

Regular Meeting of the Board of Trustees - July 14, 2026

1. **Opening of Meeting**
2. **Pledge of Allegiance** 6PM
3. **Meditation (Moment of Silence)**
4. **Moment of Positivity** Steve Greene: The DARK Alliance has a plan to Drive Actions to Revive Kindness through unconventional volunteering. Steve Greene leads this group of so-called "dastardly do-gooders" on community clean-ups all throughout the Greater Cincinnati area, but his efforts in Colerain Township have gone above and beyond. Steve and the DARK Council, as he calls it, promote positivity through small acts like going for a walk and appreciating flowers, complimenting strangers, and of course giving back to the community.
5. **Approval of Minutes**
6. **Presentations**
 - a. Hamilton County Update Presented by Commissioner Denise Driehaus
7. **Citizens Address**
8. **Administrative Reports**
9. **Trustees' Report**
10. **New Business**
 - Public Safety**
 - a. Resolution Declaring a Junk Motor Vehicle - 10275 Dewhill Lane
 - b. Resolution Declaring a Junk Motor Vehicle - 2665 Ontario Street
 - c. Resolution Declaring a Junk Motor Vehicle - 3409 Oakmeadow Lane
 - d. Resolution Declaring Nuisance and Ordering Abatement
 - e. Motion to Issue Noise Resolution Permit to Taylor Scott (3262 Banning Rd.)
 - Public Services**
 - Development**
 - a. Motion to Set a Public Hearing for July 28, 2026 at 6:00 PM re: Text Amendment to Colerain Township Zoning Resolution Section 4.9, Waste Receptacles
 - b. Motion to Set a Public Hearing for July 28, 2026 at 6:00 PM re: a Major Modification to an approved Final Development Plan to modify parking at Target,

located at 9040 Colerain Avenue

- c. Motion to Approve Updated Planning & Zoning Fee Schedule

Administration

- a. Resolution Authorizing the Advance of Property Tax

11. Old Business

- a. Resolution Adopting Legislative Priorities for 2027-2031

12. Consent Items

- a. Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS – Jacob Gutzwiller - \$23.24 per hour
- b. Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS – Evan Massie - \$23.24 per hour
- c. Reclassification of Employee - Part-time Firefighter/Paramedic - Department of Fire and EMS – Charles Graham - \$23.78
- d. New Hire - Part-time Firefighter/EMT - Department of Fire and EMS - Caleb Lang - \$18.29 hour
- e. New Hire - School Safety Officer - Police Department - Barry L. Rogers - \$41.00 / hour
- f. Donation Acceptance — Department of Fire and EMS — Cincinnati Moose Lodge #2 — \$513.49 (Check)
- g. Donation Acceptance — Police Department — From Moose Lodge No. 2 - \$513.49
- h. Donation Acceptance - Department of Fire and EMS - Phantom Fireworks - \$2,500.00
- i. Donation Acceptance - Senior & Community Center - AmVets Auxiliary Post 1988 - \$25
- j. Contract - Spring Grove Cemetery - Indigent Burial - \$795 - NOEXP

13. Fiscal Office Report

14. Executive Session – if needed

15. Adjournment

PRESENTATIONS

Department: Administration

Department
Director:

Strategic Plan Goal:

Hamilton County Update Presented by Commissioner Denise Driehaus

No action is requested of the Board.

Rationale:

County Commissioner Denise Driehaus will be in attendance to provide an update on Hamilton County programs.

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring a Junk Motor Vehicle - 10275 Dewhill Lane

Recommend ADOPTION of the Resolution.

Rationale:

Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property:

10275 Dewhill Lane, Cincinnati, Ohio 45251
(OH) DKX7076, 2011, Orange, Chevrolet, Cobalt

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the ____ day of _____, 202_ at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____

RESOLUTION DECLARING VEHICLE LOCATED AT 10275 Dewhill Ln. Cincinnati, OH 45251– Parcel ID 510-0113-0297-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **10275 Dewhill Ln. Cincinnati, OH 45251– Parcel ID 510-0113-0297-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **10275 Dewhill Ln. Cincinnati, OH 45251– Parcel ID 510-0113-0297-00** to be inoperable, extensively damages, and at least three model years old:

A. (OH) DKX7076, 2011, Orange, Chevrolet, Cobalt

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 202_.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202_.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring a Junk Motor Vehicle - 2665 Ontario Street

Recommend ADOPTION of the Resolution.

Rationale:

Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property:

2665 Ontario Street, Cincinnati, OH 45231
(NO TAG) 1997, Red, Chevy, Camaro

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the ____ day of _____, 202_ at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____

RESOLUTION DECLARING VEHICLE LOCATED AT 2665 Ontario St. Cincinnati, OH 45231– Parcel ID 510-0051-0170-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **2665 Ontario St. Cincinnati, OH 45231– Parcel ID 510-0051-0170-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **2665 Ontario St. Cincinnati, OH 45231– Parcel ID 510-0051-0170-00** to be inoperable, extensively damages, and at least three model years old:

A. (NO TAG) 1997, Red, Chevy, Camaro

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 202_.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202_.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Recommend ADOPTION of the Resolution.

Resolution Declaring a Junk Motor Vehicle - 3409 Oakmeadow Lane
Recommend ADOPTION of the Resolution.

