

Minutes

March 10, 2020

1. **Opening of Meeting**

Mr Unger called the meeting to order at 7:02 with all Board members present.

2. **Pledge of Allegiance 7PM**

All recited the Pledge of Allegiance.

3. **Meditation (Moment of Silence)**

Mr Unger asked everyone to join in a moment of silence.

4. **Fiscal Office – Approval of Minutes from February 11, 2020 and March 6, 2020**

Mrs Harlow asked that the minutes from the special meeting from 2/11/20 be approved. Dan Unger made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Mrs Harlow asked that minutes from regular meeting be approved from 2/11/20.

Dan Unger made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Mrs Harlow asked that minutes be approved for the special meeting from 3/6/20.

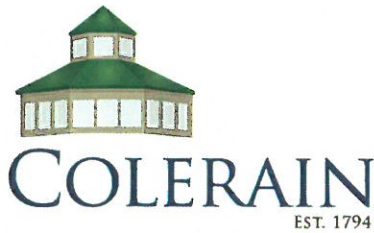
Dan Unger made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

5. **Presentations**

- a. Proclamation Honoring Senior Planner Martin Kohler For His Service To The



Region And Colerain Township.

Dan Unger made such motion and Matt Wahlert offered the second.

Mr. Ionna read the proclamation for Martin Kohler:

PROCLAMATION RECOGNIZING COMMUNITY PLANNER, MARTIN KOHLER

Be It Proclaimed by the Township Trustees of Colerain Township, that
WHEREAS, Martin Kohler has provided dedicated and outstanding service
to the Greater Cincinnati Region for more than 35 years; and

WHEREAS, Martin Kohler, served as the Senior Planner with Colerain
Township for over 4 years; and

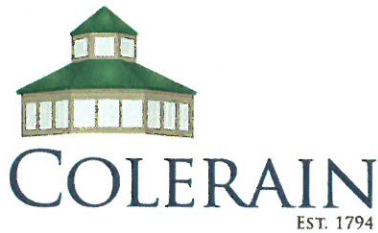
WHEREAS, Martin Kohler has provided continuous Planning and Zoning
services to Colerain Township, Park Forest, Illinois as well as the cities of
Middletown, Ohio and Lebanon, Ohio where he served as the Director of
Planning and Zoning; and

WHEREAS, Martin Kohler has assisted Colerain Township with major
planning and zoning efforts in furtherance of creating positive community
outcomes through community planning and development; and

WHEREAS, Martin Kohler will retire on March 31, 2020. We wish Mr. Kohler
all the best and thank him for his tireless dedication to betterment of the
community and region as a whole.

Be it Proclaimed that the Colerain Township Board of Trustees does hereby
recognize Community Planner, Martin Kohler for his years of outstanding
dedication and service to the residents of Colerain Township.

Mr. Kohler thanked Colerain Township for the honor of the proclamation.
Mr. Rajagopal thanked Mr. Kohler for helping the community.



Mr. Wahlert said although he didn't know Mr. Kohler that he thanks him for his service.

Mr Unger also thanked M.r Kohler for his service to the township

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

b. Megaland Update

Mrs. O'Connell gave an update on the Megaland project.

Mr. Wahlert commented on the fact he likes the educational aspects of the concept.

Mr. Rajagopal says the concept is good.

Mr. Unger is on board with the Ft Colerain concept.

c. Presentation:Clear Caption - A Resource for Our Community's Hearing Impaired Community

Angela Mumphrey gave a presentation on Clear Caption.

Dan Unger made a motion to amend the agenda for two items and Matt

Wahlert offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Mr. Unger read a proclamation for Heather Harlow Day in Colerain Township:

Matt Wahlert made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

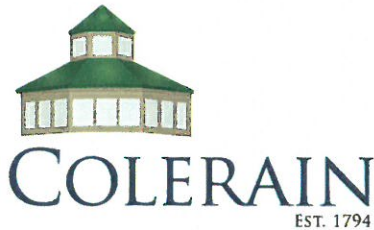
Mr. Unger said the second item is the crime report from Brandon Kyle.

Brandon Kyle gave the monthly presentation on the crime report.

