

Minutes

January 13, 2026

1. **Opening of Meeting**

Mr Unger called the meeting to order at 6:00pm
All trustees and the fiscal officer were present.

2. **Pledge of Allegiance**

All recited the Pledge of Allegiance.

3. **Meditation (Moment of Silence)**

4. **Moment of Positivity**

5. **Approval of Minutes**

Mr Baker recommended a motion for the approval of the minutes from the board of trustees meeting on 12-9-25.
Motion Mr Wahlert, Seconded Ms Ulrich
All voted Yes. Minutes approved.

Mr Baker recommended a motion for the approval of the minutes from the board of trustees special meeting on 12-23-25.
Motion Mr Wahlert, Seconded Ms Ulrich
All voted Yes. Minutes approved.

Mr Baker recommended a motion for the approval of the minutes from the board of trustees organizational meeting on 1-6-26.
Motion Mr Wahlert, Seconded Ms Ulrich
All voted Yes. Minutes approved.

6. **Citizens Address**

7. **Administrative Reports**

Fire Chief Walls - For December 2025 we had 888 incidents, for a total of 10114 for the year. That's a 5.7% increase from 2024. We had 188 fire incidents, for a total of 2267 for the year.- That was a 3.8% increase. We made 32 responses into the Pleasant Run EMS response area. We had 1 significant fire on Brehm Rd. Our average response time for the arrival of the first unit was 5:04.

Police Chief Cordie - For December 2025 we responded to 3830 calls for service. The total





for 2025 was 45611 for the year. An average of 125 per day. We had 3306 traffic stops for the year, 861 auto accident reports. We made 102 OVI arrests. We wrote 3814 citations. For the year we had 18 internal investigations and 31 pursuits.

Ms Mays - Park visits were down this year due to the hot and humid weather.

Mr Miller - For December 2025 we had 46 permits. A total estimate of costs of 3.15 Million for project costs.

8. Trustees' Report

Ms Ulrich - No report.

Mr Wahlert - No report.

Mr Unger - Thank you for the response to the light on the overpass of Cross County Highway.

9. New Business

Public Safety

- a. Motion Authorizing the Township Administrator to Execute an Agreement with Springfield Township to Provide EMS Services to Pleasant Run Farms

Chief Walls recommended ADOPTION of the Motion.

Rationale: The agreement between Springfield Township and Colerain Township is for the provision of first-responder emergency medical services into Springfield Township's Pleasant Run Farms neighborhood for an average annual amount of \$88,000.00 from January 1, 2026 to December 31, 2028.

Motion Ms Ulrich, Seconded Mr Wahlert

No discussion.

All voted Yes. Motion approved.

- b. Motion Authorizing the Township Administrator to Execute an Agreement with Springfield Township to Provide EMS Services to West College Hill and Golfway Area

Chief Walls recommended ADOPTION of the Motion.

Rationale: The agreement between Springfield Township and Colerain Township is for the provision of first-responder emergency medical services into Springfield Township's West College Hill neighborhood and Golfway area from Fire Station 26 on Clara Avenue. The department will be paid \$350.00 for each emergency medical first response incident in the West College Hill neighborhood.

Motion Ms Ulrich, Seconded Mr Wahlert



No discussion.

All voted Yes. Motion approved.

c. Resolution Declaring Nuisance and Ordering Abatement

Chief Cordie recommended ADOPTION of Resolution #4-26.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2574 Belhaven Dr 510-0061-0311-00

9437 Burgess Dr 510-0052-0588-00

2725 John Gray Rd 510-0011-0205-00

3098 Lapland Dr 510-0070-0086-00

9697 Manhattan Dr 510-0052-0047-00

2468 Merriway Ln 510-0032-0252-00

6711 Rutherford Ct 510-0074-0302-00

10259 Storm Dr 510-0113-0255-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes.

Resolution passed.

d. Resolution Declaring a Junk Motor Vehicle - 2554 Dolphin Dr. - 1 of 7

Chief Cordie recommended ADOPTION of Resolution #5-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (OHIO) EMZ3610, 2011, BLACK, HONDA, ACCORD.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

e. Resolution Declaring a Junk Motor Vehicle - 2578 Highgrove Ct. - 2 of 7

Chief Cordie recommended ADOPTION of Resolution #6-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (KY TEMP) C654619, 2016, GREY, INFINITI, Q50S.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes



Resolution passed.

f. Resolution Declaring a Junk Motor Vehicle - 3098 Lapland Dr. - 3 of 7

Chief Cordie recommended ADOPTION of Resolution #7-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (NO TAG)2002, Green, VOLKSWAGEN, BEETLE.

Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

g. Resolution Declaring a Junk Motor Vehicle - 3227 Niagara St. - 4 of 7

Chief Cordie recommended ADOPTION of Resolution #8-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (OHIO) KSR2390, 2016, TAN, CHRYSLER, TOWN & COUNTRY.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

h. Resolution Declaring a Junk Motor Vehicle - 8233 Sandy Ln. - 5 of 7

Chief Cordie recommended ADOPTION of Resolution #9-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (NO TAG) 2010, PURPLE, FORD, FUSION

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

i. Resolution Declaring a Junk Motor Vehicle - 9757 Yuba Ct. - 6 of 7

Chief Cordie recommended ADOPTION of Resolution #10-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (OHIO) JSD9404, 2001, BLUE, SAAB, 93

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

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j. Resolution Declaring a Junk Motor Vehicle - 9930 Colerain Ave. - 7 of 7

Chief Cordie recommended ADOPTION of Resolution #11-26.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 1. (OHIO) KLF7692, 2003, GREY, DODGE, NEON

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

k. Resolution Declaring Registrable Properties and Ordering Abatement - 2900 Geraldine Dr. - 1 of 2

Chief Cordie recommended ADOPTION of Resolution #12-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below:

2900 Geraldine Dr.

All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

l. Resolution Declaring Registrable Properties and Ordering Abatement - 11570 Regency Square Ct. #3 - 2 of 2

Chief Cordie recommended ADOPTION of Resolution #13-26.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below:

11570 Regency Square Ct. #3

All listed properties are owned and operated by the same owner. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion



Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes
Resolution passed

Public Services

- a. Resolution for Safe Routes to Schools Project - Springdale Road
Ms Mays recommended ADOPTION of Resolution #14-26.
Rationale: The attached resolution will authorize the Township to apply for grant funding through ODOT's Safe Routes to School program to have sidewalks installed along Springdale Road from Loralinda to Taylor Elementary.

Motion Mr Unger, Seconded Mr Wahlert

Discussion:

Mr Wahlert - Thank you for pursuing this. It seemed like Taylor was a good fit for this.

Mr Weckbach - This project will score extremely well.

Mr Unger - Can we simultaneously apply with Metro?

Mr Weckbach - Yes we can.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

Development

- Motion to set a Public Hearing for February 10, 2026 at 6:00PM to consider Text
a. Amendment to the Colerain Township Zoning Resolution to amend Section 3.4.12
— Charitable Donation Containers

Mr Miller recommended ADOPTION of the Motion.

Rationale: The Zoning Commission held a Public Hearing re: a Text Amendment to the Colerain Township Zoning Resolution to amend Section 3.4.12 — Charitable Donation Containers and sent the amendment to the Board of Trustees for consideration. A Public Hearing is required before voting on the amendment.

Motion Ms Ulrich, Seconded Mr Wahlert

No discussion:

All voted Yes, Motion approved.

- b. Motion to appoint Mr. Matt Tietz to the two-year Alternate position on the Board of Zoning Appeals scheduled to expire on 12/31/2027.

Mr Miller recommended ADOPTION of the Motion.

Rationale: In December, Mr. Jim Sidow resigned his position on the Board of Zoning Appeals after many years of faithful service to the Township. With one year left on the term, Mr. Charles Thiernann has agreed to move from his current Alternate position to Mr. Sidow's Permanent position for the remainder of the term.



Motion Mr Wahlert, Seconded Ms Ulrich
No discussion
All voted Yes. Motion approved.

Administration

- a. Resolution Authorizing the Adoption of Amended Appropriations
Mr McElravy recommended ADOPTION of Resolution #15-26.
Rationale: The resolution will address a budgetary issue with Fund 2907 (TIF- Dunlap Grove) by reducing appropriations to available resources.

Motion Mr Wahlert, Seconded Ms Ulrich
No discussion
Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes
Resolution passed

- b. Resolution Authorizing the Transfer of Funds to the Community Improvement Corporation
Mr McElravy recommended ADOPTION of Resolution #16-26.
Rationale: The Community Improvement Corporation closed on the sale of Station 26 to California Cars in November 2025. The buyer wanted to wire the funds, but the CIC checking account is not set up to accept wires. In order to avoid delaying the closing, the wire was made to the Township's general checking account. Adoption of the Resolution will authorize staff to transfer the funds to the correct account.

Motion Mr Unger, Seconded Mr Wahlert
No discussion
Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes
Resolution passed

- c. Motion to Issue a Request for Qualifications for Professional Design and Engineering Services
Ms Mays recommended ADOPTION of the Motion.
Rationale: Every calendar even year (2024 was the last year this process took place), staff proposes the release of a Request for Qualifications (RFQ) for Design and Engineering Services for firms that are not currently on the Master Services Agreement list. New respondents to the RFQ are evaluated for eligibility requirements. If deemed eligible, these firms will be added to the pre-qualified list of engineers and the Township will execute a Master Services Agreements (MSA) with the pre-qualified firms for potential future work.

Motion Mr Unger, Seconded Ms Ulrich
No discussion



All voted Yes. Motion approved.

d. Performance and Compensation Review of Township Administrator

Per the employment agreement with Administrator Weckbach, the Board of Trustees is required to provide him with an evaluation and review of his compensation by January 15th of each year. A discussion and potential action related to the performance and compensation of Township Administrator will occur related to this item.

