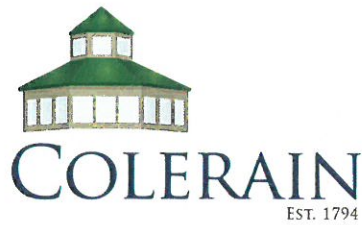


## Minutes

August 11, 2020

1. **Opening of Meeting**  
Mr Unger called the meeting to order at 7:00pm.  
Mr Unger - present  
Mr Rajagopal - present  
Mr Wahlert - present  
Fiscal Officer Baker - present
2. **Pledge of Allegiance 7:00 PM**  
All recited the Pledge of Allegiance
3. **Meditation (Moment of Silence)**
4. **Fiscal Office – Approval of Minutes from July 28, 2020**  
Approval of the minutes of the July 28, 2020 meeting  
Motion - Mr Wahlert, Seconded - Mr Rajagopal, All voted yes
5. **Presentations**
  - a. **Presentation by Hon. Steve Chabot**  
The Honorable Steve Chabot spoke about Colerain Township and his meeting with Mr Rajagopal. Mr Chabot mentioned that during his visit he met with Chief Denney and Chief Cook, he presented a flag to the Colerain Township Police Department and viewed the Duke Energy site. Mr Chabot talked about the Colerain Corridor study and mentioned his office would like to work with Colerain regarding possible federal funding for the project. Mr Rajagopal thanked Congressman Chabot for meeting with him. Mr Wahlert thanked Mr Chabot for his work in Washington D.C.



b. Presentation by Tommy Arnold of ODOT

Mr. Arnold gave a presentation on ODOT projects in the Colerain Ave. Corridor. Mr Arnold mentioned the new web site for the District 8 work plan. He also gave an update on the following:

Safety guide update. 8 deaths on US 27 in Colerain Township in the past 18 months. He spoke about proposed improvements to US 27. He discussed improvements on Colerain Ave. Talked about RCUT safety benefits. (Reduced Left-Turn Conflict Intersections) Full presentation is available in the agenda packet on line.

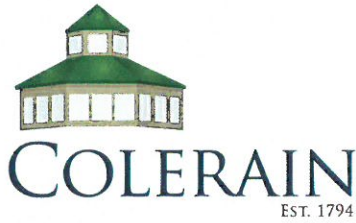
Mr Unger - Regarding the RCUT; He wants to make sure all trucks can access driveways. Mr Unger spoke about a comment he received from Jim Acton regarding the lettering on the I-275 overpass. He would like to coordinate with ODOT in the future on those type of projects. Mr Rajagopal - wanted to thank Mr Arnold for the work he's doing for Colerain Township. Mr Wahlert - Thanks Mr Arnold for the cutting edge ideas he brings to Colerain. Regarding the RCUT proposal, he thinks it's important to keep access for trucks.

c. Proclamation Recognizing New Foundation Savings Bank for 130 years of service

Mr Unger read the Proclamation into record.

Motion - Mr Wahlert, Seconded - Mr Rajagopal, All voted yes

All trustees congratulated New Foundation Savings Bank for this accomplishment.



**6. Citizens Address**

**In Person**

Keith Miller - Talked about the Duke property and the fencing around it. He wants to know who owns the property that is fenced off. Talked about the Lake Gloria project and he thinks the sidewalks will be flooded. He says he's tired of being nicked and dined.

**Via email**

Stephanie Wright - Discussed Vacant Commercial Property. Asked the board to accept the proposed resolution presented by Trustee Matt Wahlert. She thinks the community continues to decline with vacant, blighted properties and now dumping grounds for commercial and residential property. Provided pictures of trash and blighted properties.

Kathy Mohr - Wrote about the board approved "vacation dump". Mentioned a former employee who retired in 2017 and was rehired immediately and is getting the highest accrual rate. Asked why Mr Milz did not tell the board at the recent CIC meeting that applications received for a position on the CIC in February and say there was no deadline? What is the status of the FAC?