6. Citizens Address

Bruce Pierano asked for a no vote on issue 7.

Dennis McCoy asked for help regarding landslide on Mars Court.



Bill Blessing/Cindy Abrams offered a statement from Ohio House and Ohio Senate accommodations honoring Heather Harlow for her service in Colerain Township.

Kathy Pringle (Green Twp) said she is working to raise money for the Veterans Memorial. She would like to use the Colerain Senior Center for an event to raise money for Veterans Memorial at the cost of \$1.

Chris Green - Spoke about the Veterans Memorial and things he'd like to see including a parade, signs and banners.

Keith Miller asked questions about on Heritage Park.

Larry Peet said he would like grass cutting assessment back. Mr Unger agreed to put the issue on the agenda for the next meeting.

Ralph Gubser talked about Sovereign Dr. extension and the neighbor's consensus of their opposition to the road expansion.

Melissa Stahley said NWLSD food bags are needed by April 1st. She said she would like a solution regarding the amount of accumulated trash in the township. She spoke about the vote on denied development and the language used about income levels and regarding renters.

Carrie Davis said she thinks one meeting a month is rude. She spoke about an email regarding Light up Colerain being cancelled. She doesn't agree with public information like email addresses regarding public records requests.

Kathy Mohr asked about merit increase from last year. Also inquired about the 2 week vacation policy. Talked about the Schuster Ct. property purchase.

Trustees Wahlert and Rajagopal allowed Stephanie Wright to speak although she did not fill out a request form. Ms. Wright said she enjoyed the presentation from Clear Caption. She spoke about the We Thrive Committee. She asked about False Alarm Process. She asked about other Township law suits.

7. **Administrative Reports**

Fire Chief Frank Cook said now is the time to prepare for the potential impact of the Coronavirus epidemic and have a plan to stay informed. In addition to practicing regular healthy habits to limit the spread of germs, citizens are encouraged to now sign up to get alerts and tips from Hamilton County officials regarding COVID-19. Alerts are available via text message, e-mail, and voice call through the Alert Colerain system.

COVID-19 is a respiratory disease that can be easily spread from person to person. The virus is spread amongst individuals who are in close contact with each other by means of respiratory droplets when a person coughs or sneezes. It may be possible to contract the virus by touching a surface or object that has the virus on it and then touching one's own mouth, nose or eyes.

Emergency Communications Centers will be screening those calling 911 to report a medical emergency for COVID-19 cases and notifying first responders.

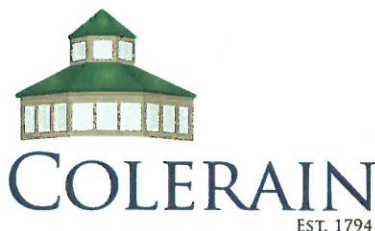
The best way to prevent infection is to avoid being exposed to this virus. However, as a reminder, it is recommended to employ everyday preventive actions to help prevent the spread of respiratory viruses, including:

- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.

Chief Cook presented the emergency incident activity for February 2020:

Total Incidents:

- EMS Incidents: 633 [Year to Date (YTD): 1,414]
- ☐ Dispatched as advanced life support: 469
- ☐ Dispatched as basic life support: 164
- ☐ Transported to a medical facility: 384



- ☐ Not transported: 249
- Fire Incidents: 138 (YTD: 271)
- ☐ Fire (e.g., building, vehicle, etc.): 22 (YTD: 43)
- ☐ Overpressure, rupture: 2 (YTD: 4)
- ☐ Hazardous condition: 18 (YTD: 44)
- ☐ Service call: 18 (YTD: 30)
- ☐ Good intent: 39 (YTD: 83)
- ☐ False alarm: 39 (YTD: 62)
- ☐ Special: 0 (YTD: 0)
- ☐ Weather related: 0 (YTD: 0)
- Springfield Twp. EMS Contract Area: 31 (YTD: 56)

Significant Incidents

- Fires
- ☐ Building Fire: Feb. 15, 2020 in the 2800 block of Windon Dr.

