



Regular Meeting of the Board of Trustees - November 12

November 12, 2019

- 1. Opening of Meeting**
- 2. Executive Session 6:00 PM**
- 3. Pledge of Allegiance 7:00 PM**
- 4. Meditation (Moment of Silence)**
- 5. Fiscal Office – Approval of Minutes from October 22, 2019**
- 6. Presentations**
 - a. Dale J. Woods Line of Duty Death Investigation Executive Summary
 - b. Crime Analyst Update
 - c. Donation Presentation by the Vineyard Northwest Church
- 7. Public Hearing**
 - a. Public Hearing - Zoning Case ZA2019-07 - Zoning Map Amendment for 7560 to 7580 Colerain Avenue
- 8. Citizens Address**
- 9. Administrative Reports**
- 10. Trustees' Report**
- 11. New Business**
 - Public Safety**
 - a. Motion to Purchase 2019 F150 and Cargo Trailer
 - Public Services**
 - a. Resolution For Vacation Of The Fee Right-Of-Way Of The Portion Of Blue Rock Road In Section 7 Town 2 Entire Range 1, Colerain Township, Hamilton County, Ohio
 - Planning & Zoning**
 - a. Motion to Accept A Grant From The Greater Cincinnati Energy Alliance For The Amount Of 15,000 Dollars.

- b. Motion To Authorize Township Administrator To Execute A Contract Jeffrey Allen Corp. In An Amount Not To Exceed \$15,000 To Install Trees In The Right-Of-Way Of Loralinda Drive
- c. Motion to Award A Tactical Urbanism Grant For An Amount Not To Exceed 500.00 Dollars.
- d. Resolution Declaring Nuisance and Ordering Abatement
- e. Motion To Authorize Township Administrator To Execute All Necessary Documents To Enter An Agreement with Rock Solid Construction to Demolish And Restore Property Located At 6700 Schuster Court For The Amount of \$7,698.00.
- f. Resolution - Approving Zone Change for Zoning Case ZA2019-07

Administration

- a. Resolution Adopting 2020 Policy Priorities and Directing Staff to Implement Policy Priorities Through a Strategic Plan and Budget
- b. Motion Setting a Special Meeting of the Board of Trustees on December 3, 2019 at 7:00 PM for Purpose of Conducting a Public Hearing on the Township's Motor License Registration Fee.

12. Consent Items

- a. New Hire Authorization - Public Services - Director of Public Services
- b. Contract with CivicPlus for Facility Rentals

13. Fiscal Office Report

14. Executive Session – if needed

15. Adjournment

PRESENTATIONS

Department: Police

Department Head: Mark Denney, Police Chief

Dale J. Woods Line of Duty Death Investigation Executive Summary

Ohio Department of Public Safety Representative Paul Humphries presents the Executive Summary of Dale Woods' line of duty death investigation.

Rationale:

Executive summary of the investigation into the death of Colerain Police officer Dale Woods. The investigation centered around the Department's training, equipment and policies.

PRESENTATIONS

Department: Police

Department Head: Mark Denney, Police Chief

Crime Analyst Update

Brandon Kyle will present current crime trends.

Rationale:

PRESENTATIONS

Department: Fire

Department Head: Frank Cook, Fire Chief

Donation Presentation by the Vineyard Northwest Church

Rationale:



4200 Springdale Road
Colerain Township, OH 45251

STAFF REPORT: Zoning Map Amendment
Case ZA2019-07
7560 to 7580 Colerain Avenue
November 12, 2019

PREPARED BY: Marty Kohler
Senior Planner

Request:

Applicant Geoff Milz representing property Colerain Township Hamilton County CIC Inc. has submitted an application for a Zoning Map Amendment for the re-zoning of the property at 7560 to 7580 Colerain Avenue from “B-2” General Business to “B-3” Commerce District.

Purpose:

To rezone and develop the property for development as a part of an adjacent contracting/public utility maintenance facility with outdoor storage which is not permitted in the “B-2” zone.

Location:

7560 to 7580 Colerain Avenue: Located on the east side of Colerain Avenue north of Banning Road and south of Shadycrest Drive. Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473.

Site Description:

Tract Size:	Approximately 1.18 acres (gross)
Frontage: Approximately	210 feet on Colerain Avenue
Topography:	Relatively flat
Existing Development:	Former site of the Fireside Inn and Colerain Community Resource Center – now vacant.

Surrounding Conditions:

	<u>ZONE</u>	<u>LAND USE</u>
North:	“B-3” Commerce District	Duke Energy Maintenance Facility (under construction)
South:	“B-2” General Business	Auto Maintenance
East:	“B-3” Commerce District	Duke Energy Maintenance Facility (under construction)
West:	“B-2” General Business	Retail, service, auto Maintenance

Case History:

In March 2019 a Zoning Certificate was issued for the construction of a new operations center at 7600 Colerain Avenue adjacent to the subject property. The facility is now under construction and is owned by Duke Energy Ohio LLC. The development includes offices, training facilities, vehicle and equipment maintenance, inventory of utility grid

parts, and parking. Duke Energy is seeking to expand on the original plan to provide for additional parking and storage space in cooperation with the Colerain Community Improvement Corporation (CIC). The CIC purchased the Fireside Inn and Colerain Community Resource Center in July 2019 and has recently cleared the site for re-development.

Proposed Use:

The applicant proposes to rezone the property and transfer the property to Duke Energy in order to develop the site for additional parking and storage for the adjacent Duke Operations Center.

The Colerain CIC and Colerain Township Trustees have been concerned regarding the lack of new investment in the Colerain Avenue corridor in the Groesbeck/White Oak area of the township. The CIC actively encouraged Duke Energy to purchase and redevelop the former Builder's First Source property that stood vacant and deteriorating for many years. In addition, the former Fireside Inn has been a blighting influence on the neighborhood due to criminal activity, lack of reinvestment, and deteriorated condition. The expectation is that the major new investment by Duke Energy will help revitalize the neighborhood and encourage additional private investment.

Conformance with Comprehensive Plan:

The subject property is located in Area 11: White Oak Community Character Area of the Colerain Township Comprehensive Plan. The plan encourages the development of light industrial uses along Colerain Avenue, south and west of West Galbraith Road. Such uses should be fully enclosed because of the high visibility of the area. The proposal appears to conform with the provisions of the Comprehensive Plan.

Conformance with the Zoning Resolution:

The stated purpose of the "B-1" and "B-2" districts in the Colerain Zoning Resolution is as follows:

- B-2 General Business District - The B-2 General Business District is intended to provide for a wide range of retail sales and services that would relate to the varied needs of the Township, the business community, and the visitor. The general uses in this district rely heavily on vehicular traffic and thus are located appropriately on arterial roadways and highways.
- The B-3 Commerce District is intended to provide for employment centers in the Township that could include a mixture of retail, office, and/or light industrial uses that are located within enclosed structures and with minimal exterior storage. The B-3 District is a mixed use district with a focus on employment and commerce rather than the provision of goods and services in a retail setting.

OTHER AGENCY REPORTS

Colerain Zoning Commission:

- On October 15, 2019 the Colerain Zoning Commission held a public hearing, and after receiving testimony and deliberation voted unanimously to recommend approval to the Colerain Board of Trustees.

Hamilton County Regional Planning Commission:

- This zoning request was not submitted to the Hamilton County Regional Planning Commission for review and comment.

Hamilton County Storm Water & Infrastructure

- No Response

Colerain Township Fire Department

- No response

Hamilton County GIS

- No response

Hamilton County Soil & Water Conservation District

- No Response

ODOT

- No response

Hamilton County Engineer

- See letter attached.

Metropolitan Sewer District

- See letter attached.

RECOMMENDATION:

Colerain Zoning Commission and Staff recommends for APPROVAL of the request to rezone the properties from B-2 General Business District to B-3 Commerce District.

Zoning Map Amendment
7560 and 7580 Colerain Avenue

**Re-Zone
 From B-2
 To B-3**

0 100 Feet

Colerain Av

7539 7533 7483 7560 7580 7450 7474

Proposed Re-Zone Area

Property Line

Dated: September 2019 CAGIS©2016

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the 12th day of November, 2019, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio, 45251, with the following members present:

Dan Unger, Greg Insco, Raj Rajagopal

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-19

Case No. ZA2019-04

7560 to 7580 Colerain Avenue

Approval of a Re-Zoning Request

From “B-2” General Business to “B-3” Commerce

Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473

WHEREAS, the Applicant, Colerain Township Hamilton County CIC Inc. has submitted an application for a Zoning Map Amendment for the re-zoning of the property at 7560 to 7580 Colerain Avenue from “B-2” General Business “B-3” Commerce; and,

WHEREAS, the Colerain Township Zoning Commission conducted its public hearing on the application on October 15, 2019, and after staff presentation, public comments, exhibits, and other materials submitted, voted unanimously to recommend approval of the zoning request; and,

WHEREAS, the Colerain Township Board of Trustees conducted its public hearing on the case on November 12th, 2019, and after consideration of the recommendation of the Zoning Commission, and all public comments, exhibits, and other materials submitted, voted _____ to approve the application for the Zoning Map Amendment request from “B-2” General Business to “B-3” Commerce.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Colerain Township, Hamilton County, Ohio accepts the recommendation of the Colerain Township Zoning Commission for a Zoning Map Amendment, and that the Board of Trustees does hereby approve the request for Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473, for the reason that the Zoning Map Amendment would be in the best interest of the Township and the health, safety, morals and welfare of the public, is consistent with the Colerain Township Comprehensive Plan previously adopted by the Township, and is in keeping with good land use planning; and,

BE IT FURTHER RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That a certified copy of this Resolution be directed by the Fiscal Officer of Colerain Township to the Hamilton County Recorder and the Colerain Township Zoning Inspector.

2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading; and

4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insko _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this 12th day of November, 2019.

BOARD OF TRUSTEES:

Greg Insko, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer

this 13th day of Auguet, 2019.