Rationale:

Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property:

3409 Oakmeadow Lane, Cincinnati, Ohio 45239
(NO TAG) 2007, Grey, Honda, Pilot

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the ____ day of _____, 202_ at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____

RESOLUTION DECLARING VEHICLE LOCATED AT 3409 Oakmeadow Ln.
Cincinnati, OH 45239– Parcel ID 510-0090-0231-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT
TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **3409 Oakmeadow Ln. Cincinnati, OH 45239– Parcel ID 510-0090-0231-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **3409 Oakmeadow Ln. Cincinnati, OH 45239– Parcel ID 510-0090-0231-00** to be inoperable, extensively damages, and at least three model years old:

A. (NO TAG) 2007, Grey, Honda, Pilot

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 202_.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202_.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring Nuisance and Ordering Abatement

Recommend ADOPTION of the Resolution.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2590 Altura Dr
2390 Deblin Dr
9651 Dunraven Dr
9671 Dunraven Dr
9738 Gibraltar Dr
9757 Gibraltar Dr
12174 Glencrest Ct.
11611 Hamilton Av
3561 West Kemper Rd
2458 Lincoln Av
2714 Merriway Ln
3409 Oakmeadow Ln
9752 Sacramento St
2870 Stout Rd
2880 Stout Rd
7239 Swirlwood Ln
11967 Waldon Dr
11925 Wincanton Dr
3165 Windsong Dr
9340 Wilcox Dr

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the ____ day of _____, 202_, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
2590 Altura Dr	510-0072-0218-00
2390 Deblin Dr	510-0073-0039-00
9651 Dunraven Dr	510-0041-0239-00
9671 Dunraven Dr	510-0041-0242-00
9738 Gibraltar Dr	510-0052-0331-00
9757 Gibraltar Dr	510-0052-0348-00
12174 Glencrest Ct	510-0013-0135-00
11611 Hamilton Av	510-0021-0443-00
3561 West Kemper Rd	510-0140-0029-00
2458 Lincoln Av	510-0031-0506-00
2714 Merriway Ln	510-0032-0148-00
3409 Oakmeadow Ln	510-0090-0231-00
9752 Sacramento St	510-0051-0123-00
2870 Stout Rd	510-0034-0038-00
2880 Stout Rd	510-0034-0037-00
7239 Swirlwood Ln	510-0072-0344-00
11967 Waldon Dr	510-0011-0225-00
11925 Wincanton Dr	510-0011-0079-00
3165 Windsong Dr	510-0052-0608-00
9340 Wilcox Dr	510-0101-0391-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control, or removal of any vegetation, garbage, refuse, or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris

on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS

In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;
2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and
4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
5. That this Resolution shall be effective at the earliest date allowed by law.

Trustee _____, seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mrs. Ulrich_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this ____ day of _____, 202__.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202_.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Motion to Issue Noise Resolution Permit to Taylor Scott (3262 Banning Rd.)
Recommend ADOPTION of the Motion.

Rationale:

This is the first request for a permit in 2026 for Taylor Scott. The request is for Sunday, July 25, 2026 at 3262 Banning Rd. from 1000-1800 hours (10am to 6pm).



PERMIT VALID DATE AND TIME
(to and from)

Saturday, July 25, 2026 10AM-6PM

TRUSTEES

Cathy Ulrich
Daniel Unger
Matt Wahlert

FISCAL OFFICER

Jeffrey D. Baker

ADMINISTRATOR

Jeff Weckbach

Application for Noise Resolution Permit
**MUST BE RECEIVED NO LATER THAN (9) DAYS BEFORE THE NEXT
SCHEDULED BOARD MEETING**

Name of applicant: **Taylor Scott**

Address where event will be held: **3262 Banning Rd. Cincinnati, OH 45239**

Type of event: **Family Reunion**

Date and Time of Event: **Saturday, July 25, 2026 from 10AM-6PM**

Contact number for permit holder: **318-510-2399**

Permit applicants must be at the event and in possession of this signed and approved permit. This permit is non-transferable and is only valid for the date and time listed on the approved permit. This permit is not an endorsement or approval by the Township of the type of event taking place.

For Office Use Only, Do not write below this line

Time and date received:

By:

Number of issued permits in calendar year: Residential ____ Business ____

To be placed on Trustee agenda for meeting: / / / (date of meeting)
Permit approved by majority vote of Colerain Township Board of Trustees.

Trustee Cathy Ulrich

Trustee Dan Unger

Trustee Matt Wahlert

Attest: _____
Jeff Baker, Fiscal Office

DEVELOPMENT

Department: Development

Department Director: David Miller, Director of Development

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Motion to Set a Public Hearing for July 28, 2026 at 6:00 PM re: Text Amendment to Colerain Township Zoning Resolution Section 4.9, Waste Receptacles

Recommend ADOPTION of the Motion.

Rationale:

The Zoning Commission held a public hearing on June 16, 2026 and unanimously recommended an amendment to the Zoning Resolution Section 4.9, Waste Receptacles. The Board of Trustees must hold a public hearing to consider and vote on the changes.

DEVELOPMENT

Department: Development

Department Director: David Miller, Director of Development

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Motion to Set a Public Hearing for July 28, 2026 at 6:00 PM re: a Major Modification to an approved Final Development Plan to modify parking at Target, located at 9040 Colerain Avenue

Recommend ADOPTION of the Motion.