Reported Fire Loss (estimated): \$28,610.00 (YTD: \$83,720.00)

Incident Response Time

Average Response Time for Arrival of First Unit (minutes: seconds): 04:55 (YTD: 04:56)

First Unit On-Scene Less Than Six-Minutes Percentage: 77.2% (YTD: 76.3%)

Chief Cook thanked Mrs. Harlow for her service and support of the Fire Department.

Chief Mark Denney presented the report for the month of January
3,251 calls for service

Response times

Nearly 60.8% of all calls had a 5-minute or less response time

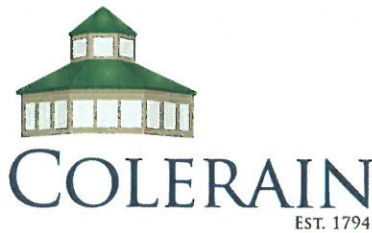
Arrests 174

Traffic Stops 256

OVI 5

Criminal Investigations 30

Chief Denney said Lt. Mike Owens and he visited Sidney PD in February to learn about their officer wellness program. Sidney is considered one of the pioneers in this area. We learned about their approach to physical, financial and mental health programs for their officers. Lt. Owens is currently writing his thesis on these programs and we will be



launching our own later this year.

A few weeks ago, we held a meeting with our crime analyst and our planning and zoning personnel to talk about synergizing our efforts and using our crime analyst to help us work together. You saw the first steps of that tonight.

On February 12, he began the process of meeting one of my big goals for 2020 which is meeting with every employee for two hours to discuss any issues or ideas they have for moving the PD forward. These should be complete on March 31 and should produce a list of great suggestions for the command staff to dig into.

Trustee Rajagopal thanked Chief Denney for speaking with the residents on the west side of the township.

Jackie O'Connell offered her thanks to the YMCA for providing services for our senior citizens for 5 years now. She also offered her thanks to the Coleraine Historical Society for the help with the inventory of the historical cemeteries and the the Megaland replacement advisory committee for their help.

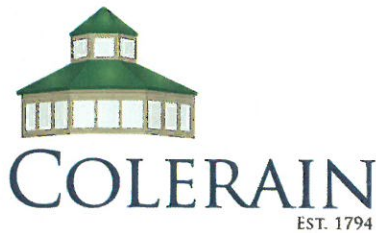
Mike Ionna said they have issued 63 permits. The Comprehensive Plan has been busy. Presented at historical society. Installation in Groesbeck Library. Launched Facebook page. Open House next week before zoning commission meeting. Working to provide a digital map for feedback from residents anonymously. Spoke about Northbrook connectivity study.

Trustee Rajagopal likes the idea of the display in the rotunda and appreciates the project being done Miami University students.

8. **Trustees' Report**

Mr Wahlert reminded people to vote next Tuesday or early. He spoke about the Rules process and putting off discussion due to length of tonight agenda. He said he spoke with people on Jackies Lane about issues there. He spoke about trash and having Elder students coming in to help in April. Spoke about Congressman Chabot's visit to Colerain Twp. He thanked Heather Harlow for her service.

Mr Rajagopal thanked Heather Harlow and her family for her long service to the township. He spoke about a trip to Roll Hill Elementary and the Boys and Girls Club services there along with Geoff Milz, Jeff Baker and the Northwest School Superintendent. He spoke



about services for opiate addiction services being started in Colerain and possible federal money available. Remember to check on seniors during this time of the Coronavirus.

Mr Unger spoke about the election next Tuesday and talked about the affect of Issue 7 on Colerain residents. He mentioned only 25% of tax will be for road repair.

Matt Wahlert made a motion for a recess and Dan Unger offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

The Board returned at 10:07PM with all Board memebers present.

9. **New Business**

Public Safety

a. Motion to Issue Noise Resolution Permit to Trio Lounge (Police)

Chief Denney recommended adoption of a motion to issue a Noise Resolution Permit to Trio Lounge, 5744 Springdale Road for Saturday, March 14th from 3pm-midnight. This is the first request for a permit in 2020 for this business. They cause no issues for the Police Department and work to correct any noise issues we bring to their attention.