Heather E. Harlow
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department Head: Mark Denney, Police Chief

Motion to Purchase 2019 F150 and Cargo Trailer

Recommend adoption of a motion to purchase a 2019 Ford F-150 Responder pick-up truck and cargo trailer. Also included in this purchase is the cost of safety cones and a small generator. These items have been previously approved by the Board as a capital expense for the Police Department. The combined cost is \$55,898.25. This is a reduction from the original approved cost. The truck is on the State bid and the trailer has been competitively bid.

Rationale:

Please see attached rationale and quote.

**COLERAIN POLICE DEPARTMENT
MEMORANDUM**

DATE: October 31, 2019
TO: Chief Mark Denney
FROM: Lieutenant Chris Phillips
SUBJECT: 2019 Capital Purchase Request

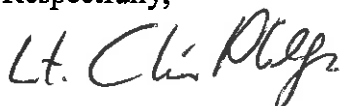
The following represents my final appropriations request for 2019 Capital Purchase of the Ford F-150 Responder pick-up truck and enclosed cargo trailer to be utilized by the police department for crime and traffic scene response and investigations, evidence collection and transportation, general utility use, special event coordination and execution, and public relations among many other possible uses.

This final request varies only slightly from the original request in a couple of specifics. The amount of capital being requested remains the same; some specific equipment or supplies have been adjusted to compensate for the cost of the truck coming in slightly higher than anticipated (the price is state bid, but the standard dealer added options for this vehicle add an additional \$1,945.00; this has been consistent across this model). Some equipment originally requested has been adjusted/modified to offset this cost. The original package cost estimate totaled \$56,000.00; a copy of that request is attached for reference. The revised/final request totals \$55,898.25 as outlined below.

- Ford F-150: State Bid pricing (attached)
- Sure-Trac 7x16 enclosed trailer: competitive bid/pricing
- Emergency/scene equipment: competitive pricing
- Vehicle graphics: current vendor/proprietary equipment/material

	<u>Original Estimates</u>	<u>Final Purchase Request</u>
Ford F150 Responder:	\$37,000.00	\$38,945.00
Sure-Trac enclosed trailer:	\$6,000.00	\$5,985.00
Emergency/Scene equipment	\$13,000.00	\$8,743.25
Truck Graphics	Included	\$875.00
Trailer Graphics:	Included	\$1,350.00
Total:	\$56,000.00	\$55,898.25

Respectfully,



Lieutenant Chris Phillips

**COLERAIN POLICE DEPARTMENT
MEMORANDUM**

DATE: June 1, 2018

TO: Chief Mark Denney

FROM: Lieutenant Christopher Phillips

SUBJECT: 2019 Capital Purchase Recommendations

The first capital purchase recommendation I have is for the purchase and equipping of an enclosed utility trailer for Department use. The concept for the trailer arose from two specific needs that we encountered recently; a major road closure and expansive outdoor crime scene where the equipment I am requesting would have solved significant resource deployment dilemmas, both logistics and personnel. Upon further consideration, I recalled several similar instances when utilization of this type of equipment would have greatly assisted in the performance of our duties.

This proposal is for the purchase of an enclosed white cargo trailer for the police department along with emergency lighting, and an appropriate supply of traffic control equipment such as cones, barricades, pylons, and signage as well as crime scene management and processing equipment. The trailer would be marked with police department graphics and equipped with emergency lighting and a self-contained power source for those lights. This would allow the trailer with its lights activated to be deployed in a stand-alone capacity in place of a patrol car and police officer for road closures and crime/crash scene management of significant durations, affording the ability to utilize the equipment from within for one side of the closure and the trailer itself for the other side. This will significantly reduce the personnel costs associated with officers sitting on a traffic post for hours as we frequently do. Rather than sitting on a traffic post, officers could then be redeployed back to patrol duty in a timely manner to assist with calls for service, which are typically high during the times when the use of this equipment would be needed.

While the primary purpose of the trailer would be traffic/scene/event response and scene security/control and to contain the equipment needed for those purposes, the trailer would also be available for various other police department uses. The trailer would also allow for the entire bicycle team and honor guard to transport their bikes and equipment to events and provide a place for them to secure all of the equipment at those locations or even for our Civil Unrest and Critical Incident Response teams and their equipment to use during response to an event. The trailer would also allow for the transport of large items or large quantities of property and evidence that will not fit into our patrol cars; this has been accomplished in the past by officers using their own pickup trucks to transport the items. While not exactly proposing the trailer as a command post vehicle, it would provide for shelter and food/drink or work/processing area for officers involved in working lengthy assignments at crime/crash scenes or other field assignments such as Civil Unrest and Critical Incident/Missing Person Team activations. The trailer and its equipment would also provide an excellent opportunity for public relations at community events.

The estimated cost associated with this proposal is approximately \$19,000.00. I have a more detailed list of equipment and associated costs, but the basic breakdown is as follows:

- \$6,000.00 – Trailer and graphics, tongue & door locks/wheel boot immobilizer
- \$6,000.00 – Traffic/scene management equipment (cones/barricades, etc.)
- \$5,000.00 – Emergency lighting and supplies for the trailer itself and portable scene lights
- \$2,000.00 – Tongue mounted generator
- \$19,000.00 – Total estimated cost

The purchase of this trailer and equipment is a one-time cost for equipment that will serve the department well into the future and has very minimal vehicle maintenance/upkeep costs associated.

The second capital purchase recommendation I am submitting is for the purchase of a crew cab pickup truck with an open bed and retractable tonneau bed cover. This truck would serve a variety of purposes department-wide and would be available for use as a utility vehicle, not assigned to any one particular officer so that it is always available. There have been numerous instances in the past when officers have used their personal pickup trucks to transport large items or quantities of property or evidence that would not fit into their patrol cars. This truck would eliminate the need for this and also be available for use to transport range supplies and equipment and to be utilized during the service of search warrants which we are conducting with more regularity and encountering larger items of property that require transportation. The truck would also function well for Honor Guard events, as the entire four or five-person Honor Guard could fit in the cab comfortably and transport and secure their gear in the bed, covering it with the retractable/locking cover. The truck would also be available for Critical Incident/Missing Person Team callouts and would function well as a command center, as there would be no partition, allowing for easy interaction between commanders, team leaders, and recorders. The pickup would also serve well for deployment of smaller amounts of traffic control equipment (cones, barricades, etc.) on smaller events such as a 5K race or smaller gatherings. The truck would also be ideal to transport the above trailer to the crash or crime scenes where the trailer could be dropped and used to block one end of the scene and the truck could be parked and used for the other end, allowing the officer dropping them off to return to patrol duty and not sit on a traffic post. The four-wheel drive capabilities and higher ground clearance of the truck would also afford us access to more remote and off-road locations within the township where our current patrol vehicles cannot access.

I obtained an estimated price after conversations with Fleet Manager Mike Adler for a Ford F-150 SSV (special service vehicle), marketed as the "Responder" that is pursuit rated and comes equipped with the "road ready" lighting package from the factory. The estimated cost for this pickup truck is \$37,000.00, which I would assume we could purchase on a lease program similar to our patrol Explorers. If a longer lease period is offered, that may also be a viable option, as this vehicle would likely remain in our fleet longer than the typical three years of our patrol vehicles. This cost does not include any type of tonneau cover or bed liner.

Respectfully,



Lieutenant Christopher Phillips





LEBANON FORD

COMMERCIAL VEHICLE CENTER

**POLICE
RESPONDER**

**2019 F150 4X4 CREW CAB 145
3.5L ECHO BOOST ENGINE
10 SPEED AUTOMATIC TRANS**

**Exterior
OXFORD WHITE
Interior
MEDIUM GRAY 40/BLANK/40**

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

**EASY FUEL CAPLESS FILLER
FUEL TANK - 26.0 GALLON
FULLY BOXED STEEL FRAME
HALOGEN HEADLAMPS
HEADLAMPS - AUTOLAMP
(ON/OFF)
LOCKING REMOVABLE TAILGATE
MIRRORS - POWER GLASS/
MANUAL FOLD**

INTERIOR

**60/40 SPLIT VINYL REAR
A/C W/MANUAL CLIMATE
CONTROL, SINGLE ZONE
BLACK VINYL FLOOR COVERING
CERTIFIED SPEEDOMETER
CLOTH BUCKET FRONT SEATS
ILLUMINATED ENTRY
MANUAL PASS SEAT - 2-WAY
POWER DRIV SEAT - 8-WAY
POWER LOCKS AND WINDOWS
POWERPOINTS (2)
SEATBACK INTRUSION PLATES
STEERING - TILT/TELESCOPIC
WHEEL WITH AUDIO**

FUNCTIONAL

**4-WHEEL DISC BRAKES W/ABS
ALTERNATOR 240 AMP
CLASS IV TRAILER HITCH W/
SMART TRLR TOW CONNECTOR
CURVE CONTROL
ELECT 4X4 SHIFT-ON-FLY
ENGINE HOUR METER
ENGINE IDLE METER
FAIL-SAFE COOLING SYSTEM
LT275/65R18 OWL TIRES
MANUAL FOLD MIRRORS**

SAFETY/SECURITY

**ADVANCETRAC WITH RSC
AIRBAGS - FRONT SEAT
MOUNTED SIDE IMPACT
AIRBAGS - SAFETY CANOPY
SIDE CURTAIN
CTR HIGH MOUNT STOP LAMP
PERIMETER ALARM
SECURILOCK® ANTI-THEFT SYS
SOS POST CRASH ALERT SYS
TIRE PRESSURE MONITOR SYS**

