

Regular Meeting of the Board of Trustees - June 23, 2026

1. **Opening of Meeting**
2. **Pledge of Allegiance 6PM**
3. **Meditation (Moment of Silence)**
4. **Approval of Minutes**
5. **Presentations**
 - a. Presentation by Hamilton County Auditor Jessica Miranda
6. **Citizens Address**
7. **Administrative Reports**
8. **Trustees' Report**
9. **New Business**
 - Public Safety**
 - a. Discussion - Impoundment of Street Takeover Vehicles and Limited Home Rule Resolution
 - b. Resolution Declaring Nuisance and Ordering Abatement
 - c. Resolution Declaring a Junk Motor Vehicle - 9458 Coogan Drive
 - d. Motion to Issue Noise Resolution Permit to St. John the Baptist Church
 - e. Resolution Declaring Property as a Vacant Registrable Property - 2885 Regal Lane
 - Public Services**
 - a. Motion to Issue RFP seeking Public-Private-Partnership at Groesbeck Park for Youth Sports
 - Development**
 - Administration**
 - a. Motion Amending the Township's Cyber Liability Policy and Adopting a Cybersecurity Program
 - b. First Reading: Resolution Adopting Legislative Priorities for 2027-2031
10. **Old Business**
11. **Consent Items**
 - a. Donation Acceptance — Department of Fire and EMS — Cincinnati Moose Lodge #2 — \$1,299.41 (Checks)



TRUSTEES
Cathy Ulrich
Daniel Unger
Matt Wahlert

FISCAL OFFICER
Jeffrey D. Baker

ADMINISTRATOR
Jeff Weckbach

- b. Donation Acceptance — Department of Fire and EMS — Jackson Family — \$300.00 (3 x \$100.00 Kroger Gift Cards)
- c. Donation Acceptance - Police Department - From Moose Lodge No. 2- \$1,299.41
- d. Contract - Mars Court Stormwater Repairs - \$9,999
- e. New Hire - Police Department - Police Cadets - \$27.50/hour
- f. New Hire - Police Officer - Police Department - Kennedy Sizemore - \$38.10/hour
- g. New Hire - Police Officer - Police Department - Mackaye Rainey - \$45.72/hour
- h. New Hire - Part-time Firefighter/EMT - Department of Fire and EMS - Braden Imhoff - \$18.29 hour

- 12. **Fiscal Office Report**
- 13. **Executive Session** – if needed
- 14. **Adjournment**

PRESENTATIONS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal:

Presentation by Hamilton County Auditor Jessica Miranda

No action is requested of the Board.

Rationale:

Hamilton County Auditor Jessica Miranda will be in attendance to provide an update on her office.

HAMILTON COUNTY



AUDITOR'S OFFICE



Jessica E. Miranda
HAMILTON COUNTY AUDITOR

Hi, I'm Auditor Miranda!

Former State Representative, Ohio Statehouse Whip, and Winton Woods School Board President

Passion for Fair School Funding, Replenished Local Government Funding, for greater economic opportunity for Hamilton County Residents

Lifelong Ohioan, raising her three daughters in the City of Forest Park, the second largest city in Hamilton County

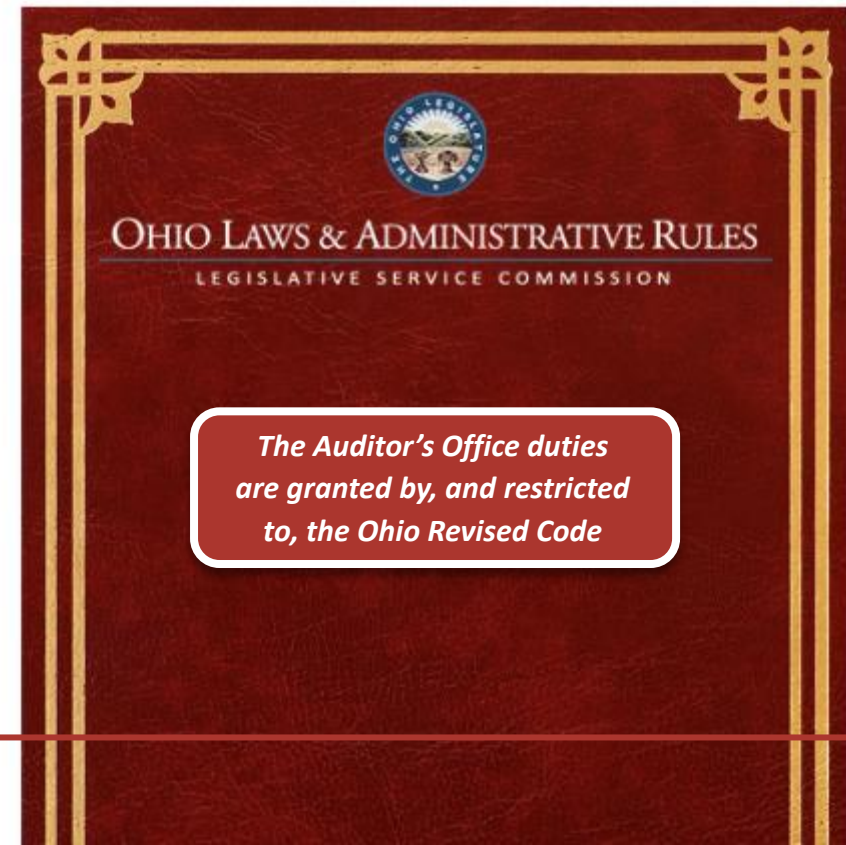


AUDITOR RESPONSIBILITIES

SERVING OUR COMMUNITY

Our mission is to perform professionally the statutory duties of this office with **integrity**, **independence**, and a spirit of technological **innovation**.

- **Chief Financial Officer**
- **Real Property Assessor**
- **County Board of Revision**
- **County Budget Commission**
- **Administration of Rental Registration Program, Homestead Exemption, Owner Occupancy Credit**
- **Dog Licensing**
- **Weights and Measures**
- **Other duties as assigned by statute**



IMPORTANT REMINDERS

DATES AND ANNOUNCEMENTS

2025 ANNUAL REPORT

[\(Linked Here\)](#)



TREASURER ANNOUNCEMENTS

1st Half Bills Mailed	1st Half Bills Due	2nd Half Bills Mailed	2nd Half Bills Due
January 16, 2026	February 10, 2026	July 2, 2026	July 24, 2026



WE SERVE THE COMMUNITY

BUT WE DON'T DO IT ALL

County Auditor's Offices administer functions outlined in statute. While we have many responsibilities, **we don't do everything!**

Collect Property Taxes

That's the County Treasurer!

Manage Deeds

That's the County Recorder!

Provide Surveys & Maps

That's the County Engineer!

Make Abatement Policy

That's your local political subdivision!



WE WORK IN VALUES

NOT TAXES

The Auditor's Office does not have the authority to outright lower your property tax liability. **Tax policy is set by the State and your locally elected officials.**



HOW DOES THE VALUE IMPACT THE CALCULATION OF TAXES OWED?

Property value is part of the formula for calculating property taxes, it is not the only variable.

Communities see increases in tax revenue by having more taxable property (new construction) or by voters approving a property tax increase or new levy.



AN INCREASE IN FAIR MARKET VALUE DOESN'T MEAN AN EQUAL INCREASE IN PROPERTY TAXES.

For example, if your property value goes down 5%, it does not mean your taxes go down 5%.

Voted levies in most cases impact your taxes. However, Ohio law provides reduction factors for those voted levies. This means that a factor is applied to adjust taxes on new market value of each existing property to produce the same revenue that was received in the previous year.



THREE AREA COMPARISON

(ALL POLITICAL SUBDIVISIONS)

Cincinnati		Colerain Township		Sharonville	
Parcel Example: 001-0004-0183-00		Parcel Example: 510-0060-0105-00		Parcel Example: 608-0008-0514-00	
Parcel Value	\$240,000	Parcel Value	\$240,000	Parcel Value	\$240,000
Real Property Current Tax	\$5,181.04	Real Property Current Tax	\$4,837.83	Real Property Current Tax	\$3,996.25
Cincinnati Public School District ICC	-\$175.68	Northwest Local School District ICC	-\$119.02	Great Oaks JVSD ICC	-\$24.12



*Estimated for Tax Year 2025, Payable 2026; ICC refers to the Inflation Cap Credit; JVSD refers to Joint Vocational School District

REAPPRAISAL PROCESS

STATUTORILY REQUIRED, EXPERTLY EXECUTED

Ohio Law requires Auditors to value properties in their respective County, at fair market value, **twice during a six-year cycle**.

