

Minutes

April 22, 2025

1. **Opening of Meeting**

Ms Ulrich called the meeting to order at 7:00pm.
All trustees and the fiscal officer were present.

2. **Executive Session**

3. **Pledge of Allegiance**

All recited the Pledge of Allegiance.

4. **Meditation (Moment of Silence)**

5. **Approval of Minutes**

Mr Baker recommended a motion for the approval of the minutes from the board of trustees meeting on 4-8-25.

Motion Mr Unger, Seconded Ms Ulrich

All voted Yes. Minutes approved.

6. **Presentations**

a. Proclamation for National Public Works Week (May 18-24, 2025)

The attached proclamation recognizes our Public Services Department for all of their hard work. This department is responsible for the maintenance of our roads, the upkeep of our parks, removal of trash and litter from the right of way, and many other tasks that make our community a great place to live, work, and play.

Mr Unger read the proclamation into the record.

Motion to approve proclamation Mr Wahlert, Seconded Mr Unger

All voted Yes. Proclamation approved.

7. **Citizens Address**

Carrie Davis - She talked about an "action" she filed against Vinebrook. She talked about the legal disclaimer that is read before the citizens address. She mentioned the Dog Warden. She talked about the ORC regarding dog issues. She thanked Jeff Weckbach for showing her a couple areas where she was wrong.

Jeff Lammers - He talked about a judgment against him and he said there's no way for him to deal with it due to health issues.

8. **Administrative Reports**





Helen Noren Tracey - She talked about and showed a video about the good news in Colerain.
She spoke about the summer concert series.

Mr Weckbach - He said, to straighten out for the record. Dog Wardens and their deputies have police powers. It does not state that police officers have dog warden powers. He said May 3rd is Northbrook Clean Up day.

9. Trustees' Report

Mr Unger - He spoke about the Northbrook Clean Up Day. He talked about the anniversary of the Vietnam War. He asked to have something added to the Memorial Day Event for the Vietnam War. He spoke about calls he'd been receiving regarding Electric Aggregation.

Ms Ulrich - She spoke about the Guardian Games held today with Colerain and Northwest High school students as well as Colerain Police and Fire Departments. She mentioned the Just Love Coffee and Dolly's openings. She talked about the Hamilton County Auditor Hardship Assistance Program.

Mr Wahlert - He talked about the Survivors of the Vietnam War. He spoke about interns. He mentioned the warmer weather and kids being out and asked that everyone slow down. He said the township is not having a fire sale. He spoke about the property that the Township owns.

10. New Business

Public Safety

- a. Motion Authorizing the Township Administrator to Execute a Contract with Tri-Health Mental Health Services - \$10,016.40

Chief Walls recommended ADOPTION of the Motion.

Rationale: The Colerain Township Department of Fire and EMS seeks formal approval to enter into a contract with Bethesda Healthcare to provide comprehensive mental health services to fire department personnel. This partnership aims to proactively support our fire department personnel's mental health and wellness by ensuring timely access to professional resources, including counseling, crisis intervention, and stress management services.

Bethesda Healthcare, a trusted provider with extensive experience in emergency responder wellness, will deliver tailored support programs that align with the high-stress nature of fire and EMS work. The initiative reflects Colerain Township's ongoing commitment to workforce well-being, resilience, and operational readiness. Furthermore, this agreement represents a strategic investment in the health and

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performance of department members, promoting a safer, more sustainable work environment. Approval of this contract will allow for immediate implementation of services under a structured and responsive care model.

Motion Mr Unger, Seconded Mr Wahlert

No discussion.

All voted Yes. Motion approved.

b. Resolution Declaring a Junk Motor Vehicle - 2766 Byrneside Dr. - 1 of 3

Chief Cordie recommended ADOPTION of Resolution #41-25.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 2766 Byrneside Dr. Cincinnati, OH 45239 1. (OHIO) HPU7043, 2003, Grey, Ford, Focus.

Motion Mr Unger, Seconded Mr Wahlert

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

c. Resolution Declaring a Junk Motor Vehicle - 5965 Springdale Rd. - 2 of 3

Chief Cordie recommended ADOPTION of Resolution #42-25.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 5965 Springdale Rd. Cincinnati, OH 45247 (NO TAG) Unknown Year, Black, Dual Axel Utility Trailer.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

d. Resolution Declaring a Junk Motor Vehicle - 8707 Moonlight Ln. - 3 of 3

Chief Cordie recommended ADOPTION of Resolution #43-25.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 8707 Moonlight Ln. Cincinnati, OH 45251 1. (NO TAG) 1999, Green, GMC, Yukon 2. (OHIO) KET9047, 1999, White, Chevrolet, Tahoe.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

e. Resolution Declaring Registrable Properties and Ordering Abatement - AUX
Funding LLC. - 1 of 2

Chief Cordie recommended ADOPTION of Resolution #44-25.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property



at the addresses below:

2582 Retford Dr. 510-0011-0433-00

2750 Byrneside Dr. 510-0074-0062-00

8435 Chesswood Dr. 510-0090-0175-00

10014 Glenknoll Ct. 510-0112-0293-00

All listed properties are owned and operated by AUX Funding LLC. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

- f. Resolution Declaring Registrable Properties and Ordering Abatement - RP2HAM LLC. - 2 of 2

Chief Cordie recommended ADOPTION of Resolution #45-25.