WARRANTY

**3YR/36,000 BUMPER / BUMPER
5YR/60,000 ROADSIDE ASSIST**

Price Information

STANDARD STATE BID PRICE \$35,251

Optional Equipment

2019 MODEL YEAR

OXFORD WHITE

MEDIUM GRAY 40/BLANK/40

EQUIPMENT GROUP 150A

XL SERIES

OPTIONAL EQUIPMENT/OTHER

18" SIX-SPOKE MACH-ALUM WHEEL

LT275/65R18C OWL ALL-TERRAIN

3.55 ELECTRONIC LOCK RR AXLE

LT TIRE CAPABILITY PACKAGE

7000# GVWR PACKAGE

FRONT LICENSE PLATE BRACKET

BLACK PLATFORM RUNNING BOARDS \$250

TRAILER TOW PACKAGE \$995

PRO TRAILER BACKUP ASSIST

MIRROR MAN TEL/FLD W/PWR GLASS \$395

REAR-WINDOW DEFROSTER \$220

LED SIDE-MIRROR SPOTLIGHTS \$175

FOG LAMPS \$140

INTEGRATED TRAILER BRAKE CONT \$275

PRIVACY GLASS \$100

SPRAY-IN BEDLINER *ACCY \$645

TOTAL BID PRICE \$38,945.00

SMITH TRAILERS AND EQUIPMENT INC.
9677 CINCINNATI-COLUMBUS RD.
CINCINNATI, OH 45241
(513) 755-2497

Quote No: 9195
Date: 10/17/19

Page: 1

Sold To: COLERAIN TOWNSHIP

Customer No: 19055
Phone No: 513-923-5093

Ship To:

Cust. Order #:

Salesperson: #2 - MARK

Product Code	Item Description	Qty	Unit Price	Amount
70-002198	S.T 7 x 16 WEDGE RAMP PRO **	1	5845.00	5845.00
30-000225	TRIMAX 2 PK WHEEL LOCK TCL275	1	140.00	140.00

Sub-Total: 5985.00

Shipping: 0.00

Tax [0]: EXEMPT *

Total: 5985.00

DEPOSITS ARE NONREFUNDABLE
CUSTOMERS ARE RESPONSIBLE FOR ALL
TRAILER HOOKUPS PRIOR TO LEAVING PREMISE

Amount Paid: 0.00

Amount Due: 0.00

Change: 0.00

	1	2	3	4	5	6	10	25	50	75	100	150
Cones 18" w/reflective collar									487.50	731.25	975.00	1462.50
Cones 28" w/reflective collar								362.50	725.00	1087.50	1450.00	
Looper cone 42" w/base								623.75	1247.50	1871.25	2495.00	
Channelizer post 48" w/reflective												
Channelizer base												
Traffic Cone Sign, reflective, to 50								424.25	848.50			
Cone bar (7 to 10 ft. expandable) (<15												
Roll up sign (<10)												
Roll up sign stand												
A-cade barricade end							300.00					
Barricade rail 10'					600.00							
Barricade rail 8'												
Honda EU2200i Generator	1049.00	2098.00	3147.00									
Streamlight C4 Scene light	643.00	1286.00		2572.00	3215.00	3858.00						
Emergency Equipment Total			3,147.00	2,572.00	600.00		300.00	424.25	725.00	0.00	975.00	0.00
												8,743.25



1145 Victory Place
Hebron, KY 41048

Initial Estimate

Date: 10/30/19
Quote # CRB6525

Customer: Colerain PD
Contact: Chris Phillips
CRB Sales Rep: Christa Coffaro
Phone #: 859-689-4666

Thank you for the opportunity to quote your graphics. We have prepared our prices using premium 3M materials.

Qty.	Item Description	Cost Per Vehicle
1	F-150 Responder Pickup	
	Same Graphics Package as Previous Vehicles + White reflective strokes/outline – reprint – to all decals, + white reflective chevron stripes approx. 2" around front and rear bumpers+ white and blue reflective stripes on interior doors on all 4 doors	\$550.00
	3M 680cr Reflective Film with 3M Protective Overlamine with 5-Year Warranty	
	Installation at Crux Roadboardz Facility by 1 of our PDAA & 3M-Certified Professional Installers	\$325.00
	TOTAL COST:	\$875.00
1	7x16 V-Nose Trailer	
	Same Graphics Package as Previous Vehicles + White reflective strokes/outline – reprint – to all decals, + white reflective chevron stripes approx. 2" around front and rear bumpers	\$875.00
	3M 680cr Reflective Film with 3M Protective Overlamine with 5-Year Warranty	
	Installation at Crux Roadboardz Facility by 1 of our PDAA & 3M-Certified Professional Installers	\$475.00
	TOTAL COST:	\$1,350.00
	PROJECT COST:	\$2,225.00

Terms:

Pricing assumes vehicles will be clean and dry upon delivery to Crux. Otherwise, a \$100 wash fee may apply. Prices valid for 60 days. Quote does not include taxes.

To approve this estimate please sign below and return to us via fax or e-mail.

QUOTE

QUOTE NO
14039



1126 Ferris Road, Amelia, OH 45102
4080 Industrial Lane, Beavercreek, OH 45430
16000 Miles Road, Cleveland, OH 44128

Phone: (513) 943-6100 Fax: (513) 943-6106
Phone: (937) 912-9590 Fax: (937) 912-9593
Phone: (216) 283-8040 Fax: (216) 283-8041

TO: Chris Philips
Colerain Police Department
4200 Springdale Rd.
Cincinnati, OH 45251

cphilips@colerain.org

QUOTE DATE	VALID THRU	FOR	PAGE
10/17/2019	11/15/2019	Cones/ Roll Ups- DJH	1

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
004-1120	1ea	28" 7lb Cone with 6"/4" Reflective Collars, Black Base	14.50ea	14.50*
004-1111	1ea	18" 3lb Cone with 6" Reflective Collar, Black Base	9.75ea	9.75*
004-1461	50ea	42" Looper Cone with (4) 6" HIP Stripes & 16lb Base, 46266-CRU-16HIP	28.50ea	1,425.00*
011-1091	10ea	48" Reflective Rollup Sign w/Heavy Duty Frame & Plastic Corner Pockets Blank w/Border 26048-EFO-HF-BLANK	115.00ea	1,150.00*
013-1001	10ea	Traffix Sign Stand, 22000	90.00ea	900.00*
002-1020	20ea	Traffix A-Cade End, 44000	30.00ea	600.00*
002-1025	10ea	10' Traffix I-Beam A-Cade Rail HI, SS, 44010-HI-1	120.00ea	1,200.00*

TOTAL AMOUNT 5,299.25

FOB - Delivered
Quotation valid for 30 days.

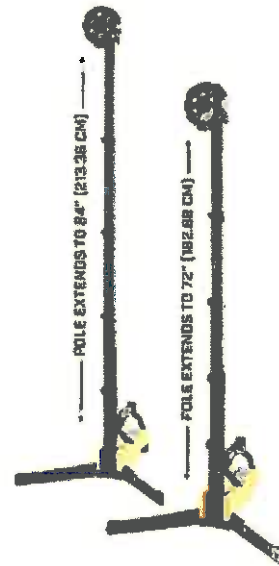
If you have any questions please contact me via cell or email.

Thank you,

Dean Berry
C: 513-276-0532
Email: deanb@aasafetyinc.com

* means item is non-taxable

	A&A Safety	safety Cones USA	Trafficsafety store.com	Trafficsafety warehouse.com	Uline.com	Crowdcontrol store.com	Northern safety.com
Cones 18" w/reflective collar (100 Qty)	9.75	9.79	10.25	9.00	19.00		
Cones 28" w/reflective collar (100 Qty)	14.50	15.69	17.50	32.00	28.00		
Looper cone 42" w/base	28.50		24.95				
Channelizer post 48" w/reflective (50+ qty)		18.21	24.95	30.00	N/A		
Channelizer base		9.95	included	included	N/A		
Traffic Cone Sign, reflective (up to 50 Qty)		16.97	22.25	N/A	N/A		
Cone bar (7 to 10 ft. expandable) (<15 Qty)		24.75	27.00	N/A	N/A		
Roll up sign (<10)	115.00	90.45	N/A	N/A	N/A	177.45	
Roll up sign stand	90.00	146.65	N/A	N/A	N/A	included	
A-cade barricade end	30.00						25.56
Barricade rail 10'	120.00						
Barricade rail 8'							62.52
Honda EU2200i Generator	1049.00						
Streamlight C4 Scene light	643.00						



RECHARGEABLE LED PORTABLE SCENE LIGHT EXT

Bright 5,300 Lumen, Portable and Collapsible Flood Light

The Portable Scene Light series continues to grow - the original model features a 72" extension pole and the Portable Scene Light EXT features an 84" extension pole. Rapidly deployed and easily stowed, they feature a narrow footprint that lets you bring this light almost anywhere from wide open places to tight, confined spaces.

- [Click here for Data Sheet](#)
- Six white LEDs and wide reflectors produce a uniform flood pattern
- Three user-selectable outputs:
 - High for a super-bright flood beam: 5,300 lumens; 410m beam; runs 4 hours
 - Medium for an intense beam and longer run time: 2,500 lumens; 292m beam; runs 9 hours
 - Low for when a less intense beam is ideal and for longer run time: 1,300 lumens; 215m beam; runs 18 hours
- Selectable diffuser settings for two beam widths
- Optimum peripheral illumination for scene lighting; 90° swivel neck allows you to aim the beam where you need it for task lighting
- Sealed lead acid batteries recharge in 10 hours
- Batteries will continue charge while operating directly from an AC or DC power source so you can be confident that you will always have a light when you need it
- Indefinite run time on AC or DC external power with the supplied power cords
- Integral D-rings allow attachment of the included shoulder strap
- Design allows for the light to be used in confined spaces and rugged terrain
- IP67 rated; dust-tight and waterproof to 1m for 30 minutes
- Resists 40 mph wind continuous in all directions with head fully extended
- Balanced design and easy setup:
 - Less than 30 seconds for full deployment
 - Pole extends to 84" (213.36 cm) - EXT model; 72" (182.88cm) original model
 - Cord built into the pole to avoid snags
 - Stabilization legs provide balance on uneven surfaces

PUBLIC SERVICES

Department: Public Services

Department Head: Geoff Milz, Administrator

Resolution For Vacation Of The Fee Right-Of-Way Of The Portion Of Blue Rock Road In Section 7 Town 2
Entire Range 1, Colerain Township, Hamilton County, Ohio

Recommend approval of a Resolution for the vacation of right-of-way on Blue Rock Road.