Rationale:

Major Modifications to an approved Final Development Plan require a public hearing and vote by the Board of Trustees for approval.

DEVELOPMENT

Department: Development
Department Director: David Miller, Director of Development

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Motion to Approve Updated Planning & Zoning Fee Schedule

Recommend ADOPTION of the Motion.

Rationale:

As a result of the Zoning Resolution updates approved by the Board of Trustees in 2026, the Planning & Zoning Fee Schedule needs commensurate updates. Those changes include the following:

- Removed "Master Use Plan" as it no longer exists
- Added "Change of Use"
- Removed printing of "Large Format: \$30.00 / page Larger than 11x17", added note
- Removed reference to "Open Space Development" and "Placemaking Art Signs"
- Changed Appeal from \$500.00 to \$200.00 when not requesting a Variance
- Changed Lot Split from "\$100.00 / new lot created" to same as other administrative review (\$200 flat fee)
- Made "Planned District Dissolution" free instead of \$1,000 to encourage rezoning to base zoning



PLANNING & ZONING FEE SCHEDULE

	Residential or Mixed Use	Non-Residential
New Construction	Primary Structure: \$200.00 + \$50.00 / unit Addition: \$100.00 Accessory Structure: \$70.00 <i>Cap: \$2,500.00 / structure</i>	Primary Structure: \$200.00 + \$0.10 / ft ² Addition: \$200.00 + \$0.10 / ft ² Accessory Structure: \$70.00 <i>Cap: \$2,500.00 / structure</i>
Administrative Review	Master Signage Plan: \$200.00 + \$2.00 / ft ² Master Parking Plan: \$200.00 Zoning Verification Letter: \$200.00 Change of Use Certificate: \$200.00 Non-Conforming Use Certificate: \$200.00	Administrative Waiver: \$200.00 Minor Modification to Planned District: \$200.00 Lot Split Review: \$200.00 One-Time Special Event: \$100.00 Accessory Use: \$50.00 / year
Legislative Review	New Planned District: \$2,000.00 + \$200.00 / acre <i>Cap: \$5,000.00. Includes Map Amendment, PDP, and FDP</i>	Major Modification to Planned District: \$500.00 Planned District Dissolution: No Fee Base to Base Map Amendment: \$500.00
Quasi-Judicial Review	Appeal of Zoning Administration Decision: \$200.00 Conditional Use: \$500.00	Variance: \$500.00 Expansion of a Legal Nonconformity: \$500.00
NOTES		

- Applications must be submitted digitally. Make checks payable to: **Colerain Township Board of Trustees.**
- All fees are non-refundable and must be paid in full before review. Work started without approval is subject to a fee equal to twice the standard amount.
- **Accessory Uses** include mobile food services, home occupations, and charitable donation bins. Renews January 1st of each year. Not pro-rated.
- **Accessory Structures** include ADUs, decks, garages, sheds, carports, solar panels, fences, residential driveways, pools and similar.
- Only one side of a multi-sided sign is counted for fees. Same fees for off-premise signs. Fees apply to new and modified signage only.
- Colerain Township no longer prints maps or documents larger than 11x17. Printing of public records is \$0.10 per page.

Fees Effective July 14, 2026

Colerain Township Planning & Zoning • 513-385-7505 • 4200 Springdale Rd. • 8:00 A.M. - 4:30 P.M. M-F



ADMINISTRATION

Department: Administration

Department Cynthia Miller

Director:

Strategic Plan Goal: Recommend ADOPTION of the Resolution.

Resolution Authorizing the Advance of Property Tax

Recommend ADOPTION of the Resolution.

Rationale:

The county auditor anticipates remitting the second half property tax later than usual this year. This is due to several technical changes made to property tax collections by the last General Assembly. Adoption of the Resolution would allow the Township to receive partial payments from the auditor earlier in the year, which would smooth cash flow and allow the Township to keep its idle cash invested and earning interest.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____p.m., on the ____ day of July, 2026, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Cathy Ulrich, Dan Unger and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-26

RESOLUTION AUTHORIZING THE ADVANCE PAYMENT OF PROPERTY TAXES

WHEREAS, pursuant to Ohio Revised Code 321.34, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio as follows:

1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code 321.34, be requested to draw and pay to Colerain Township upon written request of Jeffrey Baker, Fiscal Officer, or Jeffrey McElravy, Assistant Township Administrator, to the County Auditor, funds due in the second half settlement of 2026 derived from taxes or other sources, payable to the County Treasurer to the account of Colerain Township, and lawfully applicable for purposes of the current fiscal year.
2. That the Fiscal Officer shall forward to the County Auditor a certified copy of the Resolution.
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
4. That the Board by majority vote hereby dispenses with the requirements that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
5. That this Resolution shall take effect at the earliest period allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mrs. Ulrich _____, Mr. Unger _____ and Mr. Wahlert

ADOPTED this _____ day of July, 2026.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of July, 2026.

Jeff Baker
Colerain Township Fiscal Officer

July 14, 2026

Honorable Jessica Miranda, Auditor
Hamilton County Auditor's Office
Budget & Settlement Department
138 East Court Street Room #504
Cincinnati, Ohio 45202

RE: Real Estate Tax Advances

Dear Auditor Miranda:

Please advance the amounts collected on behalf of Colerain Township from the real property taxes payable by law to the County Treasurer. As authorized under O.R.C. Section 321.34 and Resolution No. , the Township is requesting an advance payment of taxes to be drawn on the undivided real estate tax fund.