Motion to approve compensation adjustment Ms Ulrich, Seconded Mr Wahlert

Discussion:

Mr Wahlert - I think we're blessed to have Mr Weckbach.

Ms Ulrich - I think we're privileged to have you.

Mr Unger - We will need to update the salary range in our job descriptions.

All voted Yes. Motion approved.

10. **Old Business**

11. **Consent Items**

a. Engagement Letter - Plattenburg - 2025 Financial Statements - NOEXP

Approval of the Engagement Letter will allow staff to prepare the financial statements of the Township for 2025.

b. Donation Acceptance - Department of Fire and EMS - Ralph Dillman - \$100.00 (Kroger Gift Card)

Colerain Township Department of Fire and EMS is grateful for a \$100.00 donation (in the form of a Kroger Gift Card) from Ralph Dillman.

c. Donation Acceptance - Department of Fire and EMS - Joseph Toyota - \$1,600.00 (Kroger Gift Cards)

The Colerain Township Department of Fire and EMS is grateful for a \$1,600.00 donation (in the form of Kroger Gift Cards) from Joseph Toyota.

d. Donation Acceptance - Department of Fire and EMS - Dharmendra Patel - \$100.00 (Check)

Colerain Township Department of Fire and EMS is grateful for a \$100.00 donation (in the form of a check) from Dharmendra Patel.

e. Donation Acceptance - Department of Fire and EMS - From Hair Max Beauty Supply Northgate - \$50.00 (Check)

Colerain Township Department of Fire and EMS is grateful for a \$50.00 donation (in the form of a check) from Hair Max Beauty Supply Northgate.

f. Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS - Andrew Spinney - \$23.24 per hour

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The position of Firefighter/Paramedic was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Andrew Spinney

The wage for this job is \$23.24 per hour. Contingent upon Board approval, Andrew Spinney would be eligible to begin work on January 18, 2026.

- g. Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS - Tyler Hughes, Jacob Jahn, and Joseph Kabenji - \$23.24 per hour

The position of Firefighter/Paramedic was posted, applications were received, and interviews were conducted. A conditional offer of employment was extended to the following individual:

- Tyler Hughes
- Jacob Jahn
- Joseph Kabenji

The wage for this job is \$23.24 per hour. Contingent upon Board approval, Tyler Hughes, Jacob Jahn, and Joseph Kabenji would be eligible to begin work on February 1, 2026.

- h. Donation Acceptance - Public Services - St. Paul's Community of Faith Church - \$300
Strategic Goal #1: Chart a Pathway to Long-Term Financial Stability.

Motion to approve all consent items other than item F Mr Unger, Seconded Ms Ulrich
All voted Yes. All consent items other than F approved.

Motion to approve item F Ms Ulrich, Seconded Mr Unger.
Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Abstain
Item F approved.

12. **Fiscal Office Report**

The December bank reconciliation was completed as of 12-31-25 with an adjusted balance of \$34,640,188.54.

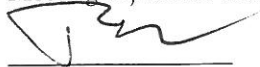
We finished the year with 520 records requests. All have been completed.

13. **Executive Session**

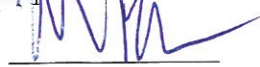
14. **Adjournment**

Motion to adjourn Mr Wahlert, Seconded Ms Ulrich
All voted Yes.

Meeting adjourned at 6:55pm.



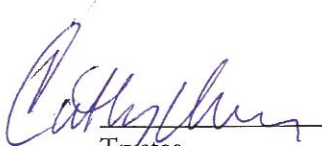
Fiscal Officer

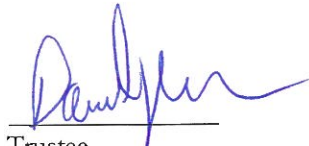


Trustee

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Trustee


Trustee

Development Progress for December 2025

December BZA Cases

0 Board of Zoning Appeal cases were heard in the month of December.

December ZC Cases

1 Zoning Commission case was heard. This case requested a Text Amendment to amend Section 3.4.12 – Charitable Donation Bins.
There were 5 administrative matters which requested for a motion to initiate a text amendment for Legislative Review Procedures, PD review & Amendments, Signage, Land Use Standards, Entire ZR.

Application Types for December 2025

PERMIT TYPE	APPLICATIONS	Total Estimated Cost of Projects:
NEW SINGLE FAMILY	3 APPLICATION	\$ 3,151,369.93
SOLAR TECH	3 APPLICATIONS	Notable Projects:
RESIDENTIAL	24 APPLICATIONS	Building Alterations at Target:
COMMERCIAL	5 APPLICATIONS	\$2,118,602
MASTER USE PLAN	3 APPLICATION	New Single Residential Building:
MASTER SIGN PLAN	6 APPLICATIONS	\$275,000
MASTER PARKING PLAN	1 APPLICATION	New Single Residential Building:
SUBDIVISIONS	0 APPLICATION	\$230,000