Cycle	Purpose	Schedule
Annual	Permits, new construction, exempts, etc.	Every Year
Triennial (every 6 years, <i>alternating</i>)	Desktop review based on recent sales	2026, 2033*, 2039
Mass-Appraisal (every 6 years, <i>alternating</i>)	Full review of over 350,000 parcels within the county, conducted in partnership with contracted, external appraisers	2023, 2030*, 2036



*Governor DeWine, with the Ohio Department of Taxation, announced changes to the appraisal cycle. This pushes Hamilton County's original schedule from 2029 to 2030 and all further appraisals and triennials to align.

NEW WEBSITE ANNOUNCEMENT

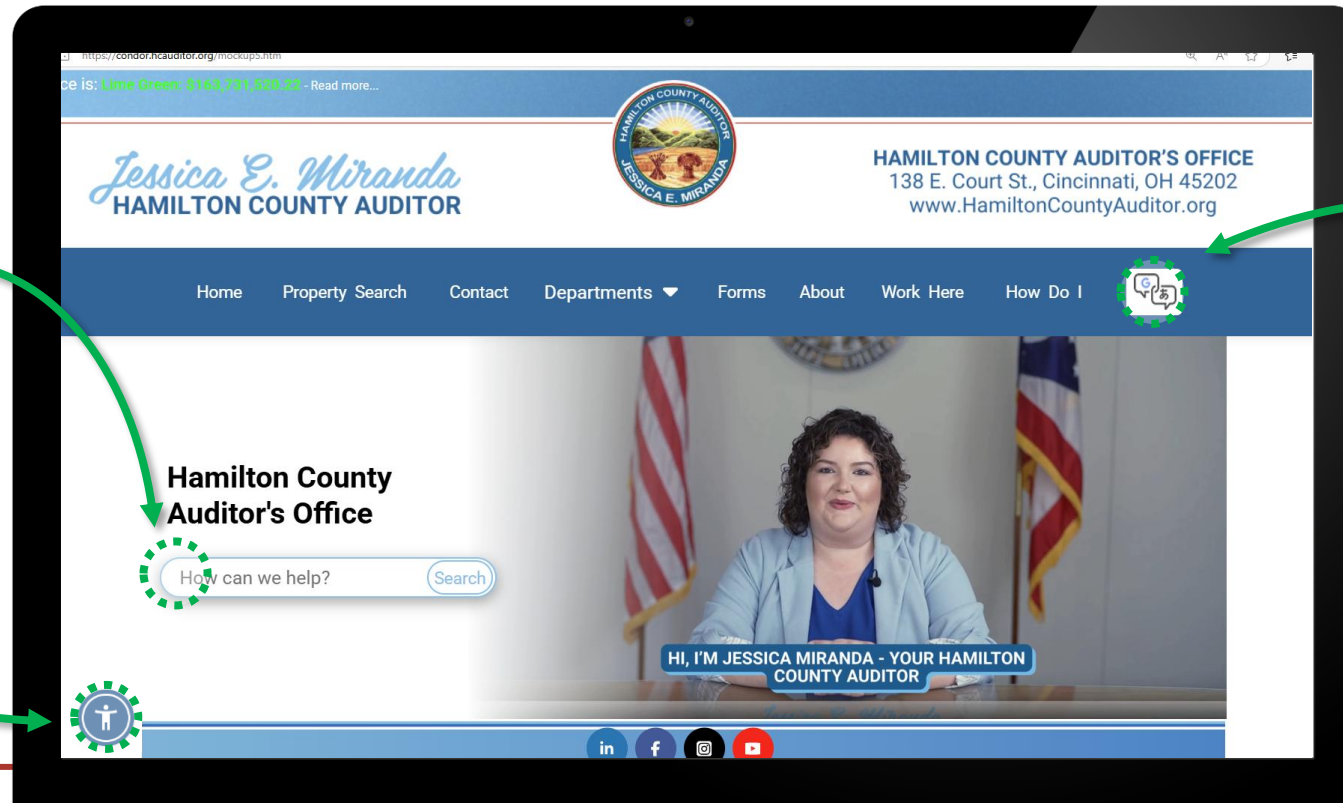
NEW LOOK, SAME TOOLS

We are excited to launch the Hamilton County Auditor's Office's refreshed website, designed with you in mind. Our updated layout and features will help you quickly access key services with unprecedented ease.

A search bar makes navigation even easier!

An accessibility plug-in ensures all can use this resource!

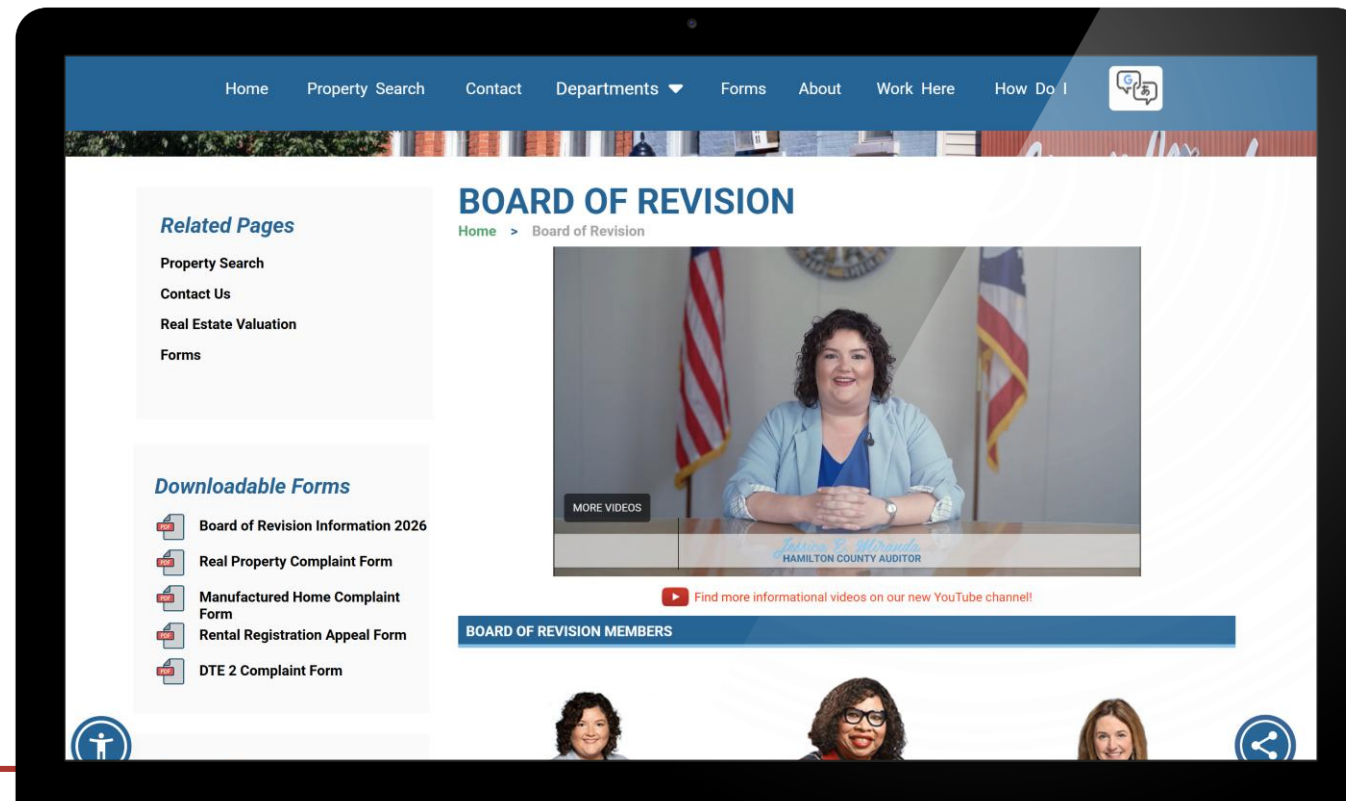
A translation tool with over 100 languages!



