Permanent Appropriations for the year ending December 31, 2020 to the Hamilton County Budget Commission, as follows;

Fund	Description	Permanent Appropriations
2273	Coronavirus Relief Fund- Hamilton County	$669,296.00

2. Authorize the Township Administrator to define "substantially dedicated," for the purposes of expending CARES Funds for personnel expenses, to be the total hours worked and/or the percentage of EMS runs directly attributable to transporting individuals suspected of having contracted COVID-19; and that the following positions meet the substantially dedicated criteria: Fire Chief, Assistant Fire Chief of Operations, Assistant Fire Chief of Administration, Administrative Assistant, Battalion Chief, Captain- Emergency Management Services, Captain-Community Risk Reduction, Captain- Training and Education, Fire Captain, Fire Lieutenant, Fire Safety Inspector, Firefighter EMT, Police Chief, Support Services Commander, Patrol Commander, Investigative Commander, Administrative Sergeant, Investigative Sergeant, Patrol Sergeant, Detective, School Resource Officer, District Detective, Uniformed Patrol Officer Public Safety Administrative Assistant, Civilian Supervisor, Accreditation Manager, Property Room Manager, and Police Clerk;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code;

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of October, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Colerain Township Asst. Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____day of October, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor

Recommend ADOPTION of the Resolution.

Rationale:

The Budget Commission provides the authorized tax rates, both voted and unvoted, and the gross levy proceeds, which is comprised of the estimates from property taxes and all of the State of Ohio reimbursements. The report also summarizes the authorized tax rate for the voted levies, the date approved by the voters, the length of the levy and the estimated tax revenue, inclusive only of the non-business and owner occupied credits and the homestead exemption reimbursements.

Resolution # _____-20

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Board of Township Trustees

Rev. Code, Secs. 5705.34

The Board of Trustees of Colerain Township, Hamilton County, Ohio, met in Regular session on the ___th day of October, 2020, at the office of Colerain Township Board of Trustees, 4200 Springdale Road with the following members present:

Trustee Raj Rajagopal

Trustee Dan Unger

Trustee Matt Wahlert

Trustee _____ moved the adoption of the following Resolution:

***WHERE AS*,** This Board of Trustees of Colerain Township in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2021; and

***WHERE AS*,** The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten-mill limitation; therefore be it

***RESOLVED*,** By the Board of Trustees of Colerain Township, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

***RESOLVED*,** That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

-Acceptance of Rates

and be it further

***RESOLVED*,** That the Fiscal Officer of this Board be, and is hereby directed to certify a copy of this Resolution to the County Auditor of Hamilton County.

Trustee _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Trustee RAJ RAJAGOPAL _____, _____

Trustee DAN UNGER _____, _____

Trustee MATTHEW WAHLERT _____, _____

Adopted the _____ day of _____, 20 _____

Attest:

_____
Fiscal Officer of the Board of Township Trustees of

Colerain Township
Hamilton County, Ohio

-Acceptance of Rates

CERTIFICATE TO COPY

ORIGINAL ON FILE

THE STATE OF OHIO, HAMILTON COUNTY,

I, Jeff Baker, Fiscal Officer of the Board of Township Trustees of

Colerain Township within and for said County, and in whose custody the files and

records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify

that the foregoing is taken and copied from the original _____

_____

now on file, with said Board, that the foregoing has been compared by me with said original

document, and that the same is a true and correct copy thereof.

WITNESS my signature, this day of _____, 20 ____

_____

Fiscal Officer of the Board of Township Trustees of

Colerain Township
Hamilton County, Ohio

1. A copy of this resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Board of Tax Appeals.

Receipt Adopted _____ 20 ____

_____

Fiscal Officer

_____

Filed _____ 20 ____

_____

Dusty Rhodes, Hamilton County Auditor

_____

By: Deputy

County of Hamilton

DUSTY RHODES
AUDITOR

COUNTY ADMINISTRATION BUILDING
138 EAST COURT STREET
CINCINNATI, OHIO 45202

September 11, 2020

TO ALL FISCAL OFFICERS:

Enclosed are the following documents:

1 copy – 2021 Tax Budget;
1 copy - Auditor's Budget Worksheets;
2 copies - Resolution Accepting Amounts and Rates;
1 copy – Ohio Department of Taxation Journal Entry.

If you require the forms for the Annual Appropriation Resolution and/or the Certificate of the Total Amount Available, please contact Emily Kribbs at emily.kribbs@auditor.hamilton-co.org to request them.

The tax budgets were approved by the Budget Commission based on the information contained in the budget, the budget work sessions, and tax levy information in the Auditor's Office. Listed below are brief descriptions and the requirements associated with each form. Please review the tax budget and the tax rates, and report any questions or changes as soon as possible.

2021 TAX BUDGETS

A copy of the tax budget is being returned for your files. Schedules A and B are inserted in the front of the budget.

- Schedule A reflects the Auditor's estimate of the tax rates and the amount to be levied for the upcoming calendar year.
- Schedule B shows the voted levies, the length, the date of approval, and the estimated yield for the upcoming year.

The Official Certificate of Estimated Resources is inserted in the back of the budget.

- The real estate estimates shown on the certificate are net of the state reimbursements.
- The tangible personal property value for 2021 is zero. The Treasurer's Office remitted delinquent tangible personal property taxes in 2019 so there will no longer be any revenues received from this source.
- The reimbursements for (1) the non-business and owner occupancy credits, (2) the homestead exemption, (3) and any remaining public utility personal property, and the tangible personal property reimbursements are collectively reported in the "State Reimbursements" column.
- The revenue from the County Local Government Fund is shown in a separate column.

Revenues from levies appearing on the November ballot are not included. These revenues will be added to the Amended Official Certificate of Estimated Resources after voter approval.

RESOLUTION ACCEPTING AMOUNTS AND RATES

The Budget Commission was granted an extension of time by the Tax Commissioner until September 18, 2020 to complete its work. **This extension will automatically extend the time to approve the tax rates until October 19, 2020.** A copy of the Ohio Department of Taxation's Journal Entry granting the extension is enclosed for your records. Please review the rates and revenue estimates. The resolution should be approved at your next council or board meeting.

Schedule A - This schedule summarizes the authorized tax rates, both voted and unvoted, and the gross levy proceeds, which is comprised of the estimates from property taxes and all of the State reimbursements.
Schedule B - This schedule summarizes the authorized tax rate for the voted levies, the date approved by the voters, the length of the levy and the estimated tax revenue, inclusive only of the non-business and owner occupied credits, and the homestead exemption reimbursements.

Please return one copy to the Auditor's Office and retain one copy for your files.

ANNUAL APPROPRIATION RESOLUTION

Section 5705.38 O.R.C. requires that the annual appropriations be approved no later than the first day of April. A temporary appropriation ordinance may be adopted to meet the ordinary expenses of the taxing authority during this period. Please return one copy of any temporary appropriations and your permanent appropriation resolutions once they are approved.

CERTIFICATE OF THE TOTAL AMOUNT AVAILABLE FROM ALL SOURCES

The certificate is to be completed as soon as possible after the close of the fiscal year. One copy should be returned to the Auditor's Office and one copy retained for your records. The form is a certification of actual cash balances, encumbrances, advances at December 31st and estimated revenue for the upcoming year. Each fund should be included on the form. The estimated revenue that is reported in column 5 should reflect your most current estimates for the upcoming year. For those funds with tax revenues, the estimates should reflect the property taxes certified by the Budget Commission, plus estimated revenue from other sources.

2021 LOCAL GOVERNMENT FUNDS

On September 8, 2020, the Hamilton County Budget Commission approved the 2021 allocation of the Local Government Fund. It was calculated under the provisions of the current alternative formula for the Local Government Fund using the Ohio Department of Taxation's 2021 certification of the estimated revenue from the GRF Tax Revenue Source.

AUDITOR'S BUDGET WORKSHEET

This is a detailed calculation that starts with the tax duplicate by class and calculates the estimated revenue using the rates and reduction factors. Tax collections are calculated for the upcoming calendar year. Beginning balances, other resources, and total expenditures were derived from the tax budget. The components of the tax revenue, including the State reimbursements, are shown in the Tax Summary on the worksheets. The State reimbursements are collectively reported in the "State Reimbursement" column on the Official Certificate of Resources. Please review the worksheets and direct any questions or changes per the contact information below.

Thank you for your cooperation in the budget process. If you have any questions concerning the documents, please contact Tammy Disque at tammy.disque@auditor.hamilton-co.org .

The mailing address is:

DUSTY RHODES, AUDITOR
Budget & Settlement Department
County Administration Building
138 East Court Street, Room #504
Cincinnati, Ohio 45202

Sincerely,

Dusty Rhodes, Auditor and Secretary for the
Hamilton County Budget Commission

DR/td

Hamilton County Auditor, DUSTY RHODES
TAX BUDGET WORKSHEET

Fiscal Year 2021

Taxing District Colerain Township

Fiscal Officer Jeff Baker
Circle one: Township Fiscal Officer, Clerk/Treasurer, Director of Finance, City Auditor

Telephone # 513-385-7500 Fax # 513-245-6503

Email Address: jbaker@colerain.org

In order to properly identify Local Government Fund revenues within the tax budget document, please complete the items below using your estimated receipts.

Local Government Fund:

County-LGF _____

State-LGF _____

TOTAL: $478,921.65

The local government fund received through the County should be entered on the line titled "Local Government" on the tax budget. If your district receives Local Government dollars directly from the State, enter this amount on the line above and in the tax budget on the line titled "State Shared Taxes and Permits". Cross out this title and change it to "LGF-State."

SCHEDULE A
SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

	Amount Approved by Budget Commission Inside 10M Limitation	Amount to be Derived from Levies Outside 10M Limitation	Tangible P.P. & P.U.P.P. State Reimbursements	Gross Levy Proceeds	County Auditor's Estimate of the Tax Rate to be Levied		
					Outside	Inside	TOTAL
GENERAL FUND	554,435	0	0	554,435	0.00	0.49	0.49
BOND	0	0	0	0	0.00	0.00	0.00
ROAD & BRIDGE	1,007,035	0	0	1,007,035	0.00	0.89	0.89
FIRE	0	14,047,498	0	14,047,498	15.23	0.00	15.23
POLICE	0	6,555,421	0	6,555,421	6.60	0.00	6.60
X5	0	0	0	0	0.00	0.00	0.00
X4	0	0	0	0	0.00	0.00	0.00
X3	0	0	0	0	0.00	0.00	0.00
X2	0	0	0	0	0.00	0.00	0.00
X1	0	0	0	0	0.00	0.00	0.00
NEW	0	0	0	0	0.00	0.00	0.00
TOTAL	1,561,470	20,602,919	0	22,164,389	21.83	1.38	23.21

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

		PERIOD OF TIME	Mills	Fiscal Year
CURRENT EXPENSE LEVIES				
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	TOTAL		0.00	0
ROAD & BRIDGE				
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Proposed	0	0.00	0
	TOTAL		0.00	0
FIRE				
Authorized on:	November 8, 1998	Continuing	6.96	4,820,107
	November 2, 2010	Continuing	5.27	5,832,891
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Proposed November 3, 2020	Continuing	3.00	3,394,500
	TOTAL		15.23	14,047,498
POLICE				
Authorized on:	November 5, 1991	Continuing	2.50	2,032,163
	November 5, 2002	Continuing	1.00	1,092,145
	November 6, 2007	Continuing	1.15	1,272,832
	May 6, 2014	Continuing	1.95	2,158,280
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Election Date	0	0.00	0
	TOTAL		6.60	6,555,421
X5				
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Enter Date of Election	0	0.00	0
	TOTAL		0.00	0

TAX BUDGET WORKSHEET

Update of LGF Alternative Formula

The Alternative formula approved in 2012 is based in part on varying statistical information of the taxing authority. It includes the current real property value, population, and lane miles. If you are updating population or lane miles, please do so in the space below.

*Population _____

**Lane Miles 115.067

* If you are updating population, please provide the documentation supporting your figure.

** If you are changing your current certification of lane miles, please provide this office with a copy of the new miles certified by the engineering firm used to survey the roads.

Tax Levy

List below any proposed tax levies to be placed on the ballot in 2020 for collection in 2021.

Please note if these levies are included in levy estimates in the tax budget document.

Description	Millage	Add/Renew Replace	# of Years
1. Fire & EMS	3.0	Add	Continuous
2.			
3.			
4.			

If you have any questions on this form, or on the preparation of the tax budget, please contact Tammy Disque at 946-4210, with the Budget & Settlement Department of the Hamilton County Auditor.

Ohio Department of Transportation

Office of Technical Services

2019 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2020. or county mileage will be certified by default based on the best information available.

The total certified mileage at the end of Calendar Year 2018 for COLERAIN **Township**

in HAMILTON **County was** 114.346 **miles**

as certified by the Board of Township Trustees or reported by the Director of Transportation. in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2019 and determine the net increase or decrease in mileage. Add the net change to the 2018 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2019,

the township was responsible for maintaining 115.067 **miles of public roads.**

Signature of Chairman of Board of Township Trustees	3-23-20 Date
Trustee Signature	3-25-20 Date
Trustee Signature	Date
County Engineer Signature	2/4/2020 Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

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The Community Recorder — Because community matters.

The Community Press — Because community matters.

CONFIRMATION

COLERAIN TOWNSHIP ADMINISTRATI
4200 SPRINGDALE RD
CINCINNATI OH 45251-

Account	AD#	Net Amount	Tax Amount	Total Amount	Payment Method	PO#	Payment Amount	Amount Due
CIN-604218	0004215529	$104.64	$0.00	$104.64	Invoice		$0.00	$104.64

Sales Rep: AMArbeitma **Order Taker:** AMArbeitma **Order Created** 05/29/2020

Product	Placement/Classification	# Ins	Start Date	End Date
CIN-EN Cincinnati Enquirer	CIN-Public/Legal Notices	1	06/10/2020	06/10/2020
CIN-EN Cincinnati.com	CINW-Publi/Legal Notices	1	06/10/2020	06/10/2020
CIN-EN Kentucky Enquirer	CIN-Public/Legal Notices	1	06/10/2020	06/10/2020

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: **05/29/2020**

Notice is hereby given that on the 23rd day of June, 2020 at 7:00 p.m., a public hearing will be held on the budget prepared by the Colerain Township Trustees, of Hamilton County, Ohio, for the next succeeding fiscal year, ending December 31, 2021. Such hearing will be held at the Colerain Township Government Complex, 4200 Springdale Road, Cincinnati, OH 45251.

GENERAL FUND

CURRENT TAX YEAR 2018			EFFECTIVE	RES/AG 864,400,000	EFFECTIVE	OTHER 216,900,000		PUPP 42,000,000	TANG PP 0	TAX CALCULATION TOTAL 1,123,300,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						TOTAL
0.49	0.000000	0.000000	0.490000	423,556	0.490000	106,281	0.49	20,580	0	550,417	0	0	550,417
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.49			0.490000	423,556	0.490000	106,281	0.490	20,580	0	550,417	0	0	550,417

GENERAL FUND

UPCOMING TAX YEAR 2019

NEW ESTIMATED DUPLICATE:				RES/AG 867,400,000 867,400,000	EFFECTIVE	OTHER 218,400,000 218,400,000		PUPP 42,000,000	TANG PP 0	TOTAL 1,127,800,000 1,127,800,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						TOTAL
0.49	0.000000	0.000000	0.490000	425,026	0.490000	107,016	0.49	20,580	0	552,622	0	0	552,622
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
0.49			0.490000	425,026	0.490000	107,016	0.490	20,580	0	552,622	0	0	552,622

TAX SUMMARY	GENERAL FUND		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	552,622	0	552,622
OUTSIDE 10 MILL	0	0	0
TOTAL	**552,622**	**0**	**552,622**
Less Roll/Hmstd	65,879		65,879
Less PUPP Reimbursement	0		0
NET LEVY	**486,743**	**0**	**486,743**
STATE REIMBURSEMENTS	**65,879**	**0**	**65,879**
GROSS LEVY PROCEEDS	**552,622**	**0**	**552,622**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE

Income Tax	0	TOTAL RESOURCES	11,330,763
Intergovernmental Receipts	34,206	TOTAL EXPENDITURES	8,073,563
State Receipts	776,280		
Permissive Tax	20,000	LGF - County	498,887
Liguor & Beer Permits	58,300	Financial Institutions	0
Cigarette Tax	2,083	LGF - Revenue Assistance	0
Interest income	196,000	Library & LGF Asst	0
Fines, Licenses & Permits	0		
Fees	3,330,020	REQUIRED TAX LEVY	3,756,087
Contract Services	0		
Notes	0	**TAX SUMMARY BY TYPE**	
Rentals and Leases	6,540		
Miscellaneous	642,449	**Real Estate - 0111**	**486,743**
Transfers In	443,856	**Personal Property - 0113**	**0**
0	0	**TPP Reimbursement - 0141**	**0**
0	0	**Rollback & Homestead - 0142**	**65,879**
TOTAL REVENUE	5,509,733	**PUPP - Reimbursement - 0143**	**0**
BEGINNING CASH BALANCE	5,821,030		
TOTAL RESOURCES	11,330,763	**TOTAL TAX LEVY**	**552,622**

GENERAL FUND

UPCOMING TAX YEAR **2019**

NEW ESTIMATED DUPLICATE:				RES/AG 867,400,000 867,400,000	EFFECTIVE	OTHER 218,400,000 218,400,000		PUPP 42,000,000	TANG PP 0	TOTAL 1,127,800,000 1,127,800,000			
FULL RATE	RES/AG	OTHER	RATE		RATE		FULL						TOTAL
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		RATE						
0.49	0.000000	0.000000	0.490000	425,026	0.490000	107,016	0.49	20,580	0	552,622	0	0	552,622
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
0.49			0.490000	425,026	0.490000	107,016	0.490	20,580	0	552,622	0	0	552,622

TAX SUMMARY	GENERAL FUND		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	552,622	0	552,622
OUTSIDE 10 MILL	0	0	0
TOTAL	**552,622**	**0**	**552,622**
Less Roll/Hmstd	65,879		65,879
Less PUPP Reimbursement	0		0
NET LEVY	**486,743**	**0**	**486,743**
STATE REIMBURSEMENTS	**65,879**	**0**	**65,879**
GROSS LEVY PROCEEDS	**552,622**	**0**	**552,622**

NEW CONSTRUCTION		**REAPPRAISAL**	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE

Income Tax	0
Intergovernmental Receipts	34,206
State Receipts	776,280
Permissive Tax	20,000
Liguor & Beer Permits	58,300
Cigarette Tax	2,083
Interest income	196,000
Fines, Licenses & Permits	0
Fees	3,330,020
Contract Services	0
Notes	0
Rentals and Leases	6,540
Miscellaneous	642,449
Transfers In	443,856
0	0
0	0
TOTAL REVENUE	5,509,733
BEGINNING CASH BALANCE	5,821,030
TOTAL RESOURCES	11,330,763

TOTAL RESOURCES	11,330,763
TOTAL EXPENDITURES	8,073,563
LGF - County	498,887
Financial Institutions	0
LGF - Revenue Assistance	0
Library & LGF Asst	0
REQUIRED TAX LEVY	3,756,087

TAX SUMMARY BY TYPE

Real Estate - 0111	**486,743**
Personal Property - 0113	**0**
TPP Reimbursement - 0141	**0**
Rollback & Homestead - 0142	**65,879**
PUPP - Reimbursement - 0143	**0**
TOTAL TAX LEVY	**552,622**

ROAD & BRIDGE

CURRENT TAX YEAR		2018	EFFECTIVE	RES/AG	EFFECTIVE	OTHER		PUPP	TANG PP	TAX CALCULATION TOTAL			
FULL RATE	RES/AG	OTHER	RATE	864,400,000	RATE	216,900,000	FULL	42,000,000	0	1,123,300,000			
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		RATE						TOTAL
0.89	0.000000	0.000000	0.890000	769,316	0.890000	193,041	0.89	37,380	0	999,737	0	0	999,737
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.89			0.890000	769,316	0.890000	193,041	0.890	37,380	0	0 0	999,737	0	0	999,737

ROAD & BRIDGE **UPCOMING TAX YEAR 2019**

NEW ESTIMATED DUPLICATE:				RES/AG 867,400,000	EFFECTIVE	OTHER 218,400,000		PUPP 42,000,000	TANG PP 0	TOTAL 1,127,800,000			
FULL RATE	RES/AG	OTHER	RATE	867,400,000	RATE	218,400,000	FULL			1,127,800,000			
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		RATE						TOTAL
0.89	0.000000	0.000000	0.890000	771,986	0.890000	194,376	0.89	37,380	0	1,003,742	0	0	1,003,742
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
0.89			0.890000	771,986	0.890000	194,376	0.890	37,380	0	1,003,742	0	0	1,003,742

TAX SUMMARY	ROAD & BRIDGE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	1,003,742	0	1,003,742
OUTSIDE 10 MILL	0	0	0
TOTAL	**1,003,742**	**0**	**1,003,742**
Less Roll/Hmstd	119,658		119,658
Less PUPP Reimbursement	0		0
NET LEVY	**884,084**	**0**	**884,084**
STATE REIMBURSEMENTS	**119,658**	**0**	**119,658**
GROSS LEVY PROCEEDS	**1,003,742**	**0**	**1,003,742**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	0
Assessments	0
Charges for Services	0
Fines Liscenses & Permits	0
Miscellaneous	11,518
Transfers In	0
Other Sources	0
TOTAL REVENUE	11,518
BEGINNING CASH BALANCE	212,693
TOTAL RESOURCES	224,211
TOTAL EXPENDITURES	1,032,276
REQUIRED TAX LEVY	808,065
TOTAL TAX LEVY	1,003,742

TAX SUMMARY BY TYPE

Real Estate - 0111	884,084
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	119,658
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	1,003,742

ROAD & BRIDGE		UPCOMING TAX YEAR			2019								
NEW ESTIMATED DUPLICATE:				RES/AG 867,400,000 867,400,000		OTHER 218,400,000 218,400,000		PUPP 42,000,000	TANG PP 0	TOTAL 1,127,800,000 1,127,800,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		EFFECTIVE RATE OTHER		FULL RATE						TOTAL
0.89	0.000000	0.000000	0.890000	771,986	0.890000	194,376	0.89	37,380	0	1,003,742	0	0	1,003,742
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.89			0.890000	771,986	0.890000	194,376	0.890	37,380	0	1,003,742	0	0	1,003,742

TAX SUMMARY	ROAD & BRIDGE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	1,003,742	0	1,003,742
OUTSIDE 10 MILL	0	0	0
TOTAL	**1,003,742**	**0**	**1,003,742**
Less Roll/Hmstd	119,658		119,658
Less PUPP Reimbursement	0		0
NET LEVY	**884,084**	**0**	**884,084**
STATE REIMBURSEMENTS	**119,658**	**0**	**119,658**
GROSS LEVY PROCEEDS	**1,003,742**	**0**	**1,003,742**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	0
Assessments	0
Charges for Services	0
Fines Liscenses & Permits	0
Miscellaneous	11,518
Transfers In	0
Other Sources	0
TOTAL REVENUE	11,518
BEGINNING CASH BALANCE	212,693
TOTAL RESOURCES	224,211
TOTAL EXPENDITURES	1,032,276
REQUIRED TAX LEVY	808,065
TOTAL TAX LEVY	1,003,742

TAX SUMMARY BY TYPE

Real Estate - 0111	884,084
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	119,658
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	1,003,742

FIRE													
CURRENT TAX YEAR		2018	EFFECTIVE	RES/AG	EFFECTIVE	OTHER		PUPP	TANG PP	TAX CALCULATION TOTAL			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	864,400,000	RATE OTHER	216,900,000	FULL RATE	42,000,000	0	1,123,300,000			TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
6.96	0.425724	0.321035	3.996961	3,454,973	4.725596	1,024,982	6.96	292,320	0	4,772,275	0	0	4,772,275
5.27	0.021846	0.037331	5.154872	4,455,871	5.073266	1,100,391	5.27	221,340	0	5,777,602	0	0	5,777,602
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
12.23			9.151833	7,910,844	9.798862	2,125,373	12.23	513,660	0	10,549,877	0	0	10,549,877
TOTAL													
12.23			9.151833	7,910,844	9.798862	2,125,373	12.23	513,660	0	0 0 10,549,877	0	0	10,549,877