Dan Unger made such motion and Matt Wahlert offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

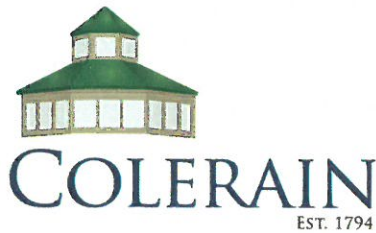
b. Motion to Issue Noise Resolution Permit to St. John the Baptist School (Police)

Chief Denney recommended adoption of a motion to issue a noise resolution permit to St. John the Baptist School for March 21, 2020, from 7pm to 11pm. This is the first request for a permit in 2020 for this business.

Matt Wahlert made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Matt Wahlert

No - None



Abstain - Dan Unger

- c. Motion to Permit Administrator to Enter Into Agreement with Tow Company Vendors (Police)

Chief Denney recommended adoption of a motion to allow Township Administrator Geoff Milz to enter into a one-year agreement with the following tow companies to provide impound services to the Police Department: Engel's Towing, Bratfish Auto Body, Blust Towing, Bevis Towing LLC and Lambert Towing. The term of the agreement is from April 1, 2020 to March 31, 2021. This agreement establishes the Colerain Police Department Rotation Wrecker List that is maintained by the Hamilton County Communications Center. This is a renewal of a previous 5-year agreement with the addition of Bevis Towing to the list of vendors. Each has received an extensive list of rules and requirements and has met all standards. The agreement states that any company failing to maintain acceptable standards will be removed from the list.

Dan Unger made such motion and Matt Wahlert offered the second.
Mr. Wahlert asked why the agreement is for one year.

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

- d. Motion to Authorize Acceptance of Monetary Donation from Bernice Niehaus (Fire)

Chief Cook requested the Board to accept a monetary donation (personal check) is from: Ms. Bernice Niehaus, 3 in memory of Mr. David Spiess for emergency medical services provided by the Department of Fire & EMS.

Dan Unger made such motion and Matt Wahlert offered the second.

The Board thanked the donor.

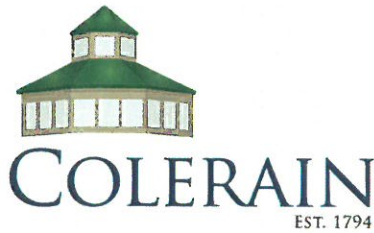
The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

- e. Motion to Authorize Acceptance of Monetary Donation from Mr. & Mrs. David Ropp (Fire)

Chief Cook requested the Board accept a monetary donation (personal check) is from: Mr. & Mrs. David Ropp, 9000 Indian Ridge Lane, Cincinnati, OH 45243 in memory of Mr. David Spiess for emergency medical services provided by the Department of Fire



& EMS.

Dan Unger made such motion and Matt Wahlert offered the second.

The Board thanked the donor.

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

- f. Motion to Authorize Acceptance of Monetary Donation from Mr. George Clark (Fire)

Chief Cook requested the Board accept a monetary donation (personal check) is from: Mr. George Clark, 3991 Blue Heron Lane, Cincinnati, OH 45251 for emergency medical services provided by the Department of Fire & EMS.

Matt Wahlert made such motion and Raj Rajagopal offered the second.

The Board offered their thanks to the donor.

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Public Services

- a. Motion to Approve the 2020-1 Road Paving Contract

Mrs. O'Connell recommended adoption of a motion to approve the 2020-1 Road Paving Project contract for \$1,118,602.70 with RA Miller and to authorize the Township Administrator to execute all related documents. Colerain Township received four responses to the Request for Proposals for the 2020 Road Repaving Program, listed below:

RA Miller \$1,118,602.70

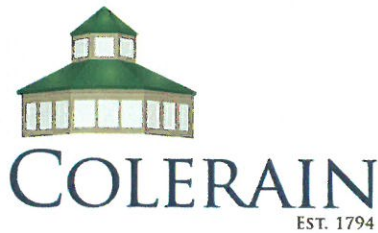
Adleta \$1,157,294.75

Barrett \$1,156,833.40

Prus \$1,264,606.70

Of all of the responses, RA Miller, is lowest bid, meets all of the requirements set forth in the construction plans and specifications, and has previously successfully performed road paving contracts for the Township. This money has been appropriated in the temporary appropriations.

