

Minutes

May 26, 2026

1. **Opening of Meeting**
Mr Unger called the meeting to order at 5:00pm.
All trustees and the fiscal officer were present.
2. **Pledge of Allegiance**
All recited the Pledge of Allegiance.
3. **Meditation (Moment of Silence)**
4. **Approval of Minutes**
Mr Baker recommended a motion for the approval of the minutes from the board of trustees meeting on 5-12-26.
Motion Mr Wahlert, Seconded Ms Ulrich
All voted Yes.
Minutes approved.
5. **Citizens Address**
Ned Heeger-Brehm - He spoke about the Library summer reading program. He also spoke about youth literacy and it's connection to crime.
6. **Administrative Reports**
None
7. **Trustees' Report**
Ms Ulrich - She thanked Debbie Potzner, Tawanna Molter and Tiphonie Mays for the planning of the Memorial Day Event.

Mr Wahlert - He spoke about the Memorial Day Event. He spoke about the Library summer reading program. He spoke about the Solid Waste meeting he attended.

Mr Unger - He spoke about the Rumpke open house. He welcomed the Scouts in attendance.
8. **New Business**

Public Safety

- a. Resolution Declaring Nuisance and Ordering Abatement





Chief Cordie recommended ADOPTION of Resolution #61-26.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

9797 Colerain Ave 510-0103-0261-00

10123 Manistee Way 510-0041-0479-00

4192 Philnoll Dr 510-0212-0130-00

9798 Sacramento St 510-0051-0009-00

10165 Season Dr 510-0113-0075-00

10178 Season Dr 510-0113-0082-00

3075 Springdale Rd 510-0041-0007-00

3719 Stone Creek Blvd 510-0183-0800-00

2484 Wenning Rd 510-0051-0057-00

9852 Wiscasset Way 510-0041-0275-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

b. Resolution Declaring a Junk Motor Vehicles - 2522 Impala Dr. - 1 of 4

Chief Cordie recommended ADOPTION of Resolution #62-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 2522 Impala Dr. Cincinnati, OH 45231- Parcel ID 510-0032-0177-00 to be inoperable, extensively damages, and at least three model years old: 1. (OHIO) KCJ9946, 2016, Red, Chevrolet, Camaro 2. (OHIO) JWT7438, 1999, Brown, Chevrolet, Astrovan.

Motion Mr Wahlert, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

c. Resolution Declaring a Junk Motor Vehicle - 3432 Oakmeadow Ln. - 2 of 4

Chief Cordie recommended ADOPTION of Resolution #63-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 3432 Oakmeadow Ln. Cincinnati, OH 45239 1. (OHIO) HYF4692, 2010, Grey, Nissan, Versa.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

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Resolution passed.

d. Resolution Declaring a Junk Motor Vehicle - 7309 Pippin Rd. - 3 of 4

Chief Cordie recommended ADOPTION of Resolution #64-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 7309 Pippin Rd. Cincinnati, OH 45239 1. (NO TAG) 2014, Silver, Volkswagen, Golf 2. (Florida) PL582Z, 2012, Black, Toyota, Camry 3. (Florida) CP87BJ, 2012, White, Ford, Fusion 4. (NO TAG) 2012, Silver, Subaru, Impreza.

Motion Mr Wahlert, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

e. Resolution Declaring a Junk Motor Vehicle - 9458 Coogan Dr. - 4 of 4

Chief Cordie recommended ADOPTION of Resolution #65-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 9458 Coogan Dr. Cincinnati, OH 45231 1. (OHIO) KHJ1994, 2016, Black, Jeep, Compass.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

f. Resolution Declaring Property as a Vacant Registrable Property - 3252 Deshler Dr.
- 1 of 3

Chief Cordie recommended ADOPTION of Resolution #66-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the property below to consider it as vacant. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare this property vacant and to resolve that it be registered, and fees assessed against the property at the address below: 3252 DESHLER DR, CINCINNATI, OH 45251.