Julie Deckert - Wrote regarding the Walgreens property at Colerain and Galbraith being a dumping ground.

**7. Administrative Reports**

**Mike Ionna** - Permits are up, which is amazing considering everything going on in 2020. Violations are up. There have been over 1000 violations to date. New code specialist has started and will be taking over the Groesbeck beat. Grass abatements are down this year. Not as many grass complaints this year. There are a lot of housing court referrals currently. Spoke about the Walgreens issue mentioned earlier and said they are working on it. Mr Unger - asked about update on Lake Gloria. Mr Ionna said the preliminary plan has been sent to stake holders and the last time he spoke with them they're plan is to have all permits completed by the end of 2020.

**Chief Cook** - It's safe to say that this will be the last emergency activity report that I give. 764 Emergency medical incidents, 182 fire/service calls. Responded to Pleasant Run 29 times. No significant fire incidents. Fire loss approximately \$5,767. 5:18 average response time. 72.3% responses in less than 6 minutes.

**Chief Denney** - 3859 calls for service. 24,000 calls for the year. 11.7 minutes response time is up. 1000 more calls on average since April. 116 traffic stops. 6 DUI arrests

**Jackie O'Connell** - no report today

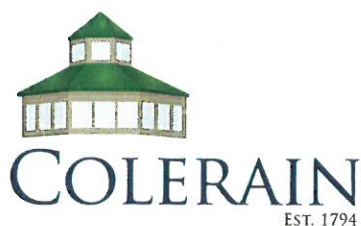
**Geoff Milz** - had a 2 hour long conversation today regarding the 2 major sidewalk projects. Both are 100% funded by either ODOT and Duke TIF.

**8. Trustees' Report**

**Mr Wahlert** - The Veterans event was fantastic. Thanks the Historical Society for their help. Thanked Chris Green for his work on the event for veterans . He completed the on line FEMA courses.

**Mr Unger** - Talked about the Procedures and Rules regarding guests speaking 90 days prior to an election. Discussed vacant buildings and trash being dumped. Spoke with a resident about trash dumped behind Meijer. Asked residents to call him regarding these issues.

**Mr Rajagopal** - Thanked Chris Green and the Historical Society for everything they do for veterans. Talked about bringing ODOT, the County and Federal Government (Steve Chabot) together to work on the Colerain Corridor. He visited the Township leadership retreat and thinks it was very productive. He thinks that businesses should also take responsibility on trash being dumped on their property. The township needs to come up with a plan to make businesses accountable.



**9. New Business**

**Public Safety**

- a. Motion to Accept Grant From Ohio Attorney General for Quick Response Team and Permit Township Administrator to Sign Agreement

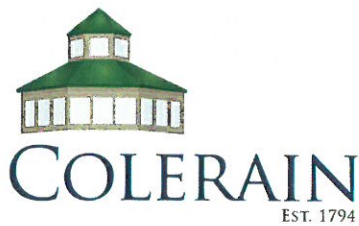
Chief Denney recommends adoption of a motion to accept a grant from the Ohio Attorney General in the amount of \$47,400 for the Quick Response Team operations through June 30, 2021 and permit Administrator Geoff Milz to sign the agreement awarding the funds.

Motion - Mr Wahlert, Seconded Mr Unger, All voted Yes

- b. Resolution Authorizing the Disposal of Surplus Fleet Maintenance Equipment

Chief Cook recommends the approval of resolution #43-20 authorizing the disposal of one automotive air conditioning refrigerant recovery and recycling machine per the recommendation of the Township's Fleet Manager

Motion - Mr Unger, Seconded - Mr Wahlert, All voted Yes



c. Motion Authorizing the Installation of a Physical Access Control System

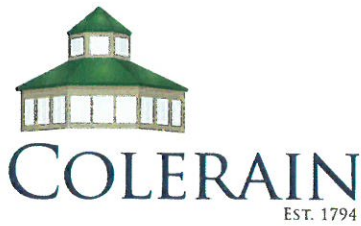
Chief Cook recommends the adoption of a motion authorizing the installation of physical access control systems (i.e., identification badge and key card access) in the five fire station facilities at a cost of \$30,494.42.