Dan Unger made such motion and Raj Rajagopal offered the second.



Mr. Unger thanked all of the bidders.
The roll was called:
Yes - Raj Rajagopal, Dan Unger, Matt Wahlert
No - None

b. Motion to Purchase Capital Equipment

Mrs. O'Connell recommended adoption of a motion to allow the purchase of the following items at a price not to exceed the below amounts:

\$63,000 - Light Duty Dumptruck for the Parks Division

\$120,000 - Replacement Sign Truck for the Roads Division

The total cost of all of these purchases will not exceed \$183,000. Both of these items were evaluated as part of the 2020 Budget process and have been included in the 2020 final appropriations. The pricing associated with these items is aligned with or below State bid.

A detailed memorandum for each item, provided by the Township Fleet Maintenance Division of the Fire Department was provided to the Board.

Dan Unger made such motion and Matt Wahlert offered the second.

Mr Rajagopal asked if we have one of the trucks already. Mrs. O'Connell said the old truck is a 1992 and the new truck will have better storage, ladder and hydraulic equipment. It will also have a better light for night use. The old truck will be optioned out.

Mr Wahlert asked if there is any way to put off the purchase. Mrs. O'Connell said it's not road worthy.

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

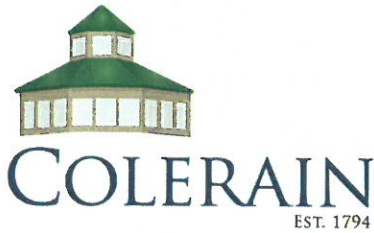
No - None

c. Motion to Accept Donation from Frede & Juergen Slupek and on behalf of Officer Dale J. Woods (EOW 1/7/19) for the Megaland replacement project

Mrs. O'Connell recommended adoption of a motion to accept \$2,050 in donations for the new playground at Colerain Park. Donations were received for the new playground at Colerain Park on behalf of Officer Dale J. Woods (EOW 1/7/19) (online) \$300 and from Frede & Juergen Slupek \$1,750.

Matt Wahlert made such motion and Dan Unger offered the second.

Trustees Wahlert, Unger and Rajagopal thanked the donor.



The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Planning & Zoning

a. Resolution Imposing a Moratorium on Businesses Associated with Vaping

Mr. Ionna recommended approval of Resolution 10-20, "RESOLUTION IMPOSING A ONE YEAR MORATORIUM ON NEW ESTABLISHMENTS THAT PRIMARILY SELL OR DISTRIBUTE ELECTRONIC SMOKING DEVICES AND/OR VAPOR PRODUCTS WITHIN COLERAIN TOWNSHIP, OHIO."

There has been an increase in the number of vaping shops that have opened in Colerain Township. The proposal is to place a moratorium on any new vaping establishments as well as additions to existing vaping shops for one year. The moratorium will provide time to allow the Township and Board of Trustees to review pertinent state and federal legal codes pertaining to vaping sales establishments as well as to enact reasonable regulations as to size, number, and location of said businesses in Colerain Township.

This resolution will impose a one (1) year moratorium on the issuance and processing of permits requested by establishments proposing to sell or otherwise distribute, as one of the primary purposes of that establishment, electronic smoking devices, vapor products, alternative nicotine products with characterizing flavor, flavored electronic smoking devices, and/or flavored vapor products and/or the issuance and processing of certificates for any building, structure, use or change of use that would enable the electronic smoking devices and/or vapor products related businesses and uses.

Matt Wahlert made such motion and Raj Rajagopal offered the second.

Mr. Wahlert said it's important to let the research catch up.

Mr Rajagopal said it's needed for the community.