Rationale:

At their September 19, 2019 meeting the Board of County Commissioners transferred the fee simple right-of-way for Blue Rock Road to the Township. The Township has no need for the right-of-way. This resolution would begin the process of vacating the right-of-way so that the township would not have to maintain right-of-way that it has no use for.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio,
met in regular session at _____ p.m., on the 22nd day of October, 2019, at the Colerain Township
Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following
members present:

Greg Insco, Raj Rajagopal, Dan Unger

Mr. _____ introduced the following resolution and moved its
adoption:

RESOLUTION NO. _____-19

**RESOLUTION FOR VACATION OF THE FEE RIGHT-OF-WAY OF THE PORTION
OF BLUE ROCK ROAD IN SECTION 7 TOWN 2 ENTIRE RANGE 1, COLERAIN
TOWNSHIP, HAMILTON COUNTY, OHIO, AS SET FORTH IN EXHIBIT "A"**

WHEREAS, at the regular meeting of the Board of County Commissioners of Hamilton
County, Ohio on September 19, 2019, the Board of County Commissioners of Hamilton County
transferred the fee simple right-of-way for Blue Rock Road, as described in "Exhibit A" attached
hereto to the Board of Township Trustees of Colerain; and

WHEREAS, the County Engineer has determined that the fee simple right-of-way as
described in "Exhibit A" attached hereto was not required by Hamilton County; and

WHEREAS, the Colerain Township Board of Trustees are desirous of vacating the fee
simple right-of-way along a portion of Blue Rock Road as described in "Exhibit A" attached
hereto as such action is believed by the Trustees to be necessary and in the best interests of the
Township with respect to public peace, health, and economic interests; and

WHEREAS, Ohio Revised Code §5553.045 provides that the Colerain Township Board
of Trustees may petition the Hamilton County Board of County Commissioners to vacate a
portion of a township road by passing a resolution that requests such vacation; and

WHEREAS, pursuant to Ohio Revised Code §5553.045, the Colerain Township Board
of Trustees avers that the passing and filing of this resolution serves as the required petition to
the Hamilton County Board of County Commissioners to vacate the fee simple right-of-way
along a portion of Blue Rock Road as described in "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain
Township, Hamilton County, Ohio, as follows:

1. The Board specifically requests the fee simple right-of-way along a portion of
Blue Rock Road as described in "Exhibit A" attached hereto is vacated and officially petitions
the Hamilton County Board of County Commissioners to vacate the aforementioned the fee
simple right-of-way along a portion of Blue Rock Road as described in "Exhibit A" attached
hereto pursuant to Ohio Revised Code §5553.045; and

2. Instructs the staff/administration to file a certified copy of this Resolution with the
Hamilton County Board of County Commissioners and Hamilton County Engineer as soon as
feasibly possible; and

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby authorizes the adoption of the Resolution upon its first reading.

5. This Resolution shall take effect on the earliest date permitted by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insko _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this eighth day of October, 2019.

BOARD OF TRUSTEES:

Greg Insko, Trustee

Raj Rajagopal, Trustee

ATTEST:

Dan Unger, Trustee

Heather E. Harlow,
Colerain Township Fiscal Officer

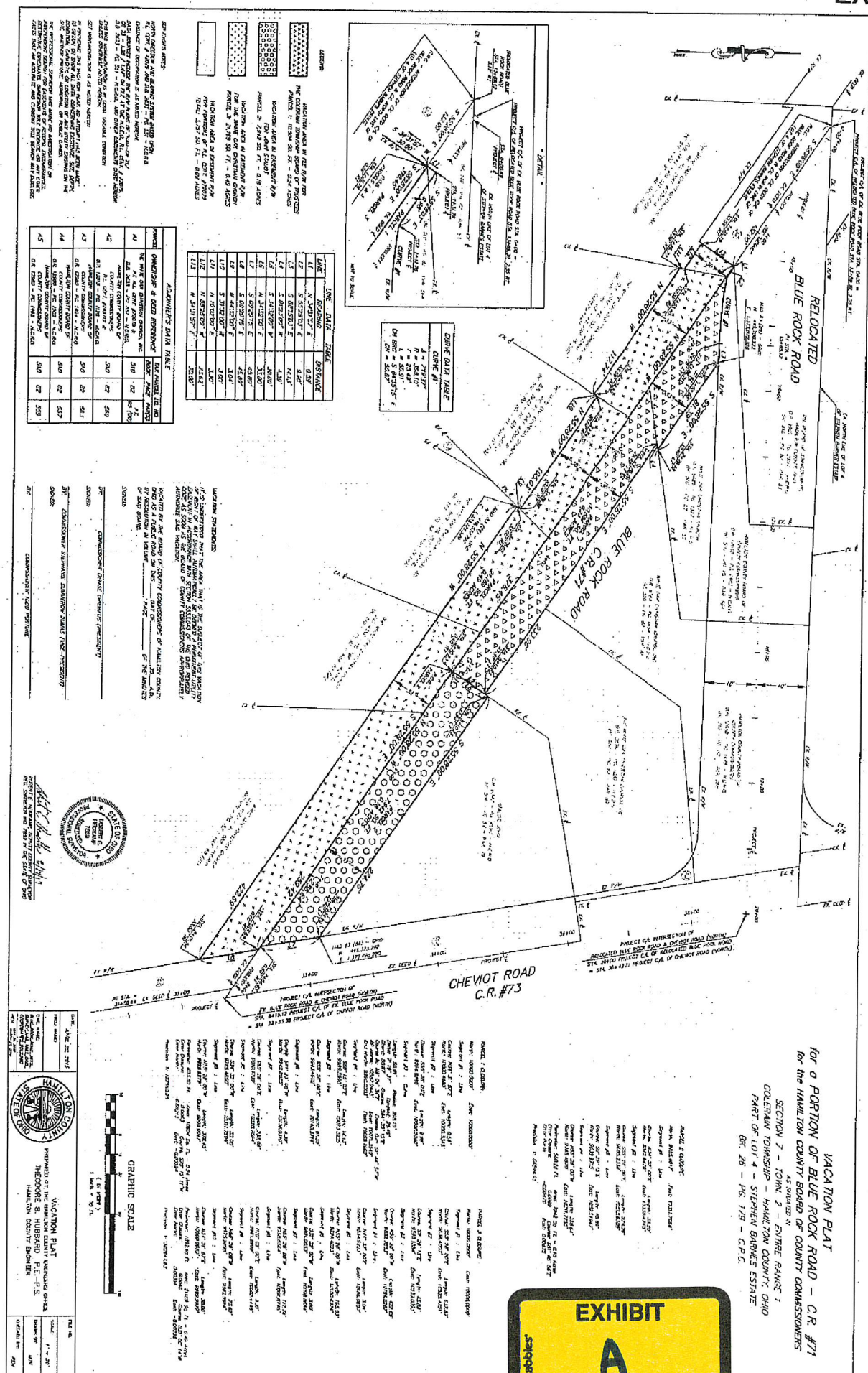
Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Scott A. Sollmann (0081467)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this 22nd day of October, 2019.

Heather E. Harlow
Colerain Township Fiscal Officer



LEGAL DESCRIPTION
PARCEL 1
FEE RIGHT OF WAY TO BE VACATED
0.24 ACRES

Situate in Section 7, Town 2, Entire Range 1, Colerain Township, County of Hamilton, State of Ohio and being part of lot 4 of Stephen Barnes Estate as recorded in Book 26, Page 179, Common Pleas Court, Hamilton County, and being more particularly described as follows:

Commencing at the intersection of the North line of Lot 4 of the Stephen Barnes Estate and the deed center line of Blue Rock Road; thence South 55° 28' 00" East along the deed centerline of Blue Rock Road a distance of 132.00 feet and the Real Point of Beginning; thence leaving said deed centerline North 34° 31' 57" East, 0.59 feet to a point on the project centerline of Blue Rock Road; thence along said project centerline South 55° 28' 03" East, 9.98 feet to a point on the south line of Relocated Blue Rock Road; thence along said south line on a curve deflecting to the left with a radius of 398.10 feet, a distance of 50.91 feet (chord of said curve bears S 84° 35' 15" E, a distance of 50.87 feet) to a point on said south line; thence continuing on said south line South 88° 15' 03" East, 14.13 feet to a point on said south line; thence leaving said south line and along the north fee right-of-way line of Blue Rock Road the following three (3) courses: South 55° 28' 00" East 81.39 feet to a point on the north fee right-of-way line of Blue Rock Road; thence continuing along said north line South 81° 23' 00" West, 4.39 feet to a point on said north line; thence South 55° 28' 00" East, 233.96 feet to a point; thence leaving said north fee right-of-way line of Blue Rock Road South 34° 32' 00" West 30.00 feet to a point on the deed centerline of Blue Rock Road; thence along said deed centerline North 55° 28' 00" West, 378.45 feet to the place of beginning.

Containing 10,504 square feet or 0.24 acres, more or less.

Being part of the same premises conveyed to the grantors herein as recorded in Official Record 9620, Page 1327; Official Record 8164, Page 1654; Official Record 8676, Page 1687 of the Hamilton County Recorder's Office.

The above description is in accordance with the vacation plat survey made by Robert E. Heidkamp P.S., of the Hamilton County Engineer's Office, Registered Surveyor Number 7859, dated March 27, 2019.