WEBSITE TOOLS

BOARD OF REVISION

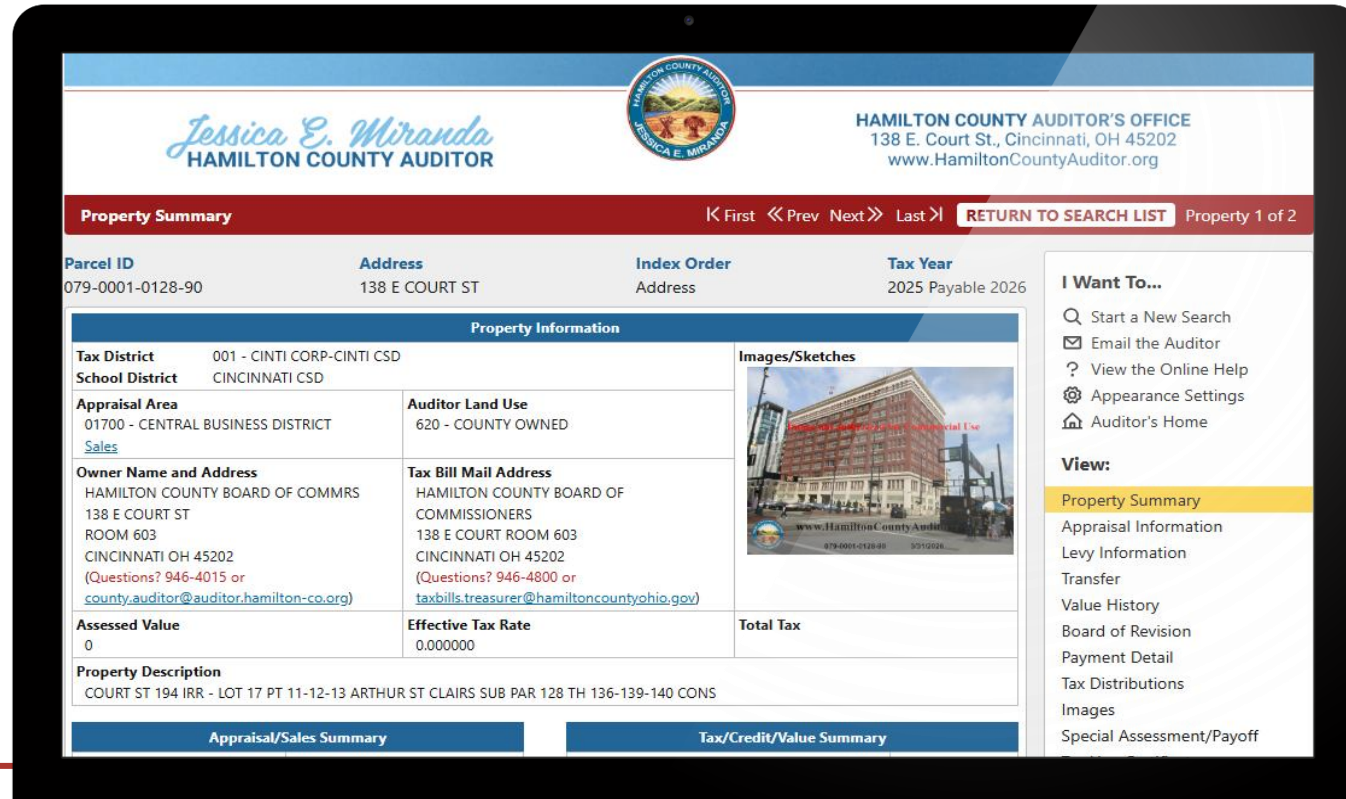
Any owner of property in Hamilton County may **contest a property value by filing a complaint** with the Board of Revision between 1/1 and 3/31 each year. Forms can be found at  www.HamiltonCountyAuditor.org.



WEBSITE TOOLS

TAX & SALES INFO

You can use  www.HamiltonCountyAuditor.org to search property and tax info by name, address, or parcel.



The screenshot displays the Hamilton County Auditor's Office website. At the top, it features the name "Jessica E. Miranda" and the title "HAMILTON COUNTY AUDITOR". To the right, it lists the office address: "138 E. Court St., Cincinnati, OH 45202" and the website "www.HamiltonCountyAuditor.org".

The main content area is titled "Property Summary" and includes navigation links: "First", "Prev", "Next", "Last", and a "RETURN TO SEARCH LIST" button. It also indicates "Property 1 of 2".

Below the navigation, the following information is displayed:

- Parcel ID:** 079-0001-0128-90
- Address:** 138 E COURT ST
- Index Order:** Address
- Tax Year:** 2025 Payable 2026

The "Property Information" section is divided into two columns:

- Left Column:**
 - Tax District:** 001 - CINTI CORP-CINTI CSD
 - School District:** CINCINNATI CSD
 - Appraisal Area:** 01700 - CENTRAL BUSINESS DISTRICT
 - Owner Name and Address:** HAMILTON COUNTY BOARD OF COMMRs, 138 E COURT ST, ROOM 603, CINCINNATI OH 45202. (Questions? 946-4015 or county.auditor@auditor.hamilton-co.org)
 - Assessed Value:** 0
 - Property Description:** COURT ST 194 IRR - LOT 17 PT 11-12-13 ARTHUR ST CLAIRS SUB PAR 128 TH 136-139-140 CONS
- Right Column:**
 - Auditor Land Use:** 620 - COUNTY OWNED
 - Tax Bill Mail Address:** HAMILTON COUNTY BOARD OF COMMISSIONERS, 138 E COURT ROOM 603, CINCINNATI OH 45202. (Questions? 946-4800 or taxbills.treasurer@hamiltoncountyohio.gov)
 - Effective Tax Rate:** 0.000000

There is an "Images/Sketches" section with a photo of a building. Below the photo, it says "Total Tax".

At the bottom, there are two buttons: "Appraisal/Sales Summary" and "Tax/Credit/Value Summary".

On the right side of the page, there is a sidebar with the following sections:

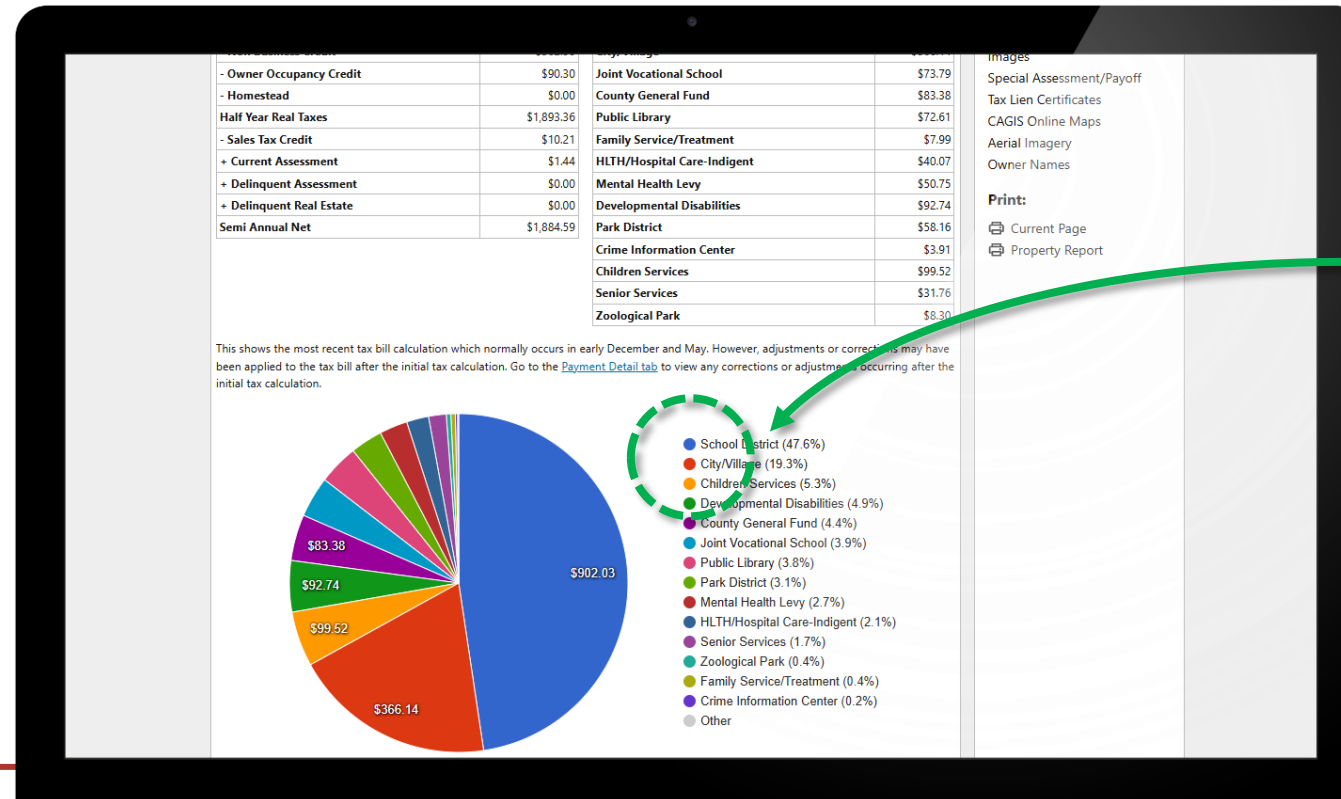
- I Want To...**
 - Start a New Search
 - Email the Auditor
 - View the Online Help
 - Appearance Settings
 - Auditor's Home
- View:**
 - Property Summary (highlighted)
 - Appraisal Information
 - Levy Information
 - Transfer
 - Value History
 - Board of Revision
 - Payment Detail
 - Tax Distributions
 - Images
 - Special Assessment/Payoff



WEBSITE TOOLS

TAX & SALES INFO

To see where your property taxes are spent, click the "Tax Distribution" tab on the right of the screen.