FIRE		UPCOMING TAX YEAR		2019									
NEW ESTIMATED DUPLICATE:				RES/AG		OTHER		PUPP	TANG PP	TOTAL			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	867,400,000 867,400,000	EFFECTIVE RATE OTHER	218,400,000 218,400,000	FULL RATE	42,000,000	0	1,127,800,000 1,127,800,000			TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
6.96	0.425724	0.321035	3.996961	3,466,964	4.725596	1,032,070	6.96	292,320	0	4,791,354	0	0	4,791,354
5.27	0.021846	0.037331	5.154872	4,471,336	5.073266	1,108,001	5.27	221,340	0	5,800,677	0	0	5,800,677
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
12.23			9.151833	7,938,300	9.798862	2,140,071	12.23	513,660	0	10,592,031	0	0	10,592,031
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
12.23			9.151833	7,938,300	9.798862	2,140,071	12.23	513,660	0	10,592,031	0	0	10,592,031

TAX SUMMARY	FIRE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	10,592,031	0	10,592,031
TOTAL	**10,592,031**	**0**	**10,592,031**
Less Roll/Hmstd	1,230,436		1,230,436
Less PUPP Reimbursement	0		0
NET LEVY	**9,361,595**	**0**	**9,361,595**
STATE REIMBURSEMENTS	**1,230,436**	**0**	**1,230,436**
GROSS LEVY PROCEEDS	**10,592,031**	**0**	**10,592,031**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	82,862
Gifts and Donations	1,000
Fees	20,001
Contract Services	0
Miscellaneous	361,531
Transfers In	0
Other Sources	536,000
TOTAL REVENUE	1,001,394
BEGINNING CASH BALANCE	5,562,852
TOTAL RESOURCES	6,564,246
TOTAL EXPENDITURES	13,841,118
REQUIRED TAX LEVY	7,276,872
TOTAL TAX LEVY	10,592,031

TAX SUMMARY BY TYPE

Real Estate - 0111	9,361,595
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	1,230,436
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	10,592,031

FIRE		UPCOMING TAX YEAR		2019									
NEW ESTIMATED DUPLICATE:				RES/AG		OTHER		PUPP	TANG PP	TOTAL			
				867,400,000	EFFECTIVE	218,400,000		42,000,000	0	1,127,800,000			
FULL RATE	RES/AG	OTHER	RATE	867,400,000	RATE	218,400,000	FULL			1,127,800,000			TOTAL
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		RATE						
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
6.96	0.425724	0.321035	3.996961	3,466,964	4.725596	1,032,070	6.96	292,320	0	4,791,354	0	0	4,791,354
5.27	0.021846	0.037331	5.154872	4,471,336	5.073266	1,108,001	5.27	221,340	0	5,800,677	0	0	5,800,677
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
12.23			9.151833	7,938,300	9.798862	2,140,071	12.23	513,660	0	10,592,031	0	0	10,592,031
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
12.23			9.151833	7,938,300	9.798862	2,140,071	12.23	513,660	0	10,592,031	0	0	10,592,031

TAX SUMMARY	FIRE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	10,592,031	0	10,592,031
TOTAL	**10,592,031**	**0**	**10,592,031**
Less Roll/Hmstd	1,230,436		1,230,436
Less PUPP Reimbursement	0		0
NET LEVY	**9,361,595**	**0**	**9,361,595**
STATE REIMBURSEMENTS	**1,230,436**	**0**	**1,230,436**
GROSS LEVY PROCEEDS	**10,592,031**	**0**	**10,592,031**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	82,862
Gifts and Donations	1,000
Fees	20,001
Contract Services	0
Miscellaneous	361,531
Transfers In	0
Other Sources	536,000
TOTAL REVENUE	1,001,394
BEGINNING CASH BALANCE	5,562,852
TOTAL RESOURCES	6,564,246
TOTAL EXPENDITURES	13,841,118
REQUIRED TAX LEVY	7,276,872
TOTAL TAX LEVY	10,592,031

TAX SUMMARY BY TYPE

Real Estate - 0111	9,361,595
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	1,230,436
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	10,592,031

POLICE														
CURRENT TAX YEAR		2018	EFFECTIVE	RES/AG	EFFECTIVE	OTHER		PUPP	TANG PP	TAX CALCULATION TOTAL				
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	864,400,000	RATE OTHER	216,900,000	FULL RATE	42,000,000	0	1,123,300,000				TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
OUTSIDE														
2.50	0.314510	0.213981	1.713725	1,481,344	1.965048	426,219	2.50	105,000	0	2,012,563	0	0		2,012,563
1.00	0.038624	0.037331	0.961376	831,013	0.962669	208,803	1.00	42,000	0	1,081,816	0	0		1,081,816
1.15	0.021846	0.037331	1.124877	972,344	1.107069	240,123	1.15	48,300	0	1,260,767	0	0		1,260,767
1.95	0.021846	0.037331	1.907400	1,648,757	1.877205	407,166	1.95	81,900	0	2,137,822	0	0		2,137,822
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0				
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0				
6.60			5.707378	4,933,458	5.911990	1,282,311	6.60	277,200		6,492,969	0	0		6,492,969
TOTAL														
6.60			5.707378	4,933,458	5.911990	1,282,311	6.60	277,200	0	0 0 6,492,969	0	0		6,492,969

POLICE		UPCOMING TAX YEAR	2019										
NEW ESTIMATED DUPLICATE:			RES/AG		OTHER		PUPP	TANG PP	TOTAL				
FULL RATE	RES/AG	OTHER		867,400,000	EFFECTIVE	218,400,000		42,000,000	0	1,127,800,000			
INSIDE	FACTOR	FACTOR	RATE RES/AG	867,400,000	RATE OTHER	218,400,000	FULL RATE			1,127,800,000			TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
2.50	0.314510	0.213981	1.713725	1,486,485	1.965048	429,166	2.50	105,000	0	2,020,651	0	0	2,020,651
1.00	0.038624	0.037331	0.961376	833,898	0.962669	210,247	1.00	42,000	0	1,086,144	0	0	1,086,144
1.15	0.021846	0.037331	1.124877	975,718	1.107069	241,784	1.15	48,300	0	1,265,802	0	0	1,265,802
1.95	0.021846	0.037331	1.907400	1,654,479	1.877205	409,981	1.95	81,900	0	2,146,360	0	0	2,146,360
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
6.60			5.707378	4,950,580	5.911990	1,291,179	6.60	277,200	0	6,518,959	0	0	6,518,959
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
6.60			5.707378	4,950,580	5.911990	1,291,179	6.60	277,200	0	6,518,959	0	0	6,518,959

TAX SUMMARY	POLICE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	6,518,959	0	6,518,959
TOTAL	**6,518,959**	**0**	**6,518,959**
Less Roll/Hmstd	445,552		445,552
Less PUPP Reimbursement	0		0
NET LEVY	**6,073,407**	**0**	**6,073,407**
STATE REIMBURSEMENTS	**445,552**	**0**	**445,552**
GROSS LEVY PROCEEDS	**6,518,959**	**0**	**6,518,959**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	13,500
Assessments	0
Fees	280,000
Fines Licenses & Permits	41,698
Gifts and Donations	3,000
Transfers In	0
Other Sources	1,390,281
TOTAL REVENUE	1,728,479
BEGINNING CASH BALANCE	3,152,499
TOTAL RESOURCES	4,880,978
TOTAL EXPENDITURES	8,538,821
REQUIRED TAX LEVY	3,657,843
TOTAL TAX LEVY	6,518,959

TAX SUMMARY BY TYPE

Real Estate - 0111	6,073,407
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	445,552
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	6,518,959

POLICE		UPCOMING TAX YEAR		2019									
NEW ESTIMATED DUPLICATE:				RES/AG 867,400,000 867,400,000	EFFECTIVE	OTHER 218,400,000 218,400,000		PUPP 42,000,000	TANG PP 0	TOTAL 1,127,800,000 1,127,800,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
2.50	0.314510	0.213981	1.713725	1,486,485	1.965048	429,166	2.50	105,000	0	2,020,651	0	0	2,020,651
1.00	0.038624	0.037331	0.961376	833,898	0.962669	210,247	1.00	42,000	0	1,086,144	0	0	1,086,144
1.15	0.021846	0.037331	1.124877	975,718	1.107069	241,784	1.15	48,300	0	1,265,802	0	0	1,265,802
1.95	0.021846	0.037331	1.907400	1,654,479	1.877205	409,981	1.95	81,900	0	2,146,360	0	0	2,146,360
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
6.60			5.707378	4,950,580	5.911990	1,291,179	6.60	277,200	0	6,518,959	0	0	6,518,959
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
6.60			5.707378	4,950,580	5.911990	1,291,179	6.60	277,200	0	6,518,959	0	0	6,518,959

TAX SUMMARY	POLICE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	6,518,959	0	6,518,959
TOTAL	**6,518,959**	**0**	**6,518,959**
Less Roll/Hmstd	445,552		445,552
Less PUPP Reimbursement	0		0
NET LEVY	**6,073,407**	**0**	**6,073,407**
STATE REIMBURSEMENTS	**445,552**	**0**	**445,552**
GROSS LEVY PROCEEDS	**6,518,959**	**0**	**6,518,959**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,000,000	RES/AG	0.00
OTHER	1,500,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	13,500
Assessments	0
Fees	280,000
Fines Licenses & Permits	41,698
Gifts and Donations	3,000
Transfers In	0
Other Sources	1,390,281
TOTAL REVENUE	1,728,479
BEGINNING CASH BALANCE	3,152,499
TOTAL RESOURCES	4,880,978
TOTAL EXPENDITURES	8,538,821
REQUIRED TAX LEVY	3,657,843
TOTAL TAX LEVY	6,518,959

TAX SUMMARY BY TYPE

Real Estate - 0111	6,073,407
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	445,552
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	6,518,959

Colerain Township
2021 Projected Fund Detail

ACCOUNT NUMBER	FUND DESCRIPTION	JAN. 1 BALANCE WITH 2021 EST. RECEIPTS	2021 PROJECTED EXPENDITURES	PROJECTED BALANCE 12/31/21
	Balance	$ 5,923,735.95		
	Estimated Receipts	$ 5,488,982.71		
1000	**GENERAL**	**$ 11,412,718.66**	**$ 5,658,486.33**	$ 5,754,232.33
	Balance	$ 82,759.80		
	Estimated Receipts	$ 45,635.54		
2011	**MOTOR VEHICLE LICENSE TAX**	**$ 128,395.34**	**$ 61,608.38**	$ 66,786.96
	Balance	$ 580,352.23		
	Estimated Receipts	$ 729,000.00		
2021	**GASOLINE TAX**	**$ 1,309,352.23**	**$ 589,998.48**	$ 719,353.75
	Balance	$ 583,269.14		
	Estimated Receipts	$ 988,161.15		
2031	**ROAD & BRIDGE**	**$ 1,571,430.29**	**$ 748,510.53**	$ 822,919.76
	Balance	$ 2,564,083.42		
	Estimated Receipts	$ 7,758,220.72		
2081	**POLICE DISTRICT**	**$ 10,322,304.14**	**$ 9,057,472.88**	$ 1,264,831.25
	Balance	$ 3,688,222.03		
	Estimated Receipts	$ 10,664,505.90		
2111	**FIRE DISTRICT**	**$ 14,352,727.93**	**$ 13,544,363.51**	$ 808,364.41
	Balance	$ 134,292.07		
	Estimated Receipts	$ 504,372.29		
2181	**ZONING**	**$ 638,664.36**	**$ 509,752.54**	$ 128,911.82
	Balance	$ 768,536.29		
	Estimated Receipts	$ 683,333.00		
2231	**PERMISSIVE MOTOR VEHICLE TAX**	**$ 1,451,869.29**	**$ 322,118.84**	$ 1,129,750.45
	Balance	$ 273,301.89		
	Estimated Receipts	$ 172,000.00		
2261	**LAW ENFORCEMENT TRUST**	**$ 445,301.89**	**$ 224,425.00**	$ 220,876.89
	Balance	$ 4,963.48		
	Estimated Receipts	$ 1,500.00		
2271	**ENFORCEMENT & EDUCATION**	**$ 6,463.48**	**$ 1,500.00**	$ 4,963.48
	Balance	$ 505,831.75		
	Estimated Receipts	$ 1,518,656.00		
2281	**EMS SERVICE FEES**	**$ 2,024,487.75**	**$ 1,839,044.96**	$ 185,442.80
	Balance	$ 200,667.22		
	Estimated Receipts	$ 168,000.00		
2401	**LIGHTING ASSESSMENT**	**$ 368,667.22**	**$ 172,203.02**	$ 196,464.20
	Balance	$ -		
	Estimated Receipts	$ 329,750.00		
2901	**Kroger TIF**	**$ 329,750.00**	**$ 329,750.00**	$ -

Colerain Township
2021 Projected Fund Detail

ACCOUNT NUMBER	FUND DESCRIPTION	JAN. 1 BALANCE WITH 2021 EST. RECEIPTS	2021 PROJECTED EXPENDITURES	PROJECTED BALANCE 12/31/21
	Balance	115,665.10		
	Estimated receipts	$ 50,000.00		
2902	**RECYCLING INCENTIVE**	**$ 165,665.10**	**$ 54,599.27**	$ 111,065.83
	Balance	$ 2,625,012.50		
	Estimated Receipts	$ 498,900.00		
2903	**Towne Center TIF**	**$ 3,123,912.50**	**$ 197,070.00**	$ 2,926,842.50
	Balance	$ -		
	Estimated Receipts	$ -		
2907	**Stone Creek TIF**	**$ -**	**$ -**	$ -
	Balance	$ -		
	Estimated Receipts	$ 100,000.00		
2908	**CBDG**	**$ 100,000.00**	**$ 100,000.00**	$ -
	Balance	$ -		
	Estimated Receipts	$ -		
2910	**TIF Best Buy**	**$ -**	**$ -**	$ -
	Balance	$ 69,762.06		
	Estimated Receipts	$ 927,893.00		
2911	**Parks & Services**	**$ 997,655.06**	**$ 927,893.14**	$ 69,761.92
	Balance	$ 114,646.84		
	Estimated Receipts	$ 434,928.00		
2912	**Community Center**	**$ 549,574.84**	**$ 434,927.86**	$ 114,646.98
	Balance	$ -		
	Estimated Receipts	$ 306,800.00		
3102	**BOND RETIREMENT PARKS**	**$ 306,800.00**	**$ 306,800.00**	$ -
	Balance	$ 0.02		
	Estimated Receipts	$ 213,200.00		
3103	**BOND RETIREMENT PW**	**$ 213,200.02**	**$ 213,200.00**	$ 0.02
	Balance	$ -		
	Estimated Receipts	$ 176,800.00		
3105	**BOND RETIREMENT STREETSCAPE**	**$ 176,800.00**	**$ 176,800.00**	$ -
	Balance	$ -		
	Estimated Receipts	$ 244,400.00		
3301	**BOND RETIREMENT FIRE**	**$ 244,400.00**	**$ 244,400.00**	$ -
	Balance	$ 930.00		
	Estimated Receipts	$ -		
4401	**NSP Funds**	**$ 930.00**	**$ -**	$ 930.00
	Balance	$ 123,166.12		
	Estimated Receipts	$ -		
4409	**OPWC**	**$ 123,166.12**	**$ -**	$ 123,166.12
	TOTAL ESTIMATED RECEIPTS	**$ 32,005,038.30**		
GRAND TOTALS		**$ 50,364,236.21**	**$ 35,714,924.73**	$ 11,722,468.98

NOTICE OF PUBLIC HEARING

ON THE *Colerain Township 2021 Tax* BUDGET

Rev. Code Sec. 5705.30

Notice is hereby given that on the 23 day of June 2020, at 7 o'clock P.M., a public hearing will be held on the Budget prepared by the Township of Colerain of Hamilton County, Ohio, for the next succeeding fiscal year ending December 31st 2021.

Such hearing will be held at the office of the Colerain Township

4200 Springdale Road

Colerain Township, OH 45251

Township Trustees of Colerain Township.

The State of Ohio, Hamilton County, ss.

The undersigned being duly sworn says that the notice, a copy of which is Hereto attached, was given by publication not less than ten days previous to the _____ day of _____, _____, the day of hearing mentioned, in the _____ a newspaper having general circulation in the _____.

_____

Sworn to before me and signed in my presence, this _____ day of _____, _____.

_____

_____

Printer's Fees, $_____

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of Hamilton County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the **COLERAIN TOWNSHIP** for the fiscal year beginning **January 1, 2021**

FUND	ESTIMATED UNENCUMBERED BALANCE January 1, 2021	REAL ESTATE PROPERTY TAX	PERSONAL PROPERTY TAX	STATE REIMBURSEMENTS	LOCAL GOVERNMENT FUNDS	OTHER SOURCES	TOTAL
GENERAL FUND	$5,923,736	$487,979	$0	$66,456	$434,398	$4,479,680	$11,392,248
TOTAL SPECIAL REVENUE FUNDS	12,311,366	16,525,883	0	1,689,571		8,183,624	38,710,444
TOTAL BOND RETIREMENT FUNDS	0	0	0	0		941,200	941,200
TOTAL CAPITAL PROJECTS FUNDS	124,096	0	0	0		0	124,097
TOTAL PROPRIETARY FUNDS	0	0	0	0		0	0
TOTAL FIDUCIARY FUNDS	0	0	0	0		0	0
TOTAL AGENCY FUNDS	0	0	0	0		0	0
TOTAL ALL FUNDS	$18,359,198	$17,013,861	$0	$1,756,027	$434,398	$13,604,504	$51,167,989

The Budget Commission further certifies that the action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of the appropriations from each fund.

HAMILTON COUNTY BUDGET COMMISSION

HAMILTON COUNTY BUDGET COMMISSION

HAMILTON COUNTY BUDGET COMMISSION

September 8, 2020

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	ESTIMATED UNENCUMBERED BALANCE January 1, 2021	REAL ESTATE PROPERTY TAX	PERSONAL PROPERTY TAX	STATE REIMBURSEMENTS	LOCAL GOVERNMENT FUNDS	OTHER SOURCES	TOTAL
GENERAL FUND	5,923,736	487,979	0	66,456	434,398	4,479,680	11,392,248
SPECIAL REVENUE FUNDS							
ROAD & BRIDGE	583,269	886,329	0	120,706		24,718	1,615,023
FIRE	3,688,222	9,533,105	0	1,119,893		493,653	14,834,873
POLICE	2,564,083	6,106,449	0	448,972		1,501,285	10,620,789
X5	0	0	0	0		0	0
X4	0	0	0	0		0	0
X3	0	0	0	0		0	0
X2	0	0	0	0		0	0
X1	0	0	0	0		0	0
NEW	0	0	0	0		0	0
MOTOR VEHICLE LICENSE TAX	82,760					45,636	128,395
GASOLINE TAX	580,352					729,000	1,309,352
LIGHTING ASSESSMENT	200,667					168,000	368,667
PERMISSIVE MOTOR VEHICLE	768,536					683,333	1,451,869
ZONING	134,292					504,372	638,664
LAW ENFORCEMENT TRUST	273,302					172,000	445,302
ENFORCEMENT & EDUCATION	4,963					1,500	6,463
AMBULANCE & EMERGENCY MEDICAL	505,832					1,518,656	2,024,488
TIF - KROGER	0					329,750	329,750
RECYCLING	115,665					50,000	165,665
TIF - TOWNE CENTER	2,625,013					498,900	3,123,913
HMGP FUND	0					0	0
FEMA SNOW FUND	0					0	0
TIF - STONECREEK	0					0	0
CBDG	0					100,000	100,000
TIF - BEST BUY	0					0	0
PARKS & SERVICES	69,762					927,893	997,655
COMMUNITY CENTER	114,647					434,928	549,575
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
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0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
TOTAL SPECIAL REVENUE FUNDS	12,311,366	16,525,883	0	1,689,571	0	8,183,624	38,710,444

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	ESTIMATED UNENCUMBERED BALANCE January 1, 2021	REAL ESTATE PROPERTY TAX	PERSONAL PROPERTY TAX	STATE REIMBURSEMENTS	LOCAL GOVERNMENT FUNDS	OTHER SOURCES	TOTAL
BOND RETIREMENT FUNDS							
BOND RETIREMENT	0	0	0	0		0	0
ADMIN. BLDG	0					0	0
BOND RETIREMENT PARKS	0					306,800	306,800
PUBLIC WORKS BOND	0					213,200	213,200
BOND RETIREMENT PARKS II	0					0	0
STREET SCAPE BOND FUND	0					176,800	176,800
FIRE BONDS	0					244,400	244,400
TOTAL BOND RETIREMENT FUNDS	0	0	0	0		941,200	941,200
CAPITAL PROJECTS							
PERMANENT IMPROVEMENT							0
OPWC	123,166					0	123,167
NSP FUNDS	930					0	930
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
TOTAL CAPITAL PROJECTS FUNDS	124,096	0	0	0		0	124,097
PROPRIETARY FUNDS							0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
TOTAL PROPRIETARY FUNDS	0					0	0
FIDUCIARY FUNDS							0
							0
							0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
TOTAL FIDUCIARY FUNDS	0					0	0
AGENCY FUNDS						0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
0	0					0	0
TOTAL AGENCY FUNDS	0					0	0

GENERAL FUND

CURRENT TAX YEAR 2019

FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	EFFECTIVE RATE RES/AG	RES/AG 871,700,000	EFFECTIVE RATE OTHER	OTHER 211,500,000	FULL RATE	PUPP 44,000,000	TANG PP 0	TAX CALCULATION TOTAL 1,127,200,000			TOTAL
0.49	0.000000	0.000000	0.490000	427,133	0.490000	103,635	0.49	21,560	0	552,328	0	0	552,328
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.49			0.490000	427,133	0.490000	103,635	0.490	21,560	0	0 0 552,328	0	0	552,328

GENERAL FUND

UPCOMING TAX YEAR 2020

NEW ESTIMATED DUPLICATE:

FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	RES/AG 875,000,000 875,000,000	EFFECTIVE RATE OTHER	OTHER 212,500,000 212,500,000	FULL RATE	PUPP 44,000,000	TANG PP 0	TOTAL 1,131,500,000 1,131,500,000			TOTAL
0.49	0.000000	0.000000	0.490000	428,750	0.490000	104,125	0.49	21,560	0	554,435	0	0	554,435
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
0.49			0.490000	428,750	0.490000	104,125	0.490	21,560	0	554,435	0	0	554,435

TAX SUMMARY	GENERAL FUND		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	554,435	0	554,435
OUTSIDE 10 MILL	0	0	0
TOTAL	**554,435**	**0**	**554,435**
Less Roll/Hmstd	66,456		66,456
Less PUPP Reimbursement	0		0
NET LEVY	**487,979**	**0**	**487,979**
STATE REIMBURSEMENTS	**66,456**	**0**	**66,456**
GROSS LEVY PROCEEDS	**554,435**	**0**	**554,435**

NEW CONSTRUCTION	
RESAG	3,300,000
OTHER	1,000,000
PUPP	0
PP	0

REAPPRAISAL	
RES/AG	0.00
COMM/IND	0.00

REVENUE

Income Tax	0
Intergovernmental Receipts	35,000
State Receipts	466,113
Permissive Tax	10,000
Liguor & Beer Permits	58,300
Cigarette Tax	2,083
Interest income	257,000
Fines, Licenses & Permits	0
Fees	3,360,020
Gifts and Donations	30,250
Notes	0
Rentals and Leases	2,040
Miscellaneous	258,874
Transfers In	0
0	0
0	0
TOTAL REVENUE	4,479,680
BEGINNING CASH BALANCE	5,923,736
TOTAL RESOURCES	10,403,416

TOTAL RESOURCES	10,403,416
TOTAL EXPENDITURES	5,658,486
LGF - County	434,398
Financial Institutions	0
LGF - Revenue Assistance	0
Library & LGF Asst	0
REQUIRED TAX LEVY	5,179,327