**LEGAL DESCRIPTION
PARCEL 2
RIGHT OF WAY EASEMENT TO BE VACATED
0.18 ACRES**

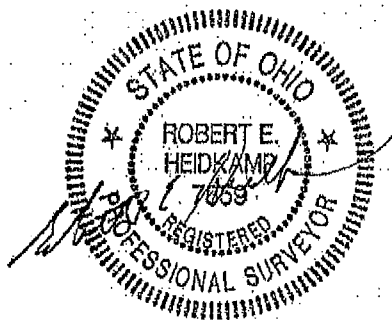
Situate in Section 7, Town 2, Entire Range 1, Colerain Township, County of Hamilton, State of Ohio and being part of lot 4 of Stephen Barnes Estate as recorded in Book 26, Page 179, Common Pleas Court, Hamilton County, and being more particularly described as follows:

Commencing at the intersection of the North line of Lot 4 of the Stephen Barnes Estate and the Deed center line of Blue Rock Road; thence South 55° 28' 00" East along the deed centerline of Blue Rock Road a distance of 510.45 feet and the Real Point of Beginning; thence leaving said centerline North 34° 32' 00" East, 33.00 feet to a point on said north easement right-of-way of Blue Rock Road; thence along said right-of-way South 55° 28' 00" East, 224.76 feet to a point on the existing west right-of-way line of Cheviot Road; thence along said right-of-way line South 09° 29' 15" East, 45.89 feet to a point on the deed centerline of Blue Rock Road; thence leaving said existing west Cheviot Road right-of-way North 55° 28' 00" East, 256.64 feet along said deed center line of Blue Rock Road to the place of beginning.

Containing 7,942 square feet or 0.18 acres, more or less.

Being part of the same premises conveyed to the grantors herein as recorded in Official Record 6347, Page 4098 of the Hamilton County Recorder's Office.

The above description is in accordance with the vacation plat survey made by Robert E. Heidkamp P.S., of the Hamilton County Engineer's Office, Registered Surveyor Number 7859, dated March 27, 2019.



LEGAL DESCRIPTION
PARCEL 3
RIGHT OF WAY EASEMENT TO BE VACATED
0.49 ACRES

Situate in Section 7, Town 2, Entire Range 1, Colerain Township, County of Hamilton, State of Ohio and being part of lot 4 of Stephen Barnes Estate as recorded in Book 26, Page 179, Common Pleas Court, Hamilton County, and being more particularly described as follows:

Commencing at the intersection of the North line of Lot 4 of the Stephen Barnes Estate and the Deed center line of Blue Rock Road; thence South 55° 28' 00" East along the deed centerline of Blue Rock Road a distance of 132.00 feet and the Real Point of Beginning; thence continuing along said deed center line South 55° 28' 00" East, 637.87 feet to a point on the existing west right-of-way line of Cheviot Road; thence along said right-of-way line, South 09° 29' 15" East, 45.89 feet to a point on said existing west right-of-way and the south right-of-way easement line of Blue Rock Road; thence along said right-of-way easement line the following seven (7) calls: North 55° 28' 00" West, 422.69 feet to a point; thence North 44° 32' 00" East, 3.04 feet to a point; thence North 55° 28' 00" West, 105.03 feet to a point; thence South 31° 32' 00" West, 3.00 feet to a point; thence North 55° 28' 00" West, 117.74 feet to a point; thence North 10° 02' 00" East 3.30 feet to a point; thence North 55° 28' 00" West, 23.62 feet to a point; thence leaving said south right-of-way easement line of Blue Rock Road North 34° 31' 57" East 30.00 feet to the place of beginning.

Containing 21,189 square feet or 0.49 acres, more or less.

Being part of the same premises conveyed to the grantors herein as recorded in Deed Book 2633, Page 551; Deed Book 3617, Page 350; Deed Book 4328, Page 164; Deed Book 4022, Page 580; Registered Land Certificate Number 72079 of the Hamilton County Recorder's Office.

The above description is in accordance with the vacation plat survey made by Robert E. Heidkamp P.S., of the Hamilton County Engineer's Office, Registered Surveyor Number 7859, dated March 27, 2019.



PLANNING & ZONING

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Motion to Accept A Grant From The Greater Cincinnati Energy Alliance For The Amount Of 15,000 Dollars.

Recommend adoption of a motion to accept a grant from the Ohio Kentucky Indiana Regional Council of Governments and Greater Cincinnati Energy Alliance for the amount of 15,000 dollars.

Rationale:

Colerain Township staff will utilize the \$15,000 in grant funding on a street tree program for Township residents. In general, the Township believes it can purchase and install over 30 trees with the \$15,000.

PLANNING & ZONING

Department: Administration

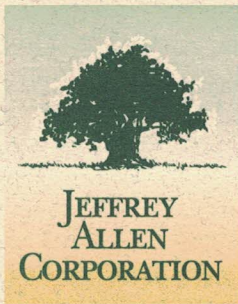
Department Head: Mike Ionna, Director - Planning and Zoning

Motion To Authorize Township Administrator To Execute A Contract Jeffrey Allen Corp. In An Amount Not To Exceed \$15,000 To Install Trees In The Right-Of-Way Of Loralinda Drive

Recommend adoption of a motion to authorize Township Administrator to execute all necessary documents to enter into a contract not to exceed 15,000 dollars to install trees in the right-of-way area along Loralinda Drive

Rationale:

Colerain Township has received a grant from Ohio Kentucky Indiana Regional Council of Governments that will pay for the installation of the trees.



3662 POOLE ROAD • CINCINNATI, OHIO 45251 • (513) 385-8855 • FAX (513) 741-1928
EMAIL jeffreyallencorp@fuse.net

Complete Lawn & Landscape Service

November 4, 2019

Mr. Mike Ionna
Colerain Township Planning Department
4200 Springdale Rd.
Colerain Township, OH 45251-1419

e. mionna@colerain.org
p. 923-5012

COLERAIN TOWNSHIP TREE PROPOSAL

Mike,

Per your request the following trees would be available for planting this fall.

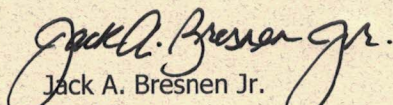
- Swamp W. Oaks - Late Fall
- Red Oaks - Late Fall
- Skyline Honeylocust
- Red Sunset Maple
- Red Pointe Maple
- October Glory Maple
- Autumn Gold Ginkgo

All trees would include supply, planting, mulching, watering
two times, deer protection and one year guarantee.

Total Cost per Tree: \$395.00

Thank you for the opportunity of presenting our proposal.

Sincerely,
JEFFREY ALLEN CORPORATION


Jack A. Bresnen Jr.
President

Accepted By _____

Date _____

PLANNING & ZONING

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Motion to Award A Tactical Urbanism Grant For An Amount Not To Exceed 500.00 Dollars.

Recommend adoption of a motion to award a Tactical Urbanism Grant for an amount not to exceed 500.00 dollars.

Rationale:

Tactical urbanism means making small-scale, temporary improvements to the built environment. Tactical urbanism projects are low-cost, temporary and demonstrative, meaning that they show how an improvement or solution would function. The goal of the Colerain Township Tactical Urbanism Mini Grant Program is to give Township residents and businesses a creative opportunity to take initiative with planning of their community. The creativity is ultimately up to the applicants! The application being awarded pertains to the painting of sidewalks with water resistant paint using templates so that when it rains the pictures and messages that were painted on the sidewalk show up providing an interesting and fun experience for those who live within the area.

Print**Tactical Urbanism Mini Grant - Application - Submission #510****Date Submitted: 10/13/2019**

This application is for applicants and/or organizations that are interested in creating a project in junction with the ideas of Tactical Urbanism. Before applying, please read through our Tactical Urbanism Mini-Grant Guide Booklet to make sure your project meets the guidelines. For more information, please feel free to call (513) 385-7505 or email jurbancsik@colerain.org.

Applicant Information**Name***

Lori McMullin

Email Address***Address****City**

Cincinnati

State

OHIO

Zip Code

45251

Phone Number***Organization****Applicant Type***

Choose all that apply.

- ☒ Resident
- ☐ Business
- ☐ HOA
- ☐ Nonprofit
- ☐ School or University
- ☐ Other

Location

Are you or your organization located within the boundaries of Colerain Township?

- ☒ Yes
- ☐ No

Emergency Contact Information

Name	Email Address
Amanda Beckman	

Address

City	State	Zip Code
Cincinnati	OH	45251

Phone Number	Organization

Project Location(s)

Address*

10057 Menominee Dr

Please tell us where your project is going to be located!

City	Zip Code*	Intersection of
Cincinnati	45251	Menominee and Dunraven

Intersection of _____ and _____ (if applicable).

Project Timeline

Installation Date(s)		Project Duration
5/1/2020	—	5/31/2020
mm/dd/yyyy		hh:mm am/p
		mm/dd/yyyy
		hh:mm am/p

Type of Project*

- ☐ Traffic calming
- ☐ Pop-up retail
- ☐ Intersection Improvements
- ☐ Crosswalks
- ☐ Signage
- ☐ Bike Lanes
- ☐ Streetscaping/Landscaping
- ☐ Public Event Space
- ☒ Public Art or Murals
- ☐ Street Furniture
- ☐ Other

Please check which option matches closely with the type of installation you are proposing.

If your option was Other, please describe.**Project Description ***

Using NeverWet Multi-surface product to paint patterns/messages/art on concrete. When dry, the messages are hidden. When it rains, the messages appear. I'd like to start by painting sidewalks in which my neighbors have consented, to provide a fun experience for the children who live in the area.

Please give a brief description (<500 words) of the kind of project or installation you had in mind. Please describe the reasoning behind the installation and what problem(s) you are trying to solve. Also address how you plan to measure the impact or effectiveness of your project, if applicable.

Budget/Process*

With a mini-grant of \$500, I can buy the NeverWet product and any needed supplies. Supplies will be inexpensive, as Dollar Tree sells many templates and a thick poster board can be used for templates. The process is to choose a template, lay on a dry sidewalk and spray paint/roll brush to apply to the surface. I have cones to keep people off until dry. When it rains, watch neighbors enjoying this simple act with big smiles.

Please list or give a brief description (<200 words) of the budget for the project and the materials you expect to use for this project. Be as specific as possible regarding quantities, colors and brands.