Scroll down to view a pie chart of your tax distribution!

You can also use our tax estimator tool on this page!



RENTAL REGISTRATION

COMMON QUESTIONS

The Auditor's office is responsible for administering the State of Ohio's Rental Registration program (ORC 5323.02).



AM I OBLIGATED TO FILE A RENTAL REGISTRATION FORM?

Yes!

If you are an owner of a single family, multi-family, a mobile/manufactured home park or site with homes rented to tenants, or a commercial building with residential units, currently being rented, you are required by State law to file a Rental Registration Form with the Auditor's Office.



DOES RENTAL REGISTRATION AFFECT MY PROPERTY TAXES?

No.

However, a \$150.00 penalty on your future tax bills may be charged if a property has been identified as rental and does not have a Residential Rental Property Registration Form submitted to the Hamilton County Auditor's Office.



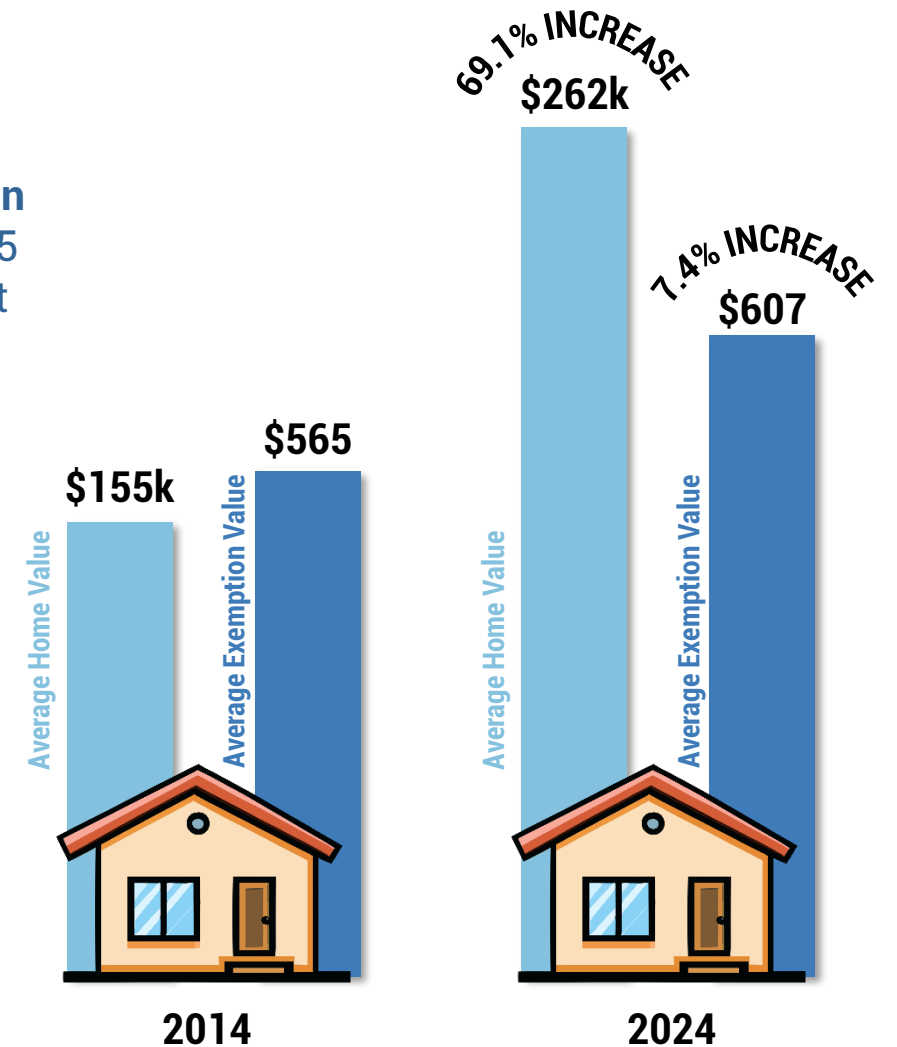
HOMESTEAD EXEMPTION

WHAT IS IT? WHO QUALIFIES?

The Homestead Exemption is a State program that **provides a reduction in property taxes** for Ohioans age 65+ with a gross income <\$41,000 in 2025 or 100% service-connected disabled veterans, on the dwelling that is that individual's primary place of residence.

HOW CAN YOU ADVOCATE?

- 1 Contact your State Representative and State Senator
- 2 Contact State House and State Senate Leadership
- 🔍 Find State elected officials at findmydistrict.ohiosos.gov



*Social Security payments are not considered in the income requirements. Additional programs are available for disabled veterans and for surviving spouses of public service officers killed in the line of duty; see website for details

OWNER OCCUPANCY CREDIT

QUALIFICATIONS AND APPLICATION

The Owner Occupancy Credit is a **real estate tax credit** available to homeowners for their primary place of residence.

- ➔ To qualify, the applicant must own and occupy the home as their principal place of residence as of January 1 of that tax year.
- ➔ If you have purchased your home as your principal residence, the Owner Occupancy Credit should already be in place for the next tax year from the time of conveyance.
- ➔ If you need to remove the tax credit, please reach out to the Auditor's Office at CountyAuditor@auditor.Hamilton-co.org





Jessica E. Miranda
HAMILTON COUNTY AUDITOR

Let's Stay Connected!



Hamilton County Ohio Auditor's Office



@HamiltonCountyAuditor



Hamilton County Ohio Auditor's Office



@HCAuditor



CountyAuditor@Auditor.Hamilton-Co.org



513-946-4000



www.HamiltonCountyAuditor.org



PUBLIC SAFETY

Department: Administration

Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Discussion - Impoundment of Street Takeover Vehicles and Limited Home Rule Resolution

Staff seeks direction on this issue.

Rationale:

This item was first introduced by Trustee Wahlert at the June 9, 2026 Board of Trustee meeting. At that meeting, Trustee Wahlert requested feedback on the Township's ability to pass a limited-home rule resolution that would increase the penalties related to individuals engaging in "street takeovers".

Two items were brought up for consideration and legal review:

1. The ability for the Township to impound vehicles for a period of up to six months
2. The ability for the Township to issue additional fees/fines for those engaging in street takeovers

From an initial review, it does appear that the Township can adopt a limited-home rule resolution through which violations would result in a civil fine. There does not appear to be an additional criminal enforcement mechanism or impoundment mechanism under state law for Townships as these rights are limited to cities and villages in Ohio.

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring Nuisance and Ordering Abatement

Recommend ADOPTION of the Resolution.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2414 Bluelark Dr.
4347 Day Rd.
4419 Day Rd.
5630 Dry Ridge Rd.
2689 Haverknoll Dr
10837 Invicta Cir.
9449 Loralinda Dr.
9838 Loralinda Dr.
8342 Lyness Dr.
3384 March Terr.
3392 March Terr.
9650 Marino Dr.
2566 Merrittview Ln.
2262 Miles Rd.
3120 Niagara St .
3312 Niagara St.
3506 Niagara St.
3507 Niagara St.
3510 Niagara St.
3248 Rinda Ln.
8401 Royal Heights Dr.
9717 Sacramento Dr.
7949 Vegas Dr.
3165 Windsong Dr.