TAX SUMMARY BY TYPE

Real Estate - 0111	**487,979**
Personal Property - 0113	**0**
TPP Reimbursement - 0141	**0**
Rollback & Homestead - 0142	**66,456**
PUPP - Reimbursement - 0143	**0**
TOTAL TAX LEVY	**554,435**

GENERAL FUND

UPCOMING TAX YEAR **2020**

NEW ESTIMATED DUPLICATE:				**RES/AG** **875,000,000** **875,000,000**	EFFECTIVE	**OTHER** **212,500,000** **212,500,000**		**PUPP** **44,000,000**	**TANG PP** **0**	**TOTAL** **1,131,500,000** **1,131,500,000**			
FULL RATE **INSIDE**	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						**TOTAL**
0.49	0.000000	0.000000	0.490000	428,750	0.490000	104,125	0.49	21,560	0	554,435	0	0	554,435
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00			0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
0.49			0.490000	428,750	0.490000	104,125	0.490	21,560	0	554,435	0	0	554,435

06

TAX SUMMARY	GENERAL FUND		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	554,435	0	554,435
OUTSIDE 10 MILL	0	0	0
TOTAL	**554,435**	**0**	**554,435**
Less Roll/Hmstd	66,456		66,456
Less PUPP Reimbursement	0		0
NET LEVY	**487,979**	**0**	**487,979**
STATE REIMBURSEMENTS	**66,456**	**0**	**66,456**
GROSS LEVY PROCEEDS	**554,435**	**0**	**554,435**

NEW CONSTRUCTION		**REAPPRAISAL**	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE

Income Tax	0
Intergovernmental Receipts	35,000
State Receipts	466,113
Permissive Tax	10,000
Liguor & Beer Permits	58,300
Cigarette Tax	2,083
Interest income	257,000
Fines, Licenses & Permits	0
Fees	3,360,020
Gifts and Donations	30,250
Notes	0
Rentals and Leases	2,040
Miscellaneous	258,874
Transfers In	0
0	0
0	0
TOTAL REVENUE	4,479,680
BEGINNING CASH BALANCE	5,923,736
TOTAL RESOURCES	10,403,416

TOTAL RESOURCES	10,403,416
TOTAL EXPENDITURES	5,658,486
LGF - County	434,398
Financial Institutions	0
LGF - Revenue Assistance	0
Library & LGF Asst	0
REQUIRED TAX LEVY	5,179,327

TAX SUMMARY BY TYPE

Real Estate - 0111	**487,979**
Personal Property - 0113	**0**
TPP Reimbursement - 0141	**0**
Rollback & Homestead - 0142	**66,456**
PUPP - Reimbursement - 0143	**0**
TOTAL TAX LEVY	**554,435**

ROAD & BRIDGE

CURRENT TAX YEAR 2019			EFFECTIVE	RES/AG	EFFECTIVE	OTHER		PUPP	TANG PP	TAX CALCULATION TOTAL			
FULL RATE	RES/AG	OTHER	RATE	871,700,000	RATE	211,500,000	FULL	44,000,000	0	1,127,200,000			
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		RATE						TOTAL
0.89	0.000000	0.000000	0.890000	775,813	0.890000	188,235	0.89	39,160	0	1,003,208	0	0	1,003,208
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
0.00			0.000000	0	0.000000	0	0.00	0	0	0			
TOTAL													
0.89			0.890000	775,813	0.890000	188,235	0.890	39,160	0	0 0 1,003,208	0	0	1,003,208

ROAD & BRIDGE **UPCOMING TAX YEAR 2020**

NEW ESTIMATED DUPLICATE:				RES/AG		OTHER		PUPP	TANG PP	TOTAL			
				875,000,000		212,500,000		44,000,000	0	1,131,500,000			
FULL RATE	RES/AG	OTHER	RATE	875,000,000	EFFECTIVE	212,500,000				1,131,500,000			
INSIDE	FACTOR	FACTOR	RES/AG		RATE OTHER		FULL RATE						TOTAL
0.89	0.000000	0.000000	0.890000	778,750	0.890000	189,125	0.89	39,160	0	1,007,035	0	0	1,007,035
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00			0.000000	0	0.000000	0	0.00	0	0	0			
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.89			0.890000	778,750	0.890000	189,125	0.890	39,160	0	1,007,035	0	0	1,007,035

TAX SUMMARY	ROAD & BRIDGE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	1,007,035	0	1,007,035
OUTSIDE 10 MILL	0	0	0
TOTAL	**1,007,035**	**0**	**1,007,035**
Less Roll/Hmstd	120,706		120,706
Less PUPP Reimbursement	0		0
NET LEVY	**886,329**	**0**	**886,329**
STATE REIMBURSEMENTS	**120,706**	**0**	**120,706**
GROSS LEVY PROCEEDS	**1,007,035**	**0**	**1,007,035**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	0
Assessments	0
Charges for Services	0
Fines, Licenses & Permits	13,200
Miscellaneous	11,518
Transfers In	0
Other Sources	0
TOTAL REVENUE	24,718
BEGINNING CASH BALANCE	583,269
TOTAL RESOURCES	607,988
TOTAL EXPENDITURES	748,511
REQUIRED TAX LEVY	140,523
TOTAL TAX LEVY	1,007,035

TAX SUMMARY BY TYPE

Real Estate - 0111	886,329
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	120,706
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	1,007,035

ROAD & BRIDGE		UPCOMING TAX YEAR											
NEW ESTIMATED DUPLICATE:				RES/AG 875,000,000	EFFECTIVE	OTHER 212,500,000		PUPP 44,000,000	TANG PP 0	TOTAL 1,131,500,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	875,000,000	RATE OTHER	212,500,000	FULL RATE			1,131,500,000			TOTAL
0.89	0.000000	0.000000	0.890000	778,750	0.890000	189,125	0.89	39,160	0	1,007,035	0	0	1,007,035
OUTSIDE													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00			0.000000	0	0.000000	0	0.00	0	0	0			0
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
TOTAL													
0.89			0.890000	778,750	0.890000	189,125	0.890	39,160	0	1,007,035	0	0	1,007,035

TAX SUMMARY	ROAD & BRIDGE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	1,007,035	0	1,007,035
OUTSIDE 10 MILL	0	0	0
TOTAL	**1,007,035**	**0**	**1,007,035**
Less Roll/Hmstd	120,706		120,706
Less PUPP Reimbursement	0		0
NET LEVY	**886,329**	**0**	**886,329**
STATE REIMBURSEMENTS	**120,706**	**0**	**120,706**
GROSS LEVY PROCEEDS	**1,007,035**	**0**	**1,007,035**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	0
Assessments	0
Charges for Services	0
Fines, Licenses & Permits	13,200
Miscelianeous	11,518
Transfers In	0
Other Sources	0
TOTAL REVENUE	24,718
BEGINNING CASH BALANCE	583,269
TOTAL RESOURCES	607,988
TOTAL EXPENDITURES	748,511
REQUIRED TAX LEVY	140,523
TOTAL TAX LEVY	1,007,035

TAX SUMMARY BY TYPE	
Real Estate - 0111	886,329
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	120,706
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	1,007,035

POLICE

CURRENT TAX YEAR 2019			EFFECTIVE	RES/AG 871,700,000	EFFECTIVE	OTHER 211,500,000		PUPP 44,000,000	TANG PP 0	TAX CALCULATION TOTAL 1,127,200,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
2.50	0.315248	0.201378	1.711880	1,492,246	1.996555	422,271	2.50	110,000	0	2,024,517	0	0	2,024,517
1.00	0.039659	0.021896	0.960341	837,129	0.978104	206,869	1.00	44,000	0	1,087,998	0	0	1,087,998
1.15	0.022899	0.021896	1.123666	979,500	1.124820	237,899	1.15	50,600	0	1,267,999	0	0	1,267,999
1.95	0.022899	0.021896	1.905347	1,660,891	1.907303	403,395	1.95	85,800	0	2,150,085	0	0	2,150,085
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
6.60			5.701234	4,969,766	6.006781	1,270,434	6.60	290,400	0	6,530,600	0	0	6,530,600
TOTAL													
6.60			5.701234	4,969,766	6.006781	1,270,434	6.60	290,400	0	6,530,600	0	0	6,530,600

POLICE **UPCOMING TAX YEAR** 2020

NEW ESTIMATED DUPLICATE				RES/AG 875,000,000 875,000,000	EFFECTIVE	OTHER 212,500,000 212,500,000		PUPP 44,000,000	TANG PP 0	TOTAL 1,131,500,000 1,131,500,000			
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE						TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
2.50	0.315248	0.201378	1.711880	1,497,895	1.996555	424,268	2.50	110,000	0	2,032,163	0	0	2,032,163
1.00	0.039659	0.021896	0.960341	840,208	0.978104	207,847	1.00	44,000	0	1,092,145	0	0	1,092,145
1.15	0.022899	0.021896	1.123666	983,208	1.124820	239,024	1.15	50,600	0	1,272,832	0	0	1,272,832
1.95	0.022899	0.021896	1.905347	1,667,179	1.907303	405,302	1.95	85,800	0	2,158,280	0	0	2,158,280
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			
6.60			5.701234	4,988,580	6.006781	1,276,441	6.60	290,400	0	6,555,421	0	0	6,555,421
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
6.60			5.701234	4,988,580	6.006781	1,276,441	6.60	290,400	0	6,555,421	0	0	6,555,421

TAX SUMMARY	POLICE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	6,555,421	0	6,555,421
TOTAL	**6,555,421**	**0**	**6,555,421**
Less Roll/Hmstd	448,972		448,972
Less PUPP Reimbursement	0		0
NET LEVY	**6,106,449**	**0**	**6,106,449**
STATE REIMBURSEMENTS	**448,972**	**0**	**448,972**
GROSS LEVY PROCEEDS	**6,555,421**	**0**	**6,555,421**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	14,130
Assessments	0
Fees	250,000
Fines Licenses & Permits	50,000
Gifts and Donations	3,000
Transfers In	0
Other Sources	1,184,155
TOTAL REVENUE	1,501,285
BEGINNING CASH BALANCE	2,564,083
TOTAL RESOURCES	4,065,368
TOTAL EXPENDITURES	9,057,473
REQUIRED TAX LEVY	4,992,104
TOTAL TAX LEVY	6,555,421

TAX SUMMARY BY TYPE

Real Estate - 0111	6,106,449
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	448,972
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	6,555,421

POLICE		UPCOMING TAX YEAR											
				RES/AG		OTHER		PUPP	TANG PP	TOTAL			
NEW ESTIMATED DUPLICATE:				875,000,000	EFFECTIVE	212,500,000		44,000,000	0	1,131,500,000			
FULL RATE	RES/AG	OTHER	RATE	875,000,000	RATE	212,500,000				1,131,500,000			
INSIDE	FACTOR	FACTOR	RES/AG		OTHER		FULL RATE						TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
2.50	0.315248	0.201378	1.711880	1,497,895	1.996555	424,268	2.50	110,000	0	2,032,163	0	0	2,032,163
1.00	0.039659	0.021896	0.960341	840,298	0.978104	207,847	1.00	44,000	0	1,092,145	0	0	1,092,145
1.15	0.022899	0.021896	1.125666	983,208	1.124820	239,024	1.15	50,600	0	1,272,832	0	0	1,272,832
1.95	0.022899	0.021896	1.905347	1,667,179	1.907303	405,302	1.95	85,800	0	2,158,280	0	0	2,158,280
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
6.60			5.701234	4,988,580	6.006781	1,276,441	6.60	290,400	0	6,555,421	0	0	6,555,421
NEW LEVY													
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
TOTAL													
6.60			5.701234	4,988,580	6.006781	1,276,441	6.60	290,400	0	6,555,421	0	0	6,555,421

TAX SUMMARY	POLICE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	6,555,421	0	6,555,421
TOTAL	**6,555,421**	**0**	**6,555,421**
Less Roll/Hmstd	448,972		448,972
Less PUPP Reimbursement	0		0
NET LEVY	**6,106,449**	**0**	**6,106,449**
STATE REIMBURSEMENTS	**448,972**	**0**	**448,972**
GROSS LEVY PROCEEDS	**6,555,421**	**0**	**6,555,421**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	14,130
Assessments	0
Fees	250,000
Fines Licenses & Permits	50,000
Gifts and Donations	3,000
Transfers In	0
Other Sources	1,184,155
TOTAL REVENUE	1,501,285
BEGINNING CASH BALANCE	2,564,083
TOTAL RESOURCES	4,065,368
TOTAL EXPENDITURES	9,057,473
REQUIRED TAX LEVY	4,992,104
TOTAL TAX LEVY	6,555,421

TAX SUMMARY BY TYPE

Real Estate - 0111	6,106,449
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	448,972
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	6,555,421

FIRE														
CURRENT TAX YEAR		2019	EFFECTIVE	RES/AG	EFFECTIVE	OTHER		PUPP	TANG PP	TAX CALCULATION TOTAL				
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG	871,700,000	RATE OTHER	211,500,000	FULL RATE	44,000,000	0	1,127,200,000				TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
OUTSIDE														
6.96	0.426342	0.310149	3.992660	3,480,401	4.801363	1,015,488	6.96	306,240	0	4,802,130	0	0		4,802,130
5.27	0.022899	0.021896	5.149322	4,488,664	5.154608	1,090,200	5.27	231,880	0	5,810,744	0	0		5,810,744
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0				
12.23			9.141982	7,969,066	9.955971	2,105,688	12.23	538,120	0	10,612,874	0	0		10,612,874
TOTAL														
12.23			9.141982	7,969,066	9.955971	2,105,688	12.23	538,120	0	0 0 10,612,874	0	0		10,612,874

FIRE		UPCOMING TAX YEAR	2020											
NEW ESTIMATED DUPLICATE:				RES/AG 875,000,000 875,000,000	EFFECTIVE	OTHER 212,500,000 212,500,000		PUPP 44,000,000	TANG PP 0	TOTAL 1,131,500,000 1,131,500,000				
FULL RATE INSIDE	RES/AG FACTOR	OTHER FACTOR	RATE RES/AG		RATE OTHER		FULL RATE							TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
OUTSIDE														
6.96	0.426342	0.310149	3.992660	3,483,577	4.801363	1,020,290	6.96	306,240	0	4,820,107	0	0		4,820,107
5.27	0.022899	0.021896	5.149322	4,505,657	5.154608	1,095,354	5.27	231,880	0	5,832,891	0	0		5,832,891
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0		0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0				0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0				0
12.23			9.141982	7,999,234	9.955971	2,115,644	12.23	538,120	0	10,652,998	0	0		10,652,998
NEW LEVY														
3.00	0.000000	0.000000	3.000000	2,625,000	3.000000	637,500	3.00	132,000	0	3,394,500				3,394,500
TOTAL														
15.23			12.141982	10,624,234	12.955971	2,753,144	15.23	670,120	0	14,047,498	0	0		14,047,498

TAX SUMMARY	FIRE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	14,047,498	0	14,047,498
TOTAL	**14,047,498**	**0**	**14,047,498**
Less Roll/Hmstd	1,487,393		1,487,393
Less PUPP Reimbursement	0		0
NET LEVY	**12,560,105**	**0**	**12,560,105**
STATE REIMBURSEMENTS	**1,487,393**	**0**	**1,487,393**
GROSS LEVY PROCEEDS	**14,047,498**	**0**	**14,047,498**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	39,500
Gifts and Donations	1,000
Fees	18,000
Contract Services	0
Miscellaneous	435,153
Transfers In	0
Other Sources	0
TOTAL REVENUE	493,653
BEGINNING CASH BALANCE	3,688,222
TOTAL RESOURCES	4,181,875
TOTAL EXPENDITURES	13,544,364
REQUIRED TAX LEVY	9,362,488
TOTAL TAX LEVY	14,047,498

TAX SUMMARY BY TYPE	
Real Estate - 0111	12,560,105
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	1,487,393
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	14,047,498

FIRE		UPCOMING TAX YEAR				2020							
NEW ESTIMATED DUPLICATE:				RES/AG		OTHER		PUPP	TANG PP	TOTAL			
FULL RATE	RES/AG	OTHER	RATE	875,000,000	EFFECTIVE	212,500,000		44,000,000	0	1,131,500,000			
INSIDE	FACTOR	FACTOR	RES/AG	875,000,000	RATE OTHER	212,500,000	FULL RATE			1,131,500,000			TOTAL
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
OUTSIDE													
6.96	0.426342	0.310149	3.992660	3,493,577	4.801363	1,020,290	6.96	306,240	0	4,820,107	0	0	4,820,107
5.27	0.022899	0.021896	5.149322	4,505,657	5.154608	1,095,354	5.27	231,880	0	5,832,891	0	0	5,832,891
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0	0	0	0
0.00	0.000000	0.000000	0.000000	0	0.000000	0	0.00	0	0	0			0
12.23			9.141982	7,999,234	9.955971	2,115,644	12.23	538,120	0	10,652,998	0	0	10,652,998
NEW LEVY													
3.00	0.000000	0.000000	3.000000	2,625,000	3.000000	637,500	3.00	132,000	0	3,394,500			3,394,500
TOTAL													
15.23			12.141982	10,624,234	12.955971	2,753,144	15.23	670,120	0	14,047,498	0	0	14,047,498

TAX SUMMARY	FIRE		
	REAL	PERSONAL	TOTAL
INSIDE 10 MILL	0	0	0
OUTSIDE 10 MILL	14,047,498	0	14,047,498
TOTAL	**14,047,498**	**0**	**14,047,498**
Less Roll/Hmstd	1,487,393		1,487,393
Less PUPP Reimbursement	0		0
NET LEVY	**12,560,105**	**0**	**12,560,105**
STATE REIMBURSEMENTS	**1,487,393**	**0**	**1,487,393**
GROSS LEVY PROCEEDS	**14,047,498**	**0**	**14,047,498**

NEW CONSTRUCTION		REAPPRAISAL	
RESAG	3,300,000	RES/AG	0.00
OTHER	1,000,000	COMM/IND	0.00
PUPP	0		
PP	0		

REVENUE	
Grant	39,500
Gifts and Donations	1,000
Fees	18,000
Contract Services	0
Miscellaneous	435,153
Transfers In	0
Other Sources	0
TOTAL REVENUE	493,653
BEGINNING CASH BALANCE	3,688,222
TOTAL RESOURCES	4,181,875
TOTAL EXPENDITURES	13,544,364
REQUIRED TAX LEVY	9,362,488
TOTAL TAX LEVY	14,047,498

TAX SUMMARY BY TYPE	
Real Estate - 0111	12,560,105
Personal Property - 0113	0
TPP Reimbursement - 0141	0
Rollback & Homestead - 0142	1,487,393
PUPP - Reimbursement - 0143	0
TOTAL TAX LEVY	14,047,498

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Board of Township Trustees

Rev. Code, Secs. 5705.34

The Board of Trustees of _____ Township, Hamilton County, Ohio, met in _____ session on the _____ day of _____ , 20___ , at the office of _____ with the following members present: _____

Trustee _____

Trustee _____

Trustee _____

Trustee _____ moved the adoption of the following Resolution:

WHERE AS, This Board of Trustees of _____ Township in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 20 _____ ; and

WHERE AS, The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within the ten-mill limitation; therefore be it

RESOLVED, By the Board of Trustees of _____ Township , Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

	Amount Approved by Budget Commission Inside 10M Limitation	Amount to be Derived from Levies Outside 10M Limitation	Tangible P.P. & P.U.P.P. State Reimbursements	Gross Levy Proceeds	County Auditor's Estimate of the Tax Rate to be Levied		
					Outside	Inside	TOTAL
GENERAL FUND	554,435	0	0	554,435	0.00	0.49	0.49
BOND	0	0	0	0	0.00	0.00	0.00
ROAD & BRIDGE	1,007,035	0	0	1,007,035	0.00	0.89	0.89
FIRE	0	14,047,498	0	14,047,498	15.23	0.00	15.23
POLICE	0	6,555,421	0	6,555,421	6.60	0.00	6.60
X5	0	0	0	0	0.00	0.00	0.00
X4	0	0	0	0	0.00	0.00	0.00
X3	0	0	0	0	0.00	0.00	0.00
X2	0	0	0	0	0.00	0.00	0.00
X1	0	0	0	0	0.00	0.00	0.00
NEW	0	0	0	0	0.00	0.00	0.00
TOTAL	1,561,470	20,602,919	0	22,164,389	21.83	1.38	23.21

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

CURRENT EXPENSE LEVIES		PERIOD OF TIME	Mills	Fiscal Year
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	TOTAL		0.00	0
ROAD & BRIDGE				
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Proposed	0	0.00	0
	TOTAL		0.00	0
FIRE				
Authorized on:	November 8, 1998	Continuing	6.96	4,820,107
	November 2, 2010	Continuing	5.27	5,832,891
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Proposed November 3, 2020	Continuing	3.00	3,394,500
	TOTAL		15.23	14,047,498
POLICE				
Authorized on:	November 5, 1991	Continuing	2.50	2,032,163
	November 5, 2002	Continuing	1.00	1,092,145
	November 6, 2007	Continuing	1.15	1,272,832
	May 6, 2014	Continuing	1.95	2,158,280
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Election Date	0	0.00	0
	TOTAL		6.60	6,555,421
X5				
Authorized on:		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
		0	0.00	0
	Enter Date of Election	0	0.00	0
	TOTAL		0.00	0

and be it further

RESOLVED, That the Fiscal Officer of this Board be, and is hereby directed to certify a copy of this Resolution to the County Auditor of Hamilton County.

Trustee _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Trustee _____ , _____

Trustee _____ , _____

Trustee _____ , _____

Adopted the _____ day of _____ , 20_____

Attest:

_____
Fiscal Officer of the Board of Township Trustees of

_____ Township
Hamilton County, Ohio

CERTIFICATE TO COPY

ORIGINAL ON FILE

THE STATE OF OHIO, HAMILTON COUNTY,

I, _____, Fiscal Officer of the Board of Township Trustees of

_____ Township within and for said County, and in whose custody the files and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

_____

now on file, with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20_____

_____

Fiscal Officer of the Board of Township Trustees of

_____ Township

Hamilton County, Ohio

1. A copy of this resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Board of Tax Appeals.

Receipt

Adopted _____ 20 _____

_____

Fiscal Officer

_____

Filed _____ 20 _____

_____

Dusty Rhodes, Hamilton County Auditor

_____

By: Deputy

Ohio | Department of Taxation

Office of the Tax Commissioner
30 E. Broad St., 22nd Floor
Columbus, OH 43215
www.tax.ohio.gov

JOURNAL ENTRY

Date: JUL 31 2020

The Honorable Dusty Rhodes
Hamilton County Auditor
138 E. Court Street, Room 304A
Cincinnati, Ohio 45202

Entry Number: 20-07-0225

Re: Approval of Extension for the Hamilton County Budget Commission to Complete its Work

The Tax Commissioner, upon consideration of the application filed by the County Auditor, as secretary of the county budget commission, on July 29, 2020, for an extension of time beyond the statutory date of September first to complete its work, as provided by Revised Code section 5705.27, finds that the extension of time is necessary and approves September 18, 2020, as the date within which such work shall be completed, pursuant to Ohio Revised Code section 5705.341 (last para.).

The Tax Commissioner also extends the October first deadline contained in Ohio Revised Code section 5705.34 for the political subdivision to authorize the necessary tax levies to the auditor by the same number of days that the extension to certify rates is granted by this entry. Accordingly, the political subdivision must authorize the necessary tax levies to the auditor by October 19, 2020. The County Auditor must notify each political subdivision affected by this entry.

It is ordered that a copy of this entry be certified to the County Auditor, as secretary of the County Budget Commission.

I CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ENTRY RECORDED IN THE TAX COMMISSIONER'S JOURNAL

JEFFREY A. MCCLAIN
TAX COMMISSIONER

/s/ Jeffrey A. McClain

Jeffrey A. McClain
Tax Commissioner

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion Authorizing the Township Administrator to Execute a Legal Services Agreement with Law Director Larry Barbiere

Recommend ADOPTION of the Motion.

Rationale:

On September 8, 2020, the Board of Trustees unanimously adopted a motion to renew and extend the law director's legal services agreement. Subsequent negotiations between the Township Administrator and Law Director have resulted in a mutual desire to extend the term of the existing legal services agreement with a new expiration date of either December 31, 2021 or December 31, 2022. All other portions of the agreement would remain the same.