Motion Mr Unger, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

g. Resolution Declaring Property as a Vacant Registrable Property - 4166 Miami Trail
Ln. - 2 of 3

Chief Cordie recommended ADOPTION of Resolution #67-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the property below to consider it as vacant. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare this property vacant and to

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resolve that it be registered, and fees assessed against the property at the address below:
4166 MIAMI TRAIL LN, CINCINNATI, OH 45252.

Motion Mr Unger, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- h. Resolution Declaring Property as a Vacant Registrable Property - 8261 Sandy Ln. 3 of 3

Chief Cordie recommended ADOPTION of Resolution #68-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the property below to consider it as vacant. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare this property vacant and to resolve that it be registered, and fees assessed against the property at the address below: 8261 SANDY LN, CINCINNATI, OH 45239.

Motion Ms Ulrich, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

- i. Resolution Declaring Registrable Properties and Ordering Abatement - 2635 Retford Dr. 1 of 5

Chief Cordie recommended ADOPTION of Resolution #69-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below: 2635 Retford Dr. 510-0011-0423-00 All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Unger, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

- j. Resolution Declaring Registrable Properties and Ordering Abatement - 2794 Petobego Ct. - 2 of 5

Chief Cordie recommended ADOPTION of Resolution #70-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the



Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below: 2794 Petobego Ct. 510-0044-0178-00 All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Ms Ulrich, Seconded, Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- k. Resolution Declaring Registrable Properties and Ordering Abatement - 3150 Birchway Dr. - 3 of 5

Chief Cordie recommended ADOPTION of Resolution #71-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below: 3150 Birchway Dr. 510-0102-0888-00 All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Ms Ulrich, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- l. Resolution Declaring Registrable Properties and Ordering Abatement - 8588 Sunlight Dr. - 4 of 5

Chief Cordie recommended ADOPTION of Resolution #72-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below: 8588 Sunlight Dr. 510-0063-0260-00 All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Ms Ulrich, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

- m. Resolution Declaring Registrable Properties and Ordering Abatement - 10068 Menominee Dr. - 5 of 5

Chief Cordie recommended ADOPTION of Resolution #73-26.



Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below: 10068 Menominee Dr. 510-0041-0456-00 All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Unger, Seconded, Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- n. Resolution to Dispose of Township Vehicles and Equipment Valued at Greater than \$2,500

Chief Cordie recommended ADOPTION of Resolution #74-26.

Rationale: Colerain Township Police Will Periodically Evaluate the Existing Fleet for Vehicles that are No Longer of Value to Police Department Operations. Following our Existing Vehicle Replacement Plan, a Proposal is Made to Trade the Following Items: 1.) 2017 Toyota Camry VIN:4T1B1FKXHU659340 2.) 2017 Toyota Camry VIN:4T1BF1FK4HU756596.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- o. Motion Authorizing the Township Administrator to Enter into a Contract with Joseph Toyota for the Purchase of one Police Vehicle

Chief Cordie recommended ADOPTION of the Motion.

Rationale: This motion is for the approval of one police vehicle for operations: GMC Acadia. This purchase is consistent with the capital plan for 2026 and included in the budget. This purchase will be used in conjunction with the trade of the two 2017 Toyota Camrys.

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

All voted Yes. Motion approved.

Development

- a. Resolution Amending Prior TIF Resolutions for Public Infrastructure

Mr Miller recommended ADOPTION of Resolution #75-26.

Rationale: This resolution will comprehensively update all prior TIF resolutions to



expand the lists of potential public infrastructure improvement projects for each TIF district. This resolution does not obligate the Township to use these dollars in any particular way, rather it simply opens up the potential range of options for use in the future.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

Motion to set a Public Hearing for June 9, 2026 at 6:00pm for Zoning

- b. Commission Case CZC-26-3, Text Amendment to the Colerain Township Zoning Resolution amending the current Site Development Standards, Table 4.2.2-A

Mr Miller recommended ADOPTION of the Motion.