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the ____ day of _____, 202_, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
2414 Bluelark Dr.	510-0063-0327-00
4347 Day Rd.	510-0170-0034-00
4419 Day Rd.	510-0170-0054-00
5630 Dry Ridge Rd.	510-0251-0082-00
2689 Haverknoll Dr	510-0011-0249-00
10837 Invicta Cir.	510-0032-0242-00
9449 Loralinda Dr.	510-0052-0653-00
9838 Loralinda Dr.	510-0041-0018-00
8342 Lyness Dr.	510-0061-0111-00
3384 March Terr.	510-0081-0305-00
3392 March Terr.	510-0081-0304-00
9650 Marino Dr.	510-0052-0292-00
2566 Merrittview Ln.	510-0032-0434-00
2262 Miles Rd.	510-0051-0114-00
3120 Niagara St.	510-0052-0440-00
3312 Niagara St.	510-0102-0029-00
3506 Niagara St.	510-0111-0106-00
3507 Niagara St.	510-0111-0072-00
3510 Niagara St.	510-0111-0105-00
3248 Rinda Ln.	510-0081-0091-00
8401 Royal Heights Dr.	510-0061-0128-00
9717 Sacramento Dr.	510-0051-0127-00
7949 Vegas Dr.	510-0082-0195-00
3165 Windsong Dr.	510-0052-0608-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control, or removal of any vegetation, garbage, refuse, or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS

Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS

In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;
2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and
4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
5. That this Resolution shall be effective at the earliest date allowed by law.

Trustee _____, seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mrs. Ulrich_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this ____ day of _____, 202__.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202__.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring a Junk Motor Vehicle - 9458 Coogan Drive

Recommend ADOPTION of the Resolution.

Rationale:

Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property:

9458 Coogan Dr. Cincinnati, OH 45231
(OH) KHJ1994, 2015, Black, Jeep, Compass

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at **6:00** p.m., on the ____ day of _____, 202_ at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Mr. Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____

RESOLUTION DECLARING VEHICLE LOCATED AT 9458 Coogan Dr. Cincinnati, OH 45231– Parcel ID 510-0051-0431-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **9458 Coogan Dr. Cincinnati, OH 45231– Parcel ID 510-0051-0431-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **9458 Coogan Dr. Cincinnati, OH 45231– Parcel ID 510-0051-0431-00** to be inoperable, extensively damages, and at least three model years old:

A. (OH) KHJ1994, 2015, Black, Jeep, Compass

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 202_.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 202_.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Motion to Issue Noise Resolution Permit to St. John the Baptist Church
Recommend ADOPTION of the Resolution.

Rationale:

The request for the permit is for the 2026 Parish Festival to be held on the following dates/times: 6:00 PM to 12:00 AM on 7/31/2026, 4:00 PM to 12:00 AM on 8/1/2026, and 1:00 PM to 6:00 PM on 8/2/2026.



PERMIT VALID DATE AND TIME
(to and from)

TRUSTEES
Cathy Ulrich
Daniel Unger
Matt Wahlert

FISCAL OFFICER
Jeffrey D. Baker

ADMINISTRATOR
Jeff Weckbach

Application for Noise Resolution Permit
**MUST BE RECEIVED NO LATER THAN (9) DAYS BEFORE THE NEXT
SCHEDULED BOARD MEETING**

Name of applicant: **St. John the Baptist Church**

Address where event will be held: **5361 Dry Ridge Rd Cincinnati, OH 45252**

Type of event: **2026 Parish Festival**

Date and Time of Event: **7/31/26 6:00 pm - 12 8/1/26 4:00 pm - 12 8/2/26 1:00 pm - 6Pm**

Contact number for permit holder: **Tom Hilgeman 513-225-4667**

Permit applicants must be at the event and in possession of this signed and approved permit. This permit is non-transferable and is only valid for the date and time listed on the approved permit. This permit is not an endorsement or approval by the Township of the type of event taking place.

For Office Use Only, Do not write below this line

Time and date received:

By:

Number of issued permits in calendar year: Residential _____ Business _____

To be placed on Trustee agenda for meeting: / / / (date of meeting)
Permit approved by majority vote of Colerain Township Board of Trustees.

Trustee Cathy Ulrich

Trustee Dan Unger

Trustee Matt Wahlert

Attest: _____
Jeff Baker, Fiscal Office

PUBLIC SAFETY

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #3: Revitalization of the Community through Economic Development, Beautification, and Code Enforcement

Resolution Declaring Property as a Vacant Registrable Property - 2885 Regal Lane

Recommend ADOPTION of the Resolution.

Rationale:

The Code Enforcement Review Board (CERB) held a case and hearing on the property below to consider it as vacant. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare this property vacant and to resolve that it be registered, and fees assessed against the property at the address below:

2885 Regal Lane

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m., on the _____ day of _____, 20____, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, Mr. Matt Wahlert

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-26

**RESOLUTION DECLARING PROPERTY LOCATED AT 2885 REGAL LN,
CINCINNATI, OH 45251, PARCEL ID# 510-0060-0179-00,
AS A VACANT REGISTRABLE PROPERTY
AND CAUSING FOR THE ASSESSMENT OF FEES ON SUCH PROPERTY
PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 37-26**

WHEREAS, pursuant to Ohio Revised Code § 505.04, the Colerain Township has the power to exercise all powers of local self-government within the unincorporated area of the township, other than powers that are in conflict with general laws and subject to certain enumerated exceptions; and

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 37-26, on March 10, 2026, creating a registration of vacant property, requiring the registration and maintenance of vacant property by owners, and providing for penalties and enforcement, in the interests of public health, safety, and welfare to prevent properties from becoming abandoned, neglected, or left unsupervised and protecting neighborhoods from same; and

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 136-23, establishing a Code Enforcement Review Board (“CERB”), to make recommendations to the Colerain Township Board of Trustees and assist with the review, interpretation, and enforcement of the provisions, requirements, guidelines, fees, and penalties set forth in Resolution 37-26 related to vacant buildings as well as provide the owners/tenants of property due process with respect to such enforcement; and

WHEREAS, the Board of Trustees has knowledge of, and the CERB has made a recommendation regarding, a vacant registrable property located at 2885 Regal Ln, Cincinnati, Hamilton County, Ohio 45251, Parcel ID# 510-0060-0179-00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board specifically finds and hereby determines the property located 2885 Regal Ln, Cincinnati, Hamilton County, Ohio 45251, Parcel ID# 510-0060-0179-00 to be vacant for

more than thirty (30) days and the owner of said property has not registered the property with the Township Registry, paid the licensing fee, and met the vacant building maintenance standards set forth in Colerain Township Resolution 37-26.

2. That this Board hereby orders the property to be assessed a registration fee of five hundred dollars (\$500.00) and a late fee of fifty dollars (\$50.00) for each thirty-day period the above-referenced property is not registered beginning from the date that this Resolution is adopted.
3. That this Board may utilize any lawful means to ensure compliance with and for the cost of the outstanding obligation and any additional cost incurred to bring the property in compliance as determined by Colerain Township Resolution 37-26.
4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
5. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
6. This resolution shall take effect at the earliest period allowed by law.

Mr./Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____

ADOPTED this ____ day of _____, 20__

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matt Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 20____.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SERVICES

Department: Administration
Department Director: Tiphonie Mays, Assistant Administrator

Strategic Plan Goal: Strategic Goal #4: Expand Recreational Opportunities for all Ages

Motion to Issue RFP seeking Public-Private-Partnership at Groesbeck Park for Youth Sports
Staff seeks direction on this issue.

Rationale:

Over the past several years, the level of use and bookings of Groesbeck Park for summer baseball has been inconsistent. Outside of the baseball use, there are limited other amenities for use by the general public and staff believes that the park could be reactivated through a public private partnership.

The goal of this RFP is to improve park visibility, usage, and to generate economic interest in the Groesbeck neighborhood of the Township. The Township is seeking a public-private partnership that can result in year-round use of the park and generate revenue to aid with current and future park improvements.

Issuance of this RFP will not obligate the Township to make any changes to the park. This is intended to be exploratory to see what interest may exist from outside entities. In a desire to keep consistent with existing park usage, the Township is seeking responses from youth sports entities. However, the Township is encouraging all entities to apply, regardless of sport or concept.



REQUEST FOR PROPOSALS (RFP)

YOUTH SPORTS LEASE for Colerain Township

Release Date: June 23, 2026
Response Deadline: July 31, 2026

4200 Springdale Road
Colerain Township, OH 45251

513-385-7500

**GUIDELINES AND INSTRUCTIONS
FOR REQUEST FOR PROPOSAL (RFP) FOR YOUTH SPORTS LEASE**

Colerain Township
4200 Springdale Road
Cincinnati, Ohio 45251
Phone: 513-385-7500

NOTICE TO RESPONDENTS

Colerain Township is soliciting proposals for lease/activation of Groesbeck Park by a youth sports organization until July 31, 2026, at 11am.