Thank you for your assistance.

Sincerely,

Jeff Baker, Fiscal Officer
Colerain Township

OLD BUSINESS

Department: Administration
Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal:

Resolution Adopting Legislative Priorities for 2027-2031

Staff seeks direction on this issue.

Rationale:

At the June 23, 2026 Board of Trustee meeting, the Board was provided an opportunity to discuss the drafted goals for 2027-2031. Based on the feedback provided, the goals have been modified and are suggested to be:

1. Continue to Provide High Quality Safety Services, with an Emphasis on Crime Deterrence and Enhanced Response Times
2. Chart a Pathway to Long Term Financial Stability
3. Revitalization of the Community through Economic Development, Beautification, and Code Enforcement
4. Make Progress on Deferred Maintenance and Reposition Existing Assets, including both Township Buildings and Roads
5. Expand Opportunities for Community Engagement for all Ages
6. Continue to Improve Operations and Operational Efficiency with a Focus on Efficient Ways to Deliver Service

This is the first step in our multi-year strategic plan. The next step will be to develop outcome targets to determine if we are achieving success on our goals. We will then identify initiatives (or tactics and programs) that will help move the needle as we work toward a better future for Colerain Township.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio,
met in regular session at _____ p.m., on the _____ day of _____, 2026, at the Colerain
Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the
following members present:

Cathy Ulrich, Dan Unger, Matthew Wahlert

Trustee _____ introduced the following resolution and moved its
adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING 2027-2031 LEGISLATIVE PRIORITIES

WHEREAS, the Board of Trustees sets the direction for the Township and establishes
goals to be achieved by the various departments; and;

WHEREAS, the Board of Trustees gathered feedback from the community on the
necessary goals for 2027-2031; and;

WHEREAS, these goals will be incorporated into the Township's 2027-2031 Strategic
Plan and Budget; and;

WHEREAS, the various Departments and members of the community will work
collaboratively on different initiatives to advance the goals set by the Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain
Township, Hamilton County, Ohio, as follows:

1. The Board of Trustees formally adopted the below 2027-2031 Legislative Priorities to be
incorporated as goals in the 2027-2031 Strategic Plan and Budget Book:

1. Continue to Provide High Quality Safety Services, with an Emphasis on Crime
Deterrence and Enhanced Response Times
2. Chart a Pathway to Long Term Financial Stability
3. Revitalization of the Community through Economic Development, Beautification, and
Code Enforcement
4. Make Progress on Deferred Maintenance and Reposition Existing Assets, including
both Township Buildings and Roads
5. Expand Opportunities for Community Engagement for all Ages
6. Continue to Improve Operations and Operational Efficiency with a Focus on Efficient
Ways to Deliver Service; and

2. That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in an open meeting of this Board, and that
all deliberations of this Board and any of its committees that resulted in such formal action were

taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That this Resolution shall be effective at the earliest date allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____

ADOPTED this _____ day of _____, 2026.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2026.

Jeff Baker
Colerain Township Fiscal Officer

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS – Jacob Gutzwiller - \$23.24 per hour
Recommend approval of all consent items.

Rationale:
The position of Firefighter/Paramedic was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Jacob Gutzwiller

The wage for this job is \$23.24 per hour. Jacob Gutzwiller was eligible to begin work on July 5, 2026.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS – Evan Massie - \$23.24 per hour
Recommend approval of all consent items.

Rationale:

The position of Firefighter/Paramedic was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Evan Massie

The wage for this job is \$23.24 per hour. Evan Massie was eligible to begin work on July 13, 2026.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Reclassification of Employee - Part-time Firefighter/Paramedic - Department of Fire and EMS – Charles Graham - \$23.78

Recommend approval of all consent items.

Rationale:

Reclassification of Employee - Part-time Firefighter/Paramedic - Department of Fire and EMS – Charles Graham - \$23.78. Contingent upon Board approval, he would be eligible to begin work on July 19, 2026.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - Part-time Firefighter/EMT - Department of Fire and EMS - Caleb Lang - \$18.29 hour
Recommend approval of all consent items.

Rationale:

The position of Part-Time Firefighter/EMT was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Caleb Lang

The wage for this job is \$18.29 per hour for less than 30 hours per week. Contingent upon Board approval, they would be eligible to begin work on July 19, 2026.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - School Safety Officer - Police Department - Barry L. Rogers - \$41.00 / hour
Recommend approval of all consent items.

Rationale:
The position of School Safety Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Barry L. Rogers.

The wage for this job is \$41.00 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on July 15, 2026.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance — Department of Fire and EMS — Cincinnati Moose Lodge #2 — \$513.49 (Check)
Recommend approval of all consent items.

Rationale:
Colerain Township Department of Fire and EMS is grateful for a \$513.49 donation from Cincinnati Moose Lodge #2.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance — Police Department — From Moose Lodge No. 2 - \$513.49
Recommend approval of all consent items.

Rationale:
The Police Department is grateful for the donation from Moose Lodge No. 2.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance - Department of Fire and EMS - Phantom Fireworks - \$2,500.00
Recommend approval of all consent items.

Rationale:
Colerain Township Department of Fire and EMS is grateful for a \$2,500.00 donation from Phantom Fireworks.