The installation of physical access control systems provides the means to protect personnel, facilities, and assets by means of tracking and restricting door entry access to fire department facilities, and room or areas to authorized employees. The project was identified as a 2020 capital improvement project to enhance critical infrastructure security and aligns the fire stations with other Township facilities (i.e., Township Administration, Police Department, and Fire Administrative and Public Services offices). The materials and installation will be provided by Mobilcomm using technology and components compatible with the current system used by the Township.

Motion - Mr Wahlert, Seconded Mr Rajagopal, All voted

**Public Services**

**Planning & Zoning**



a. Resolution Declaring Nuisance and Ordering Abatement

Staff recommends approval of Resolution #44-20 declaring nuisance and ordering abatement.

Rationale:

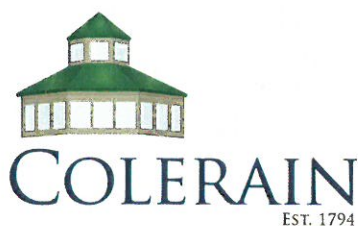
This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2473 Clovercrest  
3522 Alamosa  
2830 Country Park  
6500 Dry Ridge  
3402 Niagara  
9008 Oranewood  
8993 Pippin  
3506 Poole  
3410 Redskin  
2458 Roosevelt  
2474 Roosevelt  
2491 Roosevelt  
2673 Tobermory  
2997 Wheatfield  
2459 Wilson  
3260 Ainsworth  
3522 Alamosa  
9711 Dunraven  
3217 McGill  
11657 Pippin

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion - Mr Wahlert, Seconded Mr Rajagopal, All voted Yes.

**Administration**



- a. Motion to Appoint Assistant Chief Allen Walls to the Position of Fire Chief and Director of the Department of Fire and Emergency Medical Services.

Mr Milz recommends adoption of a motion to appoint Assistant Chief Allen Walls to the Position of Director and Chief of the Department of Fire and Emergency Medical Services.

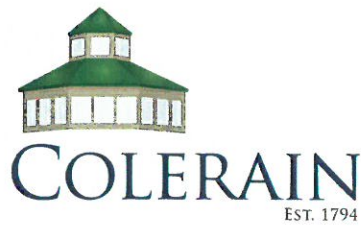
Rationale:

Assistant Chief Allen Walls applied for the position of Chief of the Department and was evaluated in an Oral Board format by a panel of retired Fire Chiefs from the Ohio Fire Chief's Association before participating in an interview with the Board of Township Trustees.

Mr. Walls' performance during each evaluation confirms what is known from experience over the 24 years in which Mr. Walls has worked for the Township - he has the education, training, and demonstrated leadership ability to be successful as the next Chief of the Department. Contingent upon the adoption of a motion to promote Mr. Walls, he would assume the role of Chief of the Department at 12:01AM on Sunday, September 6, 2020 at an annual salary of \$109,012. He would be exempt from FLSA.

Motion Mr Wahlert, Seconded Mr Rajagopal. All voted Yes.

Assistant Chief Allen Walls made comments. Thanked Chief Cook for his leadership and the Board of Trustees for their confidence.



b. Motion Authorizing Vacation Time Adjustment for Non-Contract Employees  
Mr Milz recommends adoption of a motion to authorize a one time vacation dump according to the attached schedule.

Rationale:

The Board of Trustees adopted an additional vacation dump for several employees at the July 14, 2020 meeting. After review, it was discovered that there was an error in the spreadsheet that shortchanged four employees. This motion would correct that error and be in addition to the amount approved at the July 14, 2020 meeting for these employees.