Project Criteria *

- ☒ Does your site avoid federal and state highways?
- ☒ Is your site in a ROW with speeds of 25mph or less?
- ☒ Will your project allow normal operations for delivery trucks, trash and recycling?
- ☒ Will your project preserve vehicle access within 25 ft of a fire hydrant?
- ☒ Does your project provide normal access to utilities, including manholes and powerlines?
- ☒ Does your project preserve access to driveways?
- ☒ Will your project preserve access for emergency vehicles?
- ☒ As far as you are aware, is your project ADA compliant?

Please check a box for each item on this list that applies to your project.

Amount*

500.00

How much is your budget?

Submittals*

Lori McMullin_MiniGrantApplication_13OCT2019.pdf

Please submit all the documents that you would like to for this application. This may include a letter of intent, site plan(s), proof of ownership or consent, photographs, drawings and other details.

Approval

I certify that the information contained in or submitted with this application is true and accurate. I certify that I have the consent of any and all affected property owners for this installation, if I am not the property owner myself or if it is in a Township right-of-way. I agree that my installation will not exceed the parameters outlined in this application and any attached documents.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature

Lori B McMullin

Products:



Examples:



The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the 12th day of November 2019, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Greg Insco, Raj Rajagopal, Dan Unger

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
2585 AMBASSADOR	510-0043-0203-00
11588 GREENRIDGE	510-0014-0097-00
10087 MANISTEE	510-0041-0474-00
3044 OVERDALE	510-0024-0250-00
3052 OVERDALE	510-0024-0249-00
2413 SCHON	510-0044-0067-00
2544 WENNING	510-0051-0049-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the Township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to

owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87; and

2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87; and

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading; and

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insco _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this 12th day of November, 2019.

BOARD OF TRUSTEES:

Greg Insco, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)

5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer
this 12th day of November, 2019.

Heather E. Harlow
Colerain Township Fiscal Officer

PLANNING & ZONING

Department: Administration

Department Head: Mike Ionna, Director - Planning and Zoning

Motion To Authorize Township Administrator To Execute All Necessary Documents To Enter An Agreement with Rock Solid Construction to Demolish And Restore Property Located At 6700 Schuster Court For The Amount of \$7,698.00.

Recommend adoption of a motion to authorize Township Administrator to execute all documents necessary to enter an agreement with Rock Solid Construction to demolish and restore property located at 6700 Schuster Court for the amount of \$7,698.00.

Rationale:

The subject property burned on August 14, 2018 and has been found to be vacant, unsafe and insecure.

The request for demolition quotes was sent out on October 3, 2019 via email to all of the demo contractors on the CDBG approved list. The request for quotes was also posted on our website until October 17, 2019.

We received three (3) responses which are as follows:

- Rock Solid Construction 7,698.00
- Allgeier and Son 15,615.00
- Demolition Inc., - Decided not to bid

Based on the submitted bids, staff is recommending to award the contract to Rock Solid Construction.

Bid Document for 6700 Schuster Court

Company Name: ROCKSOLID CONSTRUCTION

Primary Contact MATT PEACOCK

Email MATT@ROCKSOLIDCONSTRUCTION.ORG

Phone 513-383-1628

Quote for Demolition as outlined in Technical Specifications (Page 4):

\$ 7,198.00

Quote for NESAP report:

\$

500.00

Total

\$

7,698.00

Bid Document for 6700 Schuster Court

Company Name: Allgeier and Son

Primary Contact Mike Moeller

Email mmoeller@allgeierandson.com

Phone 513-218-7670

Quote for Demolition as outlined in Technical Specifications (Page 4): \$ 15270.00

Quote for NESAP report: \$ 345.00

Total \$ 15,615.00

Michael Ionna

From: Demolition Inc <demolitionco@hotmail.com>
Sent: Thursday, October 10, 2019 12:38 PM
To: Michael Ionna
Subject: Re: Reuquest for Quote - Demolition of 6700 Schuster Court

After review of the property and Scope of work we decided to not bid on this project.
Thank you for offer.

Regards,
Terry Bachelier
Demolition Inc.

513-919-6479

From: Michael Ionna <mionna@colerain.org>
Sent: Thursday, October 3, 2019 12:10 PM
Subject: Reuquest for Quote - Demolition of 6700 Schuster Court

Good afternoon,

I am contacting you about putting in a quote for a demolition project located in Colerain Township at 6700 Schuster Court. I am reaching out to you because you are listed as an approved contractor for the use of CDBG funds to accomplish the project.

Please review the attached document for an overview of the project including the specifications for the bid. To make this as easy as possible for you I included a one-page quote sheet that you can fill out which is all that is needed to submit a bid.

Please let me know if you have any questions.

Best,

Mike Ionna, AICP
Director of Planning, Zoning Administration & Code Enforcement

Colerain Township
4200 Springdale Road
Colerain Township, OH 45251
Main Phone (513) 385-7500
Direct Phone (513) 923-5012
mionna@colerain.org
www.colerain.org

PLANNING & ZONING

Department: Planning & Zoning

Department Head: Mike Ionna, Director - Planning and Zoning

Resolution - Approving Zone Change for Zoning Case ZA2019-07

Recommend approval of a Resolution Denying Zone Change for Zoning Case ZA2019-05.

Rationale:

The Colerain Township Zoning Commission held a Public Hearing on October 15, 2019 where the Zoning Commission unanimously recommended for denial of the request. This request was heard by the Board of Trustees in a Public Hearing on November 12, 2019.

Staff supports the recommendation of the Zoning Commission, as the proposed use is consistent with the goals and objectives of the Township for development on the site. The proposal is also consistent with comprehensive plan and conforms to regulations within the Zoning Resolution.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the 12th day of November, 2019, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio, 45251, with the following members present:

Dan Unger, Greg Insco, Raj Rajagopal

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-19

Case No. ZA2019-04

7560 to 7580 Colerain Avenue

Approval of a Re-Zoning Request

From “B-2” General Business to “B-3” Commerce

Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473

WHEREAS, the Applicant, Colerain Township Hamilton County CIC Inc. has submitted an application for a Zoning Map Amendment for the re-zoning of the property at 7560 to 7580 Colerain Avenue from “B-2” General Business “B-3” Commerce; and,

WHEREAS, the Colerain Township Zoning Commission conducted its public hearing on the application on October 15, 2019, and after staff presentation, public comments, exhibits, and other materials submitted, voted unanimously to recommend approval of the zoning request; and,

WHEREAS, the Colerain Township Board of Trustees conducted its public hearing on the case on November 12th, 2019, and after consideration of the recommendation of the Zoning Commission, and all public comments, exhibits, and other materials submitted, voted _____ to approve the application for the Zoning Map Amendment request from “B-2” General Business to “B-3” Commerce.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Colerain Township, Hamilton County, Ohio accepts the recommendation of the Colerain Township Zoning Commission for a Zoning Map Amendment, and that the Board of Trustees does hereby approve the request for Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473, for the reason that the Zoning Map Amendment would be in the best interest of the Township and the health, safety, morals and welfare of the public, is consistent with the Colerain Township Comprehensive Plan previously adopted by the Township, and is in keeping with good land use planning; and,

BE IT FURTHER RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That a certified copy of this Resolution be directed by the Fiscal Officer of Colerain Township to the Hamilton County Recorder and the Colerain Township Zoning Inspector.

2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading; and

4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insko _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this 12th day of November, 2019.

BOARD OF TRUSTEES:

Greg Insko, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

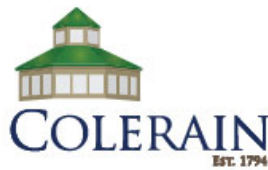
Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer

this 13th day of Auguet, 2019.

Heather E. Harlow
Colerain Township Fiscal Officer



4200 Springdale Road
Colerain Township, OH 45251

STAFF REPORT: Zoning Map Amendment
Case ZA2019-07
7560 to 7580 Colerain Avenue
November 12, 2019

PREPARED BY: Marty Kohler
Senior Planner

Request:

Applicant Geoff Milz representing property Colerain Township Hamilton County CIC Inc. has submitted an application for a Zoning Map Amendment for the re-zoning of the property at 7560 to 7580 Colerain Avenue from “B-2” General Business to “B-3” Commerce District.

Purpose:

To rezone and develop the property for development as a part of an adjacent contracting/public utility maintenance facility with outdoor storage which is not permitted in the “B-2” zone.

Location:

7560 to 7580 Colerain Avenue: Located on the east side of Colerain Avenue north of Banning Road and south of Shadycrest Drive. Parcels 510-0071-0217, 510-0071-0227, and 510-0071-0473.

Site Description:

Tract Size:	Approximately 1.18 acres (gross)
Frontage: Approximately	210 feet on Colerain Avenue
Topography:	Relatively flat
Existing Development:	Former site of the Fireside Inn and Colerain Community Resource Center – now vacant.

Surrounding Conditions:

	<u>ZONE</u>	<u>LAND USE</u>
North:	“B-3” Commerce District	Duke Energy Maintenance Facility (under construction)
South:	“B-2” General Business	Auto Maintenance
East:	“B-3” Commerce District	Duke Energy Maintenance Facility (under construction)
West:	“B-2” General Business	Retail, service, auto Maintenance

Case History:

In March 2019 a Zoning Certificate was issued for the construction of a new operations center at 7600 Colerain Avenue adjacent to the subject property. The facility is now under construction and is owned by Duke Energy Ohio LLC. The development includes offices, training facilities, vehicle and equipment maintenance, inventory of utility grid

parts, and parking. Duke Energy is seeking to expand on the original plan to provide for additional parking and storage space in cooperation with the Colerain Community Improvement Corporation (CIC). The CIC purchased the Fireside Inn and Colerain Community Resource Center in July 2019 and has recently cleared the site for re-development.

Proposed Use:

The applicant proposes to rezone the property and transfer the property to Duke Energy in order to develop the site for additional parking and storage for the adjacent Duke Operations Center.