All clarifying questions for this proposal should be directed to Jeff Weckbach, Township Administrator, via email at jweckbach@colerain.org. All questions should be submitted by July 10, 2026, at 11am.

Six hard copy, signed proposals should be submitted to the Township to the attention of Jeff Weckbach, Administrator, Re: Youth Sports Lease RFP, at the address listed above no later than July 31, 2026, at 11am.

Respondents should be aware that any records they submit to the Township, or that are used by the Township may be public records. The Township will promptly disclose public records upon request unless a statute exempts them from disclosure. Respondents should also be aware that if even a portion of a record is exempt from disclosure, generally, the rest of the record must be disclosed. The Township strongly recommends that applicants identify any portion of their response that they believe to be subject to exemption under the Public Records Act.

GENERAL INFORMATION

The Administrator of Colerain Township, Hamilton County, Ohio invites qualified organizations to submit proposals to activate Groesbeck Park through an exclusive lease for the premises of the park. The goal of this RFP is to improve park visibility, usage, and to generate economic interest in the Groesbeck neighborhood of the Township. The Township is seeking a public-private partnership that can result in year-round use of the park. Preference may be given to proposals that include multiple sports and that will result in the most programming to the site.

Groesbeck Park was constructed in 2007. The park contains three baseball fields and restrooms that are open from April 1 to November 1 each year. The applicable lease area is approximately 11 acres and includes the baseball fields, restrooms, and the nearly 200 space parking lot. The park's address is 8296 Clara Avenue, Cincinnati, OH 45251.

The park is adjacent to the recently constructed Fire Station 26 and neighbors St. Anne's Church. It is approximately a one mile drive from Ronald Reagan and is directly adjacent to several local businesses, dining options, and family friendly activity centers (including a trampoline park and roller rink).

The proposal must cover the following:

- a) Type of sports to be offered
- b) Site plan and construction timeline (including any phasing of the project)
- c) Proposed length of lease
- d) Proposed lease payments
- e) Plans for tournaments and revenue sharing from either concessions, parking, or gate fees
- f) Hours of operation
- g) Traffic management plans
- h) Maintenance plans
- i) Organizational experience
- j) Proof of financing or proof of ability to secure financing for the project

TIMELINES

1. Township Trustees RFP Approval:	June 23, 2026
2. Proposal Deadline:	July 31, 2026 at 11 am EST
3. Interview(s), if necessary:	August 3-14, 2026
4. Projected Township approval:	August 25, 2026
5. Contract Commencement:	August 26, 2026

The township will not be responsible for proposals that are received after the 11am EST deadline on July 31, 2026.

EVALUATION CRITERIA

Proposals will be evaluated by a selection Committee comprised of, but not limited to: Township Administrator, Assistant Township Administrators, and Assistant Director of Public Services.

Lease revenue will not be the sole determining factor in selecting an organization. Colerain Township recognizes the importance of a structured evaluation process that fairly compares proposals based on a combination of qualifications, experience, service quality, community impact, and revenue generation. The Township seeks a partner that can deliver meaningful results while demonstrating a strong commitment to equity, transparency, and collaboration. The criteria for evaluating the proposals will be based upon a combination of the following:

- 1. Revenue
- 2. Lease length
- 3. Organizational profile and impact
- 4. Maintenance plans
- 5. Organizational Qualifications and Experience
- 6. Community Engagement and Equity Focus
- 7. References and Past Performance

Final approval of the selected service provider and execution of the contract is subject to review and authorization by the Colerain Township Board of Trustees.

Proposal Format

All proposals shall be submitted in the following format. Failure to abide by this format may result in the disqualification of the submission.

It is requested that all proposals be submitted in the following format to expedite the review and selection process:

1. Cover Letter – Signed by an individual authorized to bind the organization.
2. Organizational Overview – Description of mission, history, and relevant experience.
3. Scope of Work – Detailed description of proposed sports and services to be offered, including site plan, construction timeline, and operating hours.
4. Staffing Plan – Resumes and qualifications of key personnel.
5. Budget and Revenue Proposal – Estimated investment into the property and proposed lease terms, including all revenue streams. Provide a copy of the proof of financing or ability to secure financing for the project.
6. Maintenance Plans – An overview of the approach to general maintenance of the facility once constructed and an overview of any traffic management plans to assist with large scale events. The maintenance plans should address, at a minimum, the approach to mowing, irrigation, trash removal, and snow removal.
7. References – Minimum of three (3) references.
8. Conflict of Interest Disclosure – Identify any potential conflicts and mitigation strategies.
9. Sample Agreement – Provide a sample contract or agreement.
10. Other Information – Any additional information relevant to the proposal.

Terms and Conditions

Colerain Township reserves the right to reject any or all proposals, to award contracts in whole or in part, or to waive any informalities or irregularities in the submitted proposals. The Request for Proposal does not commit the Colerain Township to award a contract, to pay any costs incurred in the preparation of a proposal to this request, or to procure or contract for services or supplies.

All proposals should understand that the following terms and conditions are non-negotiable and will be included in any final contract for lease of the space:

- Subletting of the space shall not be permitted, unless expressly authorized by Colerain Township and may be subject to an additional fee
- Liquidated damages for litter/trash accumulation and/or failure to upkeep the property
- All improvements will revert to Colerain Township at the conclusion of the lease

- The facilities will not violate any Colerain Township rules and regulations for noise
- All utilities, property taxes, insurance, maintenance, and other ancillary costs will be the sole responsibility of the lessee

**COLERAIN TOWNSHIP, HAMILTON COUNTY, OHIO
SECTION O
NON-COLLUSION AFFIDAVIT**

To: Colerain Township, Ohio
Hamilton County, Ohio

(Name of Individual)

(Company Representing)

BEING DULY SWORN, DOES DEPOSE AND THAT (HE, SHE, THEY) RESIDE AT

(Residence Address)

AND THAT

(Name of Company)

(Company Address)

IS THE ONLY ENTITY INTERESTED IN THE PROFITS OF THE PROPOSED CONTRACT FOR THIS PROJECT; THAT THE SAID CONTRACT IS MADE WITHOUT ANY CONNECTION OR COMMON INTEREST IN THE PROFITS THEREOF WITH ANY PERSON MAKING ANY BID OR PROPOSAL FOR SAID WORK; THAT THE SAID CONTRACT IS ON THEIR PART, IN ALL RESPECTS, FAIR AND WITHOUT COLLUSION OR FRAUD; AND, ALSO, THAT NO MEMBER OF THE BOARD OF TRUSTEES, HEAD OF ANY DEPARTMENT OR BUREAU, OR EMPLOYEE THEREIN, OR ANY OFFICER OR EMPLOYEE OF COLERAIN TOWNSHIP, OHIO, IS DIRECTLY OR INDIRECTLY INTERESTED THEREIN.

Signature

Printed Name/Title

Company

Sworn to and subscribed in my presence on this _____ day of _____, 20____ by the above referenced person on behalf of the contractor or supplier.

Notary Public

COLERAIN TOWNSHIP, HAMILTON COUNTY, OHIO
SECTION R
AFFIDAVIT OF CONTRACTOR OR SUPPLIER OF NON-DELINQUENCY
OF PERSONAL PROPERTY TAXES
AND POLITICAL CONTRIBUTIONS

To: Colerain Township, Ohio
Hamilton County, Ohio

The undersigned, an authorized representative of the below-referenced contractor or supplier/company/entity/individual (as applicable), being first duly sworn, as a condition to be considered for the reward of a contract by Colerain Township, Ohio for _____ hereby states that such entity is not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of Hamilton County in which Colerain Township as a tax district has territory and that such entity was not charged with delinquent personal property taxes on any such tax list.

The undersigned, an authorized representative of the below-referenced contractor or supplier/company/entity/individual (as applicable), also further certifies that such entity is in compliance with ORC Section 3517.13(I) or 3517.13(J), whichever is applicable, relative to political contributions to public officials of Colerain Township, Ohio.

In consideration of the award of the above contract, the above statements are incorporated in said contract as covenants of the undersigned contractor or supplier.

Signature

Printed Name/Title

Company

Sworn to and subscribed in my presence on this _____ day of _____,
20____ by the above referenced person on behalf of the contractor or supplier.