Rationale: The Code Enforcement Review Board (CERB) held a case and hearing on the properties below. Based on review, the CERB passed a motion to recommend that the Board of Trustees declare these properties as subject to compliance with the Colerain Township Rental Registration Program, and fees assessed against the property at the addresses below:

2596 Banning Rd. 510-0073-0083-00

3265 Lapland Dr. 510-0081-0173-00

7314 Boleyn Dr. 510-0083-0455-00

3497 Redskin Dr. 510-0111-0111-00

All listed properties are owned and operated by RP2HAM LLC. CERB has deemed each property to be in violation of failure to register (first offense) with a late fee assessed.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

Public Services

- a. Resolution to Prepare and Submit an Application for a Transit Infrastructure Fund Grant and to Execute Contracts as Required - Springdale Road Sidewalks

Ms Mays recommended ADOPTION of Resolution #46-25.

Rationale: The Southwest Ohio Regional Transit Authority (SORTA) is now funded by a 0.8 percent county sales tax for the next twenty-five years. Twenty-five percent of the sales tax levy (0.2 percent) has been allocated toward infrastructure improvements within Metro's service area.

Colerain Township is preparing a grant application to improve sidewalk infrastructure

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along Springdale Road from Colerain Avenue to Loralinda Drive and will leverage existing Transportation Alternative grant dollars (\$262,615.00) as the local match. Grant funding request for this application is \$258,567.50 for the project which is 23.8% of the total cost (\$1,084,754.60).

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

- b. Resolution to Prepare and Submit an Application for a Transit Infrastructure Fund Grant and to Execute Contracts as Required - Poole Road Sidewalks

Ms Mays recommended ADOPTION of Resolution #47-25.

Rationale: The Southwest Ohio Regional Transit Authority (SORTA) is now funded by a 0.8 percent county sales tax for the next twenty-five years. Twenty-five percent of the sales tax levy (0.2 percent) has been allocated toward infrastructure improvements within Metro's service area. Colerain Township is preparing a grant application to improve sidewalk infrastructure along Poole Road from Colerain Avenue to Cheviot Road and will leverage existing Transportation Alternative grant dollars (\$265,894.00) as the local match. Grant funding request for this application is \$241,518.00 for the project which is 47.6% of the total cost (\$507,412.00).

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- c. Resolution to Prepare and Submit an Application for a Transit Infrastructure Fund Grant and to Execute Contracts as Required - Amarillo Court

Ms Mays recommended ADOPTION of Resolution #48-25.

Rationale: The Southwest Ohio Regional Transit Authority (SORTA) is now funded by a 0.8 percent county sales tax for the next twenty-five years. Twenty-five percent of the sales tax levy (0.2 percent) has been allocated toward infrastructure improvements within Metro's service area. Colerain Township is preparing a grant application to improve stormwater and road surfacing infrastructure along Amarillo Court and will leverage existing County Stormwater grant dollars (\$219,819.00) as the local match. Grant funding request for this application is \$366,000.00 for the project which is 50% of the total cost (\$732,789.00).

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

Development

Administration



- a. Resolution Adopting Transitional Work Program Policy and Leaves of Absence Policy Update

Ms Mays recommended ADOPTION of Resolution #49-25.

Rationale: The Transitional Work Program is a progressive and individualized work-site program that provides an individualized interim step in the recovery of an injured employee with job restrictions resulting from the allowed conditions in the claim. A transitional work program assists the injured employee in progressively performing the duties of a targeted job. This policy outlines who qualifies for the program and how it will be activated. Subsequently, Policy 1.9 – Leaves of Absence Policy, would require an update that references this policy as well.

Motion Mr Unger, Seconded Ms Ulrich

Discussion:

Mr Wahlert - Each department head is in charge of making sure these are available to their employees? Who is the administrative head?

Ms Mays - There is a listing of team members and coordinators.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- b. First Reading - Resolution Updating Township Nuisance Resolution

Staff has authored an updated nuisance resolution to include Dog related citations to reasons that may lead to a civil citation in the future. This was based on the discussion held at the April 8, 2025 Board of Trustees meeting.

- c. Motion Authorizing the Township Administrator to Execute an Agreement with KnowBe4 for \$17,732

Mr Weckbach recommended ADOPTION of the Motion.