Rationale: This case was previously heard by the Zoning Commission and the Township is required to hold a public hearing prior to taking action on the case.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

All voted Yes. Motion approved.

Motion to set a Public Hearing for June 9, 2026 at 6:00pm for Zoning

- c. Commission Case CZC-26-4, Text Amendment to the Colerain Township Zoning Resolution creating a new zoning district, Corridor Mixed (CBM)

Mr Miller recommended ADOPTION of the Motion.

Rationale: This case was previously heard by the Zoning Commission and the Township is required to hold a public hearing prior to taking action on the case.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

All voted Yes, Motion approved.

- d. Motion to set a Public Hearing for June 9, 2026 at 6:00pm for a Place Making Art Sign for Beautiful Savior Lutheran Church, 11981 Pippin Road

Mr Miller recommended ADOPTION of the Motion.

Rationale: This case was previously heard by the Zoning Commission and the Township is required to hold a public hearing prior to taking action on the case.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

All voted Yes. Motion approved.

- e. Motion to set a Public Hearing for Tuesday, June 9, 2026 at 6:00 PM for Case MOD-26-3, a Major Modification to an approved Final Development Plan to



modify signage at 9540 Colerain Avenue

Mr Miller recommended ADOPTION of the Motion.

Rationale: Major Modifications to Planned Districts require a Public Hearing be held by the Board of Trustees prior to voting to approve or deny the Modification.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

All voted Yes. Motion approved.

Public Services

Motion to Authorize the Township Administrator to execute a contract with Rack

- a. & Ballauer Excavating, Inc. for the Jericho Drive storm sewer repair in the amount of \$75,000

The storm sewer system located on Jericho Drive is in need of structural repairs by a qualified contractor. Requests for quotations were solicited from three separate contractors. The Township received two responses declining the work due to concerns related to the slope conditions, and one proposal from Rack and Ballauer in the amount of \$75,000. This amount falls below the threshold requiring the project to be publicly bid.

Motion Mr Unger, Seconded Ms Ulrich

No discussion

All voted Yes. Motion approved

- b. Resolution Accepting Hunters Ridge Lane, Hidden Fox Lane, and Pheasant Run Court as Township Roads

Ms Mays recommended ADOPTION of Resolution #76-26.

Rationale: The Hamilton County Engineer acts as the Township's engineer for initial roadway installation and acceptance. As per the Rule and Regulations of the Office of the County Engineer Governing the Surface Physical Improvements for Private Developments Within Unincorporated Areas of Hamilton County, once the Hamilton County Department of Planning and Development confirms the road has met the County's specifications and been requested to be turned over to the Township, the Township then accepts the roadway. The Engineer has renewed the specifications for Hunters Ridge Lane, Hidden Fox Lane, and Pheasant Run Court, and determined that they meet their criteria and are set for acceptance.

Motion Ms Ulrich, Seconded Mr Unger

Discussion:

Mr Unger - What is the condition of Hunters Ridge Lane?

Mr Weckbach - The older part has some issues. One of the things the board mentioned a few years ago was earmarking funds for when things like this happened.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

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Resolution passed.

- c. Resolution Accepting New Year Drive Extension and Mae Court as Township Roads

Ms Mays recommended ADOPTION of Resolution #77-26.

Rationale: The Hamilton County Engineer acts as the Township's engineer for initial roadway installation and acceptance. As per the Rule and Regulations of the Office of the County Engineer Governing the Surface Physical Improvements for Private Developments Within Unincorporated Areas of Hamilton County, once the Hamilton County Department of Planning and Development confirms the road has met the County's specifications and been requested to be turned over to the Township, the Township then accepts the roadway. The Engineer has renewed the specifications for Mae Court and the extension of New Years Drive and determined that they meet their criteria and are set for acceptance.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

Administration

- a. First Reading: Resolution Adopting Updates to 1.5 - Work Hours and Pay Policy and 1.8 - Paid Time Off Policy

Updates to these policies include language identifying Fair Labor Standards Act rules for flextime and revisiting the longevity and sick time sell back proposals from the October 22, 2024 Board of Trustees Meeting.