The Colerain CIC and Colerain Township Trustees have been concerned regarding the lack of new investment in the Colerain Avenue corridor in the Groesbeck/White Oak area of the township. The CIC actively encouraged Duke Energy to purchase and redevelop the former Builder's First Source property that stood vacant and deteriorating for many years. In addition, the former Fireside Inn has been a blighting influence on the neighborhood due to criminal activity, lack of reinvestment, and deteriorated condition. The expectation is that the major new investment by Duke Energy will help revitalize the neighborhood and encourage additional private investment.

Conformance with Comprehensive Plan:

The subject property is located in Area 11: White Oak Community Character Area of the Colerain Township Comprehensive Plan. The plan encourages the development of light industrial uses along Colerain Avenue, south and west of West Galbraith Road. Such uses should be fully enclosed because of the high visibility of the area. The proposal appears to conform with the provisions of the Comprehensive Plan.

Conformance with the Zoning Resolution:

The stated purpose of the "B-1" and "B-2" districts in the Colerain Zoning Resolution is as follows:

- B-2 General Business District - The B-2 General Business District is intended to provide for a wide range of retail sales and services that would relate to the varied needs of the Township, the business community, and the visitor. The general uses in this district rely heavily on vehicular traffic and thus are located appropriately on arterial roadways and highways.
- The B-3 Commerce District is intended to provide for employment centers in the Township that could include a mixture of retail, office, and/or light industrial uses that are located within enclosed structures and with minimal exterior storage. The B-3 District is a mixed use district with a focus on employment and commerce rather than the provision of goods and services in a retail setting.

OTHER AGENCY REPORTS

Colerain Zoning Commission:

- On October 15, 2019 the Colerain Zoning Commission held a public hearing, and after receiving testimony and deliberation voted unanimously to recommend approval to the Colerain Board of Trustees.

Hamilton County Regional Planning Commission:

- This zoning request was not submitted to the Hamilton County Regional Planning Commission for review and comment.

Hamilton County Storm Water & Infrastructure

- No Response

Colerain Township Fire Department

- No response

Hamilton County GIS

- No response

Hamilton County Soil & Water Conservation District

- No Response

ODOT

- No response

Hamilton County Engineer

- See letter attached.

Metropolitan Sewer District

- See letter attached.

RECOMMENDATION:

Colerain Zoning Commission and Staff recommends for APPROVAL of the request to rezone the properties from B-2 General Business District to B-3 Commerce District.

Zoning Map Amendment 7560 and 7580 Colerain Avenue



APPLICATION FOR ZONE MAP AMENDMENT (SINGLE LETTER)
COLERAIN TOWNSHIP ZONING COMMISSION
4200 SPRINGDALE ROAD
CINCINNATI, OH 45251

Case No.: ZA 2019-07 October 15th, 2019 Date Filed: _____
Date of Preliminary Hearing (if applicable): Oct 15, 2019
Request Change from: B-2 to: B-3
Township: Colerain Book: 510 Page: 0071 Parcels: 0217; 0227; 0473
Physical location of property (address or brief description if no address assigned):
7560 & 7580 COLERAIN AVENUE

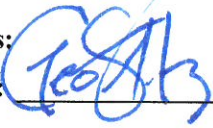
Name of Applicant: COLERAIN TOWNSHIP HAMILTON COUNTY CIC INC
Telephone No.: 513-923-5000 Email Address: GMILZ@COLERAIN.ORG
Address: 4200 SPRINGDALE ROAD
City: CINCINNATI State: OH Zip: 45251

*Name of Owner(s): SAME
Telephone No.: " Email Address: "
Address: "
City: " State: " Zip: "

Name, address and parcel number of each property owner of record within the proposed amendment area:

1. COLERAIN TOWNSHIP HAMILTON COUNTY CIC INC, 4200 SPRINGDALE ROAD
2. CINCINNATI, OH 45251
3. PARCELS 510-0071-0217, 510-0071-0227, 510-0071-0473

(attach separate sheet if necessary for additional parcels)

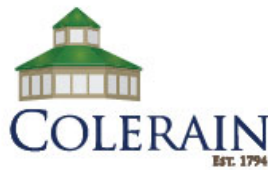
Signatures:  Date: 9.19.19
Applicant: _____ Date: _____
*Owner: _____ Date: _____
*Owner: _____ Date: _____

Filing fees shall accompany the application. Make check payable to: *Colerain Township Board of Trustees.*

Filing fee: \$1,477 Legal notices: \$60.00 Cert. Mail: \$5.00 TOTAL: \$1,542.00

THERE SHALL BE NO REFUND OR PART THEREOF ONCE PUBLIC NOTICE HAS BEEN GIVEN.

*Although the Applicant need not be the same as the Owner(s), the Owner(s) shall co-sign for an amendment.



4200 Springdale Road
Colerain Township, OH 45251

STAFF REPORT: Zoning Map Amendment
Case ZA2019-07
7560 to 7580 Colerain Avenue
October 15, 2019

PREPARED BY: Marty Kohler
Senior Planner

Request:

Applicant Geoff Milz representing property Colerain Township Hamilton County CIC Inc. has submitted an application for a Zoning Map Amendment for the re-zoning of the property at 7560 to 7580 Colerain Avenue from “B-2” General Business to “B-3” Commerce District.

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South:	“B-2” General Business	Auto Maintenance
East:	“B-3” Commerce District	Duke Energy Maintenance Facility (under construction)
West:	“B-2” General Business	Retail, service, auto Maintenance

Case History:

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parking and storage space in cooperation with the Colerain Community Improvement Corporation (CIC). The CIC purchased the Fireside Inn and Colerain Community Resource Center in July 2019 and has recently cleared the site for re-development.

Proposed Use:

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OTHER AGENCY REPORTS

Hamilton County Regional Planning Commission:

- This zoning request was not submitted to the Hamilton County Regional Planning Commission for review and comment.

Hamilton County Storm Water & Infrastructure

- No Response

Colerain Township Fire Department

- No response

Hamilton County GIS

- No response

Hamilton County Soil & Water Conservation District

- No Response

ODOT

- No response

Hamilton County Engineer

- See letter attached.

Metropolitan Sewer District

- See letter attached.

RECOMMENDATION:

Staff recommends for APPROVAL of the request to rezone the properties from B-2 General Business District to B-2 Commerce District.

Zoning Map Amendment
7560 and 7580 Colerain Avenue

**Re-Zone
 From B-2
 To B-3**

Colerain Av

7539
 7533
 7483
 7560
 7580
 7450
 7474

0 100 Feet

Proposed Re-Zone Area

Property Line

Dated: September 2019 CAGIS©2016

ADMINISTRATION

Department: Administration

Department Head:

Resolution Adopting 2020 Policy Priorities and Directing Staff to Implement Policy Priorities Through a Strategic Plan and Budget

Rationale:

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the 12th day of November, 2019, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Greg Insko, Raj Rajagopal, Dan Unger

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING POLICY PRIORITIES FOR 2020

WHEREAS, the Board of Trustees sets the policy direction for Colerain Township in furtherance of the health, safety and welfare of Township residents, businesses and employees; and;

WHEREAS, the Board of Trustees of Colerain Township desires to establish the policy priorities for fiscal year 2020; and;

WHEREAS, the Board of Trustees held three separate Town Hall meetings to solicit feedback from residents on the desired policy direction of the Township; and;

WHEREAS, this direction will provide high level guidance to staff on the priorities that should be executed in 2020 as part of the Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Fiscal Year 2020 Policy Priorities are as follows:
 - A. Create connections by improving communications, building new sidewalks and ensuring the maintenance of existing sidewalks.
 - B. Improve the aesthetics of our community through beautification initiatives.
 - C. Create a new brand for the Township and deploy it through signage and gateway features.
 - D. Improve neighborhood health by focusing on code enforcement; and
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insco _____, Mr. Rajagopal _____, Mr. Unger _____

ADOPTED this 12th day of November, 2019.

BOARD OF TRUSTEES:

Greg Insco, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this 12th day of November, 2019.

Heather E. Harlow
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Head: Geoff Milz, Administrator

Motion Setting a Special Meeting of the Board of Trustees on December 3, 2019 at 7:00 PM for Purpose of Conducting a Public Hearing on the Township's Motor License Registration Fee.

Recommend adoption of a motion for a Special Meeting of the Board of Trustees on December 3, 2019 at 7:00 PM for purpose of conducting a Public Hearing on the Township's Motor License Registration Fee.

Rationale:

The Board of Trustees adopted a motion at the October 22, 2019 Trustee meeting to set a public hearing in consideration of an additional \$5 per vehicle motor license registration fee per ORC 4504.181. This motion officially establishes the Special Meeting date.

CONSENT ITEMS

Department: Administration

Department Head: Geoff Milz, Administrator

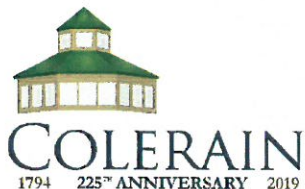
New Hire Authorization - Public Services - Director of Public Services

Recommend approval of all Consent Agenda items.

Rationale:

The position of Director of Public Services was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Jackie O'Connell

The wage for this job is \$40.87 per hour.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy

Job Code: 156 Position Number: 5001

Status: ☒ Full Time ☒ Permanent ☒ FLSA Exempt ☐ CBA Position
☐ Part Time ☐ Temporary/Seasonal ☐ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Jacqueline O'Connell

Hourly rate: \$40.87 Employee Supervisor: Jeffrey Weckbach

Min/Max hours/week: 40 hours / week

Proposed start date: 11/13/2019

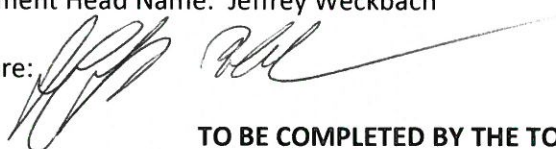
Eligibility Date: 11/13/2019

Tentative schedule of hours: M-F 8-4:30

Does this position supervise staff? ☒ Yes ☐ No

Comments:

Department Head Name: Jeffrey Weckbach

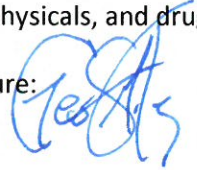
Signature: 

Date: 10/31/19

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 11/13/2019

Administrator Signature: 

Date: 10.31.19

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒ Township Website

☐ Internal Bulletin Board

☐ Social media

☐ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☒ Other job boards – APWA Ohio, OPRA Ohio

Hiring Process Timeline:

Date of initial posting: 08/27/2019

Date posting closed: 11/08/2019

Interview Committee: Geoff Milz, Jeff Weckbach, Frank Cook, Mark Denney, Mike Ionna
Renetta Edwards, Dan Schulte, Mike Baumer, Jason Haines, Geoff Payne, Tawanna Molter

Interview dates: 09/23; 09/25; 10/15

Number of applications: 10

Number of candidates interviewed: 6

CONSENT ITEMS

Department: Administration

Department Head: Geoff Milz, Administrator

Contract with CivicPlus for Facility Rentals

Recommend adoption of all consent items.