CONTRACT FOR LEGAL SERVICES

This Contract is entered into this 11th day of December, 2018, by and between the ***Board of Trustees of Colerain Township*** (hereinafter "Colerain Township"), and ***Schroeder, Maundrell, Barbiere & Powers*** (hereinafter "SMBP").

Whereas, Colerain Township adopted the limited home rule form of government for Colerain Township pursuant to Chapter 504 of the Ohio Revised Code; and,

Whereas, pursuant to Ohio Revised Code §504.15, Colerain Township is required to hire a Law Director; and,

Whereas, Colerain Township is desirous of hiring Lawrence E. Barbiere of the firm Schroeder, Maundrell, Barbiere & Powers (hereinafter "SMBP"), to serve as Law Director, and Barbiere is desirous of serving as the Law Director for Colerain Township;

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Barbiere will serve as Law Director for Colerain Township and will give legal advice to the Board of Trustees, Administrator and all other township officers and handle the legal matters for Colerain Township at the direction of Colerain Township through its Administrator as set forth in Ohio Revised Code §504.15. Barbiere hereby appoints Scott A. Sollmann to serve as Assistant Law Director for Colerain Township. Other attorneys in the SMBP firm will, from time to time, provide legal services to Colerain Township at the direction of Barbiere and Sollmann. Paralegals and legal assistants in the SMBP firm will, from time to time, provide services to Colerain Township at the direction of Barbiere and Sollmann.

2. Barbiere and all other SMBP attorneys will be paid $160 per hour for all legal work performed on behalf of Colerain Township. Work done by SMBP paralegals and SMBP legal assistants will be billed at $80 per hour. The maximum amount of legal expense per year is

$120,000 ("Annual Cap"). Expenses and costs and pursuing, not defending, separate civil claims outside of Hamilton County Housing Court will not be included in calculating the Annual Cap. These rates will remain in place for 2 years. SMBP will submit invoices once each month in billing increments of 1/10th of an hour which will describe the legal services provided and any expenses advanced.

3. This contract can be terminated by either party with or without cause upon sixty (60) days written notice. The term of this contract shall be for two (2) years.

IN WITNESS WHEREOF, Colerain Township Board of Trustees, by Geoff Milz, Administrator, and SMBP by Lawrence E. Barbiere have hereunto set their hands this 11th day of December, 2018.

COLERAIN TOWNSHIP BOARD OF TRUSTEES

By: _____
Geoff Milz, Administrator

_____
Lawrence E. Barbiere

CONTRACT TO SERVE AS LAW DIRECTOR

This Contract is entered into this ____ day of _____, 2020, by and between the ***Board of Trustees of Colerain Township*** (hereinafter "Colerain Township"), and ***Lawrence E. Barbiere*** (hereinafter "Barbiere").

Whereas, Colerain Township adopted the limited home rule form of government for Colerain Township pursuant to Chapter 504 of the Ohio Revised Code; and,

Whereas, pursuant to Ohio Revised Code §504.15, Colerain Township is required to hire a law director; and,

Whereas, pursuant to Ohio Revised Code Section 504.151 the Law Director is authorized to appoint an Assistant Law Director; and

Whereas, Colerain Township is desirous of hiring Lawrence E. Barbiere of the firm Schroeder, Maundrell, Barbiere & Powers, to serve as Law Director, and Barbiere is desirous of serving as the Law Director for Colerain Township;

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Barbiere will serve as Law Director for Colerain Township and will give legal advice to the Board of Trustees, Administrator, and all other township officers and handle the legal matters for Colerain Township at the direction of the Board through its Administrator as set forth in Ohio Revised Code §504.15. Barbiere hereby appoints Scott A. Sollmann to serve as Assistant Law Director for Colerain Township. Other attorneys in the firm of Schroeder, Maundrell, Barbiere & Powers ("SMBP") will, from time to time, provide legal services to Colerain Township at the direction of Barbiere and Sollmann. Paralegals and legal assistants in the SMBP firm of will, from time to time, provide services to Colerain Township at the direction of Barbiere and Sollmann.

2. Barbiere, Sollmann, and all other SMBP attorneys will be paid $160 per hour for all legal work performed on behalf of Colerain Township. Work done by SMBP paralegals and SMBP legal assistants will be billed at $80 per hour. The maximum amount of legal expense per year is $120,000 ("Annual Cap"). Expenses and costs and pursuing, not defending, separate civil claims outside of Hamilton County Housing Court will be ***not*** be included in calculation Annual Cap. These rates will remain in place until December 31, 2021. SMBP will submit invoices once each month in billing increments of 1/10th of an hour which will describe the services provided and any expenses advanced.

3. This contract can be terminated by either party with or without cause upon sixty (60) days written notice. The term of this contract shall be until December 31, 2021.

IN WITNESS WHEREOF, Colerain Township Board of Trustees, by Geoff Milz, Administrator, and Lawrence E. Barbiere have hereunto set their hands this _____ day of_____, 2020.

COLERAIN TOWNSHIP BOARD OF TRUSTEES

By: _____
Geoff Milz, Administrator

_____
Lawrence E. Barbiere

CONTRACT TO SERVE AS LAW DIRECTOR

This Contract is entered into this ____ day of _____, 2020, by and between the ***Board of Trustees of Colerain Township*** (hereinafter "Colerain Township"), and ***Lawrence E. Barbiere*** (hereinafter "Barbiere").

Whereas, Colerain Township adopted the limited home rule form of government for Colerain Township pursuant to Chapter 504 of the Ohio Revised Code; and,

Whereas, pursuant to Ohio Revised Code §504.15, Colerain Township is required to hire a law director; and,

Whereas, pursuant to Ohio Revised Code Section 504.151 the Law Director is authorized to appoint an Assistant Law Director; and

Whereas, Colerain Township is desirous of hiring Lawrence E. Barbiere of the firm Schroeder, Maundrell, Barbiere & Powers, to serve as Law Director, and Barbiere is desirous of serving as the Law Director for Colerain Township;

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Barbiere will serve as Law Director for Colerain Township and will give legal advice to the Board of Trustees, Administrator, and all other township officers and handle the legal matters for Colerain Township at the direction of the Board through its Administrator as set forth in Ohio Revised Code §504.15. Barbiere hereby appoints Scott A. Sollmann to serve as Assistant Law Director for Colerain Township. Other attorneys in the firm of Schroeder, Maundrell, Barbiere & Powers ("SMBP") will, from time to time, provide legal services to Colerain Township at the direction of Barbiere and Sollmann. Paralegals and legal assistants in the SMBP firm of will, from time to time, provide services to Colerain Township at the direction of Barbiere and Sollmann.

2. Barbiere, Sollmann, and all other SMBP attorneys will be paid $160 per hour for all legal work performed on behalf of Colerain Township. Work done by SMBP paralegals and SMBP legal assistants will be billed at $80 per hour. The maximum amount of legal expense per year is $120,000 ("Annual Cap"). Expenses and costs and pursuing, not defending, separate civil claims outside of Hamilton County Housing Court will be ***not*** be included in calculation Annual Cap. These rates will remain in place until December 31, 2022. SMBP will submit invoices once each month in billing increments of 1/10th of an hour which will describe the services provided and any expenses advanced.

3. This contract can be terminated by either party with or without cause upon sixty (60) days written notice. The term of this contract shall be until December 31, 2022.

IN WITNESS WHEREOF, Colerain Township Board of Trustees, by Geoff Milz, Administrator, and Lawrence E. Barbiere have hereunto set their hands this _____ day of_____, 2020.

COLERAIN TOWNSHIP BOARD OF TRUSTEES

By: _____
Geoff Milz, Administrator

_____
Lawrence E. Barbiere

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion to Authorize the Township Administrator to Execute Master Services Agreements with Abercrombie & Associates, Brandstetter Carol Inc., Carpenter Marty Transportation, Emersion Design, IBI Group, Integrated Engineering, MKSK, KZF Design, Richland Engineering LTD, The Kleingers Group and MSP Design for the Provision of Professional Services related to Architecture, Engineering, Surveying, Planning, Landscape Architecture, Urban Design and Related Services.

Recommend ADOPTION of the Motion.

Rationale:

On September 8, 2020, the Board of Trustees unanimously adopted a motion to release an Request for Qualifications for Engineering Services. The Township received 12 responses, however one response was received past the deadline for submission and was considered to be an ineligible response. Staff reviewed the 11 eligible responses and determined that all eligible responsive firms were qualified.

With the execution of Master Services Agreements (MSAs) the Township will have 11 firms to choose from for Engineering, Planning, Architecture, Landscape Architecture, Criterion Architecture, Urban Design, Grant Writing, Surveying and other Engineering Services related work. When the Township desires to use such services to complete a project, they will select one of the qualified firms with whom we have a MSA and develop a Service Order which details the project and the tasks needed to be accomplished by the firm. The Service Order will be approved by the Board of Trustees and the work can begin.

DRAFT

AIA® Document B121™ – 2018

Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders

AGREEMENT made as of the « » day of « » in the year « »
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

« »« »
« »
« »
« »

and the Architect:
(Name, legal status, address, and other information)

« »« »
« »
« »
« »

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document does not contain a description of the Architect's scope of Services and related terms. This document is intended to be used in conjunction with AIA Document B221™–2018, Service Order for use with Master Agreement Between Owner and Architect

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TABLE OF ARTICLES

1 MASTER AGREEMENT TERM AND PARTY REPRESENTATIVES

2 SERVICE ORDERS

3 ARCHITECT'S RESPONSIBILITIES

4 ADDITIONAL SERVICES

5 OWNER'S RESPONSIBILITIES

6 COPYRIGHTS AND LICENSES

7 CLAIMS AND DISPUTES

8 TERMINATION OR SUSPENSION OF SERVICE AGREEMENTS

9 COMPENSATION

10 MISCELLANEOUS PROVISIONS

11 SPECIAL TERMS AND CONDITIONS

12 SCOPE OF THIS MASTER AGREEMENT

ARTICLE 1 MASTER AGREEMENT TERM AND PARTY REPRESENTATIVES

§ 1.1 This Master Agreement shall be effective for one year after the date first written above ("Date of this Master Agreement").

§ 1.2 This Master Agreement shall apply to all Service Orders agreed to by the Parties within the term of this Master Agreement until completion of the Service Order. In the event of a conflict between terms and conditions of this Master Agreement and a Service Order, the terms of the Service Order shall take precedence for the services provided pursuant to the Service Order. An agreed upon Service Order together with this Master Agreement form a Service Agreement. A Service Agreement represents the entire and integrated agreement between the parties, and supersedes prior negotiations, representations, or agreements, either written or oral. A Service Agreement may be amended or modified only by a Modification.

§ 1.3 This Master Agreement will renew on an annual basis, on the day and month of the Date of this Master Agreement, unless either party provides notice of their intent not to renew this Master Agreement. Notice must be provided at least 60 days prior to the renewal date. In the event either party elects not to renew this Master Agreement, the terms of this Master Agreement shall remain applicable until all Service Orders under this Master Agreement are completed or terminated.

§ 1.4 The Owner identifies the following representative authorized to act on the Owner's behalf with respect to this Master Agreement:

« »
« »
« »
« »
« »
« »

§ 1.4.1 In each Service Order, the Owner will identify a representative authorized to act on the Owner's behalf with respect to the Service Order.

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User Notes: (1144083021)

§ 1.5 The Architect identifies the following representative authorized to act on the Architect's behalf with respect to this Master Agreement:

« »
« »
« »
« »
« »
« »

§ 1.5.1 In each Service Order, the Architect will identify a representative authorized to act on behalf of the Architect with respect to the Service Order.

§ 1.6 Nothing contained in this Master Agreement or in a Service Order shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

ARTICLE 2 SERVICE ORDERS

§ 2.1 The Owner is not required to issue any Service Orders under this Master Agreement.

§ 2.2 The Architect may decline to accept any Service Order issued by the Owner.

§ 2.3 The Architect shall perform the services set forth in each agreed upon Service Order, consisting of AIA Document B221-2018, Service Order, or such other document as the Owner and Architect may mutually agree upon. Each Service Order shall state the name, location, and detailed description of the Project; describe the Architect's Services; state the Architect's compensation; and list the attachments and exhibits incorporated by reference.

ARTICLE 3 ARCHITECT'S RESPONSIBILITIES

§ 3.1 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the services provided pursuant to a Service Agreement.

§ 3.2 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Master Agreement or any Service Agreement.

§ 3.3 The Architect shall maintain the following insurance until termination of this Master Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 9.4.
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

« »

.2 Automobile Liability

« »

.3 Workers' Compensation

« »

.4 Professional Liability

« »

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User Notes: (1144083021)

§ 3.4 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of the services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.5 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 The Architect may provide Additional Services after execution of a Service Agreement without invalidating the Service Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.1 shall entitle the Architect to compensation pursuant to Section 9.3.

§ 4.2 Unless otherwise provided in a Service Order, upon recognizing the need to perform the following Additional Services, as they relate to the services provided pursuant to the Service Order, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

.1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;

.2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;

.3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;

.4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

.5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;

.6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;

.7 Preparation for, and attendance at, a public presentation, meeting or hearing;

.8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;

.9 Evaluation of the qualifications of entities providing bids or proposals; or

.10 Consultation concerning replacement of Work resulting from fire or other cause during construction.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 The Owner shall provide information in a timely manner regarding requirements for and limitations of each Service Order.

§ 5.2 The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.3 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of consulting services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants as designated in an individual Service Order, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Service Order. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.4 The Owner shall furnish all legal, insurance, and accounting services, including auditing services, that may be reasonably necessary at any time to meet the Owner's needs and interests under a Service Agreement.

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User Notes: (1144083021)

§ 5.5 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the services or work related to a Service Agreement, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.6 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COPYRIGHTS AND LICENSES

§ 6.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use in relation to a Service Agreement.

§ 6.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with a Service Agreement is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 6.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under the Service Agreement, including prompt payment of all sums when due pursuant to Articles 8 and 9. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Master Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 10.9, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates a Service Agreement for cause as provided in Section 8.4, the license granted in this Section 6.3, and related to the terminated Service Agreement, shall terminate.

§ 6.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 6.3.1. The terms of this Section 6.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 8.4.

§ 6.4 Except for the licenses granted in this Article 6, no other license or right shall be deemed granted or implied under this Master Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 6.5 Except as otherwise stated in Section 6.3, the provisions of this Article 6 shall survive the termination of this Master Agreement.

ARTICLE 7 CLAIMS AND DISPUTES

§ 7.1 General

§ 7.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to any Service Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Master Agreement and within the period specified by applicable law, but in any case not more than 10 years after the completion of the services provided pursuant to a specific Service Agreement, whichever is sooner. Completion of the services pursuant to a specific Service Agreement shall be the date of Substantial Completion of construction related to the services performed pursuant to the Service Agreement or, where there is no construction work related to a Service Agreement, the date the Architect completes its services under the Service Agreement. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 7.1.1.

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§ 7.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201™–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 7.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to a Service Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of a Service Agreement, except as specifically provided in Section 8.6.

§ 7.2 Mediation

§ 7.2.1 Any claim, dispute or other matter in question arising out of or related to a Service Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 7.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Master Agreement. A request for mediation shall be made in writing, delivered to the other party to this Master Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 7.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 7.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 7.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

[« »] Arbitration pursuant to Section 7.3 of this Master Agreement

[« »] Litigation in a court of competent jurisdiction

[« »] Other: *(Specify)*

« »

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 7.3 Arbitration

§ 7.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Master Agreement, any claim, dispute or other matter in question arising out of or related to a Service Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Master Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Master Agreement, and filed with the person or entity administering the arbitration.

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§ 7.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 7.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Master Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 7.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 7.3.4 Consolidation or Joinder

§ 7.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Master Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 7.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 7.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 7.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Master Agreement.

§ 7.4 The provisions of this Article 7 shall survive the termination of a Service Agreement.

ARTICLE 8 TERMINATION OR SUSPENSION OF SERVICE AGREEMENTS

§ 8.1 If the Owner fails to make payments to the Architect in accordance with a Service Agreement, such failure shall be considered substantial nonperformance and cause for termination of the Service Agreement or, at the Architect's option, cause for suspension of performance of services under the Service Agreement for which the Owner failed to make payment. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.2 If the services under a Service Agreement have been suspended by the Owner, the Architect shall be compensated for services performed prior to notice of such suspension. When the services under the Service Agreement are resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.3 If the Owner suspends the services under a Service Agreement for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate the Service Agreement by giving not less than seven days' written notice.

§ 8.4 Either party may terminate a Service Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of the Service Agreement, through no fault of the party initiating the termination. Termination of a Service Agreement under this Section 8.4 shall not be deemed a termination of other Service Agreements under this Master Agreement.

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§ 8.5 The Owner may terminate a Service Agreement, upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 8.6 In the event of termination of a Service Agreement not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 8.7 In addition to any amounts paid under Section 8.6, if the Owner terminates a Service Agreement for its convenience pursuant to Section 8.5, or the Architect terminates a Service Agreement pursuant to Section 8.3, the Owner shall pay to the Architect the following fees:
(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

« »

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

« »

§ 8.8 Except as otherwise expressly provided herein, a Service Agreement shall terminate one year from the date of Substantial Completion.

§ 8.9 The Owner's rights to use the Architect's Instruments of Service in the event of termination of a Service Agreement are set forth in Article 6 and Section 9.5 of this Master Agreement.

ARTICLE 9 COMPENSATION

§ 9.1 The Owner shall compensate the Architect for the services described in a Service Order pursuant to the Service Order and as set forth in this Article 9.

§ 9.2 Except as otherwise set forth in a Service Order, the hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

« »

Employee or Category	Rate ($0.00)

§ 9.3 Except as otherwise set forth in a Service Order, the Owner shall compensate the Architect for Additional Services designated in Article 4 as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

« »

§ 9.4 Compensation for Reimbursable Expenses

§ 9.4.1 Reimbursable Expenses are in addition to compensation for the Architect's professional services and include expenses incurred by the Architect and the Architect's consultants directly related to a Service Agreement, as follows:

.1 Transportation and authorized out-of-town travel and subsistence;
.2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
.3 Permitting and other fees required by authorities having jurisdiction over the Project;

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.4 Printing, reproductions, plots, and standard form documents;
.5 Postage, handling, and delivery;
.6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
.7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
.8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultant's expense of professional liability insurance dedicated exclusively to the Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect or the Architect's consultants, and disclosed by the Architect in writing prior to execution of this Master Agreement or a related Service Agreement;
.9 All taxes levied on professional services and on reimbursable expenses;
.10 Site office expenses; and
.11 Other similar Project-related expenditures.

§ 9.4.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus « » percent (« » %) of the expenses incurred.

§ 9.4.3 Reimbursable Expenses will be allocated to each Service Agreement.

§ 9.5 Payments to the Architect
§ 9.5.1 Progress Payments
§ 9.5.1.1 Unless otherwise agreed, payments for services provided pursuant to a Service Agreement shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid « » (« ») days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect. *(Insert rate of monthly or annual interest agreed upon.)*

« » % « »

§ 9.5.1.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding. In any event, the Owner shall not withhold payments to the Architect pertaining to a Service Agreement to offset amounts in dispute under a separate Service Agreement.

§ 9.5.1.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 10 MISCELLANEOUS PROVISIONS
§ 10.1 Each Service Agreement shall be governed by the law of the place where the Project described in the Service Order is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 7.3.

§ 10.2 Notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to each Service Agreement. Neither the Owner nor the Architect shall assign a Service Agreement without the written consent of the other, except that the Owner may assign a Service Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under the Service Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with the Service Agreement, provided the proposed consent is submitted to the

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Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of the Service Agreement.

§ 10.5 Unless otherwise required in a Service Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.6 The Architect shall have the right to include photographic or artistic representations of the design of the Projects for which services are performed among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Projects to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Projects. This Section 10.6 shall survive the termination of a Service Agreement unless the Owner terminates a Service Agreement for cause pursuant to Section 8.4.

§ 10.7 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party may disclose such information as required by law or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity. The Party receiving such information may also disclose it to its employees, consultants or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.7.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.9 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 10.9.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 11 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Master Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

« »

ARTICLE 12 SCOPE OF THIS MASTER AGREEMENT

§ 12.1 This Master Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Master Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 12.2 This Master Agreement is comprised of the following documents identified below:

.1 AIA Document B121™–2018, Standard Form of Master Agreement Between Owner and Architect

.2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Master Agreement.)

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« »

.3 Exhibits:
(Clearly identify any other exhibits incorporated into this Master Agreement.)

« »

.4 Other documents:
(List other documents, if any, forming part of the Master Agreement.)

« »

This Master Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**ARCHITECT** *(Signature)*
« »« »	« »« »
(Printed name and title)	*(Printed name, title, and license number, if required)*

DRAFT

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DRAFT

AIA® Document B221™ – 2018

Service Order *for use with Master Agreement Between Owner and Architect*

SERVICE ORDER number « » made as of the « » day of « » in the year « »
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

« »« »
« »
« »
« »

and the Architect:
(Name, legal status, address, and other information)

« »« »
« »
« »
« »

for the following **PROJECT:**
(Name, location, and detailed description)

«Generic Project»
« »
« »

THE SERVICE AGREEMENT
This Service Order, together with the Master Agreement between Owner and Architect dated the « » day of « » in the year « »
(In words, indicate day, month, and year.)

form a Service Agreement.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services for the Service Order only and is intended to be used with AIA Document B121™–2018, Standard Form of Master Agreement Between Owner and Architect

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4 COMPENSATION

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6 PARTY REPRESENTATIVES

7 ATTACHMENTS AND EXHIBITS

ARTICLE 1 INITIAL INFORMATION

§ 1.1 Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the Initial Information set forth below:
(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget and schedule, anticipated procurement method, Owner's Sustainable Objective, and other information relevant to the Project.)

« »

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

ARTICLE 2 SERVICES UNDER THIS SERVICE ORDER

§ 2.1 The Architect's Services under this Service Order are described below or in an exhibit to this Service Order, such as a Scope of Architect's Services document.

§ 2.1.1 Basic Services

(Describe below the Basic Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

« »

§ 2.1.2 Additional Services

(Describe below the Additional Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

« »

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 Unless otherwise provided in an exhibit to this Service Order, the Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

« »

.2 Substantial Completion date:

« »

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ARTICLE 4 COMPENSATION

§ 4.1 For Basic Services described under Section 2.1.1, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

« »

.2 Percentage Basis
(Insert percentage value)

« » (« ») % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 4.4.

.3 Other
(Describe the method of compensation)

« »

§ 4.2 For Additional Services described under Section 2.1.2 or in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:
(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

« »

§ 4.3 For Reimbursable Expenses described in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:
(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

« »

§ 4.4 When compensation identified in Section 4.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

ARTICLE 5 INSURANCE

§ 5.1 Insurance shall be in accordance with section 3.3 of the Master Agreement, except as indicated below:
(Insert any insurance requirements that differ from those stated in the Master Agreement, such as coverage types, coverage limits, and durations for professional liability or other coverages.)

« »

§ 5.2 In addition to insurance requirements in the Master Agreement, the Architect shall carry the following types of insurance.
(List below any other insurance coverage to be provided by the Architect, not otherwise set forth in the Master Agreement, and any applicable limits.)

Coverage	Limits

ARTICLE 6 PARTY REPRESENTATIVES

§ 6.1 The Owner identifies the following representative in accordance with Section 1.4.1 of the Master Agreement:

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(List name, address, and other information.)

« »
« »
« »
« »
« »
« »

§ 6.2 The Architect identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:
(List name, address, and other information.)

« »
« »
« »
« »
« »
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ARTICLE 7 ATTACHMENTS AND EXHIBITS

§ 7.1 The following attachments and exhibits, if any, are incorporated herein by reference:

.1 AIA Document, B121™-2018, Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders;

.2 Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement.)

« »

.3 Other documents:
(List other documents, if any, including additional scopes of service forming part of this Service Order.)

« »

This Service Order entered into as of the day and year first written above.