- b. Resolution to Participate in Opioid Epidemic Settlement with "Remnant Defendants"

Mr Weckbach recommended ADOPTION of Resolution 78-26.

Rationale: Over the past several years, there have been a number of class action lawsuits brought against opioid manufacturers for their role in the opioid epidemic that created a major strain on public safety resources throughout the United States. As a limited-home rule township, we have the ability to enter into the attached settlement agreement with six agencies for their role in the opioid epidemic.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

9. Old Business



10. Consent Items

a. Promotion to Sergeant - Police Department - Sgt. Anthony Hatcher - \$49.38/hour
After an internal process, Police Anthony Hatcher was selected to be promoted to Sergeant. The rate for this role is \$49.38 per hour.

b. Promotion to Lieutenant - Police Department - William Hane - \$59.36/hour
After an internal process, Sergeant William Hane was selected to be promoted to Lieutenant. The rate for this role is \$59.36 per hour.

c. New Hire - Communications Intern - Summer - Administration - Grace Fournier - \$15/hour

The position of communications intern was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Grace Fournier. The wage for this job is \$15 per hour for 30 hours per week. Contingent upon Board approval, she would be eligible to begin work on June 9, 2026.

d. New Hire - Communications Intern - Fall - Administration - Hayden Burgett - \$15/hour

The position of communications intern was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Hayden Burgett. The wage for this job is \$15 per hour for 30 hours per week. Contingent upon Board approval, she would be eligible to begin work on September 8, 2026.

e. New Hire - Police Clerk - Police Department - Megan Wilson - \$25/hour

The position of Police Clerk was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Megan Wilson. The wage for this job is \$25.00 per hour for 40 hours per week. Contingent upon Board approval, she would be eligible to begin work on May 26, 2026.

f. New Hire - PT Receptionist - Administration - Cheryl Newton - \$20/hr

The position of PT Receptionist was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Cheryl Newton. The wage for this job is \$20.00 per hour for 28 hours per week and is eligible to begin work on or before May 26, 2026

g. Contract - Dataworks - Mobile Fingerprint Reader - \$4,140.00 - Expires May 2029
Allows for the Police Department to have a mobile fingerprint unit to directly connect to the State of Ohio AFIS and the FBI's databases for identification of individuals. The term is for 3 years.

Motion to approve all consent items Mr Wahlert, Seconded Ms Ulrich
All voted Yes. All consent items approved.

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11. **Presentations**

- a. Presentation by Chief Edwin Cordie Introducing and Swearing-In a Newly Hired Police Officers

Chief Edwin Cordie introduced and administered the Oath of Office to Officer Anthony J. Pope, and Officer Samuel Noel.

12. **Fiscal Office Report**

No report.

13. **Executive Session**

Not needed

14. **Adjournment**

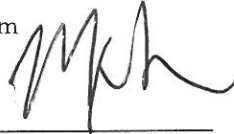
Motion to adjourn Ms Ulrich, Seconded Mr Wahlert

All voted Yes.

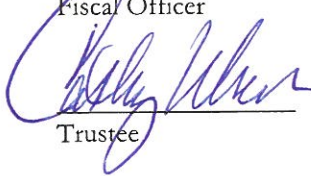
Meeting adjourned at 5:47pm



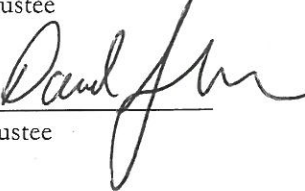
Fiscal Officer



Trustee



Trustee



Trustee