CONSENT ITEMS

Department: Public Services

Department Director: Tawanna Molter, Assistant Director

Strategic Plan Goal: Strategic Goal #4: Expand Recreational Opportunities for all Ages

Donation Acceptance - Senior & Community Center - AmVets Auxiliary Post 1988 - \$25

Recommend approval of all consent items.

Rationale:

Colerain Township Senior & Community Center is grateful for a \$25.00 donation from AmVets Auxiliary Post 1988 in memory of long-time Senior & Community Center member Florence Back.

CONSENT ITEMS

Department: Administration
Department Director: Tiphonie Mays, Assistant Administrator

Strategic Plan Goal: Strategic Goal #5: Continuously Improve the Operations of the Township

Contract - Spring Grove Cemetery - Indigent Burial - \$795 - NOEXP
Recommend approval of all consent items.

Rationale:
The attached contract with Spring Grove Cemetery provides for the burial of an indigent resident. The cost of the contract is \$795.

SPRING GROVE CEMETERY AND ARBORETUM

Cremation No. _____
 Cremation Date: _____
 (Crematory Use Only)

AUTHORIZATION FOR CREMATION AND DISPOSITION

Spring Grove Cemetery and Arboretum (Collectively referred to as "Crematory") and the State of Ohio require that this Authorization Form be completed and signed prior to the cremation. **CREMATION IS AN IRREVERSIBLE AND FINAL PROCESS.** It is important that you understand the cremation process that is described in Section 4.B. of this Authorization Form prior to signing it. We want you to fully understand the information provided in this Authorization Form, so we will be pleased to answer any questions about the cremation process or other questions that you may have.

THE AUTHORIZATION IS NOT A CONTRACT FOR CREMATION SERVICES. A SEPARATE CONTRACT OR CONTRACTS WILL BE REQUIRED TO PURCHASE THE SERVICES OF THE FUNERAL HOME AND/OR CREMATORY.

1. DECEDENT'S INFORMATION

A. **IDENTIFICATION** (ORC 4717.26 requires that the operator of a crematory facility shall establish and maintain a system accurately identifying each dead human body in the facility's possession, and for identifying each decedent throughout all phases of the cremation process.)

Name of Decedent: Demetria Taylor

Date of Death: 05/31/2026 Time of Death: 10:17 PM Place of Death: Cincinnati, OH

Sex: M ☐ F ☒ Age: 79 DOB: 08/15/1946 SS: [REDACTED]

(Initials) _____ The Authorizing Agent has viewed the remains and positively identified them as that of the Decedent;
 OR
 (Initials) _____ The Personal Representative (i.e. family friend) NAME: _____ of the Authorizing Agent
 has viewed the Decedent and positively identified them as that of the Decedent;
 OR
 (Initials) _____ The Authorizing Agent has authorized the Funeral Home to photograph the Decedent and the Authorizing Agent has
 positively identified the photo and signed the photograph or an on-line verification form as that of the Decedent;
 OR
 TM _____ The Authorizing Agent has DECLINED or is UNABLE to view the Decedent BUT has positively identified them
 (Initials) _____ as that of the Decedent through other methods, see attached **Identification Form**.

B. ARTIFICIAL DEVICES

Mechanical devices, artificial implants, pacemakers, and certain nuclear medicine residues may create a hazardous condition when placed in a cremation chamber and subjected to high heat. Funeral Home reserves the right to remove any device that may pose a danger to the crematory. Please list any Artificial Devices implanted in or attached to Decedent or identify if the Decedent was treated with any Radioactive Materials.

Description of Devices: UNKNOWN

(Initials) _____ The Decedent does not have attached, in, or on them any of the Devices described in Section 1.B. on the reverse side;
 OR
 TM _____ As Authorizing Agent, I/we instruct the Funeral Home to remove each Device listed above and may charge for its services in
 (Initials) _____ making or arranging for such removal. Unless indicated directly below, Crematory is to dispose of all such Devices in any
 manner it sees fit including recycling, and at any time, however Funeral Home and Crematory shall not sell any devices or
 foreign material from Cremation

C. PERSONAL PROPERTY

All personal property and effects delivered with the remains of the Decedent to the Crematory, including jewelry, clothes, hair pieces, dental bridgework, eyeglasses, and shoes, will be destroyed in the cremation process or otherwise discarded by the Crematory, in its sole discretion, unless specific instructions for delivery are given. If no specific instructions are given, I/we release the Funeral Home from liability for these items.

TM _____ As Authorizing Agent, I/we understand that all instructions regarding the delivery or destruction of the Decedent's personal
 (Initials) _____ effects are contained in a separate form, see attached **Personal Effects Form**.

D. RECYCLING

After the cremated remains are removed from the cremation chamber, all non-combustible metal materials (insofar as possible) will be separated and removed from the human bone fragments by visible or magnetic selection. The Crematory shall dispose of and/or recycle any non-combustible metallic items including but not limited to hinges, latches, nails, screws, staples, plates, metal prosthesis, implants, or any other non-organic materials. The Crematory will not receive direct compensation for the recycled items, but donates the compensation to a charity of its choice.

TM _____ As Authorizing Agent, I/we have read and understand the Recycling terms and provisions and hereby authorize the
 (Initials) _____ disposition of any and all non-organic materials.