OWNER *(Signature)*	**ARCHITECT** *(Signature)*
« »« »	« »« »
(Printed name and title)	*(Printed name, title, and license number, if required)*

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User Notes: (945976632)

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion Authorizing the Township Administrator to Execute a Contract with Waycross Community Media for Video Production and Distribution Services

Recommend ADOPTION of the Motion.

Rationale:

In the past, the Board has used the services of Waycross Community Media to produce and cablecast/webcast township public meetings. Waycross has submitted a proposal to extend the term of these services at a cost of $60,000 per year. The term of the contract is two years beginning in March of 2021 and ending in February 2023.

COMMUNITY PROGRAMMING BOARD
REGIONAL COUNCIL OF GOVERNMENTS

WAYCROSS COMMUNITY MEDIA **CPB HOLDINGS, INC.**

September 27, 2020

Mr. Geoff Milz
Township Administrator
Colerain Township
4200 Springdale Road
Colerain Township, Ohio 45251

Dear Mr. Milz:

Please find enclosed the Memorandum of Understanding between Colerain Township and the Community Programming Board Regional Council of Governments (dba Waycross Community Media) for the period March 1, 2021 – February 28, 2023.

As requested, we have added a section detailing new regular video communications services. In addition, clarification was made to indicate other services we are providing: LIVE cablecast and online streaming of regular Trustee meetings and the creation of short form video for the townships social media platforms.

We also plan to upgrade the production equipment in the Trustee chambers in 2021.

We look forward to our continued partnership with Colerain Township to provide these important services to the Township and its residents.

Sincerely yours,

Chip Bergquist
Executive Director
chip@waycross.org

Memorandum of Understanding

This memorandum of understanding between the Community Programming Board Regional Council of Governments (CPB) and Colerain Township describes the services to be provided by Waycross Community Media (Waycross) to Colerain Township for the period March 1, 2021 to February 28, 2023.

During the term of this agreement, Waycross will:

-Produce and cablecast/webcast each Trustee meeting –

- Waycross staff will produce and cablecast/webcast each regular Trustee meeting LIVE on Spectrum Channel 8 and Cincinnati Bell Fioptics Channel 853 using a multiple camera setup, then re-play them on Spectrum Channel 8* and Cincinnati Bell Fioptics Cable channel 853* three times per week during different dayparts until the next meeting.
- Coverage is gavel to gavel, no editing. An identification graphic with the date of the meeting and township web address will appear on the program at all times.
- Meetings will be webcast LIVE and posted online at www.waycross.tv/colerain.html within 24 hours. This is the direct link to our Colerain Township Video on Demand page for posting on the Townships website.

Produce and cablecast/webcast Zoning meetings and Public Hearings

- Waycross staff will record each Zoning Commission and Board of Zoning Appeals meetings, as well as Public Hearings, then re-play them on Spectrum Channel 8* and Cincinnati Bell Fioptics Cable channel 853* three times per week during different dayparts until the next meeting.
- Coverage is gavel to gavel, no editing. An identification graphic with the date of the meeting and township web address will appear on the program at all times.
- If the board adjourns to executive session, with no action planned on being taken, it will be considered a formal adjournment for the purpose of Waycross' coverage.
- Meetings will be posted online at www.waycross.tv/colerain.html within 24 hours.

Produce and cablecast/webcast special events as requested by the township.

We will also pro-actively schedule coverage of important Township events.

Produce and cablecast/webcast a regular program, as well as short form video content for use in social media, as requested by the township.

This program can take the form best suited for your needs – audio/video podcast, call-in talk show in the studio, a program produced in the field highlighting different Township department activities, or a combination.

Produce Additional Regular Video Communications for the Township

Including:

a) 90 second video summary following each trustee meeting
b) 90 second video to be posted prior to each trustee meeting to highlight upcoming agenda items
c) 5 minute internal staff video each week

Produce and cablecast/webcast programming featuring the State Representatives and Senators serving the Township, as well as federal congressional representatives.

The opportunity for these programs are offered to the elected officials. Production is dependent on their schedules/availability.

Produce and cablecast/webcast Election Forums

Waycross will produce election forums for the local races and issues in Colerain Township. These are question and answer style forums, with all candidates invited. Each candidate is given the opportunity to answer every question. These are shown LIVE, with some questions taken by email. For issues, proponents and registered opponents are invited to discuss the levy or issue at hand. (While the opportunity for these programs are offered to the elected officials and issue representatives, production is dependent on their availability/desire to participate.)

Distribute Colerain Township Government Programming

•Waycross will provide an online Video on Demand page dedicated to Colerain Township government programming, www.waycross.tv/colerain.html, and provide the link/embed code so township videos can be viewed directly on the townships website.

•Waycross will cablecast Colerain Township Government programming on Spectrum Cable Channel 8* and Cincinnati Bell Fioptics Cable channel 853*, a shared cable channel dedicated to government programming in our communities.

Display Community Messages

Between programming on each cable channel, we will provide a community message board for text based notices and information.

Provide DVD Copies of Programs

Waycross will provide a DVD or digital copy of each trustee, Zoning, and BZA meeting, as well as each township event as requested by the township administration.

Cable Channels*

In addition to the Government Channels listed above, Waycross will manage and program the following shared channels in the township:

>Education Channel – Time Warner Channel 4*, Cincinnati Bell Fioptics Channel 854*

>Community Channel - Time Warner Channel 979*, Cincinnati Bell Fioptics Channel 850*

NOTE: The cost of services provided to Township educational institutions and Public Access users will be subject to user fees.

Programming

For the purposes of ORC 1332.30(A)(1)(a) and (B)(2), "non-repeat and locally produced" shall mean the first run (twelve playbacks) of programming produced or provided by any local resident, the CPBRCOG or its affiliates, local governments, schools, or any local public or private agency that provides services to residents of the greater Cincinnati metro area, or any transmission of a meeting or proceeding of any local, state, or federal governmental entity.

**Channel numbers are determined by the cable companies and are subject to change.*

Term:
This agreement shall cover the period March 1, 2021 through February 28, 2023.

Services Cost:

The fee is $60,000 per year, payable in quarterly installments due on March 30, June 30, September 30, December 31 of each year.

Chip Bergquist, Executive Director Waycross Community Media chip@waycross.org, 513-825-2429	Geoff Milz, Township Administrator Colerain Township
Date: _____	_____

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Resolution Authorizing the Payment of the Statutorily Required Contribution to OPERS for the Director of Finance

Recommend ADOPTION of the Resolution.

Rationale:

This resolution is required to comply with the current employment agreement entered into with Director of Finance Jeffrey McElravy on October 8, 2019. This agreement stipulates that "following a one-year probationary period, the Township shall pick up and pay fifty percent of the employee's contribution to PERS to be treated as a fringe benefit."

This resolution is required by the Township to permit said contribution and would go into effect on November 4, 2020.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the 13th day of October, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-20

RESOLUTION THAT COLERAIN TOWNSHIP WILL PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE DIRECTOR OF FINANCE PURSUANT TO IRC SECTION 414(h)(2)

WHEREAS, pursuant to federal and Ohio laws, Colerain Township may offset future salary increases and "pick up" (assume and pay) the contributions statutorily required by such elected officials and covered employees to the Ohio Public Employees Retirement System (OPERS) and such individuals will not be required to pay federal and state income taxes on such contributions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. Effective November 4, 2020, five percent (5%) or half of the amount of the statutorily required employees' contributions to OPERS shall be picked up and paid as a fringe benefit by Colerain Township for the Director of Finance. The pick-up shall be an offset against future salary increases. This "pick up" by Colerain Township shall be designated as public employee contributions and shall be in lieu of contributions to OPERS by the Director of Finance. No person subject to this "pick up" shall have the option of choosing to receive the statutorily required contribution to OPERS directly instead of having it "picked up" by Colerain Township or of being excluded from the "pick up". Colerain Township shall, in reporting and making remittance to OPERS, report that the public employees' contribution for each person subject to this "pick up" has been made as provided by the statute. Therefore, contributions, although designated as employee contributions, are employer-paid, and employees do not have the option to receive the contributions directly. All contributions are paid by the employer directly to the plan.

2. Under the fringe-benefit method of employer pick up, salary is not modified; however, the employer will pay the employees' statutorily required contribution to OPERS.

3. The Fiscal Officer is hereby authorized and directed to implement the provisions of this resolution to institute the "pick up" of the statutorily required contributions to OPERS for the Director of Finance so as to enable them to have their employee contributions paid by their employer.

4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

5. That this resolution is subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

6. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby authorizes the adoption of the Resolution upon its first reading.

7. This Resolution shall take effect on the earliest date permitted by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this 13th day of October, 2019.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this 13th day of October, 2019.

_____

Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion Authorizing 27th Pay for 2020

Recommend ADOPTION of the Motion.

Rationale:

Given that the Township pays employees every two weeks, every seven to ten years there will be a 27th payroll. As part of the 2020 Budget process, staff identified that this would occur in 2020 and properly budgeted for an additional payroll for all employees. While there is not a consistent best practice on how to address this issue, staff felt it necessary for transparency purposes to have the Trustees adopt this motion to ensure that all staff would be paid for their hours of work during the 27th payroll.

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

FIRST READING: Resolution Adopting a Capital Policy

Rationale:

As part of the 2021 Budget development process, staff identified the need for a consistent approach and policy to guide capital purchases throughout all departments. The attached draft has been reviewed and was drafted in concert with an internal cross-departmental team. This policy is based on best practices and existing internal processes. Adoption of this policy will help the Township create an independent capital plan to better budget for the long term capital needs of the organization.

Staff seeks guidance from the Trustees on changes or improvements to the attached draft with the intent of bringing forward a full policy for adoption at the October 27, 2020 Board of Trustee Meeting.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the ____ day of _____, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING A CAPITAL BUDGETING POLICY

WHEREAS, the Board of Trustees sets the policy direction for Colerain Township employees and residents; and;

WHEREAS, Administration and all departments intend on following the direction set by the Trustees; and;

WHEREAS, the attached policy was drafted based on best practices and includes the perspective of internal departments; and;

WHEREAS, this policy will supersede all previous versions of any previously adopted capital budgeting policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The attached Capital Budgeting Policy be formally adopted by the Board of Trustees; and

2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of _____, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Scott Sollmann
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

2.3 COLERAIN TOWNSHIP CAPITAL BUDGETING POLICY

PURPOSE

This policy outlines the general standards for what is considered to be a capital item and how the Township should budget for capital purchases. Capital purchases may vary annually and these items are typically large purchases that have a long-term useful life. Any capital item should be cataloged and disposed of in accordance with the Township's Inventory and Asset Policy.

DEFINITION OF CAPITAL

There are several key criteria that must be met for an item to be considered a capital item:

- The item must be a physical object that has value and is able to be resold; and
- The item will have an anticipated useful life of a minimum of five years; and
- The direct cost of the individual item must exceed $10,000.

In rare circumstances, a bundled purchase of a high number of items that do not exceed the $10,000 per item threshold may occur that should be considered a capital purchase. In general, these purchases will still meet all of the other capital criteria. It will be at the discretion of the Township Administrator to determine if a bundle purchase represents a capital purchase.

In addition to the above descriptions of capital items, for purposes of this policy maintenance of a capital item may be considered capital if the maintenance fits the above criteria and extends the useful life of the equipment by a minimum of five years.

PROCUREMENT AND BUDGETING

All capital items should be purchased according to the Colerain Township Purchasing Policy. In addition to the typical procurement procedures for all purchases, capital items should also be brought forward for Trustee approval. This approval may be sought through the consent agenda, capital purchase list at the Organizational Meeting, or as a stand alone item.

All capital items should be budgeted in the appropriate capital line items in either the General Fund or appropriate special revenue fund. To the extent possible, Departments should plan for and develop a multi-year capital replacement plan that will be incorporated into the Township's Five Year Financial Forecast. This plan will be evaluated each year during the budget process.

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

FIRST READING: Resolution Adopting an Inventory and Asset Policy

Rationale:

As part of the 2020 Strategic Plan, staff was tasked with improving the Township's existing inventory process, policy, and procedures. After researching various Inventory Policies from other local governments and comparing best practices against internal practices, staff drafted the attached policy for consideration.

Staff seeks guidance from the Trustees on changes or improvements to the attached draft with the intent of bringing forward a full policy for adoption at the October 27, 2020 Board of Trustee Meeting.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the ____ day of _____, 2020, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Raj Rajagopal, Dan Unger, Matthew Wahlert

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING AN INVENTORY AND ASSET POLICY

WHEREAS, the Board of Trustees sets the policy direction for Colerain Township employees and residents; and;

WHEREAS, Administration and all departments intend on following the direction set by the Trustees; and;

WHEREAS, the attached policy was drafted based on best practices and includes the perspective of internal departments; and;

WHEREAS, this policy will supersede all previous versions of any previously adopted inventory and asset policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The attached Inventory and Asset Policy be formally adopted by the Board of Trustees; and

2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That this Resolution shall be effective at the earliest date allowed by law.

Mr._____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Rajagopal_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this _____ day of _____, 2020.

BOARD OF TRUSTEES:

_____
Raj Rajagopal, Trustee

_____
Dan Unger, Trustee

_____
Matthew Wahlert, Trustee

ATTEST:

_____
Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

_____
Lawrence E. Barbiere (0027106)
Scott Sollmann
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2020.

_____
Jeff Baker
Colerain Township Fiscal Officer

2.4 COLERAIN TOWNSHIP INVENTORY & ASSET POLICY

PURPOSE

An inventory and asset management policy provides the Township with guidance on how to capture and adequately document all assets of value for insurance and tracking purposes. This policy will also help Departments and staff to identify and delineate which items should be considered for life cycle replacements.

INVENTORY THRESHOLDS AND ITEMIZATION

The Ohio Revised Code requires that the Township keep an annual inventory of all assets. Given that the ORC provides minimal guidance on what items are required to be maintained as part of the annual inventory, the below inventory thresholds are established for Colerain Township:

- The item is tangible; and
- The cost of the item, when initially purchased, is equal to or greater than the Township's property and casualty insurance deductible; and
- The item is not a permanent fixture; and
- The item is not leased

To the greatest extent possible, the inventory will include:

- A description of the item
- The item serial number or asset tag number
- The source of funding for initial purchase
- The date of acquisition
- The initial purchase price
- The current location of the item

DISPOSAL AND TRANSFER

The Ohio Revised Code provides guidance on the disposition and sale of Township owned assets. The Ohio Revised Code will supersede any requirements set forth in this section of this policy. At the time of adoption, the Ohio Revised Code requires that, in the opinion of the Board of Trustees, any item with a fair market value in excess of $2,500 shall be sold by public auction to the highest bidder. For items under the $2,500 threshold, they may be sold privately, auctioned, donated to an eligible non-profit, or disposed of via trash service or other method of destruction.

A resolution should be adopted by the Board of Trustees prior to removal of items on the inventory.

Under certain circumstances, it will be more beneficial to the Township to transfer an item on the inventory between various departments. Items may be transferred between departments provided that when the item is sold, auctioned, or otherwise disposed of that proceeds from the disposition are returned to the original funding source responsible for purchasing the item.

AUDITS AND DISCIPLINE

Annually, a member of Township staff will conduct an audit of the various items found on the inventory list. During this audit, inventory items will be reviewed and updated for any changes in location or other discrepancies. If items are found to be missing from the inventory, the Department Director or responsible staff may be subject to progressive discipline per the Township's disciplinary policy. At a minimum, a physical audit of each Department's inventory must occur once every three years.

As a reminder, as assets are removed from use, appropriate entries in the inventory program shall be made.

Lost or stolen items shall be immediately reported to Township Administrator and Chief of Police.

OLD BUSINESS

Department: Administration

Department Head: Geoff Milz, Administrator

Discussion - Dumping and Littering In Colerain

Rationale:

Staff will present options to address the issues of dumping and littering in the township as directed by the Board.

OLD BUSINESS

Department: Administration

Department Head: Geoff Milz, Administrator

Discussion - 2021 Economic Development

Rationale:

Staff will present a proposal for adding additional resources to the Township's economic development efforts in 2021.

CONSENT ITEMS

Department: Administration

Department Head: Geoff Milz, Administrator

Contract - Cellusite - Consent for Maintenance of Cellular Facility

Recommend approval of all consent items.

Rationale:

This agreement allowed for routine maintenance of a cellular facility in Colerain Township.

CelluSite, LLC

103 Wilshire Court
Noblesville, IN 46062

Thursday, September 17, 2020

Board of Township Trustees of Colerain Township
4200 Springdale Road
Colerain Township, OH 45251

Equipment Modification Consent

T-Mobile Site: CI14050A
Address: 6000 Thompson Road Rear BLDG STE A
Construction Drawings Included Dated: 09/08/2020

In an effort to continuously provide their subscribers with the ultimate wireless experience, T-Mobile is engaging in an equipment maintenance project.

In accordance to the agreement between GTE Wireless of the Midwest Inc and the Board of Township Trustees of Colerain Township dated 04/22/1998, this document and attached drawings dated 09/01/2020 are presented as a part of the consent process to make this maintenance. This is routine maintenance and T-Mobile will adhere to all non-interference requirements.

The pertinent section is Section 5 of the agreement.

Please review the enclosed drawings and provide the written acknowledgement of consent below.

Please email (to the email address below) as soon as this is signed and please mail me a copy to my address below.

Name

9.22.20
Date

Trustee Administrator
Title

Please contact me immediately with any questions or concerns.

Respectfully,

Tyler Parkerson
Authorized Agent for T-Mobile
CelluSite, LLC
103 Wilshire Court
Noblesville, IN 46062
219-241-6934
tyler@cellusite.net

CelluSite, LLC

103 Wilshire Court
Noblesville, IN 46062

Tuesday, September 22, 2020

Board of Township Trustees of Colerain Township
4200 Springdale Road
Colerain Township, OH 45251

Equipment Modification Consent

T-Mobile Site: CI14050A
Address: 6000 Thompson Road Rear BLDG STE A
Construction Drawings Included Dated: 09/08/2020

In an effort to continuously provide their subscribers with the ultimate wireless experience, T-Mobile is engaging in an equipment maintenance project.

In accordance to the agreement between GTE Wireless of the Midwest Inc and the Board of Township Trustees of Colerain Township dated 04/22/1998, this document and attached drawings dated 09/01/2020 are presented as a part of the consent process to make this maintenance. This is routine maintenance and T-Mobile will adhere to all non-interference requirements.

The pertinent section is Section 5 of the agreement.

Please review the enclosed drawings and provide the written acknowledgement of consent below.

Please email (to the email address below) as soon as this is signed and please mail me a copy to my address below.

Scott Mile
Name

9.22.20
Date

Twp Administrator
Title

Please contact me immediately with any questions or concerns.

Respectfully,

Tyler Parkerson
Authorized Agent for T-Mobile
CelluSite, LLC
103 Wilshire Court
Noblesville, IN 46062
219-241-6934
tyler@cellusite.net

T-MOBILE
9025 MERIDIAN WAY
WEST CHESTER, OHIO 45069

PROJECT: T-MOBILE ANCHOR 4

T-MOBILE SITE NUMBER:
CI14050A

SITE NAME:
COLERAIN

SITE LOCATION:
6000 THOMPSON ROAD
CINCINNATI, OHIO 45247

EXISTING 150'-0" SELF-SUPPORT TWR

CODE COMPLIANCE

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

CODE TYPE	CODE
BUILDING/DWELLING	OBC 2017
STRUCTURAL	OBC 2017
MECHANICAL	OMC 2017
ELECTRICAL	NEC 2017

REFERENCE DOCUMENTS:

STRUCTURAL ANALYSIS:	BY OTHERS
MOUNT ANALYSIS:	PDG, LLC DATED AUG. 31, 2020
ANALYSIS CRITERIA	
APPLICABLE CODES:	TIA-222-REV. G-4 (INCL ADDEN. No 1)
WIND SPEED:	V = 90 MPH (3 SECOND GUST)
EXPOSURE CATEGORY:	C
STRUCTURE CLASS:	II
RADIAL ICE THICKNESS:	3/4"
TOPOGRAPHIC CATEGORY:	1
CREST HEIGHT:	0
K_{zt} =	1.0
SEISMIC RESPONSE:	$S_s < 0.19$

OCCUPANCY TYPE:	UNMANNED
A.D.A. COMPLIANCE:	FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION

PROJECT DESCRIPTION

THE PURPOSE OF THIS PROJECT IS TO ENHANCE BROADBAND CONNECTIVITY AND CAPACITY TO THE EXISTING ELIGIBLE WIRELESS FACILITY.

TOWER SCOPE OF WORK:
- REMOVE (6) ANTENNAS (ANDREW TMBXX-6516-A2M)
- REMOVE (3) ANTENNAS (ANDREW LNX-6515DS-A1M)
- REMOVE (3) FRIA RRU's
- REMOVE (2) FXTC MODULES & (1) FXTB MODULE
- REMOVE ALL TMA's (RFS TWIN STYLE 1B-ATMAA1412D-1A20)
- REMOVE ALL EXISTING COVP's
- REMOVE ALL EXISTING HYBRID/COAX FEEDLINES
- REMOVE ALL EXISTING T-ARM SECTOR FRAMES (MOUNTS)
- INSTALL NEW PERFECT VISION SECTOR FRAMES (PV-SFA12-4-96 W/HSK)
- INSTALL (12) NEW 2-1/2" DIA. x 8' STANDARD SCH. 40 PIPES FOR ANTENNA INSTALLATION
- INSTALL (3) ANTENNAS (COMMSCOPE FFHH-65C-R3)
- INSTALL (3) ANTENNAS (AEHC ACTIVE MASSIVE MIMO)
- INSTALL (3) AHLOA RRU's, (3) AHFIG RRU's
- INSTALL (2) NOKIA HCS2.0 HYBRID TRUNKS W/JUNCTION HEADS

GROUND SCOPE OF WORK:
- REMOVE ALL MODULES FROM EXISTING SSC CABINET
- REMOVE (3) FRLB MODULES
- REMOVE NODE B MODULES & COVP AND BOTH MOUNTING PIPES
- REMOVE EXISTING SSC CABINET
- INSTALL NEW DELTA 23" RACK SYSTEM FOR AMIA ENCLOSURES
- INSTALL NEW DELTA 600 AMP DC POWER PLANT
- RE-INSTALL (1) FSMF MODULE IN AMIA ENCLOSURES
- INSTALL (3) ABIA MODULES
- INSTALL (2) ASIB MODULES
- INSTALL (2) ASIK MODULES
- INSTALL (4) ABIL MODULES
- INSTALL (3) ABIC MODULES
- INSTALL (2) AMIA ENCLOSURES ON NEW DELTA 23" RACK SYSTEM

LOCATION MAP

MAP/PARCEL #: 510-0230-0345-90 NO SCALE

NAD83

LATITUDE: N 39° 13' 38.2044" (39.227279)
LONGITUDE: W -84° 38' 30.8004" (-84.641889)

PROJECT INFORMATION

JURISDICTION:	HAMILTON COUNTY
TOWER OWNER:	COLERAIN TWP TRUSTEES (513) 385-7500
SITE MANAGEMENT:	COLERAIN TWP (513) 385-7500
CONTACTS:	RAMEEN IMAM (561) 319-8830 JASON STONER (217) 503-2463
RF ENGINEER:	PETER HISCO PETER.HISCO@T-MOBILE.COM
SITE ACQUISITION:	DEREK MCGREW (317) 507-4541
ENGINEERING FIRM:	PRECISION DEVELOPMENT GROUP, LLC 4428 PAYARD DRIVE BATAVIA, OHIO 45103 (513) 477-5061
ELECTRIC PROVIDER:	EXISTING (DUKE ENERGY)
TELCO PROVIDER:	EXISTING

DRAWING INDEX

SHEET #	SHEET DESCRIPTION
T-1	TITLE SHEET
T-2	GENERAL NOTES
C-1.1	SITE PLAN
C-1.2	EXISTING & FINAL EQUIPMENT PLANS
C-2	FINAL ELEVATION & ANTENNA PLANS
C-3	EQUIPMENT DETAILS & COAX COLOR CODING
C-4	EQUIPMENT DETAILS
G-1	TYPICAL FINAL GROUNDING SCHEMATIC
G-2	GROUNDING DETAILS
PH-1	CURRENT SITE PHOTOs

CALL OHIO ONE CALL
(800) 362-2764
CALL 3 WORKING DAYS
BEFORE YOU DIG!

