



Minutes

May 23, 2023

1. Opening of Meeting

Ms Ulrich called the meeting to order at 6:00pm.
All trustees and the fiscal officer were present.

2. Executive Session 6PM

Mr Weckbach recommended the board of trustees go into executive session in accordance with ORC section 121.22 (G)(8) to consider confidential information related to specific business strategy and to discuss negotiations with other political subdivisions respecting requests for economic development assistance and also in accordance with ORC section 121/22 (G)(3) to discuss pending or eminent litigation with the township attorney
Motion Mr Unger, Seconded Ms Ulrich
Vote Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes.
Executive session convened at 6:01pm

Ms Ulrich called the meeting back to order at 7:00pm
All trustees and the fiscal officer were present.
Mr Weckbach had nothing to report from executive session.

3. Pledge of Allegiance 7PM

All recited the Pledge of Allegiance.

4. Meditation (Moment of Silence)

5. Approval of Minutes

Motion to approve the minutes from the Special Meeting of the Board of Trustees on 5-9-23.
Motion Mr Unger, Seconded Mr Wahlert
All voted Yes. Minutes approved.

Motion to approve the minutes from the Regular Meeting of the Board of Trustees on 5-9-23.
Motion Mr Unger, Seconded Mr Wahlert
All voted Yes. Minutes approved.

6. Presentations

a. Recognition of Class 3 of the Township Academy

This was the third year of the Township Academy. Participants spent time with each Department, learning about the daily activities and tasks required to keep the Township operating. Participants from this class include



- Dale Beck
- Monica Grosser
- Carl Hauser
- Kim Merz
- Kofi Nevis
- Gail Nolte
- Chales Swigert
- Ross Swigert
- Roz Swigert
- Matt Tietsort
- Ellen Westfall
- Thomas J. Westfall

We want to thank our participants for spending their past several Wednesday evenings with us!

- b. Presentation by Dana Gagnon from Waycross on Summer Teen Film Camp
Dana Gagnon from Waycross provided a presentation on their Summer Teen Film Camp.

7. Public Input

- a. Public Input: Police Forecast and Levy
Bruce Peirano - Spoke about his support for the police and fire departments but, he disagrees with having separate levies for those departments.

8. Citizens Address

No citizens addresses

9. Administrative Reports

Ms Mays - The community survey is now public. We are seeking feedback from the community at Colerain.org.
Mr Wahlert - mentioned that he'd like to pursue alternative revenue streams. One idea would be to have park sponsorship.

Mr Weckbach - He congratulated all of the graduates in the township. He discussed the former HCDC which is now known as ALOY.

He spoke about Hamilton County Small Business grants that have become available.

10. Trustees' Report

Ms Ulrich - Spoke about the eagles at Heritage Park being named Shad and Crosby. She spoke about the Memorial Day Ceremony coming up. She mentioned the pickle ball tournament coming up. She spoke about not wanting to raise taxes, but the police department have been understaffed for too long.

Mr Unger - Talked about his meeting with County Commissioner Dreihaus regarding the police gun range expansion. He mentioned the additional police presence the new range will provide. He talked about property abatements. He also talked about a citizen turning someone in that was dumping on the side of the road.



Mr Wahlert - Congrats to the township academy graduates. Congratulated all of the townships graduating classes. Talked about a bill in the Ohio Senate increasing the Government Fund. Talked about a discussion he had with the new Hamilton County Auditor. He also talked about his discussion with Hamilton County Commissioner Dreihaus regarding the gun range and Colerain benefiting from it.

11. New Business

Public Safety

a. Resolution Declaring Nuisance and Ordering Abatement

Lt Middendorf recommended ADOPTION of Resolution #71-23.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

2973 Aries Ct. 510-0054-0069-00

9024 Colerain Ave. 510-0104-0111-00

11525 Colerain Ave. 510-0270-0140-00

9101 Coogan Dr. 510-0053-0047-00

3123 Elkhorn Dr. 510-0052-0466-00

2579 Grant Ave. 510-0031-0086-00

9730 Sacramento St. 510-0051-0121-00

9739 Sacramento St. 510-0051-0125-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Mr Wahlert

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

b. Resolution Declaring a Junk Motor Vehicle - 10141 Menominee Dr - 1 of 1

Lt Middendorf recommended ADOPTION of Resolution #72-23.

Rationale: Recommend Adoption of the Motion to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 10141 Menominee Drive 1. (N/A) N/A, 2014, BLUE, MAZDA, 6 2. (OH) K955910, 2008, WHITE, HONDA, ACCORD.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

c. Motion to Authorize the Township Administrator to Enter Into an Agreement with Northwest Local School District

Lt Middendorf recommended ADOPTION of the Motion.