Rationale: KnowBe4 provides IT security awareness training and anti-phishing protection. This contract has a three-year term and a total cost of \$17,732.

Motion Mr Unger, Seconded Ms Ulrich

Discussion:

Ms Ulrich - These are new and upcoming issues that help secure what we have.

Mr Unger - I am up to date on all the training. We do have someone in charge of this training.

Mr Weckbach - Yes, Rob is in charge of all of that.

All voted Yes. Motion approved.

11. **Old Business**

12. **Consent Items**

- a. Aggregation Contract - 9.36 cents per kWh - Expires June of 2026

At a prior board meeting, the Trustees authorized the Township Administrator to



execute an agreement for electric aggregation at a rate less than 9.49 cents per kWh. The attached agreement is for 9.36 cents per kWh and has a one-year term. Residents are able to opt out of the program at any time without penalty.

b. Contract - Crosshatch Property Works - Grass Abatement Contractor
The attached contract is for grass abatement services for 2025 with Crosshatch Property Works.

c. Contract - Silco - DVR for Cameras - \$3,407
The attached contract with Silco will provide for the installation of a new DVR to handle the cameras that were installed with the newly built Station 102 and Station 26. The cost of this agreement is \$3,407.

d. Contract - Choice One - Engineering for Sorta Grant Applications - \$4,350
The attached agreement is for the engineering work required as part of the development of the grant applications for the SORTA Transit Infrastructure Fund Grant. The cost of the work is \$4,350 and the Township will submit three separate grants: Springdale Road Sidewalks, Poole Road Sidewalks, and Amarillo Court Reconstruction.

e. New Hire – Summer Camp Director - Department of Public Services – Anne Tracey - \$17.00/hr
The position of Summer Camp Director was posted, applications were received and interviews conducted. Contingent upon Board approval, she would be eligible to begin work on May 5, 2025.

f. New Hire – Summer Camp Assistant Director - Department of Public Services – Deiontay Walters - \$16.00/hr
The position of Summer Camp Assistant Director was posted, applications were received and interviews conducted. Contingent upon Board approval, he would be eligible to begin work on May 5, 2025.

g. New Hire – Summer Camp Counselors - Department of Public Services - Wages Vary
The position of Summer Camp Counselor was posted, applications were received and interviews conducted. Contingent upon Board approval, the following individuals would be eligible to begin work on May 28, 2025:

- Sophia Ward – \$12.50
- Elaina Ward - \$13.00
- Olivia Howland – \$13.00
- Mitchell Graves – \$12.00
- Callie Ellmer – \$12.00
- Brooklyn Carter – \$12.00

h. New Hire – Seasonal Maintenance Workers - Department of Public Services - Wages Vary

The position of Seasonal Maintenance Worker was posted, applications were received

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and interviews conducted. The following individuals were selected for hire:

- Cameron Schmale – \$16.00
- Alex Geiser – \$15.00

Motion to approve all consent items Mr Unger, Seconded Mr Wahlert
All voted Yes. All consent items approved

13. **Fiscal Office Report**

No report

14. **Executive Session**

Not needed.

15. **Adjournment**

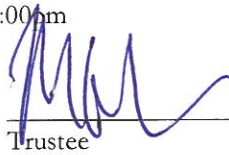
Motion to adjourn Mr Wahlert, Seconded Mr Unger

All voted Yes

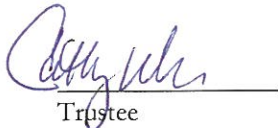
Meeting adjourned at 8:00pm



Fiscal Officer



Trustee



Trustee



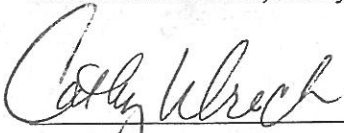
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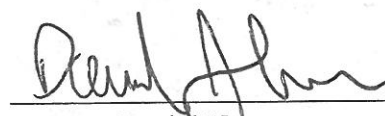
PROCLAMATION FOR
NATIONAL PUBLIC WORKS WEEK
MAY 18-24, 2025

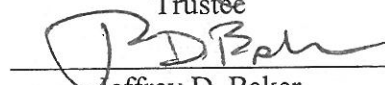
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- Whereas** public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Colerain Township; and,
- Whereas** these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,
- Whereas** it is in the public interest for the citizens, civic leaders, and children of Colerain Township to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,
- Whereas** the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association.

Therefore, be it resolved, that the Colerain Township Board of Trustees does hereby designate the week of May 18-24, 2025, as National Public Works Week. We urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.


Cathy Ulrich
Trustee


Daniel Unger
Trustee


Jeffrey D. Baker
Fiscal Officer


Matt Wahlert
Trustee

Date: April 22, 2025