



Minutes

June 25, 2024

1. **Opening of Meeting**

Ms Ulrich called the meeting to order at 7:00pm.
All trustees and the fiscal officer were present.

2. **Executive Session**

3. **Pledge of Allegiance 7PM**

All recited The Pledge of Allegiance.

4. **Meditation (Moment of Silence)**

5. **Approval of Minutes**

Mr Baker recommended a motion for the approval of the minutes from the board of trustees meeting on June 11, 2024.
Motion Mr Unger, Seconded Mr Wahlert
All voted Yes. Minutes approved.

6. **Presentations**

a. **Presentation on Township's Aggregation Program Performance**

Monthly reports are provided to Township staff regarding the performance of the aggregation program. Management Analyst Cabrera presented the information received from Energy Alliance from the first quarter of this year.

7. **Citizens Address**

Diana Herbe - She is the Board of Directors Chair for Waycross Community Media. She spoke about the services provided by Waycross Community Media. She gave their phone # 513-825-2429.

Jackie Schedel- She spoke about being present at Kroger during the shooting incident. She mentioned the Colerain Police Department did a wonderful job of keeping everyone safe. She said she is very proud of the police department.

Janet Lockwood - She has been a long term supporter of the Colerain Fire Department.



Colerain should not be using resources outside Colerain Township in Springfield Township.

Ned Heeger Brehm - He said there are 37 days left to enroll in the summer reading program. He talked about the July 12th through July 14th reopening of the downtown library.

8. Administrative Reports

Administrator Weckbach - He spoke about the events coming on on July 3rd and 4th. He spoke about the responses of the Colerain Township Police and Fire Departments at the Kroger shooting incident.

9. Trustees' Report

Mr Wahlert - He mentioned the Northbrook pocket picnic coming up. He mentioned the speed cushions and the success of them. He talked about the Fourth of July events coming up.

Mr Unger - He talked about the fabulous job the Colerain Code Enforcement Department is doing. He spoke about fireworks available in Colerain and the Phantom Fireworks store. He spoke about the soft opening at the new UDF on Blue Rock Road. He mentioned the tragic situation that occurred at Kroger.

Ms Ulrich - She spoke about the ribbon cutting at the new CinFed Credit Union. She spoke about fireworks safety. She asked everyone to look up the safety rules on the township website.

10. New Business

Public Safety

- a. Resolution Declaring a Junk Motor Vehicle - 2474 Clover Crest Dr. - 1 of 6

Lt Dorfein recommended ADOPTION of Resolution # 66-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 2474 Clover Crest Dr. Cincinnati, OH 45239 1. (NO TAG), 2005, TAN, NISSAN, PATHFINDER.

Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- b. Resolution Declaring a Junk Motor Vehicle - 2600 Lincoln Ave. - 2 of 6

Chief Cordie recommended ADOPTION of Resolution # 67-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of

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the Junk Motor Vehicle at the Following Property: 2600 Lincoln Av. Cincinnati, OH 45231 1. (NO TAG), 2014, BROWN, BUICK, ENCLAVE.

Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes.

Resolution passed.

c. Resolution Declaring a Junk Motor Vehicle - 2805 Houston Rd. - 3 of 6

Chief Cordie recommended ADOPTION of Resolution # 68-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 2805 Houston Rd. Cincinnati, OH 45251 1. (OHIO), JCE2369, 2008, RED, FORD, EXPEDITION.

Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

d. Resolution Declaring a Junk Motor Vehicle - 3183 Lapland Dr. - 4 of 6

Chief Cordie recommended ADOPTION of Resolution # 69-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 3183 Lapland Dr. Cincinnati, OH 45239 1. (OHIO TEMP), R470846, 2005, BLACK, FORD, F-150.

Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

e. Resolution Declaring a Junk Motor Vehicle - 6666 Schweitzerhoff Rd. - 5 of 6

Chief Cordie recommended ADOPTION of Resolution # 70-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 6666 Schweitzerhoff Rd. Cincinnati, OH 45247 1. (NO TAG)1996, GREEN, SUBARU, OUTBACK 2. (NO TAG) 2014, BLUE. SUBARU, IMPREZA. Motion Mr Wahlert, Seconded Mr Unger

No discussion.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

f. Resolution Declaring a Junk Motor Vehicle - 9264 Coogan Dr. - 6 of 6

Chief Cordie recommended ADOPTION of Resolution #71-24.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 9264 Coogan Dr. Cincinnati, OH 45231 1. (OHIO), JCX2852, 2016, BLACK, TOYOTA, CAMRY.

Motion Mr Wahlert, Seconded Mr Unger

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

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Resolution passed

g. Resolution Declaring Nuisance and Ordering Abatement

Chief Cordie recommended ADOPTION of Resolution # 72-24.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

3684 Poole Rd 510-0101-0059-00

3521 Redskin Dr 510-0111-0115-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Mr Wahlert

No discussion

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

h. Motion to Issue Noise Resolution Permit to St. John's Church

Chief Cordie recommended ADOPTION of the Resolution.

Rationale: This is the first request for a permit in 2024 for the church. The request for the permit is for August 2nd from 6pm till midnight (Friday), August 3rd from 430pm till 1230am (Saturday), and August 4th (Sunday) from 1230 till 530pm.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion.

All voted Yes. Motion approved.

i. Motion Authorizing Township Administrator to Execute Agreement with Duke Energy for Station 26 Site work for \$13,127.84

Chief Walls recommended ADOPTION of the Resolution.

Rationale: This contract is necessary to have Duke perform the line extension into Station 26 as part of the construction project. These costs are within the scope of the project budget.