Rationale:

CivicPlus offers a robust platform that will allow the Township to book all rentals (including shelters, Community Center, fields, and others). The total cost of the initial term is \$7,215 with an annual cost of \$4,329.

**CivicPlus**

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:

Q-05854-1

Date:

11/4/2019 11:04 AM

Expires On:

12/31/2019

Product:

CivicRec

Ship To

Jeff Weckbach
 Colerain Township (Hamilton County) OH - CivicRec

Bill To

Colerain Township (Hamilton County) OH - CivicRec

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Alex Rodriguez	814-769-9297	arodriguez@civicplus.com		Net 30

Exhibit A.1 - Statement of Work

QTY	Product Name	DESCRIPTION	TOTAL
1.00	CivicRec Annual Fee	CivicRec Annual Fee	\$4,329.00
1.00	CivicRec Standard	Standard package -Project Coordination - Branded Public Portal -Help Center Access	\$1,683.50
2.00	Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	\$1,202.50
1.00	CP Pay Annual Fee	CP Pay Annual Fee	\$0.00
1.00	CP Pay Implementation	CP Pay Implementation Fee	\$0.00
TOTAL:			\$7,215.00

Total Days of Quote:365

One Time Costs	\$2,886.00
Recurring Costs	\$4,329.00

* Recurring Costs stated herein are based upon the number of days stated above.

Upon renewal of this SOW, the Recurring Costs will reflect a 365 day calendar year.

1. Performance and payment under this SOW shall be subject to the terms & conditions of the Agreement by and between Client and CivicPlus, to which this Statement of Work (SOW) is hereby attached.

2. This SOW shall remain in effect for an initial term of one year (12 months) from signing. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.

3. The Total First Year Fees (total of One-Time Costs and Recurring Cost) shall be invoiced as follows:

a. Upon signing of this SOW – one half of the Total First Year Fees;

V. PD 06.01.2015-0048

Page 1 of 4

b. The earlier of 6 months from signing or upon completed implementation of the CivicRec Recreation Management Software – the remaining half of the Total First Year Fees.

4. Renewal Term Annual Services Fees (Recurring Costs) shall be invoiced on the date of signature of relevant calendar years beginning with the second year of service. Annual services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in Year 3 of service.

5. The Client's Annual Services Fees agreed upon herein are based on Client processing up to \$200,000.00 of revenue per year ("Predicted Processing Volume"). Starting with the first renewal year of this SOW, CivicPlus reserves the right (but not the obligation) to audit Client once every 12 months to determine Client's actual processing volume ("Actual Processing Volume"). In the event Client's Actual Processing Volume exceeds the Predicted Processing Volume, CivicPlus will notify client within 30 days of the audit of the Actual Processing Volume and the applicable increase in the Annual Fees resulting from such Actual Processing Volume. The increase in the Annual Fees shall be implemented the first of the month following the notice.

6. All amounts owed to CivicPlus hereunder are fully-earned upon provision of the Services Provided, as described in Addendum 1, and are not subject to withholding or off-set in any manner whatsoever, such amounts are non-refundable upon payment subject only to a clear demonstration of an accounting error. Client expressly acknowledges and agrees that Client is familiar with the proposed Services Provided and CivicPlus' billing process.

7. For the purposes of obtaining merchant account services through CP Pay, Client may utilize the designated merchant account for CivicRec through an integrated partnership with OpenEdge ("CP Pay Merchant"). In the event Client chooses CP Pay Merchant, Client will enter into a merchant account agreement with OpenEdge. Such agreement's terms and conditions will solely enure to the benefit and obligation of Client; CivicPlus shall not be a party to such agreement. In the event Client chooses CP Pay Merchant, CivicPlus will facilitate Client and CP Pay Merchant communication for contracting purposes and shall integrate the CP Pay Merchant account processor at no charge to Client. Client agrees to comply with all terms and conditions of the resulting merchant account agreement and pay all fees required to maintain the services. If Client desires to use an integrated merchant account processor gateway besides the designated CP Pay Merchant, an integration fee will be included in Client's implementation fees. Client agrees to comply with all terms and conditions of the resulting merchant account agreement and pay all fees required to maintain the services. Client acknowledges that the fees set forth in this SOW do not include any transaction, processing or other fees imposed by Client's merchant account processor. Client is fully responsible for their relationship with their selected processor. In no event will CivicPlus: (i) take part in negotiations, (ii) pay any fees incumbent on the Client or merchant account, or (iii) acquire any liability for the performance of services of any chosen merchant account processor, including CP Pay Merchant.

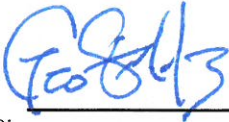
8. When Client uses CP Pay, then Client may take online credit card payments for certain services or products they provide via the Client websites supported by CivicPlus. As such, through CP Pay, CivicPlus facilitates an automated process for redirecting credit card payments to Client's chosen payment gateways / merchant account processors. For card payments, CivicPlus will redirect any payments processing to the Client's merchant account processor gateway, and the merchant account processor gateway presents the payment form page and processes the card payment. CivicPlus does not transmit, process or store cardholder data and does not present the payment form. CivicPlus implements and maintains PCI compliant controls for the system components and applications that provide the redirection services only.

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client
By: Geoff Milz
Name: _____

CivicPlus
By: _____
Name: _____


Title: _____
Date: Administration
11/5/19

Title: _____
Date: _____

Addendum 1 to Exhibit A.1 – Services Provided

Services provided by CivicPlus to the Client under this agreement include the following:

Access: CivicPlus hereby grants a nonexclusive license during the term of the Agreement for the Client to access, use and display the CivicPlus item(s) listed in the SOW in accordance with the terms of the Agreement. Excluding occasional maintenance, the Software shall be available 24 hours per day, seven days per week with a guaranteed uptime of 99%. The Portal is accessible via the public Internet from any device with an Internet connection and browser. .

Documentation: All CivicPlus startup and user's guides are maintained electronically in the system and can be accessed through the "Help Center" from within CivicPlus. CivicPlus does not provide paper copies of its guides and help files.

Data Backups: CivicPlus currently performs backups daily of all of its data (6:00 AM). In case of emergency, CivicPlus may restore data to the point of the previous backup.

Enhancements: New features will be added throughout the term of this Agreement. Client will have full access to all of these new features without additional charge. Client is also encouraged to submit change requests as they see opportunities for improvement. CivicPlus will attempt to implement any and all changes that improve the value of CivicPlus to all of our Clients at no charge. Notwithstanding the foregoing, all custom work will be estimated and agreed upon in writing by the parties hereto prior to work start.

Client Support: CivicPlus shall provide an online utility for problem reports and change requests. Client may also reach CivicPlus by phone at 1-800-335-1863 between the hours of 7:00 AM and 7:00 PM Central Standard Time, Monday through Friday and excluding national holidays. E-mail support is also available at support@CivicPlus.com. Non-emergency after-hours support may be subject to additional fees. Emergencies will be handled as soon as possible. Enhancement requests will be queued based on priority and implemented on a schedule. CivicPlus shall have sole and absolute discretion as to whether support requests exceed reasonable use or exceed the scope of services outlined in this Agreement.

Data: In the event Client no longer wishes to use CivicPlus, CivicPlus will export Client data based on a requested format (in most cases). If the data exporting request is initiated by Client, additional fees may apply. All work will be estimated and agreed upon in writing by the parties hereto prior to work start.

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization Colerain Township		URL colerain.org	
Street Address 4200 Springdale Road			
Address 2			
City Cincinnati	State OH	Postal Code 45251	
CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.			
Emergency Contact & Mobile Phone Geoff Milz		513 923-5000	
Emergency Contact & Mobile Phone Jeff Wedelbach		513-923-5016	
Emergency Contact & Mobile Phone Tawanna Molter		513-741-8802	
Billing Contact Jeff McElravy		E-Mail jmcElravy@colerain.org	
Phone 513-923-5003	Ext.	Fax 513-245-6503	
Billing Address 4200 Springdale Road			
Address 2			
City Cincinnati	State OH	Postal Code 45251	
Tax ID # 31-60009567	Sales Tax Exempt # See Attached		
Billing Terms Annual	Account Rep Alex Rodriguez		
Info Required on Invoice (PO or Job #)			
Contract Contact Geoff Milz		Email gmilz@colerain.org	
Phone 513-923-5000	Ext.	Fax 513-245-6503	
Project Contact Tawanna Molter		Email tmolter@colerain.org	
Phone 513-741-8802	Ext.	Fax	



Sales and Use Tax Blanket Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

CivicPlus

(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

LOCAL GOVERNMENT

Purchaser must state a valid reason for claiming exception or exemption.

COLERAIN TOWNSHIP TRUSTEES

Purchaser's name

LOCAL GOVERNMENT

Purchaser's type of business

4200 SPRINGDALE ROAD

Street address

CINCINNATI, OHIO 45251

City, state, ZIP code

Signature

FISCAL OFFICER

Title

01/01/2019

Date signed

31-6000567

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.