Notary Public

ADMINISTRATION

Department: Administration
Department Director: Jeff McElravy, Assistant Administrator

Strategic Plan Goal: Strategic Goal #5: Continuously Improve the Operations of the Township

Motion Amending the Township's Cyber Liability Policy and Adopting a Cybersecurity Program
Recommend ADOPTION of the Motion.

Rationale:

The state of Ohio adopted additional rules and regulations regarding cyber security for municipalities. Colerain Township currently meets all of the requirements set by the state of Ohio. However, the State does require that in addition to meeting the regulations, each municipality must adopt a policy that aligns with the state rules and regulations. This resolution would update the Township's cyber liability policy to align with the state's requirements. This is due to be adopted by July 1st, 2026.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio,
met in regular session at _____ p.m., on the ____ day of _____, 2026, at the Colerain
Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the
following members present:

Cathy Ulrich, Dan Unger, Matthew Wahlert

Trustee _____ introduced the following resolution and moved its
adoption:

RESOLUTION NO. _____

RESOLUTION UPDATING CYBER LIABILITY POLICY

WHEREAS, the Board of Trustees sets the policy direction for Colerain Township
employees and residents; and;

WHEREAS, Administration and all departments intend on following the direction set by
the Trustees; and;

WHEREAS, these policy updates are intended to align with rules adopted by the state
of Ohio for cyber security.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain
Township, Hamilton County, Ohio, as follows:

1. The attached Cyber Liability Policy be formally adopted by the Board of Trustees; and
2. That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in an open meeting of this Board, and that
all deliberations of this Board and any of its committees that resulted in such formal action were
taken in meetings open to the public, in compliance with all legal requirements including
§121.22 of the Ohio Revised Code; and
3. That this Resolution shall be effective at the earliest date allowed by law; and
4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution
be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby
authorizes the adoption of the Resolution upon its first reading.

Trustee _____ seconded the Resolution, and the roll being called upon the
question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____

ADOPTED this _____ day of _____, 2026.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2026.

Jeff Baker
Colerain Township Fiscal Officer

1.21 COLERAIN TOWNSHIP

CYBERSECURITY PROGRAM ~~LIABILITY POLICY~~

PURPOSE

As a general business practice, Colerain Township utilizes various forms of technology and technological systems. This policy outlines the general practices that all employees should adhere to when utilizing ~~engaged in or utilizes~~ any Township technology or system.

The goal of this cybersecurity program is to safeguard the Township's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity.

~~The goal of this policy is also to outline various measures that Colerain Township will take in order to mitigate any potential cyber threat or data breach. This policy will also outline internal procedures for data storage and user access.~~

INTERNET

Colerain Township employee's will have access to the internet for general use during daily operations. In order to protect employees and the Township's cyber infrastructure the entire Township network shall be behind a firewall preventing unauthorized access from outside of the Township network. Firewall restrictions shall be configured on the most restrictive basis and then subsequently configured to allow necessary traffic to and from the outside network as requested, and approved.

The entire Township network shall be behind a web filtering device which will be configured with default restrictions being most restrictive and thereafter, upon approval, individual groups and their members shall be included with less restrictive internet web access as needed.

E-MAIL

Employees will be provided with a Colerain Township E-mail address. In order to prevent issues with E-mail and to comply with Open Records Laws and HIPPA Laws, the following measures shall be in place:

1. All Township E-mail transmission shall pass through a virus and spam filter.
2. All Township E-mail shall be captured in an e-mail archiver located offsite in a secured location. The archiver retention period shall be configured for 5 years according to Township legal policies. All E-mail older than 5 years shall be purged from the archiver on a rotating basis.
3. All E-mail originating from Colerain Township shall be appended as such:
 - a. Confidentiality Notice:

The content of this communication, along with any attachments, is covered by federal and state law governing electronic communications and may contain confidential and legally privileged information. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, use or copying of the information contained herein is strictly prohibited and punishable by law.

NETWORK SECURITY

In order to secure the Township's cyber network, the following measures are in place:

1. The Township network shall require users to maintain a password with a minimum complexity and ~~that it~~ be updated every ninety (90) days.
 - a. The end of this ninety (90) day period will result in a mandatory password change for all Township network users. Individuals will not be able to access the Township network until their password is updated.
 - b. In order to enhance network and IT security, employees are generally discouraged from using a personal account password for Colerain specific network passwords.
2. A network account lockout policy shall be implemented to affect any particular user account to lock, thus preventing access to the network for that account, after a sequence of three invalid password attempts. Only the IT Director may unlock the offending account after investigating the reason why the invalid password attempts were made.
3. File and server user access shall default to the most restrictive permissions/rights. Appropriate file and/or server access permissions shall be granted (or denied) to all Township network users as necessary and approved by the IT Director.
4. Virtual Private Network (VPN) rights will be granted as necessary and approved on a case by case basis and documented. A packet will be made available to any approved VPN user, containing the VPN software client and detailed instructions on how to install and configure the VPN software on their personal computers. The VPN Client software and configuration file will no longer be made available through the internet.

HARDWARE SECURITY

The Township maintains a robust network of computers, printers, servers, firewalls, filters, switches, and other equipment. In order to secure these items, the following measures are in place:

1. All Township network servers, firewall, filters and switches shall be locked in a secure server room, or closet, with limited access only to necessary personnel.
2. The main Township server room shall be climate controlled to prevent an overheat condition and maintain cool operating server temperatures.
3. The main Township server room will provide for a means to extinguish fires with a non-destructive agent such as Halotron.
4. All other Township PC's, laptops, and printers, ~~etc~~ shall be inventoried and accounted for by location, serial number, and make/model.

All Township PC's will have basic user rights assigned. Local PC Administrator rights shall be given to a user for a particular PC on a per case basis upon approval.

DATA SECURITY

Governments collect and receive a large amount of data. Some of this data is public record and other pieces of data are considered private and not available to the general public. The above measures for network security are intended to protect this data. However, there is also a risk that this data may be deleted or lost. In order to protect this data from exposure and to ensure that data is not lost, the following measures are in place:

1. All Township data will be maintained on a disk storage array configured in RAID 5 hardware disk redundancy.
2. The disk storage array shall be secured in a locked, climate controlled, server room.
3. All Township data shall be backed up according to a rotating retention schedule as deemed appropriate by the IT Director based on current available recovery space on existing infrastructure.
 - a. In the interest of disaster recovery, the backup storage device shall be located offsite in a secured location.
 - b. Tests of the Township backups shall be performed once per month to verify successful operation of the backup media and schedules.

EMPLOYEE TRAINING

All employees must participate in quarterly, web-based cybersecurity training. In addition, employees must participate in annual training provided by the Ohio Persistent Cyber Initiative (O-PCI), provided by the Ohio Cyber Range Institute and the Ohio Cyber Reserve. The IT Manager must select the appropriate training for each employee and the Human Resources Manager must maintain a record of this training and ensure compliance.

EMPLOYEE RESPONSIBILITIES

All Township employees who are granted access to utilize Township electronic services, including internet, network access, and email shall ensure that the technology is used for the sole purpose of research, furtherance of Township policy, and for Township business. Any use of Township electronic services that interferes with these processes or adversely affects the performance of the network is prohibited. Inappropriate use may result in disciplinary action up to and including termination.

Employees are expected to abide by this policy and to properly store and maintain their passwords. Employees are also expected to install patches and upgrades in a timely manner. While using Township equipment or during work hours, employees are expected to maintain proper standards of etiquette in an electronic environment. Employees shall not engage in any of the following actions that are deemed inappropriate:

- a. Use of profanity or obscene language;

- b. Accessing pornographic sites or pictures;
- c. Use of inflammatory speech or engaging in personal attacks;
- d. Violation of copyright laws;
- e. Posting information about the work of others without prior written consent;
- f. Posting information that is expressly confidential or related to an on-going legal case or investigation;
- g. Use of the network for illegal activities;
- h. Purposeful distribution of computer viruses or virus hoaxes;
- i. Downloading of software that is not relevant to Township business;
- j. Use of the network for personal financial gain or for gambling;
- k. Sharing passwords, account information, network access, network folders, or other confidential information;
- l. Use of the network for political reasons, including the promotion of candidates or ballot issues;
- m. Copying or installing software without a license (piracy);
- n. Sending chain letters or emails;
- o. Installation of any personal technology hardware (printers, scanners, copiers, desktop computers, switches, hubs, wireless devices, etc.) without permission of the IT Director;
- p. Changing the configuration of the network without permission of the IT Director;
- q. Excessive personal use that distracts the employee from conducting their primary job duties.