Motion Mr Wahlert, Seconded Mr Unger

No discussion:

All voted Yes. Motion approved.

Administration

Motion Authorizing Township Administrator to Execute Agreement with Choice One Engineering for Engineering Services for Springdale Road Sidewalks for \$124,576.00

Ms Mays recommended ADOPTION of the Motion.

Rationale: The Township is positioned to install sidewalks along Springdale Road from Poole Road to Yellowwood Drive. This agreement will hire the engineer that will oversee and design the project. Choice One is a firm that had pre-qualified through the



Engineer & Design Master Services Agreement process this past January and is pre-qualified with ODOT.

Motion Mr Wahlert, Seconded Ms Ulrich

Discussion:

Mr Unger - A lot of the funding for this project is coming through a grant.

Mr Weckbach - Yes, so we have a grant in hand from OKI.

All voted Yes. Motion approved.

- Motion authorizing the Township Administrator to execute a natural gas
- b. aggregation agreement at a rate not to exceed Duke Energy's Gas Cost Recovery (GCR) Rate for a period of twelve (12)-months

Ms Mays recommended ADOPTION of the Motion.

Rationale: Colerain Township has a natural gas aggregation program with AEP Energy that is set to expire in October of 2024. The current rate is \$0.91 cents per ccf. As with past aggregation renewals, the final contract will not be prepared until the rates are set. The market moves daily and the Township needs the flexibility to sign the agreement when rates reach their lowest. This motion would allow the Administrator to sign a contract with a rate lower than Duke's rate. The final agreement will be brought back to a future Trustee meeting as a consent agenda item. The contract will maintain the ability for residents to opt out without penalty.

Motion Mr Unger, Seconded Mr Wahlert

Discussion:

Mr Unger - I think that's good because I think 12 months from this October things are going to go one of two directions.

Mr Weckbach - This will be brought back through the consent items.

All voted Yes. Motion approved.

- c. Resolution Adopting Financial Policies for Fraud Prevention

Mr Weckbach recommended ADOPTION of Resolution # 73-24.

Rationale: Government's across the United States continue to see increases in external fraud that results in the loss of tax payer dollars. The Ohio Attorney General recently issued additional guidance related to fraud and how it will be handled by their offices.

In response to this guidance, staff took a look at the existing fraud policies and determined it would be beneficial to revise and adopt the following three policies for the Township: - Methods of Payment - Electronic Vendor Fraud - Bank Account Fraud Prevention This policies will help to provide clear direction and strategy to staff to aid in the prevention of fraud and protection of taxpayer dollars. These policies were drafted based on best practices from the Government Finance Officers Association. A first reading of these policies was held on June 11, 2024.

Motion Mr Unger, Seconded Mr Wahlert

Discussion:

Mr Unger - It's important to try to stay ahead of it.

Mr Weckbach - It allows us to take corrective action.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

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11. Old Business

12. Consent Items

- a. Donation Acceptance - Department of Fire and EMS - John and Patricia Helmes - \$20.00

Colerain Township Department of Fire and EMS is grateful for a \$20.00 donation from John and Patricia Helmes in remembrance of Bev Hater.

- b. Contract - Choice One Engineering - Conceptual Study for Administration Campus Parking Lots - \$4,850 - NOEXP

Staff has identified the need to complete a parking study of the campus parking lot structures to identify potential opportunities to expand the number of spaces, address storm water issues and to secure parking for the police department impound, personnel and cruisers. The study will identify two potentials for parking lot renovation to address these items.

- c. New Hire - Planner - Juliana Petti - Development - \$26/hour

The position of Planner was posted, applications were received and interviews conducted. A conditional offer of

employment was extended to the following individual: Juliana Petti.

The wage for this job is \$26 per hour for 40 hours per week. Contingent upon Board approval, she would be eligible to begin work on June 26, 2024.

Motion to approve all consent items Mr Unger, Seconded Ms Ulrich
All voted Yes. All consent items approved.

13. Fiscal Office Report

No report.

14. Executive Session – if needed

Not needed.

15. Adjournment

Motion to adjourn Mr Unger, Seconded Mr Wahlert

All voted Yes.

Meeting adjourned at 7:49pm.



Fiscal Officer



Trustee

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Cathy Miller

Trustee

David Miller

Trustee



PERMIT VALID DATE AND TIME
(to and from)

TRUSTEES

Cathy Ulrich
Daniel Unger
Matt Wahlert

FISCAL OFFICER

Jeffrey D. Baker

ADMINISTRATOR

Jeff Weckbach

Application for Noise Resolution Permit
**MUST BE RECEIVED NO LATER THAN (9) DAYS BEFORE THE NEXT
SCHEDULED BOARD MEETING**

Name of applicant: **St John the Baptist Church**

Address where event will be held: **5361 Dry Ridge RD Cincinnati, OH 45252**

Type of event: **2024 Parish Festival**

Date and Time of Event: **8/2/24 6:00PM - 12:00 8/3/24 4:30 PM - 12:00 8/4/24 12:30 - 5:30PM**

Contact number for permit holder: **Tom Hilgeman 513-225-4667**

Permit applicants must be at the event and in possession of this signed and approved permit. This permit is non-transferable and is only valid for the date and time listed on the approved permit. This permit is not an endorsement or approval by the Township of the type of event taking place.

For Office Use Only, Do not write below this line

Time and date received:

By:

Number of issued permits in calendar year:

Residential ☐ Business ☒

To be placed on Trustee agenda for meeting: / / / (date of meeting)

Permit approved by majority vote of Colerain Township Board of Trustees.

Trustee Cathy Ulrich

Trustee Dan Unger

Trustee Matt Wahlert

Attest:

Jeff Baker, Fiscal Office