2. CREMATION CONTAINER AND URN

A. CREMATION CONTAINER

Ohio Law requires the remains of Decedent to be in a suitable container for cremation. The Crematory requires a combustible cremation container. If the Crematory accepts a non-combustible container, then the Crematory is authorized to dispose of the container in any way it sees fit.

Type of Container Selected: Alternative Cardboard Minimal Cremation Container

B. URN

A formal or decorative urn to hold the cremated remains may be purchased but is not required. If an urn is not purchased, the cremated remains must be delivered in a rigid container. If multiple urns / keepsakes are selected please identify in Section 5 all individuals who will be able to receive them.

☒ Urn selected by Authorizing Agent. Description of urn: Full Size Temporary Plastic Urn
☐ Keepsakes Or any item to hold cremated remains (By selecting this option you authorize the division of the cremated remains).
 Description: _____

Total No: Urns/Keepsakes: 1

3. MULTIPLE CREMATIONS, WITNESS, SERVICE, AND TIME

A. WITNESSES

The Crematory allows witnessing of the initial cremation process. As authorizing agent I allow:

(Initials) Yes witnesses (*see attached Witness Acknowledgement Form*);
OR
TM _____
(Initials) No witnesses

B. SERVICES PRIOR TO CREMATION

PRIOR TO THE CREMATION of the Decedent, a visitation and/or funeral ceremony with the body present was arranged as set forth below:

Date(s): _____ Time(s): _____ Place of Ceremonies: _____

C. TIME OF CREMATION

The cremation of the Decedent cannot take place until all legal requirements including a waiting period have been fulfilled. If the Decedent is not embalmed and if the cremation is not to occur immediately upon delivery of the remains to the Crematory, the Crematory will place the Decedent in a refrigerated facility for which there may be a daily charge.

Decedent: ☐ embalmed. ☒ not to be embalmed.

Please initial one of the following:

TM _____
(Initials) The Crematory may perform the cremation of the Decedent at a time and date as its work schedule permits and without any further notification to the Authorizing Agent.

OR

(Initials) The Funeral Home and Crematory will schedule the cremation and contact the Authorizing Agent(s) with the date and time:
Date: _____ Day: _____ Time: _____

D. MULTIPLE CREMATIONS

(Initials) As Authorizing Agent, I/we authorize the simultaneous cremation of the remains of the Decedent with the decedent named below. I/we certify that this multiple cremation meets the legal requirements set forth on the reverse side.
Name of Other Decedent: _____

4. AUTHORIZATION & CREMATION PROCESS

A. AGENT

As Authorizing Agent, I/we represent that I/we have the right to authorize the cremation of the Decedent and warrant:

TM _____
(Initials) As Authorizing Agent, I/we have filled in Section 4.A. I/we understand that any living person who meets the qualifications of any level above or equal to the one I/we filled in would have a **superior or equal** right to act as the Authorizing Agent I/we do not have actual knowledge of the existence of any living person who has a **superior or equal** right to act as the Authorizing Agent;

OR

(Initials) As Authorizing Agent, I/we have filled in Section 4.A. I/we are aware of a living person or persons who have a **superior** priority right to act as Authorizing Agent. I/we have made reasonable efforts to contact such person(s) and have been unable to do so. I/we have no reason to believe that the person(s) with the **superior** priority right would object to the cremation of the Decedent.

Name of Authorizing Agent	Address	Telephone	Relationship*
Colerain Township	4200 Springdale Road, Cincinnati, OH 45251	(513) 385-4500	Public Officer

*Choose from selection in 4.A on reverse side.

B. CREMATION PROCESS

TM _____
(Initials) As Authorizing Agent, I/we have read and understand the description of the cremation process contained in Section 4.B. on the reverse side and authorize the cremation, processing and pulverization of the remains of the Decedent. I/we further authorize the Funeral Home to deliver the Decedent to the Crematory for the purpose of the cremation.

5. FINAL DISPOSITION

The Crematory shall return the cremated remains of the Decedent to the Funeral Home, and then:

The cremated remains will be held by Funeral Home for pick-up, and Location is authorized to release the cremated remains to any of the individuals named below and identified below;

(Initials)

Name (Designee): _____ Relationship: _____

Address: _____

Name (Designee): _____ Relationship: _____

Address: _____

Name (Designee): _____ Relationship: _____

Address: _____

Funeral Home will deliver or mail (Priority Mail Express) the cremated remains to the name and address listed below:

(Initials)

Name (Designee): _____ Relationship: _____

Address: _____

TM

(Initials)

Placement of Cremated Remains at Cemetery (Name): Spring Grove Cemetery Non Recoverable Ossuary

(Initials)

Other Method Disposition (Describe): _____

6. CERTIFICATION AND INDEMNIFICATION

I/We have the right and hereby authorize the cremation of the Decedent and the disposition of the cremated remains pursuant to the regulations of the Crematory and the instructions on this form. I/We agree to release and indemnify the Funeral Home and Crematory, their officers, directors, agents and employees, from any claim, liability, cost or expense resulting from its reliance on or performance consistent with the directions, declarations, representations, authorizations and agreements herein. I/We release the Funeral Home and Crematory from liability for the cremated remains upon delivery to a reputable common carrier. I/We agree that the Funeral Home's or Crematory's liability for future negligent acts (of itself or its agents or employees) is limited to a refund of the cremation fees paid by me/us. I/We warrant that all representations and statements contained in this form are true and correct. These statements are being relied upon by the Funeral Home and Crematory. I/We have read and understood all pages of this document.