811

T-MOBILE SITE NUMBER:
CI14050A

SITE NAME:
COLERAIN

6000 THOMPSON ROAD
CINCINNATI, OHIO 45247
HAMILTON COUNTY

150'-0" SELF-SUPPORT TWR

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A	08-22-20	KEC	PRELIMINARY	- -
0	09-01-20	KEC	CONST. RELEASE	GB

PRECISION DEVELOPMENT GROUP

STATE OF OHIO
9-2-20
GREGORY BREETZ
E-55458
PROFESSIONAL ENGINEER

***NOTE:** THE STRUCTURAL ANALYSIS FOR THIS PROJECT IS NOT PART OF THE WORK OF THIS ENGINEER.*

Professional Engineer License

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SHEET NUMBER: T-1
REVISION: 0

CI14050A_COLERAIN_ANCHOR 4_REVA_8.19.2020.dwg - Sheet:T-1 - User: Wrenet - Aug 31, 2020 - 7:28pm

INTENT

1. THESE CONSTRUCTION DRAWINGS DESCRIBE THE WORK TO BE DONE & THE MATERIALS TO BE FURNISHED FOR CONSTRUCTION.
2. THE INTENTION OF THE DOCUMENTS IS TO PROVIDE GENERAL INFORMATION TO THE CONTRACTOR FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK STIPULATED IN THE CONTRACT.
3. THE PURPOSE OF THE SPECIFICATIONS IS TO INTERPRET THE INTENT OF THE DRAWINGS & TO DESIGNATE THE METHOD OF THE PROCEDURE, TYPE AND QUALITY OF MATERIALS REQUIRED TO COMPLETE THE WORK.
4. MINOR DEVIATIONS FROM THE DESIGN LAYOUT ARE ANTICIPATED & SHALL BE CONSIDERED AS PART OF THE WORK. NO CHANGES THAT ALTER THE CHARACTER OF THE WORK WILL BE MADE OR PERMITTED BY THE OWNER WITHOUT ISSUING A CHANGE ORDER.

CONFLICTS

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF ALL MEASUREMENTS AT THE SITE BEFORE ORDERING ANY MATERIALS FOR DOING ANY WORK. NO EXTRA CHARGE OR COMPENSATION SHALL BE ALLOWED DUE TO DIFFERENCE BETWEEN ACTUAL DIMENSIONS AND DIMENSIONS INDICATED IN THE CONSTRUCTION DRAWINGS. ANY SUCH DISCREPANCY IN CONSTRUCTION DRAWINGS, WHICH MAY BE FOUND, SHALL BE SUBMITTED TO THE OWNER FOR CONSIDERATION BEFORE THE CONTRACTOR PROCEEDS WITH THE WORK IN THE AFFECTED AREAS.
2. THE BIDDER, IF AWARDED THE CONTRACT, WILL NOT BE ALLOWED ANY EXTRA COMPENSATION BY REASON OF ANY MATTER OR THING CONCERNING WHICH SUCH BIDDER MIGHT HAVE FULLY INFORMED THEMSELVES PRIOR TO THE BIDDING.
3. NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST, OR OF DIFFICULTIES OR CONDITIONS THAT MAY BE ENCOUNTERED OR OF ANY OTHER RELEVANT MATTER CONCERNING THE WORK TO BE PERFORMED IN THE EXECUTION OF THE WORK WILL BE ACCEPTED AS AN EXCUSE FOR ANY FAILURE OFR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL EVERY DETAIL OF ALL THE REQUIREMENTS OF THE CONTRACT DOCUMENTS GOVERNING THE WORK.

WARRANTIES & BONDS

1. CONTRACTOR IS RESPONSIBLE FOR APPLICATION AND PAYMENT OF CONTRACTOR LICENSES AND BONDS, AS REQ'D BY T-MOBILE.
2. SEE MASTER CONTRACTION SERVICES AGREEMENT FOR ADDITIONAL DETAILS.

STORAGE

1. ALL MATERIALS MUST BE STORED IN A LEVEL AND DRY FASHION AND IN A MANNER THAT DOES NOT NECESSARILY OBSTRUCT THE FLOW OF OTHER WORK.
2. STORAGE METHOD MUST MEET ALL RECOMMENDATIONS OF THE ASSOCIATED MANUFACTURER.

CLEAN UP

1. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE SITE FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY THEIR EMPLOYEES AT WORK. AT THE COMPLETION OF THE WORK,THEY SHALL REMOVE ALL RUBBISH FROM AND ABOUT THE BUILDING AREA INCLUDING ALL THEIR TOOLS, SCAFFOLDING AND SURPLUS MATERIALS AND SHALL LEAVE THEIR WORK CLEAN AND READY FOR USE.
2. VISUALLY INSPECT EXTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIALS, SMUDGES AND OTHER FOREIGN MATTER.
3. REMOVE ALL TRACES OF SPLASHED MATERIALS FROM ADJACENT SURFACES.
4. IF NECESSARY TO ACHIEVE A UNIFORM DEGREE OF CLEANLINESS, HOSE DOWN THE EXTERIOR OF THE STRUCTURE.

CHANGE ORDER PROCEDURE

1. CHANGE ORDERS MAY BE INITIATED BY THE OWNER AND/OR THE CONTRACTOR INVOLVED. THE CONTRACTOR UPON VERBAL REQUEST FROM THE OWNER SHALL PREPARE A WRITTEN PROPOSAL DESCRIBING THE CHANGE IN WORK OR MATERIALS AND ANY CHANGES IN THE CONTRACT AMOUNT AND PRESENT TO THE OWNER WITHIN 72 HOURS FOR APPROVAL. SUBMIT REQUESTS FOR SUBSTITUTIONS IN THE FORM AND IN ACCORDANCE WITH PROCEDURES REQUIRED FOR CHANGE ORDER PROPOSALS. ANY CHANGES IN THE SCOPE OF WORK OR MATERIALS WHICH ARE PERFORMED BY THE CONTRACTOR WITHOUT A WRITTEN CHANGE ORDER AS DESCRIBED AND APPROVED BY THE OWNER SHALL PLACE FULL RESPONSIBILITY OF THESE ACTIONS ON THE CONTRACTOR.

RELATED DOC'S & COORDINATION

1. GENERAL CONSTRUCTION, ELECTRICAL AND ANTENNA DRAWINGS ARE INTERRELATED. IN PERFORMANCE OF THE WORK, THE CONTRACTOR MUST REFER TO ALL DRAWINGS AND ALL COORDINATION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
2. THE CONTRATOR SHALL BE RESPONSIBILE FOR NOTIFYING ALL GOVERNING AGENCIES THAT REQUIRE NOTIFICATION AND/OR SITE INSPECTION OF THE WORK.

SHOP DRAWINGS

1. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS AS REQUIRED AND LISTED IN THESE DRAWINGS TO THE OWNER FOR APPROVAL.
2. ALL SHOP DRAWINGS SHALL BE REVIEWED, CHECKED AND CORRECTED BY CONTRACTOR PRIOR TO SUBMITTAL TO THE OWNER.
3. DO NOT SCALE DRAWINGS, USE DIMENSIONS.
4. ON DRAWING PLANS, THE NORTH ARROW SHOWN INDICATES "TRUE" NORTH. CONTRACTORS SHALL VERIFY TRUE NORTH AND INFORM CONSTRUCTION MANAGER OF ANY DISCREPANCIES BEFORE STARTING CONSTRUCTION.

CODE COMPLIANCE

1. ALL WORK SHALL BE IN ACCORDANCE WITH APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS. THESE SHALL INCLUDE, BUT ARE NOT LIMITED TO THE LATEST VERSION OF THE FOLLOWING:

   EIA/TIA - 222 -G4 (INCL. ADDENDUM #1)
   2005 OHIO BUILDING CODE (OBC)
   NATIONAL ELECTRICAL CODE (NEC) 2020
   LIFE/FIRE OHIO SAFETY CODE (2009 IFC)

ADMINISTRATION

1. BEFORE THE COMMENCEMENT OF ANY WORK, THE CONTRACTOR WILL ASSIGN A PROJECT MANAGER WHO WILL ACT AS A SINGLE POINT OF CONTACT FOR ALL PERSONNEL INVOLVED IN THIS PROJECT. THIS PROJECT MANGER WILL DEVELOP A MASTER SCHEDULE FOR THE PROJECT WHICH WILL BE SUBMITTED TO THE OWNER PRIOR TO THE COMMENCEMENT OF ANY WORK.
2. PRIOR TO COMMENCING CONSTRUCTION, THE OWNER SHALL SCHEDULE AN ON-SITE MEETING WITH ALL MAJOR PARTIES. THIS WOULD INCLUDE, THOUGH NOT LIMITED TO, THE OWNER, PROJECT MANAGER, CONTRACTOR, PROPERTY OWNER REPRESENTATIVE, LOCAL UTILITY COMPANY AND CONSTRUCTION FOREMAN.
3. THE CONTRACTOR SHALL BE EQUIPPED WITH SOME MEANS OF CONSTANT COMMUNICATIONS, SUCH AS MOBILE PHONE OR A BEEPER. THIS EQUIPMENT WILL NOT BE SUPPLIED BY THE OWNER, NOR WILL WIRELESS SERVICE BE ARRANGED.
4. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ADEQUATE SIGNS, BARRICADES, FENCING, TRAFFIC CONTROL DEVICES & MEASURES AND ALL OTHER MEASURES THAT ARE NECESSARY TO PROTECT THE SAFETY OF THE SITE AT ALL TIMES.
5. DURING CONSTRUCTION, THE CONTRACTOR MUST ENSURE THAT EMPLOYEES AND SUBCONTRACTORS WEAR SAFETY GEAR WHILE ON SITE. THE CONTRACTOR WILL COMPLY WITH ALL SAFETY REQUIREMENTS REFERRED TO IN THE MASTER AGREEMENT.
6. A COMPLETE INVENTORY OF CONSTRUCTION MATERIALS AND EQUIPMENT IS REQUIRED PRIOR TO START OF CONSTRUCTION.

T-Mobile

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STATE OF OHIO
9-2-20
GREGORY BREETZ
E-55458
REGISTERED PROFESSIONAL ENGINEER

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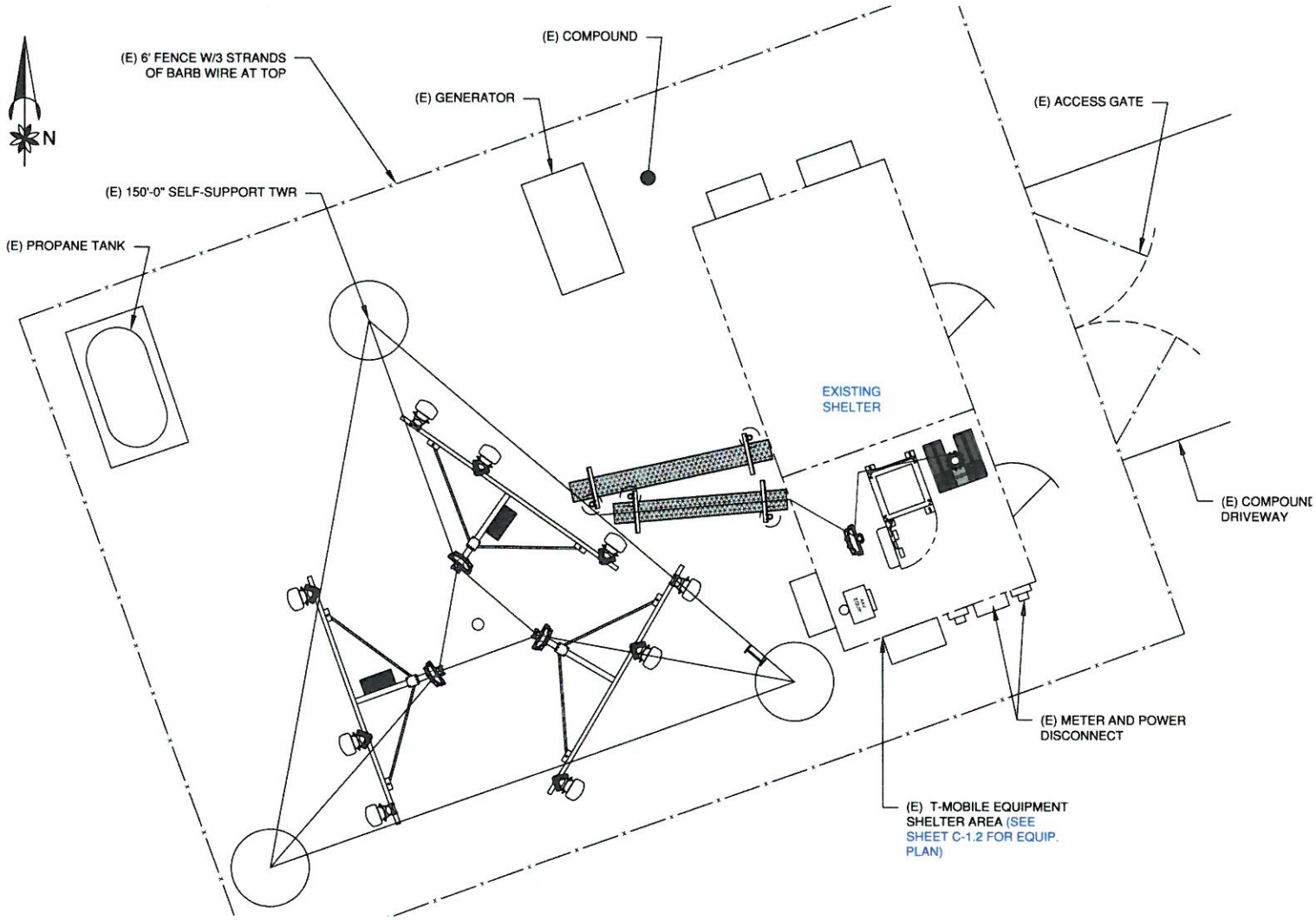

1 SITE PLAN
SCALE: NONE

T-Mobile

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SITE NAME:
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CINCINNATI, OHIO 45247
HAMILTON COUNTY

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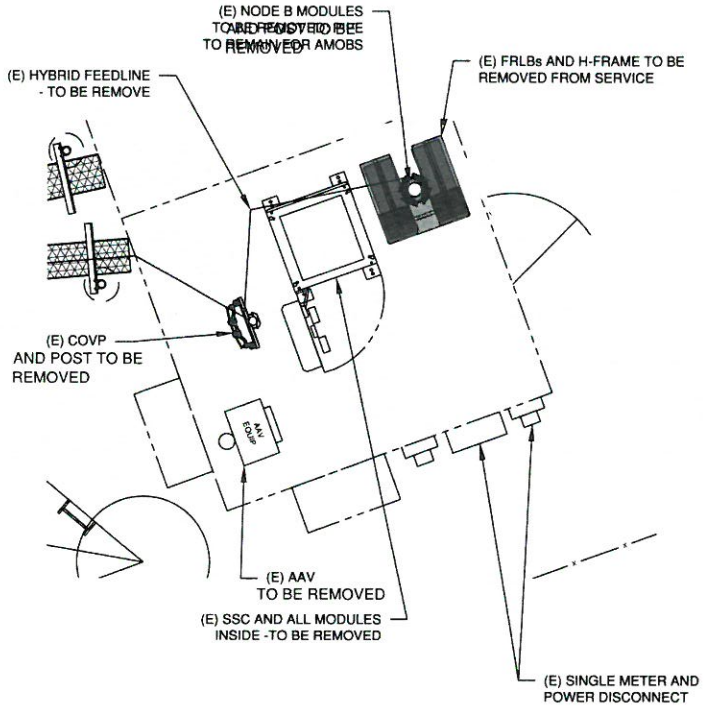
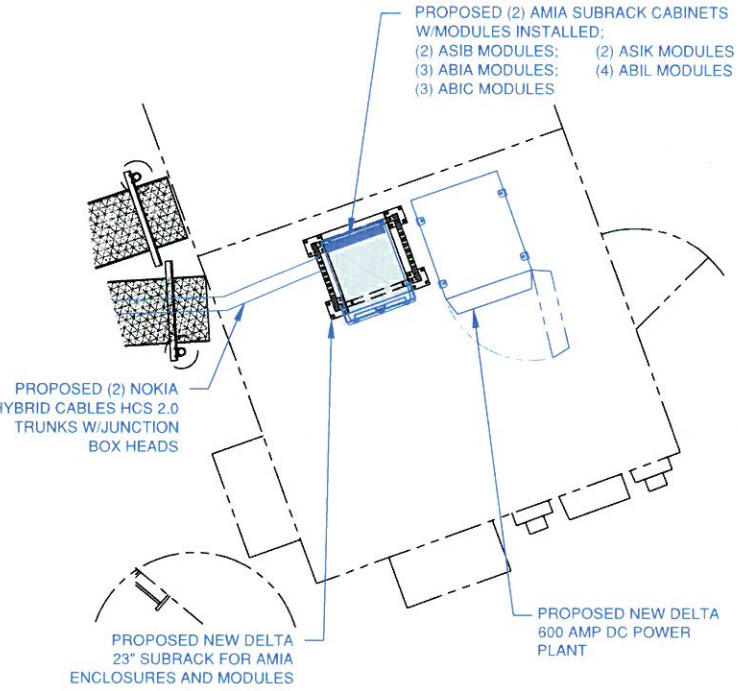
NOTE:
ALL TELCO, POWER AND ALARM BOXES TO BE REMOVED FROM EXISTING SSC CABINET AND REINSTALLED ON NEW DELTA HPL2 CABINET



1 EXISTING EQUIP. LAYOUT
SCALE: NONE



2 PROPOSED FINAL EQUIP. LAYOUT
SCALE: NONE

T-Mobile

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REVISION: 0

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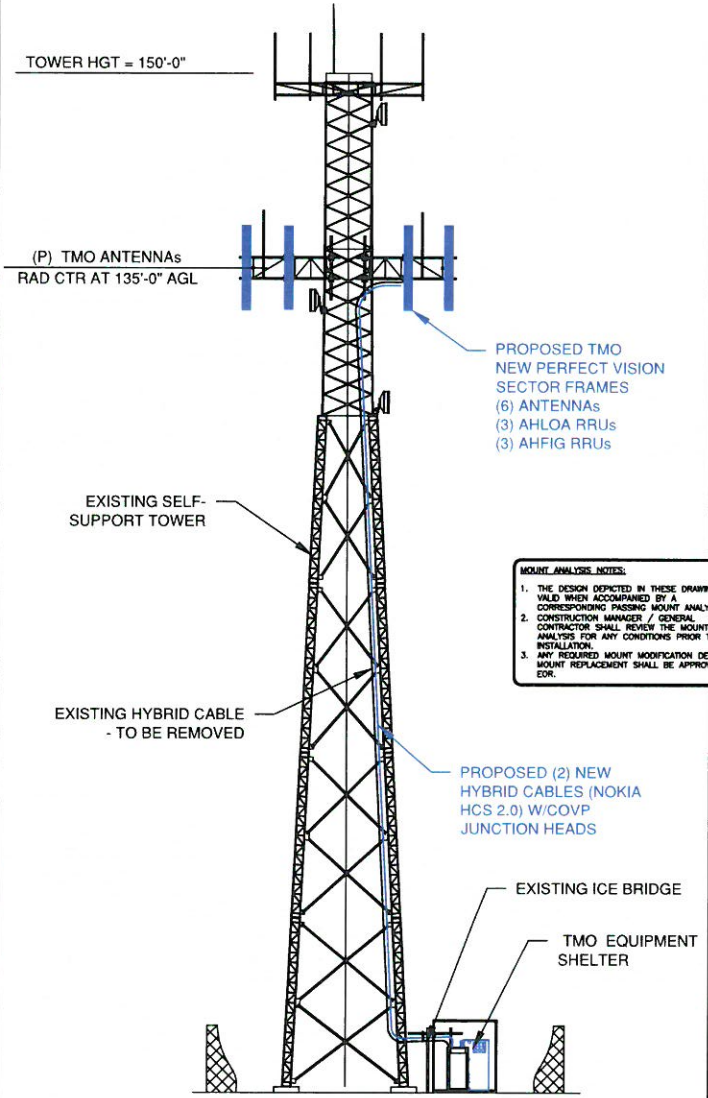
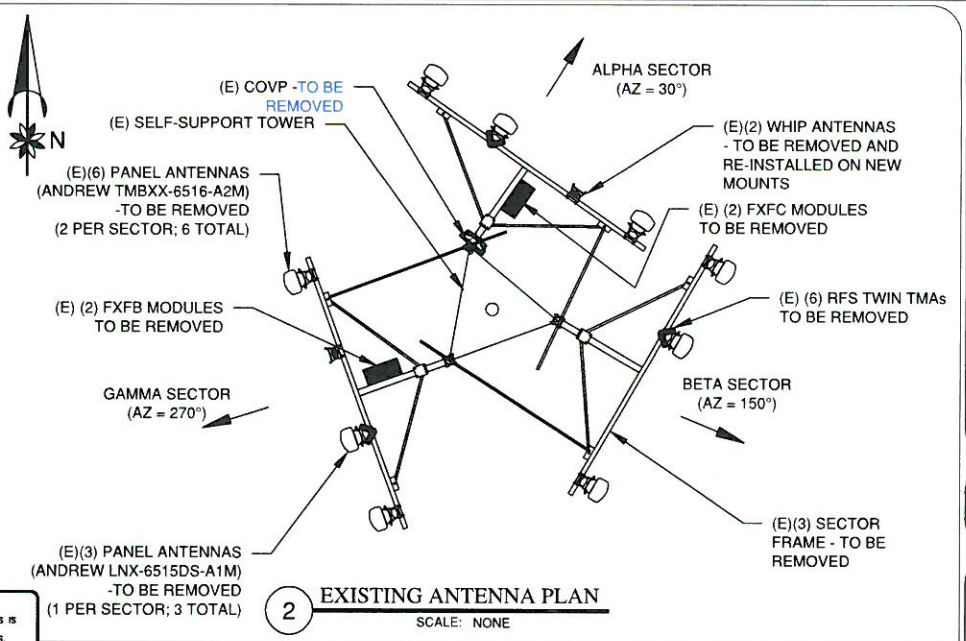


MOUNT ANALYSIS NOTES:

1. THE DESIGN DEPICTED IN THESE DRAWINGS IS VALID WHEN ACCOMPANIED BY A CORRESPONDING PASSING MOUNT ANALYSIS.
2. CONSTRUCTION MANAGER / GENERAL CONTRACTOR SHALL REVIEW THE MOUNT ANALYSIS FOR ANY CONDITIONS PRIOR TO INSTALLATION.
3. ANY REQUIRED MOUNT MODIFICATION DESIGN OR MOUNT REPLACEMENT SHALL BE APPROVED BY EOR.