Motion Mr Wahlert, Seconded Mr Unger. All voted Yes

c. Resolution Amending Organizational Chart and Job Roster

Mr Milz recommends adoption of Resolution #45-20 amending the Township Organizational Chart and Position Roster.

Rationale:

This motion will create a new "Support Services Sergeant" position in the Police Department. This position is being paid for by the Northwest Local School District. There will be no increase in staffing as a result of this addition. The existing District Safety Officer that was in the agreement with the District, prior to the newly approved agreement, was changed to a supervisory position. Details are available in agenda packet on line.

Motion Mr Unger, Seconded Mr Rajagopal, All voted Yes

d. Resolution Amending Property Maintenance Resolution

Mr Wahlert recommends approval of the resolution Amending Property Maintenance Resolution

Motion - Mr Wahlert, Seconded Mr Rajagopal

Discussion

Mr Rajagopal - This is a good idea. The situation is spreading. He would like to have a work session to discuss a plan to enforce this.

Mr Wahlert - says a three strike system to fine a property on the third violation is needed.

Mr Milz - A work session is the recommended route to go at this time

Mr Unger - Asks for a no vote based on the way it's written

Mr Wahlert -This was introduced to start the discussion. Not necessarily to have it passed.

Mr Wahlert - asked to table the issue until a work session can be done.

Motion to table the issue

Motion - Mr Wahlert, Seconded Mr Rajagopal, All voted Yes. Motion tabled.

**10. Old Business**

**11. Consent Items**

a. Promotion - Police - Support Services Sergeant

Mr Milz recommends approval of all consent items.

Rationale:

Officer Doerflein participated in a competitive process and scored first. If approved, his salary would be \$77,808.28 and he would serve a one year probationary period commencing August 12, 2020.

Motion Mr Unger, Seconded Mr Wahlert, All voted Yes

**Fiscal Office Report**

- 12.** The fiscal office received a liquor control permit for Cincy Seafood LLC. Neither Chief Denney or Mr Ionna had an objection. Update on Public Records requests: The Fiscal Office has fulfilled 146 public record requests since April 1st.

**13. Executive Session – if needed**

Mr Milz recommends Executive session in accordance with ORC section 121.22 (G)(1) to discuss employment and compensation of public employees. Also in accordance with ORC section 121.22 (G)(3) to discuss pending and eminent litigation with the township attorney. And also in accordance with ORC section 121.22 (G)(4) to discuss collective bargaining sessions with public employees concerning their compensation. And also in accordance with ORC section 121.22 (G)(8) to discuss confidential information related to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance.

Motion - Mr Wahlert, Seconded Mr Unger. All voted Yes. Executive Session convened at 9:14 pm.

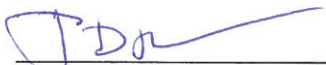
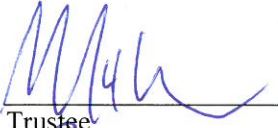
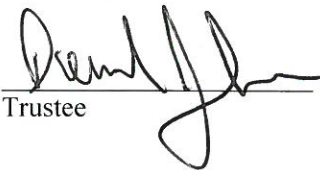
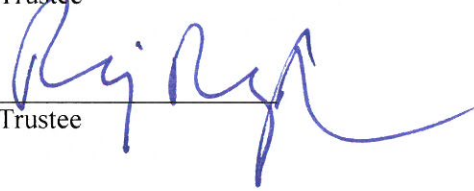
Mr Unger called the meeting back to order at 9:50pm

All were present. Mr Milz - Nothing to report from executive session

**14. Adjournment**

Motion Mr Wahlert, Seconded Mr Rajagopal. All voted Yes.

Adjourned at 9:51pm

|                                                                                                                |                                                                                                          |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| <br>_____<br>Fiscal Officer | <br>_____<br>Trustee  |
| <br>_____<br>Trustee        | <br>_____<br>Trustee |