This authorization for cremation and disposition was executed at Cincinnati, OH, this 25 day of June, 2026.

Signature of Authorizing Agent: _____

Mays

Name: Colerain Township

Signature of Authorizing Agent: _____

Name: _____

Signature of Authorizing Agent: _____

Name: _____

Signature of Authorizing Agent: _____

Name: _____

Signature of Authorizing Agent: _____

Name: _____

Signature of Authorizing Agent: _____

Name: _____

WITNESS: *If a Funeral Director witnesses the execution of this Authorization by the Authorizing Agent, the Funeral Director verifies, based on the representations of the Authorizing Agent(s) listed in Section 4, that the Decedent being transferred to the custody of the Crematory are those of the Decedent identified in Section 1, and represents that a Burial Permit, Burial Transit Permit or Cremation Permit authorizing the cremation of the Decedent will be delivered to Crematory.

Witness*: Name: Samantha Bonham

Signature of Witness: _____

7. FUNERAL HOME AND CREMATORY

The Authorizing Agent authorizes the Funeral Home and Crematory set forth below to carry out the directions and instructions of the Authorizing Agent contained in this Authorization.

Name of Funeral Home: Spring Grove Cremation Society

Address: 9100 Plainfield Rd, Cincinnati, OH 45236

Crematory: Spring Grove Cemetery & Arboretum

Address: 4521 Spring Grove Avenue, Cincinnati, Ohio 45232

8. CERTIFICATE BY FUNERAL HOME UPON TRANSFER OF DECEDENT'S REMAINS TO CREMATORY

The Funeral Home certifies that the remains being transferred to the custody of the Crematory are those of the Decedent identified in Section 1 hereof and that the Funeral Home, based upon the representations of the Authorizing Agent in Section 4 hereof, has taken reasonable precautions to ensure the removal of any Device listed in Section 1.B. from the Decedent or to render such Device non-hazardous. The Funeral Home also certifies that any items listed in Section 1.C. hereof have been removed from the remains of the Decedent for the purpose of delivery to the Authorizing Agent.

FUNERAL HOME: Spring Grove Cremation Society

Date: _____

By: _____
(Licensed Funeral Director)

CONFIRMATION OF IDENTIFICATION WITHOUT A VIEWING

PART 1 - to be completed by a funeral home representative whenever there is no visual ID

Name of the Decedent: Demetria Taylor

Reason visual identification not performed: Colerain Township Custodial Care Case

Method used to confirm identification: Staff at Home at Taylor's Pointe Nursing Home, as well as photo on facesheet, see attached.

Name of person providing information: Staff at Home at Taylor's Pointe

Funeral Home Rep confirming ID: _____

PART 2- to be completed by the next of kin/ authorized person making arrangements

I/we Colerain Township having declined to perform a visual identification of Decedent, and hereby agree to indemnify and hold Spring Grove Cremation Society Funeral Home and its officers, shareholders, affiliates, agents, employees, successors and assigns harmless from any and all claims, liabilities, damages, losses, suits or causes of action (including attorneys fees and expenses of litigation) brought by any person, firm or corporation or the personal representative thereof, relating to or arising out of such a failure to identify.

NAME	SIGNATURE	RELATIONSHIP	DATE
Colerain Township		Public Officer	6/29/2026

SPRING GROVE

Spring Grove Cremation Society

INVENTORY and DISPOSITION of PERSONAL EFFECTS

Deceased: Demetria Taylor

Date Received: 5/31/2026

Qty.	Item/Description	Funeral Home Dispose	Bury or Cremate with Deceased	Place with Cremated Remains	Return to Family
2	Socks	☐	☒	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐

Delivered By: On Transfer-Home at Taylors Pointe

Received By: SGFH Staff

Authorization for Disposition

The above listed personal belongings were received and shall be disposed of as indicated above; the disposition is authorized by:

Colerain Township

Name of Authorizing Agent (Print Clearly)



Signature of Authorizing Agent

6/29/2026

Date

* If Disposition is listed as "Return to Family", the following individual may receive said items:

Name	Relationship	Phone
Colerain Township	Public Officer	(513) 385-4500

Acknowledgement of Receipt of Personal Effects

I hereby acknowledge receipt of the above listed items

Name of Authorizing Agent (Print Clearly) Or,
individual listed above to receive items

Signature of Authorizing Agent
Or individual listed above to receive items

Date

Funeral Home Verification of Disposition of Personal Effects

I hereby verify the disposition of the personal effects as listed above.

Samantha Bonham

Name of Funeral Director (Print Clearly)

Signature of Funeral Director

June 25, 2026

Date

NOTES:

Ossuary Inurnment Authorization

TO:



SPRING GROVE
Cemeteries • Funeral Homes • Crematory
www.springgrove.org

Spring Grove Cemetery and Arboretum ("Cemetery")
4521 Spring Grove Avenue
Cincinnati, Ohio 45232-2925

Pursuant to and subject to the Cemetery's Rules and Regulations as in effect from time to time (the "Rules and Regulations"), I hereby make the authorizations set forth below. Terms used in this document which are defined in the Rules and Regulations have the meanings set forth therein; for example, "burial" includes interment, entombment, and inurnment.