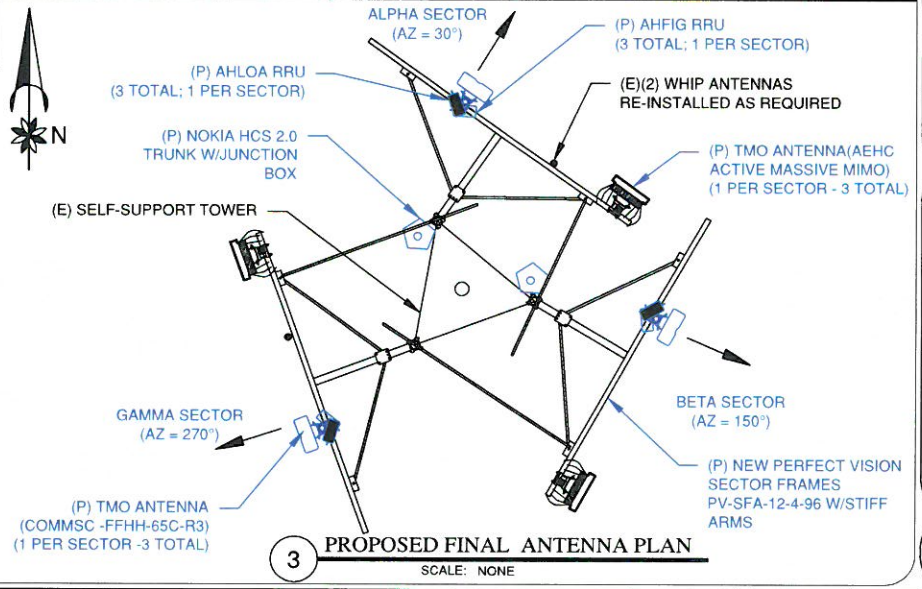
1 PROPOSED FINAL MOUNTING ELEVATION

SCALE: NONE



2 EXISTING ANTENNA PLAN

SCALE: NONE



3 PROPOSED FINAL ANTENNA PLAN

SCALE: NONE

T-Mobile

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STATE OF OHIO
12-2-20
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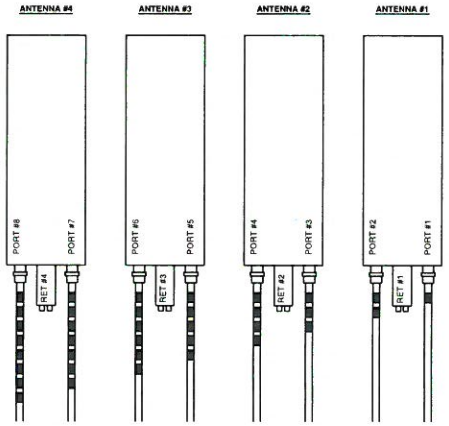
EXAMPLE SECTOR COLOR CODING

(ANTENNAs VIEWED FROM BACK)



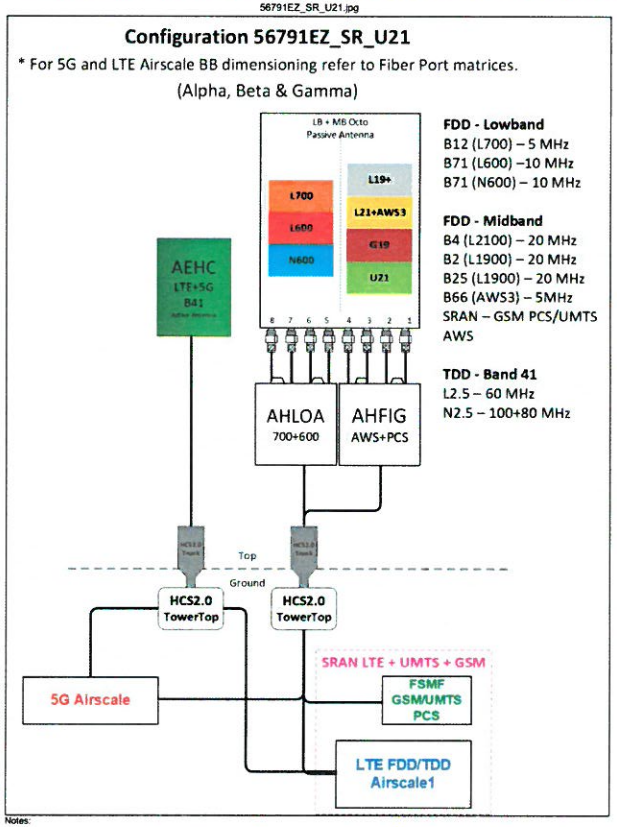
COLOR CHART	
DESIGNATION	COLOR
SECTOR A	RED
SECTOR B	GREEN
SECTOR C	BLUE
SECTOR D	YELLOW
SECTOR E	WHITE
SECTOR F	PURPLE
LMU	BROWN + SCTOR COLOR
FIBER ID	GRAY

NOTES:

1. ANTENNA PORT NUMBERS/RET NUMBERS SHALL START FROM RIGHT TO LEFT WHEN LOOKING AT BACK OF THE ANTENNAs (FROM LEFT WHEN LOOKING AT THE FRONT OF THE ANTENNAs)
2. REFER TO TABLE ON COLOR CODING DIAGRAM FOR SECTOR COLOR. NUMBER OF COLOR BANDS SHALL MATCH THE PORT NUMBER AS DETERMINED BY NOTE #1.
3. CONTRACTOR SHALL REQUEST A SITE SPECIFIC FABER AND ANTENNA MATRIX FROM THE T-MOBILE CONSTRUCTION MANAGER PRIOR TO CONSTRUCTION..
4. UPON COMPLETION OF SITE WORK, CONTRACTOR SHALL CHECK COLOR CODES PER THE SITE SPECIFIC FIBER AND ANTENNA MATRIX AND LEAVE THE FINAL BUILD COPY ON SITE IN THE SSC CABINET.
5. ALL CABLES SHALL BE MARKED AT THE TOP AND BOTTOM WITH 2" COLORED TAPE OR STENCIL TAG. COLORED TAPE SHALL BE OBTAINED FROM GRAYBAR ELECTRIC (OR EQUAL).
6. THE FIRST RING SHALL BE CLOSEST TO THE END OF THE CABLE AND SPACED APPROX. 2" FROM AN END CONNECTOR. WEATHERPROOFING, OR BREAK-OUT CYLINDER WITH 1" SPACE BETWEEN EACH RING.
7. THE 2" COLORED TAPE(S) SHALL EACH BE WRAPPED A MINIMUM OF 3 TIMES AROUND THE CABLE AND THE TAPE SHALL BE KEPT IN THE SAME LOCATION AS MUCH AS POSSIBLE.

Section 5 - Proposed Template Images

56791EZ_SR_U21.jpg



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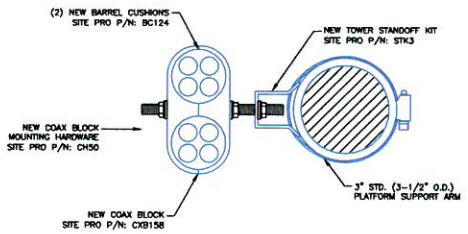
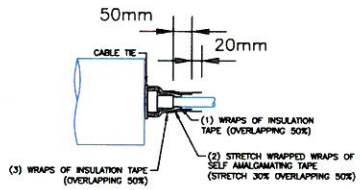
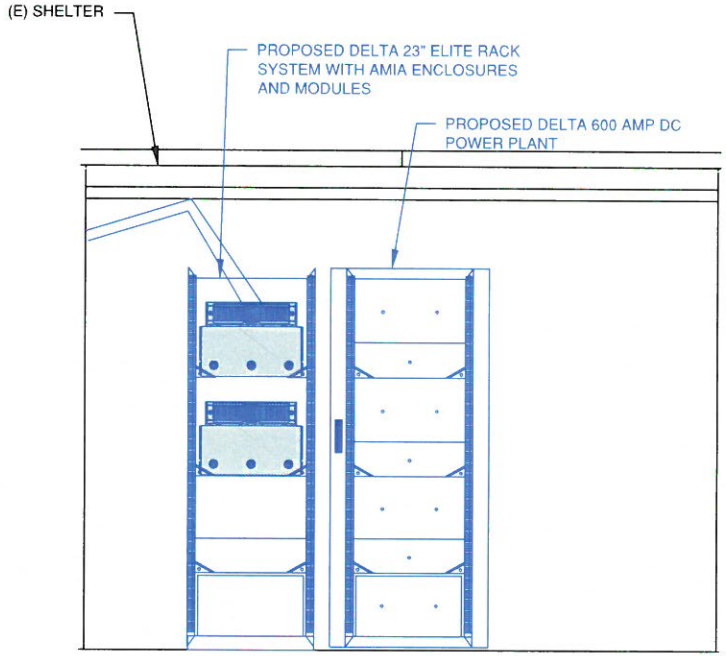


1 RF JUMPER DETAIL
SCALE: NONE



2 RF JUMPER CONECTION
SCALE: NONE

3 DETAIL NOT USED
SCALE: NONE



4 GROUND EQUIPMENT ELEVATION
SCALE: NONE

T-Mobile

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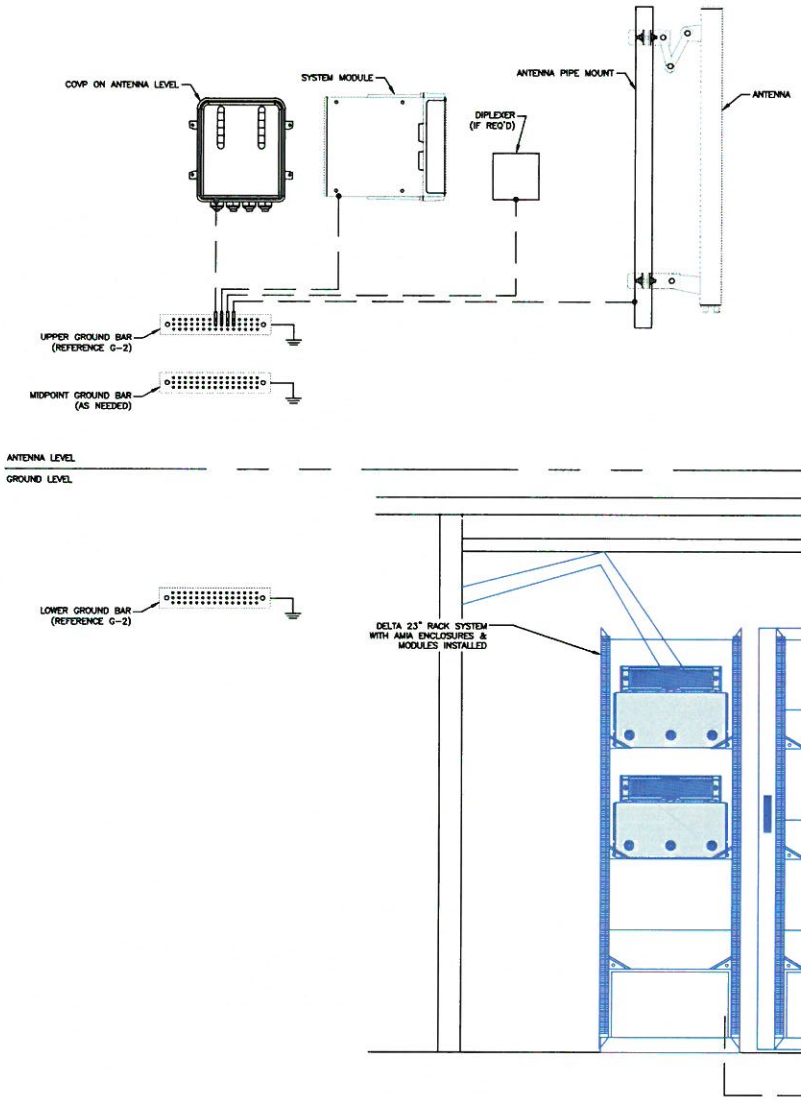

GROUNDING PLAN LEGEND:

- #6 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 STRANDED COPPER WITH GREEN INSULATION GROUND WIRE
- #2 BARE, SOLID, TINNED COPPER GROUND WIRE
- EXOTHERMIC WELD
- MECHANICAL CONNECTION
- COPPER GROUND ROD
- GROUND ROD W/ TEST WELL

NOTE:

SEE FINAL EQUIPMENT PLAN FOR PROPOSED EQUIPMENT REQUIRING GROUNDING. CONTRACTOR TO VERIFY EXISTING EQUIPMENT GROUNDING IN FIELD. CONTRACTOR TO VERIFY IN FIELD AND INSTALL ANY MISSING GROUND BARS ON SITE.

T-Mobile

T-MOBILE SITE NUMBER:
CI14050A

SITE NAME:
COLERAIN

6000 THOMPSON ROAD
CINCINNATI, OHIO 45247
HAMILTON COUNTY

150'-0" SELF-SUPPORT TWR

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ISSUED FOR:

REV	DATE	DRWN	DESCRIPTION	DES./QA
A	08-22-20	KEC	PRELIMINARY	--
0	09-01-20	KEC	CONST. RELEASE	GB

PRECISION DEVELOPMENT GROUP

STATE OF OHIO
9-2-20
GREGORY BREETZ
E-55458
REGISTERED PROFESSIONAL ENGINEER

***NOTE:** THE STRUCTURAL ANALYSIS FOR THIS PROJECT IS NOT PART OF THE WORK OF THIS ENGINEER.*

Professional Engineer License

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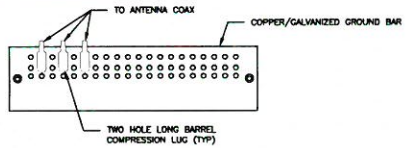
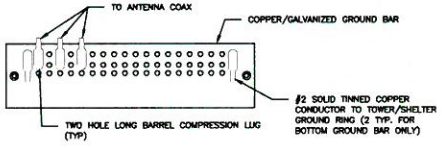
SHEET NUMBER: G-1
REVISION: 0

CI14050A_COLERAIN_ANCHOR 4_REVA_8.19.2020.dwg - Sheet:G-1 - User: Wirenet - Aug 31, 2020 - 7:29pm



NOTES:
1. DOUBLING UP "OR STACKING" OF CONNECTIONS IS NOT PERMITTED.
2. EXTERIOR ANTIOXIDANT JOINT COMPOUND TO BE USED ON ALL EXTERIOR CONNECTIONS.
3. GROUND BAR SHALL NOT BE ISOLATED FROM TOWER. MOUNT DIRECTLY TO TOWER STEEL.

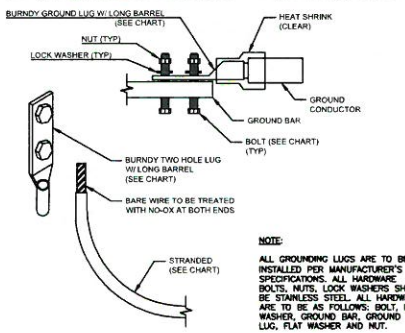
1 ANTENNA GROUND BAR DETAIL
SCALE: NONE



NOTES:
1. EXTERIOR ANTIOXIDANT JOINT COMPOUND TO BE USED ON ALL EXTERIOR CONNECTIONS.
2. GROUND BAR SHALL NOT BE ISOLATED FROM TOWER. MOUNT DIRECTLY TO TOWER STEEL (TOWER ONLY).
3. GROUND BAR SHALL BE ISOLATED FROM BUILDING OR SHELTER.

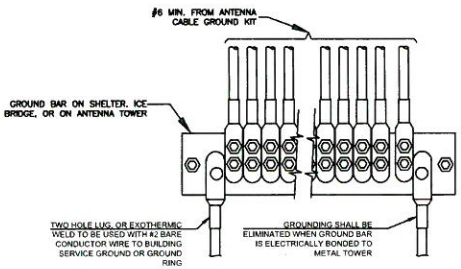
2 TOWER GROUND BAR DETAIL
SCALE: NONE

WIRE SIZE	BURNDY LUG	BOLT SIZE
#6 GREEN INSULATED	YA6C-2TC38	3/8" - 16 NC SS 2 BOLT
#2 SOLID TINNED	YA3C-2TC38	3/8" - 16 NC SS 2 BOLT
#2 STRANDED	YA2C-2TC38	3/8" - 16 NC SS 2 BOLT
#2/0 STRANDED	YA26-2TC38	3/8" - 16 NC SS 2 BOLT
#4/0 STRANDED	YA28-2N	1/2" - 16 NC SS 2 BOLT

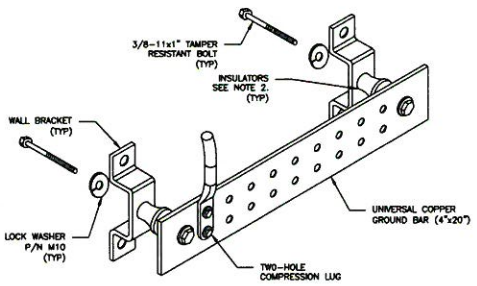


NOTE:
ALL GROUNDING LUGS ARE TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS. ALL HARDWARE BOLTS, NUTS, LOCK WASHERS SHALL BE STAINLESS STEEL. ALL HARDWARE ARE TO BE AS FOLLOWS: BOLT, FLAT WASHER, GROUND BAR, GROUND LUG, FLAT WASHER AND NUT.

3 MECHANICAL LUG CONNECTION DETAIL
SCALE: NONE

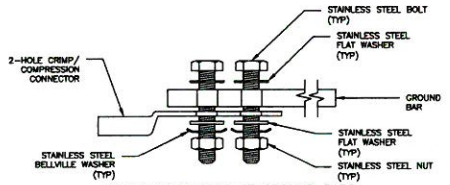


4 GROUND WIRE INSTALLATION
SCALE: NONE

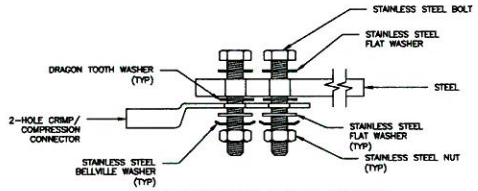


NOTES:
1. OMIT INSULATOR WHEN MOUNTING TO TOWER STEEL OR PLATFORM STEEL USE INSULATORS WHEN ATTACHING TO BUILDING OR SHELTERS.

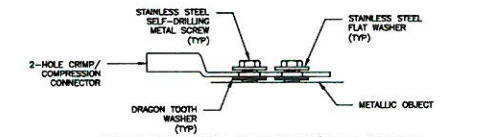
5 GROUND BAR DETAIL
SCALE: NONE



SINGLE CONNECTOR AT GROUND BARS

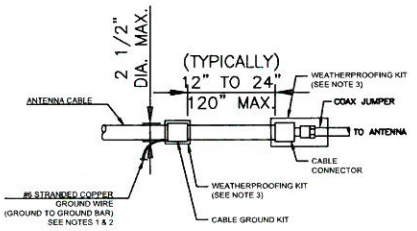


SINGLE CONNECTOR AT STEEL OBJECTS



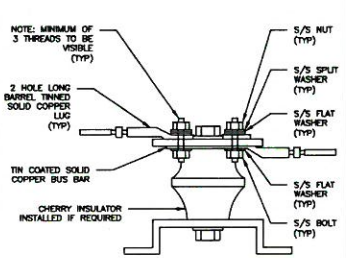
SINGLE CONNECTOR AT METALLIC/STEEL OBJECTS

9 HARDWARE DETAIL FOR EXTERIOR CONNECTIONS
SCALE: NONE

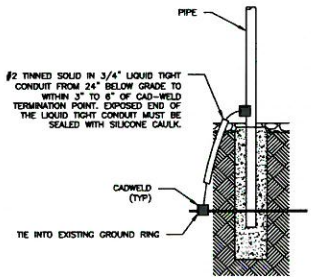


NOTES:
1. DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO GROUND BAR.
2. GROUNDING KIT SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.
3. WEATHER PROOFING SHALL BE TWO-PART TAPE KIT, COLD SHRINK SHALL NOT BE USED.

6 CABLE GROUND KIT CONNECTION
SCALE: NONE



7 LUG DETAIL
SCALE: NONE



8 TRANSITIONING GROUND DETAIL
SCALE: NONE

T-Mobile

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HAMILTON COUNTY

150'-0" SELF-SUPPORT TWR

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0	09-01-20	KEC	CONST. RELEASE	GB

PRECISION DEVELOPMENT GROUP

STATE OF OHIO
9-2-20
GREGORY BREETZ
E-55468
REGISTERED PROFESSIONAL ENGINEER

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SHEET NUMBER: G-2
REVISION: 0

CI14050A_COLERAIN_ANCHOR 4_REVA_8.19.2020.dwg - SheetG-2 - User: Wrenet - Aug 31, 2020 - 7:29pm

T-Mobile

T-MOBILE SITE NUMBER:
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SITE NAME:
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PRECISION DEVELOPMENT GROUP

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SHEET NUMBER: PH-1

REVISION: 0

160

CI14050A_COLERAIN_ANCHOR 4_REVA_8.19.2020.dwg – Sheet:PH-1 – User: Wrenet – Aug 31, 2020 – 7:29pm

CONSENT ITEMS

Department: Administration

Department Head: Geoff Milz, Administrator

Contract - InfinityHR - EZ Sign

Recommend approval of all consent items.

Rationale:

The attached agreement with InfinityHR will allow the Township to perform remote onboarding of new employees. Due to the COVID-19 pandemic, employees are not able to meet in person with HR to successfully complete all onboarding paperwork. This solution allows the Township to collect electronic signatures on various key pieces of HR information. The cost of this agreement is $500 annually.

ADDENDUM A: SOFTWARE SERVICES ORDER FORM

CUSTOMER ORDER FORM

This Order Form is hereby incorporated into the Master Software Subscription Agreement Dated: 09/15/2020

Contract #: Assigned upon signature
Sales Person: Cassandra Hyatt

Quote #: 00011460
Order Date: 09/15/2020

Customer Name: Colerain Township

Purchase Order / Purchase Requisition # (if Required):

Primary Contact Information		Billing Information (if different than Primary Contact Information)
Name:	Renetta Edwards	Name:
Title:	Human Resource Specialist	Title:
Address:	, ,	Address:
Phone:	5139235011	Phone:
Fax:		Fax:
Email:	redwards@colerain.org	Email:

Business Terms
Subscription Term: 12 month non-cancellable term
The Subscription and the Set-Up Fees specified in this Order Form shall be invoiced **as of the Order Date**. Recurring Subscription Fees for the Service shall be invoiced in advance and shall be due **net 30 days** from the invoice date. The Recurring Subscription time period listed below shall automatically renew unless Customer gives Arcoro notice of termination at least 60 days prior to the end of the relevant Subscription Term.

Software & Service Description

Product Description	Details	Annual Payment Amount – 1 09/15/2020 - 09/14/2021
EZ Sign	Annual fee, no per document cost applies	$500.00
Total Investment		$500.00

Authorized Administrator (up to two, subject to change upon written notice):

1: Renetta Edwards **2:**

Maximum Number of Active Users:
Year 1:

Payment Schedule

Invoice Date	Amount	Description
Due upon signature	$500.00	Annual Payment 1 Fees

Prices do not include applicable taxes (if any), and all fees are non-refundable. Prices are guaranteed for the term specified. Customer is responsible for all usage overages. Overages will be billed quarterly at the rate identified in the Order Form plus 25%.