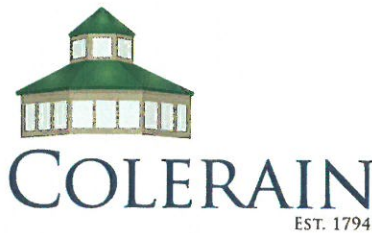
Mr Unger asked how we decide between these businesses

The roll was called:

Yes - Raj Rajagopal, Matt Wahlert

No - Dan Unger

b. Motion to set Public Hearing on April 14, 2020 - Zoning Text Amendment (ZA2020-01)



Mr. Ionna recommended adoption of a motion to set a Public Hearing before the Colerain Township Board of Trustees for Zoning Case ZA2020-01 on April 14, 2020 at 7:00PM in the Colerain Township Trustee Chambers.

Dan Unger made such motion and Matt Wahlert offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

- c. Motion to set Public Hearing on April 14, 2020 - Zoning Text Amendment (ZA2020-02)

Mr. Ionna recommended adoption of a motion to set a Public Hearing before the Colerain Township Board of Trustees for Zoning Case ZA2020-02 on April 14, 2020 at 7:00PM in the Colerain Township Trustee Chambers.

Matt Wahlert made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

- d. Motion to set Public Hearing on April 14, 2020 - Zoning Map Amendment (ZA2020-03)

Mr. Ionna recommended adoption of a motion to set a Public Hearing before the Colerain Township Board of Trustees for Zoning Case ZA2020-03 on April 14, 2020 at 7:00PM in the Colerain Township Trustee Chambers.

Matt Wahlert made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

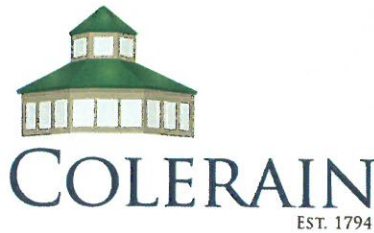
- e. Motion to set Public Hearing on April 14, 2020 - Sidewalk Maintenance Project - Phase I

Mr. Ionna recommended adoption of a motion to set a Public Hearing before the Colerain Township Board of Trustees for the Sidewalk Maintenance Program - Phase I on April 14, 2020 at 7:00PM in the Colerain Township Trustee Chambers.

Dan Unger made such motion and Matt Wahlert offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None



- f. Motion To Authorize An RFP And Process For Colerain Township Sidewalk Maintenance Program - Phase 1

Mr. Ionna recommended adoption of a motion to authorize the proposed RFP and process for Colerain Township Sidewalk Maintenance Program.

Matt Wahlert made such motion and Dan Unger offered the second.

Mr Unger talked about this being paid by grants.

Mr Rajagopal said this is a priority

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

Administration

- a. Motion to Issue Request for Proposals for Communication & Media Consulting Services

Mr. Milz recommended approval of a motion to issue a Request for Proposals for Communication & Media Consulting Services.

Dan Unger made such motion and Matt Wahlert offered the second.

Mr Rajagopal said we haven't perfected the services we have now and we should improve what we have.

Mr Milz said there is no one to do it.

Mr Unger said we may not do any of these.

Mr Wahlert said he's a little gun shy of this but will entertain the proposal.

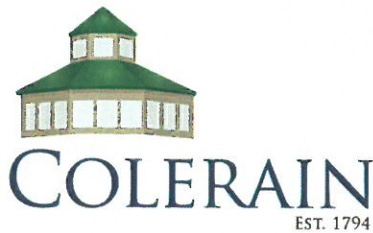
The roll was called:

Yes - Dan Unger, Matt Wahlert

No - Raj Rajagopal

- b. Resolution Adopting 2020 Permanent Appropriations

Mr. Milz recommended Approval of a Resolution Adopting the 2020 Permanent Appropriations in the amount of \$40,989,757.59. The resolution is #11-20, "Resolution AUTHORIZING the ADOPTION OF PERMANENT APPROPRIATIONS FOR THE YEAR 2020." A large portion of the increase in final appropriations is tied to additional road projects that are now planned for 2020 that include:



\$300,000 for additional mill and fill in Mt. Healthy Heights also known as the "president streets"

\$200,000 for a cape sealing project

\$56,000 for storm water catch basin repairs

\$50,000 for additional road paint, traffic indicators, and road lines

In addition to the above, there were also a number of purchase orders that were inadvertently closed at the end of 2019. For example, the purchase order tied to the authorized purchase of SCBAs for the Fire Department was closed and represented \$420,000 that needed to be reallocated in 2020.