Any violation of the above-mentioned may result in disciplinary action up to and including termination. If an employee has questions on whether a particular activity is appropriate, the employee should seek clarification from their supervisor, the IT Director, or both.

PROCEDURES IN THE EVENT OF AN INCIDENT

Adapted from AOS Bulletin 2025-007, Adoption of Cybersecurity Program

Upon discovering a cybersecurity incident or ransomware incident, the Township shall notify both:

- The Executive Director of Ohio Homeland Security within the Ohio Department of Public Safety as soon as possible but not later than seven days after discovering the incident. Incidents can be reported to Homeland Security's Ohio Cyber Integration Center via their website, OCIC@dps.ohio.gov, or (614) 387-1089.
- The Auditor of State as soon as possible but not later than 30 days after discovering the incident. Incidents can be reported to the Ohio Auditor of State via email to cyber@ohioauditor.org.

If the cybersecurity incident is a fraudulent payment, the Township shall also:

- Notify the bank that issued payment and the beneficiary bank.
- Request that the beneficiary bank freeze the recipient account.

- File a police report.
- File a complaint with the Internet Crime Complaint Center.
- Notify the Township Administrator.
- Contact legal counsel.
- Contact insurance broker.
- Direct the IT Director to take whatever steps are necessary to ensure that no malicious software was installed and that no email accounts have been compromised.
- Notify the vendor whose information has been misused.

Cybersecurity Incident Defined

A cybersecurity incident includes any of the following:

- A substantial loss of confidentiality, integrity, or availability of the Township's information system or network.
- A serious impact on the safety and resiliency of the Township's operating systems and processes.
- A disruption of the Township's ability to engage in business, including payment redirect, payroll redirect, and spear phishing.
 - Unauthorized access to the Township's information system or network, or nonpublic information contained therein, that is facilitated or caused by a compromise of a cloud service provider, managed service provider, or other third-party data hosting provider.

A cybersecurity incident does not include mere threats of disruption such as extortion; events perpetuated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a government entity.

Ransomware Incident Defined

Ransomware incident is defined as a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision's information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software.

Ransomware Payment Only Permitted after Public Vote by the Board of Trustees

The Township shall not pay or otherwise comply with a ransom demand unless the Board of Trustees formally approves the payment or compliance with the ransom demand in a resolution that specifically states why the payment or compliance with the ransom demand is in the best interest of the Township.

ADMINISTRATION

Department: Administration
Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal:

First Reading: Resolution Adopting Legislative Priorities for 2027-2031

Staff seeks direction on this issue.

Rationale:

At the June 9, 2026 Board of Trustee meeting, Administrator Weckbach gave a review of the strategic plan survey results and of the community conversations that have been held over the past six months. The goal of this exercise was to evaluate our existing goals and to see if any of them should be modified for future strategic plans.

The Township's existing goals are:

- 1 - Chart a pathway to long term financial stability
- 2 - Continue to provide high quality safety services
- 3 - Revitalization of the community through economic development, beautification, and code enforcement
- 4 - Expand opportunities for recreation for all ages
- 5 - Continue to focus on improving operations with a focus on alternative service delivery
- 6 - Make progress on deferred maintenance and reposition existing assets

This goals were shifted in the initial resolution based on Trustee feedback. It was stated in the board meeting that Public Safety should be a our number one goal. Deferred maintenance on roads was also given priority and consideration by the board and has been adjusted up as well.

The survey suggested that goal five was the least popular goal, followed by goals four and six. Should the Trustees desire to replace one of these goal areas, there was a large desire to focus on building connections throughout the community. A potential goal for consideration would be:

Create connections in the community through communication, events, and changes to the physical landscape.

Staff seeks feedback from the Trustees on this first reading and will make any adjustments as necessary. This is the first step in our multi-year strategic plan. The next step will be to develop outcome targets to determine if we are achieving success on our goals. We will then identify initiatives (or tactics and programs) that will help move the needle as we work toward a better future for Colerain Township.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio,
met in regular session at _____ p.m., on the _____ day of _____, 2026, at the Colerain
Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the
following members present:

Cathy Ulrich, Dan Unger, Matthew Wahlert

Trustee _____ introduced the following resolution and moved its
adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING 2027-2031 LEGISLATIVE PRIORITIES

WHEREAS, the Board of Trustees sets the direction for the Township and establishes
goals to be achieved by the various departments; and;

WHEREAS, the Board of Trustees gathered feedback from the community on the
necessary goals for 2027-2031; and;

WHEREAS, these goals will be incorporated into the Township's 2027-2031 Strategic
Plan and Budget; and;

WHEREAS, the various Departments and members of the community will work
collaboratively on different initiatives to advance the goals set by the Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain
Township, Hamilton County, Ohio, as follows:

1. The Board of Trustees formally adopted the below 2027-2031 Legislative Priorities to be
incorporated as goals in the 2027-2031 Strategic Plan and Budget Book:

1. Continue to Provide High Quality Safety Services, with an Emphasis on Crime
Deterrence and Enhanced Response Times
2. Chart a Pathway to Long Term Financial Stability
3. Revitalization of the Community through Economic Development, Beautification, and
Code Enforcement
4. Make Progress on Deferred Maintenance and Reposition Existing Assets, including
both Township Buildings and Roads
5. Expand Opportunities for Recreation for all Ages
6. Continue to Improve Operations and Operational Efficiency with a Focus on
Alternative Service Delivery; and

2. That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in an open meeting of this Board, and that
all deliberations of this Board and any of its committees that resulted in such formal action were

taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

3. That this Resolution shall be effective at the earliest date allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____

ADOPTED this _____ day of _____, 2026.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution approved as to form:

Brodi Conover
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2026.

Jeff Baker
Colerain Township Fiscal Officer

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance — Department of Fire and EMS — Cincinnati Moose Lodge #2 — \$1,299.41 (Checks)
Recommend approval of all consent items.

Rationale:
Colerain Township Department of Fire and EMS is grateful for a \$1,299.41 donation from Cincinnati Moose Lodge #2.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance — Department of Fire and EMS — Jackson Family — \$300.00 (3 x \$100.00 Kroger Gift Cards)

Recommend approval of all consent items.

Rationale:

Colerain Township Department of Fire and EMS is grateful for a \$300.00 donation from the Jackson Family.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

Donation Acceptance - Police Department - From Moose Lodge No. 2- \$1,299.41
Recommend approval of all consent items.

Rationale:
The Police Department is grateful for the donation from Moose Lodge No. 2.

CONSENT ITEMS

Department: Administration
Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #1: Chart a Pathway to Long-Term Financial Stability

Contract - Mars Court Stormwater Repairs - \$9,999
Recommend approval of all consent items.

Rationale:
The cost of this agreement will be \$9,999 and is related to stormwater infrastructure.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - Police Department - Police Cadets - \$27.50/hour
Recommend approval of all consent items.

Rationale:

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to Isaac Kreamelmeyer and Isaiah Jones.

Isaac Kreamelmeyer is currently attending the Great Oaks Police Academy, and Isaiah Jones is currently attending the Butler Tech Police Academy. Both are anticipated to complete the academy in September of 2026.

The wage for this job is \$27.50 per hour for 40 hours per week. Contingent upon Board approval, both would be eligible to begin work after June 24,2026.

Upon passing the state of Ohio OPOTA test, both will assume the role of a Police Officer. The 2026 wage for this job is \$38.10 per hour for 40 hours per week.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - Police Officer - Police Department - Kennedy Sizemore - \$38.10/hour
Recommend approval of all consent items.

Rationale:
The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Kennedy Sizemore.

The wage for this job is \$38.10 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on June 24, 2026.

CONSENT ITEMS

Department: Police
Department Director: Ed Cordie, Police Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - Police Officer - Police Department - Mackaye Rainey - \$45.72/hour
Recommend approval of all consent items.

Rationale:
The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Mackaye Rainey.

The wage for this job is \$45.72 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on June 24, 2026.

CONSENT ITEMS

Department: Fire
Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #2: Continue to Provide High Quality Safety Services

New Hire - Part-time Firefighter/EMT - Department of Fire and EMS - Braden Imhoff - \$18.29 hour
Recommend approval of all consent items.

Rationale:

The position of Part-Time Firefighter/EMT was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Braden Imhoff

The wage for this job is \$18.29 per hour for less than 30 hours per week. Contingent upon Board approval, they would be eligible to begin work on June 21, 2026.