Order Form Notes

Formal Approval Signature

Colerain Township		Arcoro, Inc	
Signature:		Signature:	
Printed Name:	Geoff Tike	Printed Name:	John O'Hara
Title:	Twp Administrator	Title:	Chief Executive Officer
Date:	9.22.20	Date:	

CONSENT ITEMS

Department: Administration

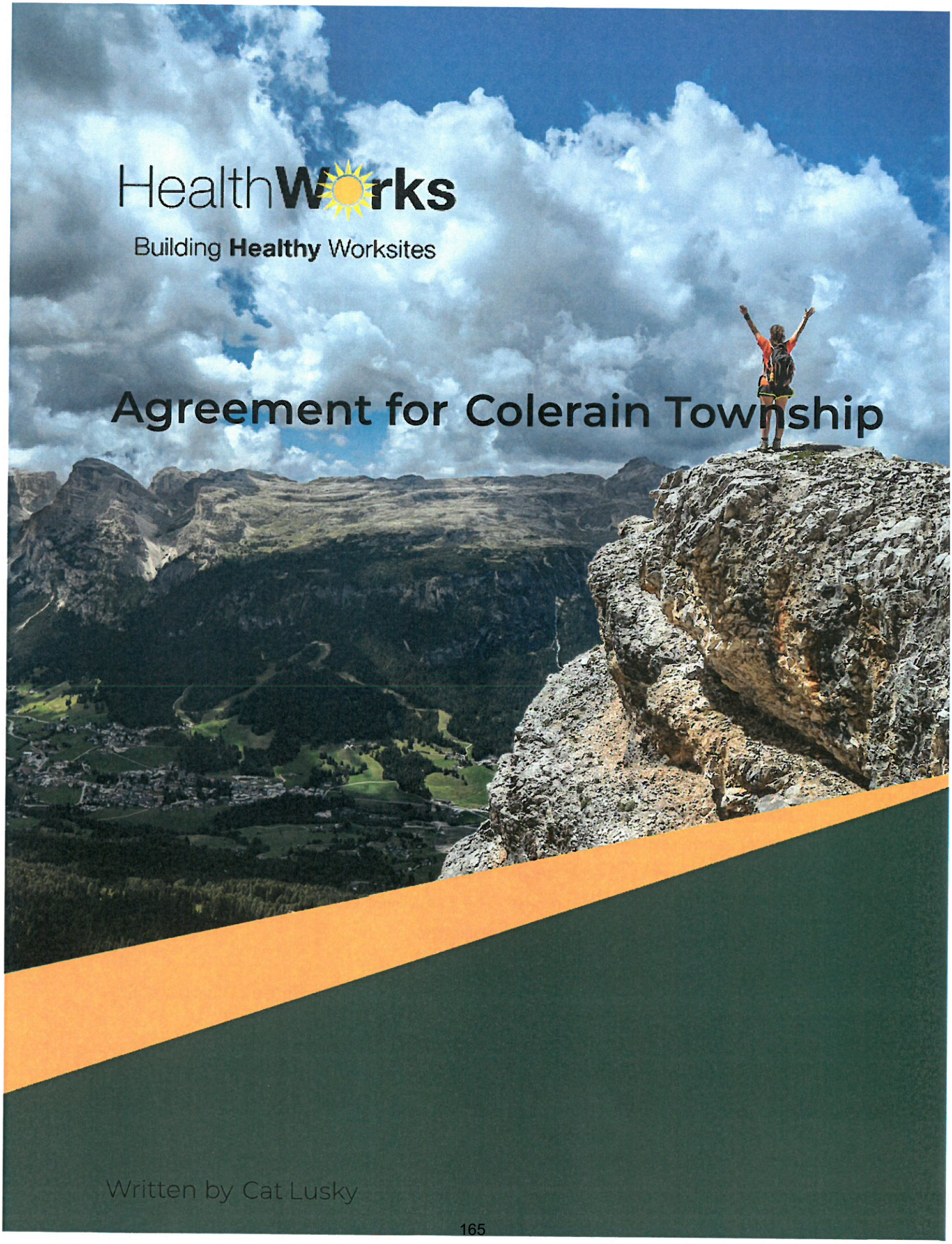
Department Head: Geoff Milz, Administrator

Contract - Healthworks - Biometric Screen & Flu Shot

Recommend approval of all consent items.

Rationale:

The attached agreement covers the annual biometric screening and flu shot program that is made available to employees. It is free to anyone enrolled in the Township's health insurance and is at no cost to the Township if more than 12 employees participate. At most, this agreement will cost $200 if less than 8 employees participate.


HealthWorks
Building Healthy Worksites
Agreement for Colerain Township
Written by Cat Lusky

SECTION 1

Introduction

WELLNESS SOLUTIONS for Colerain Township

HealthWorks is pleased to partner with you again

We are grateful for the opportunity to provide wellness solutions for Colerain Township. Thank you.

Enclosed you will find the following documents:

1. Proposal-List of Services and Applicable Pricing Estimates (acceptance required)
2. HealthWorks Service Agreement-Please take a moment to review, some additional fees may apply and will be outlined in this agreement (acceptance required).
3. EEOC documents (2 attached)-The EEOC Final Ruling on Wellness Programs is for your files/information only. The Employee Notice is what you will distribute to your employees, if applicable.

If you need more information regarding the EEOC ruling please click on the link below.

https://www.eeoc.gov/laws/regulations/qanda-ada-wellness-final-rule.cfm

SECTION 2

Your Investment

SO...HERE'S THE DEAL

Service	Price	QTY	Product Family	Subtotal
One Time Cost				
Biometric Screening-Fingerstick with A1C Screening cost for plan members to be filed to carrier for reimbursement.	$0.00	14	Per Participant	$0.00
Flu Shot Flu shots for plan members are filed to carrier for reimbursement.	$0.00	1	Per Participant	$0.00
Total			**$0.00**	

SECTION 3

Next Steps

HOW TO GO AHEAD

We appreciate your continued business. As with everything, we make things as simple as possible.

Before we get started you need to:

SIGN YOUR AGREEMENT

1. **Review the Healthworks Agreement (and initial where prompted)**
2. **Sign below to accept this Proposal and the HealthWorks Agreements**

SECTION 4

Terms and Conditions

HealthWorks Agreement for Services

This Agreement for Services is made this day of , between HealthWorks and Colerain Township.

Description and Terms of Services:

1. <u>Services to be rendered:</u> HealthWorks will provide adequate staff for conducting biometric health screenings to include blood work; blood pressure; BMI; waist circumference; and a personal report for each participant. When offsite options are being offered, HealthWorks will provide the necessary services for tracking and processing the results. HealthWorks's online portal will be made available and services rendered depending on the platform level chosen. Please refer to Proposal for services chosen.

2. <u>Minimum Participant Requirements (applicable for on-site screenings):</u>
Minimum Participation Requirement for Locations INSIDE a 60-mile radius from HealthWorks Cincinnati Office (4329-B Red Bank Rd, Cincinnati, Ohio 45227): HealthWorks requires a minimum of 12 participants scheduled consecutively or additional fees will apply:

- For screenings with less than 12 participants, an additional fee of $50 will be charged for each participant below the 12-person minimum (with a maximum of $200).

Fees for Events With <12 Participants

# of Participants	Additional Charge
11	$50
10	$100
9	$150
8 or less	$200

Minimum Participation Requirement for Locations OUTSIDE a 60-mile radius from HealthWorks Cincinnati Office:
HealthWorks requires a minimum of 24 participants scheduled consecutively or additional fees will apply:

Fees for Events With <24 Participants

# of Participants	Additional Charge
1-9	$300
10-24	$150

- *Note: participants who elect biometrics only (ht., wt., waist, BP) may NOT be applied to the minimum requirement.*

3. Event Details: Client is responsible for monitoring participation and must notify HealthWorks at least 7 days prior to the screening if the estimated number of participants has changed, to prevent over-staffing. Failure to do so will result in a fee of $75/hour/extra staff member sent on site. Any such staffing fees will be invoiced to Client. The Event Detail Chart requires your initials for approval.

Event Detail Chart

Event Date	Location	Estimated Participants	Event Time
October 27th	4200 Springdale Road-Trustee Chambers	14	7:00AM-9:45AM

4. Marketing Toolkit: HealthWorks will provide the following: 1) checklist for rolling out health screen event; 2) excel template for client to populate a list of all benefit-eligible health screen participants (MUST be returned by requested date); 3) promotional flyer to be circulated by Client to its employees.

5. Scheduling (for biometric screening event): Please note additional fees that may apply.

- **HealthWorks online appointment scheduler:** This is the preferred scheduling method. HealthWorks will create a link on HealthWorks website (www.cincyhealthworks.com) to allow Client's employees to

schedule their screening appointments online. Client's employees may also choose to call HealthWorks directly (513-751-1288) to schedule an appointment.

- **Client manages the scheduling in-house:** Client will submit all appointments to HealthWorks via the online scheduler or provide us with a typed Excel spreadsheet no later than 3 business days prior to the scheduled screening date. A $150 charge will be added for schedules not provided to HealthWorks 3 business days prior to the event.

6. Corporate Reporting/Wellness Program Recommendations: Upon completion of Health Screening event, HealthWorks will (only applicable with groups of 25+) provide a Corporate Health Data Report that includes aggregate biometric values. For additional reporting requests, a $50/hour fee may apply.

7. Results Delivery: Results will be mailed to participants' homes in the case of a venipuncture screening. For finger stick screenings, results will be hand delivered to the participant at the event. In both cases, results will be entered in the HealthWorks portal for online viewing.

8. Offsite Screening (Physician or LabCorp): Additional collection fees in addition to the screening costs apply for off-site screenings (LabCorp $15, Physician $10). Set up fees may also apply for PCP campaign only clients. Client understands that all employees and spouses screened via LabCorp or Primary Care Physician will have their biometric information processed – and personal reports created -- by HealthWorks within 7 business days of our receiving their data.

9. Travel/Expenses: Client agrees to the following applicable travel fees/expenses:

- Mileage:
  - HealthWorks will invoice Client for mileage for any job that is ≥45 miles from the closest HealthWorks regional office at a rate of .575 cents/mile.
- Staff Travel Fees:

- A ½ - day travel charge of $125/staff member will be charged for jobs requiring one-way travel of 60-100 miles
- A full day travel charge of $250/staff member will be charges for jobs requiring one-way travel of 100+ miles

- Hotel charges will be billed directly to client
  - Pre-event: as required for jobs with travel and a start time before 8:30am
  - Post-event: as required (to be determined by HealthWorks and agreed upon by Client prior to contract finalization)
- Costs associated with shipping supplies to job sites (as applicable) will be billed directly to client.
- For screening events with start times of 6:00am or earlier – OR – after 7:00pm, a $50 fee will be charged per HealthWorks staff member.
- Weekend Event Charge: an additional $50 per HealthWorks staff member will be charged for weekend screenings.
- Any applicable parking fees will be billed directly to the client.

10. Cancellation / Date Change Policy: Client agrees to the following cancellation fees:

- A $300 cancellation fee will be charged for all screening events cancelled within 7 business days of the confirmed date
- A $500 cancellation fee will be charged for all screening events cancelled within 3 business days of the confirmed date
- Change of Screening date: Client understands that HealthWorks cannot guarantee a specific date if Client needs to change the date of a scheduled event.

11. Insurance: HealthWorks has agreements with many insurance carriers and will file claims for Clients' employees if these carriers are the employees' primary (not a secondary) insurance. HealthWorks does not accept Medicare or Medicaid. HealthWorks shall maintain professional insurance and liability insurance and will provide a copy of its policies to Client for its records upon request.

12. Uninsured / Rejected Claims: HealthWorks will invoice Client for any rejected claims and/or for participants not covered under Client's health insurance plan. (Please note: HealthWorks is unable to file Anthem Pathways claims.) Rejected claim or uninsured participant pricing:

- Venipuncture (no A1-C) = $50
- Venipuncture w/A1-C = $60
- Finger Stick (no A1-C) = $55
- Finger Stick w/A1-C = $68

13. Privacy: HealthWorks agrees to keep all the information obtained from the health risk screens confidential and to comply with all applicable laws regarding such information.

Employee Engagement Data. Healthworks and its Agents understand and agrees that Client is the sole and exclusive owner of all data and information about Participants provided by Client in accordance with this Agreement ("Participant Data"). All Participant Data supplied to Healthworks or gathered with the Elevate engagement portal, hereunder, in any form, and any and all copies thereof, are to be used by Healthworks and its Agents solely in the performance of its rights and obligations under this Agreement. Such obligations may include reviewing performance data used to prepare executive level reporting or making recommendations for program improvements, monitoring rewards fulfillment activities, and assisting with program administration as well as other tasks as assigned.

14. Payment Terms: 14 days upon receipt of invoice. For Elevate Peak customers, Client will be billed monthly per employee for the annual contractual period. Any applicable set up fees are billed the first month of the program.

Signature

By signing you agree to the Healthworks Agreement and this Proposal.

HealthWorks	Colerain Township

Signature:	Signature:
Denise Flickner	
Name: Denise Flickner	Name: Geoff Milz
Title: President	Title: Colerain Township Administrat
Date:Sep 16, 2020	Date: 9/25/2020

CONSENT ITEMS

Department: Administration

Department Head: Geoff Milz, Administrator

Contract - Council on Aging - Senior Meals

Recommend approval of all consent items.

Rationale:

This contract amends our agreement with Council on Aging for the provision of meals for seniors.

DocuSign Envelope ID: BFC57F71-45B5-47EB-B4CE-51E6CFEFB07A

COA
Council on Aging of Southwestern Ohio
Answers on Aging

175 Tri County Parkway
Cincinnati, OH 45246
513-721-1025
800-252-0155
(fax) 513-721-0090
www.help4seniors.org

Date: September 18, 2020

From: Beverly Montgomery-Clark, Contracting Specialist

RE: Title III Funding FY 2020

Attached you will find your agency's Revised FY2020 Title III Service & Funding Schedule.

In addition to your traditional Title III funds you also will find a Funding Schedule for funds distributed from the COVID-19 Families First Coronavirus Response Act, as well as the CARES Act. These additional funds do not require match dollars, and a contract amendment to add language regarding this additional funding is also attached.

If you should have any questions about these funding schedules you may contact Carl McCullough at cmccullough@help4seniors.org or (513) 345-3325.

Please feel free to contact me if you have any questions about DocuSign, or electronic signatures, at bmontgomery@help4seniors.org or (513) 746-2086.

Sincerely,

Beverly J. Montgomery-Clark

Contracting Specialist for Procurement & Provider Services

Council on Aging of Southwestern Ohio

175 Tri County Parkway

Cincinnati, Ohio 45246

Phone: (513) 746-2086

Fax: (513) 824-7683

www.help4seniors.org

Area Agency on Aging since 1974

Serving Butler, Clermont, Clinton, Hamilton, and Warren counties

Funded in part by Title III of the Older Americans Act, administered through the Ohio Dept. of Aging, and by local tax levies

DocuSign Envelope ID: BFC57F71-45B5-47EB-B4CE-51E6CFEFB07A

Service & Funding Schedule

Planning and Service Area 1

Issued: 08/21/2020
Effective: 10/01/2019

Contract Date period 10/01/2019 - 09/30/2020
Provider: Colerain Township Senior Center

Service Category	Service Unit	Units	Title III B	Title III C1	Title III C2	Title III D	Title III E	NSIP	Senior and Community Services	COA Total Funding	COA Reimb Rate	*Title III Required Match*	Total Program Cost	Total Program Unit Rate
Congregate Services	1 Meal	608	$0	$3,101.00	$0	$0	$0	**$863**	**$0**	**$3,964**	**$6.52**	***$547***	**$4,511**	**$7.67**
Transportation: One-Way Trip	1-Way Trip	2,288	$21,207.00	$0	$0	$0	$0	**$0**	**$0**	**$21,207**	**$9.27**	***$3,742***	**$24,949**	**$10.91**
	TOTALS	**2,896**	**$21,207**	**$3,101**	**$0**	**$0**	**$0**	**$863**	**$0**	**$25,171**		**$4,289**	**$29,460**	

***NOTE Total Program Cost = Award Plus Match Dollars

Title III B	Supportive Service, CFDA #93.044
Title III C-1	Congregate Meals, CFDA #93.045
Title III C-2	Home Delivered Meals, CFDA #93.045
Title III D	Disease Prevention & Health Promotion, CFDA #93.043
Title III E	National Family Caregiver Support Program & Administration, CFDA #93.052
Title VII	Elder Abuse Prevention, CFDA #93.041
Title VII	Ombudsman, CFDA #93.042
NSIP (**N**utrition **S**ervices **I**ncentive **P**rogram)	Delivery of Nutritious Meals, CFDA #93.053

DocuSigned by:
854F861822CB412...
9/28/2020

Geoff Milz
Administrator
Date

DocuSigned by:
Suzanne Burke
EA4020724CE14BB...
9/23/2020

Suzanne Burke
Chief Executive Officer
Date

DocuSign Envelope ID: BFC57F71-45B5-47EB-B4CE-51E6CFEFB07A

AMENDMENT I

SERVICE AGREEMENT
between
COUNCIL ON AGING OF SOUTHWESTERN OHIO
and
COLERAIN TOWNSHIP BOARD OF TRUSTEES DBA COLERAIN TOWNSHIP SENIOR & COMMUNITY CENTER
TITLE III/NSIP FUNDS OF THE OLDER AMERICAN'S ACT OF 1965, AS AMENDED,
AND
SENIOR AND COMMUNITY SERVICES (STATE FUNDS)

This AMENDMENT TO EXTEND by and between Council on Aging of Southwestern Ohio, hereinafter referred to as Grantee, and Colerain Township Board of Trustees dba Colerain Township Senior & Community Center hereinafter referred to as Subgrantee, is effective October 1, 2019, regardless of when signed.

WHEREAS, the parties executed a Service Agreement, hereinafter referred to as "Agreement," effective October 1, 2019 through September 30, 2022, by which Subgrantee agreed to:

- serve the geographic area and perform said services as detailed in Subgrantee's accepted Application submitted, incorporated herein by reference, and as indicated on Service & Funding Schedule of the Agreement;
- meet the Title III Conditions of Participation and Service Specifications, incorporated herein by reference;
- provide the services listed, in the service unit specified and at the reimbursement rate indicated on Service & Funding Schedule of the Agreement; and

WHEREAS, COA desires to amend the Agreement as more particularly set forth herein.

NOW THEREFORE, COA and Provider, the parties, agree as follows:

1. Effective March 1, 2020 the following language shall be added to the Agreement:

   Section II – Earning and Disbursing of Funds; is amended to add Item L to read as follows:

   Additional Title III Funds have been made available from the COVID-19 Families First Coronavirus Response Act, and the CARES Act. These funds are to be tracked separately from other Title III Funds because they DO NOT REQUIRE MATCHING DOLLARS from the Provider. Provider will have an opportunity later in the funding year to transfer money between funds if the Provider needs to shift dollars between B, C1, or C2 funding.

2. The attached Funding Schedule reflects the additional allotted funding added by the COVID-19 Families First Coronavirus Response Act, as well as the CARES Act.

All other terms and conditions of the original Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures.

Subgrantee: Colerain Township Board of Trustees dba Colerain Township Senior & Community Center

DocuSigned by:
851F351322CB412...
Geoff Milz, Administrator

Date: 9/28/2020

Grantee: Council on Aging of Southwestern Ohio

DocuSigned by:
Suzanne Burke
EA4020724CE14BB...
Suzanne Burke, Chief Executive Officer

Date: 9/23/2020

DocuSign Envelope ID: BFC57F71-45B5-47EB-B4CE-51E6CFEFB07A

Service & Funding Schedule

Planning and Service Area 1

Issued: 08/31/2020
Effective: 03/01/2020

Contract Date period 03/01/2020 - 09/30/2020
Provider: Colerain Township Senior Center

Service Category	Service Unit	Units	Title III Cares Act B	Title III Family First C2	Title III Cares Act C2	Title III D	Title III E	NSIP	Senior and Community Services	COA Total Funding	COA Reimb Rate	*Title III Required Match*	Total Program Cost	Total Program Unit Rate
Emergency Services	1 Meal	36	$237	$0.00	$0	$0	$0	**$0**	**$0**	**$237**	**$6.52**	***$0***	**$237**	**$6.52**
Home Delivered Meals - Rate 2	1 Meal	5,474	$0	$17,774	$17,917	$0	$0	**$0**	**$0**	**$35,690**	**$6.52**	***$0***	**$35,690**	**$6.52**
Home Delivered Meals - Rate 3	1 Meal	1,039	$0.00	$4,655	$2,118	$0	$0	**$0**	**$0**	**$6,773**	**$6.52**	***$0***	**$6,773**	**$6.52**
	TOTALS	**6,549**	**$237**	**$22,429**	**$20,035**	**$0**	**$0**	**$0**	**$0**	**$42,701**		**$0**	**$42,701**	

****** NOTE NO MATCH DOLLARS ARE REQUIRED FOR THIS FUNDING *****

Title III B	Supportive Service, CFDA #93.044
Title III C-1	Congregate Meals, CFDA #93.045
Title III C-2	Home Delivered Meals, CFDA #93.045
Title III D	Disease Prevention & Health Promotion, CFDA #93.043
Title III E	National Family Caregiver Support Program & Administration, CFDA #93.052
Title VII	Elder Abuse Prevention, CFDA #93.041
Title VII	Ombudsman, CFDA #93.042
NSIP (**N**utrition **S**ervices **I**ncentive **P**rogram)	Delivery of Nutritious Meals, CFDA #93.053

DocuSigned by:
851F251322CB412...
9/28/2020

Geoff Milz
Administrator
Date

DocuSigned by:
Suzanne Burke
EA4020724CE14BB...
9/23/2020

Suzanne Burke
Chief Executive Officer
Date

CONSENT ITEMS

Department: Fire

Department Head: Allen Walls, Fire Chief

New Hires - Part Time Fire Fighter Paramedics - Department of Fire & EMS

Recommend approval of all consent items.

Rationale:

The position of Part-Time Fire Fighter Paramedic was posted, applications were received and interviews conducted. Conditional offers of employment was extended to the following individuals:

Baldauf, Steven; Barnes, Brandan; Casey, Kevin; Collins, Charles; Hotopp, Eric; Smith, Ryan; Steuer, Joseph; and Thorner, Nolan

The wage for this job is $14.50 per hour. Contingent upon Board approval, he would be eligible to begin work on October 18, 2020.

All personnel will be hired as a part-time firefighter/EMT-B at the hourly rate of $14.50.

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2443- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Nolan Thorner

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.17.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Allen Coley, Brad Miller, Chris Hopkins

Interview dates: November 13, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2444- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Joseph Steuer

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Allen Coley, Brad Miller, Chris Hopkins

Interview dates: November 12, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2462- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Ryan Smith

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Eric Dauer, Brad Miller, Chris Hopkins

Interview dates: November 14, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2455- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Eric Hotopp

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBC

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Eric Dauer, Brad Miller, Chris Hopkins

Interview dates: November 14, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2459- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Charles Collins

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Eric Dauer, Brad Miller, Chris Hopkins

Interview dates: November 14, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130-FIREFIGHTER PARAMEDIC/EMT Position Number: 2464-FIREFIGHTER PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Kevin Casey

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Allen Coley, Brad Miller, Chris Hopkins

Interview dates: November 12, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2458- FF PARAMEDIC/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Brandan Barnes

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Allen Coley, Brad Miller, Chris Hopkins

Interview dates: November 12, 2019

Number of applications: 35

Number of candidates interviewed: 19

COLERAIN
1794 225TH ANNIVERSARY 2019

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.
☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.
☒ Replacement existing vacancy

Job Code: 130- FF PARAMEDIC/EMT Position Number: 2456- FF Paramedic/EMT

Status: ☐Full Time ☒Permanent ☐FLSA Exempt ☐CBA Position
☒Part Time ☐Temporary/Seasonal ☒FLSA Non-Exempt ☒Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Steven Baldauf

Hourly rate: $14.50 Employee Supervisor: Bradley Miller

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: TBD

Administrator Signature: _____ Date: 10.13.20

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☐Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Eric Dauer, Brad Miller, Chris Hopkins

Interview dates: November 14, 2019

Number of applications: 35

Number of candidates interviewed: 19

CONSENT ITEMS

Department: Fire

Department Head: Allen Walls, Fire Chief

New Hire - Fleet Mechanic Co-Op - Department of Fire and EMS

Recommend approval of all consent items.

Rationale:

The position of Fleet Mechanic Co-Op was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Austin Fisher.

The wage for this job is $12.00 per hour for approximately 24 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 18, 2020.

Approval for hire of Austin Fisher as Fleet Mechanic Co-Op at the hourly rate of $12.00/hour.

NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

☐ New position - Date of Trustee Approval Click or tap here to enter text.

☐ Reconfiguration of position - Date of Trustee Approval Click or tap here to enter text.

☒ Replacement existing vacancy

Job Code: Click or tap here to enter text. Position Number: Click or tap here to enter text.

Status: ☐Full Time ☐Permanent ☐FLSA Exempt ☐CBA Position
☐Part Time ☒Temporary/Seasonal ☐FLSA Non-Exempt ☐Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Austin Fisher

Hourly rate: $12.00 Employee Supervisor: Michael Adler

Min/Max hours/week: 30

Proposed start date: October 18th, 2020 Eligibility Date: October 18th, 2020

Tentative schedule of hours: Rotating 24 hours once per week

Does this position supervise staff? ☐ Yes ☒No

Comments: Part-time Firefighter EMT-B

Department Head Name: Allen Walls

Signature: Allen Walls Date: 10/7/2020

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: Click or tap here to enter text.

Administrator Signature: Click or tap here to enter text. Date: Click or tap here to enter text.

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☐Township Website

☐Internal Bulletin Board

☐Social media

- ☐Facebook
- ☐LinkedIn
- ☐Twitter
- ☐Other

☐Newspapers

☒Other job boards

Hiring Process Timeline:

Date of initial posting: Rolling Process

Date posting closed: Rolling Process

Interview Committee: Michael Adler

Interview dates: September, 2020

Number of applications: 1

Number of candidates interviewed: 1