Final appropriations represent \$40,989,757.59. This represents a 2.78% increase from temporary appropriations.

Dan Unger made such motion and Matt Wahlert offered the second.

Mr. Unger said we we spent \$6 million less than expected last year.

Mr. Rajagopal said roads/sidewalks are very important.

Mr. Wahlert said he's concerned with the macro view.

The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

10. Old Business

11. Consent Items

Mr. Milz recommended approval of all consent items.

Dan Unger made such motion and Matt Wahlert offered the second. No discussion and the roll was called:

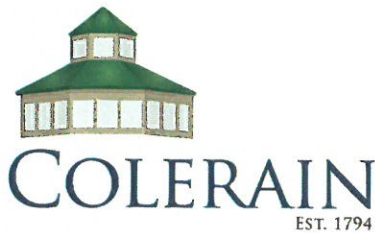
Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

a. Energy Alliances - Letter of Authorization

Colerain Township currently contracts with Energy Alliances, Inc. for electric and gas aggregation services. In order to effectively administer the aggregation program on behalf of Colerain Township, the Township needs to provide a letter of authorization for release of the eligible customer list from Duke Energy to Energy Alliances.

b. Contract with Duke Energy for Capstan Lighting District



The final executed agreement associated with the established lighting district along Capstan Drive is attached.

c. Project Change Order - OpenGov

Colerain Township recently entered into an agreement with OpenGov for an integration between the OpenGov platform and the Township's accounting software (UAN). After several months of trying, OpenGov determined that they were unable to deliver on the integration due to challenges with the UAN system.

Colerain has agreed to swap this integration for the activation of an additional OpenGov module. This financial impact of this change order is \$0.

d. Motion to Authorize the Hiring of a Part-Time Department of Fire & EMS Employees

Annually, Public Services hires seasonal employees to work a variety of positions.

The recommendation is to approve the hiring of Benjamin Engel as a part-time maintenance worker to work seasonally in the Parks Division of Public Services. Mr. Engel has previously worked with Colerain Township Public Services and the City of Forest Park. Starting rate is \$12.50/hour. Start date would be March 23, 2020.

e. Motion to Authorize the Hiring of a Seasonal Maintenance Worker

12. Fiscal Office Report

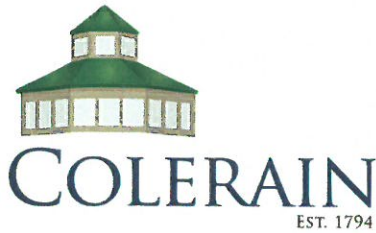
Mrs. Harlow asked for the Board's approval of payroll, purchase orders and receipts. Dan Unger made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

a. Motion to Authorize the Advance of Funds

Mrs. Harlow recommended adoption of a motion authorizing inter-fund advance for



the following:

From the General Fund:
\$998.00 to the CDBG fund 2908

Dan Unger made such motion and Matt Wahlert offered the second. No discussion and the roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

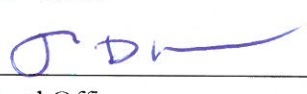
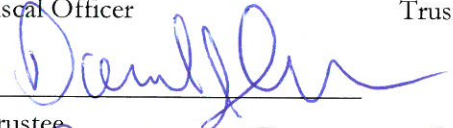
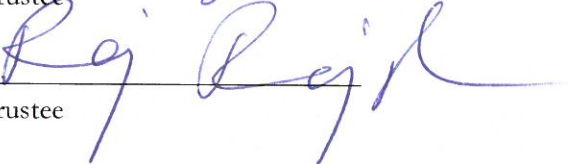
Mrs. Harlow thanked everyone for a wonderful 16 years as Fiscal Officer.

13. Adjournment

With no further business to come before the Board, at 10:53pm, Dan Unger made a motion to adjourn and Matt Wahlert offered the second. The roll was called:

Yes - Raj Rajagopal, Dan Unger, Matt Wahlert

No - None

	
Fiscal Officer	Trustee
	
Trustee	
	
Trustee	

14. Executive Session – if needed