This authorization pertains to the following burial location in the Cemetery (collectively, the "Location"):
Garden LN, Section 141G, Lot 0

Name of the Deceased: Demetria Taylor

I understand that the Deceased will be inurned in a place designed for the communal disposition of cremated remains of multiple unrelated persons, where the urns used are made from biodegradable material resulting in eventual commingling of remains in contact with the soil. No individual memorialization on the ossuary is permitted in connection with any inurnment in an ossuary but a cenotaph may be placed elsewhere in the Cemetery in accordance with applicable rules for the selected cenotaph location. Unless otherwise directed, the Cemetery will maintain a listing of each person inurned in an ossuary on its website and in any other public directories of burials in the Cemetery. Remains placed in an ossuary are not recoverable, and the Cemetery shall have no liability for failing to disinter, or attempt to disinter, remains in those locations if the Cemetery determines that recovery is not likely to be feasible.

I certify that the information provided by me in this Authorization and attachments is true and correct, and I agree to defend and indemnify the Cemetery against any third-party claim arising from reliance on this Authorization.

I hereby authorize the burial of the Deceased in the Location.

Signature	Print Name	Relationship to the Deceased	Date
	Colerain Township	Public Officer	6/29/2026


Spring Grove Cremation Society Representative

6/25/2026
Date

Office
4521 Spring Grove Avenue
Cincinnati, Ohio 45232
Phone (513) 681-PLAN (7526)

Spring Grove Cemetery and Arboretum

-Purchase Agreement-



Contract# _____

The undersigned, referred to (together if more than one) as "Purchaser", subject to the terms and conditions set forth on both sides of this Agreement, agrees to purchase from Spring Grove Cemetery and Arboretum ("Cemetery") the right(s) indicated below:

LAND 1 Burial right(s)
Section 141G Lot 0
Space(s) _____ Lot Area: $\approx$ _____ sq. ft. \$ 300.00
If number of Burial rights not specified, the number of Burials permitted depends on the size and shape of the Lot and will be determined under Cemetery's Rules and Regulations in effect at time of Burial.
MAUSOLEUM/LAWN CRYPT _____ Entombment right(s) in the _____ Mausoleum,
Crypt Location _____ \$ _____
Lawn Crypt, Section _____ Unit _____ \$ _____
NICHES _____ Inurnment right(s)
Niche Location _____ \$ _____

OTHER FEES
_____ Cremation Certificate(s) \$ _____
_____ Opening and Closing Fee (of interment space) \$ _____
_____ Second Right(s) of Disposition (right to place an additional urn in the crypt or space listed, or other location if specified: _____) \$ _____
PRODUCTS/MERCHANDISE Outer Burial Container(s) \$ _____
(or substantial equivalent)
_____ Marker(s) \$ _____
(or substantial equivalent)
_____ Monument(s) \$ _____
(or substantial equivalent)
_____ Urn(s) \$ _____
(or substantial equivalent)
1 OTHER Placement Certificate \$ - 300.00
(or substantial equivalent)

Alternate space selection _____ (to be used if the space designated above is unavailable).

This space is ☐ existing ☐ under construction ☐ planned

Services of Cemetery personnel in opening and closing land, crypts and niches at the time of use are included only if purchased above.

Upon payment in full, ownership of the above rights is to be registered in the name(s) of the following registered owners _____
Colerain Township

Sales Tax \$ 0.00

TOTAL CASH PRICE \$ 0.00

Such right(s) cannot be used until the Total Sale Price is paid, and until such time, Cemetery reserves a security interest and the title to all property being purchased.

Total Sale Price (cash price)	\$ 300.00
Less:	
Cash Down Payment	\$ _____
Exchange Credit	\$ _____
Total Down Payment.....	\$ Placement Certificate \$300.00
Unpaid Balance	\$ 0.00
Purchaser agrees to pay the Unpaid Balance on or before _____	
THERE IS NO FINANCE CHARGE	

This Agreement shall become effective when accepted by the Cemetery. Purchaser acknowledges receipt of a completed and signed copy of this Agreement.
The Cemetery will notify the Purchaser within 14 days if this agreement is not accepted.
(See the reverse side of this form for additional terms and conditions.)

THE CEMETERY'S RULES AND REGULATIONS ARE PART OF YOUR CONTRACT AND ARE SUBJECT TO CHANGE FROM TIME TO TIME. YOU ACKNOWLEDGE THAT YOU HAVE BEEN GIVEN A FREE COPY OF THE CURRENT RULES AND REGULATIONS PRIOR TO SIGNING THIS AGREEMENT. UPON ANY LATER REQUEST, THE CEMETERY AGREES TO GIVE YOU A FREE COPY OF THE VERSION THEN IN EFFECT.
YOU, THE PURCHASER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE NOTICE OF CANCELLATION ON THE REVERSE SIDE OF THIS FORM FOR AN EXPLANATION OF THIS RIGHT.

Sign Here


Signature _____
Colerain Township
Signature _____
4200 Springdale Road
Street
Cincinnati, Ohio 45251
City, State, Zip Code
513-385-4500
Phone (Home) _____ (Work) _____ (Cell) _____
Email: _____

Cemetery Acceptance _____ Date _____
Remarks _____
Placement of: Demetria Taylor
in Spring Grove Ossuary Section 141G, Lot 0
Prepared by _____ Date _____