Rationale: The current contact with Northwest Local School District (NWLSA) is set to end June 2023. This new



agreement will allow the Police Department and NWLSD to continue their partnership in providing safety to the district. This agreement will continue to provide a School Safety Sergeant, a School Investigator, two School Resource Officers, and three School Safety Officers to the district. It will also add two additional School Resource Officers and two additional School Safety Officers to the district, bringing the total number of employees covered under this agreement to eleven.

Motion Mr Unger, Seconded Mr Wahlert

Discussion:

Mr Unger - The school district is paying for this.

All voted Yes. Motion approved.

Public Services

Development

Administration

a. Resolution Approving the Update of the Hamilton County Solid Waste District Management Plan

Mr Weckbach recommended ADOPTION of Resolution #73-23.

Rationale: A notice from Hamilton County R3Source regarding a request for action to be taken on a new Solid Waste Plan was received by Township Administrator Weckbach on May 4th. The Township is required to take action on the plan and its changes within 90 days of receipt of the notice. Under the Plan, disposal fees will remain stable, at \$1/\$2/\$1 (\$1/ton for in-district waste, \$2/ton for out-of-district waste, \$1/ton for out-of-State waste). The Plan outlines a budget contingency should annual revenues fall below or above projections and a feasibility study of having a large regional organics (yard and food waste) processing facility. Should that study result in a need to increase fees, that increase would require ratification by Hamilton County communities separate from this vote. The highlights of the plan update can be found here:

<https://hamiltoncountyr3source.org/DocumentCenter/View/773/Highlight-Packet---Plan-Update> The fully updated plan can be viewed here:

https://www.hamiltoncountyr3source.org/DocumentCenter/View/642/Hamilton_County_Solid_Waste_Management_Plan_Update_2024-2038

Motion Mr Unger, Seconded Ms Ulrich

Discussion:

Mr Wahlert - Talked about the solid waste plan. 98% of which ends up down the road at Rumpke landfill. The goal is to reduce the items heading to the landfill. Talked about the yard waste and organics study that is going to be done.

Mr Weckbach - Talked about the fact there aren't specifics in the plan.

Mr Unger - There's already market-based solutions without setting up another enterprise. I think the study will show that it will be very expensive to do this.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed

b. Motion to Accept Community Development Block Grant Update

Mr Weckbach recommended ADOPTION of the Motion.

Rationale: The Township proposes to modify its three-year Community Development Block Grant (CDBG)

COLERAIN

TOWNSHIP ~ OHIO

projects as funded by Hamilton County, Ohio. A public hearing was held May 23rd, at 7PM, at 4200 Springdale Road, Cincinnati, OH 45251. Of the money previously awarded for Community Development Block Grant funding, the Township is proposing the following changes: Increases: \$73,600: Playground installation at Skyline Park \$55,000: Facade Improvement Program Decreases: \$55,000: Sidewalk Repair program \$60,000: Tree plantings \$13,600: Groesbeck Strategic Plan Balance.

Motion Mr Unger, Seconded Ms Ulrich

No discussion:

All voted Yes. Motion approved.

c. Resolution Of Necessity For Levying A Tax Exceeding Ten-Mill Limitation For The Police Department Of The Township

Mr Weckbach recommended ADOPTION of Resolution #74-23.

Rationale: This resolution would direct the Township Administrator to request the County Auditor to certify rates for a levy in excess of the ten-mill limitation at a millage to be determined by the Trustees. This resolution is for 3.0 mills as indicated by Trustee Unger at the 5/9/23 Board of Trustee meeting. If the Board selects a funding scenario in which a property tax levy increase is warranted, the rates of the levy must be certified by the Hamilton County Auditor. before it can be placed on the ballot in November. This Resolution would request that the Auditor to certify the levy rates. Formal action will need to be taken on this or a similar resolution by the June 13th Board of Trustees meeting.

Motion to table the resolution Mr Wahlert

Motion to table withdrawn.

Motion to approve Mr Unger, Seconded Ms Ulrich

Discussion:

Mr Unger - I would like to send this 3 Mil down to see what it's going to cost.

Ms Ulrich - 3 Mil is just not enough. Is a long term solution incorporating Colerain Township so we don't run into these issues as much.

Mr Weckbach - There would be staffing challenges with a levy. There have discussions of incorporating the township. Is that something could be considered. That would allow for income tax.

Ms Ulrich - The areas of Harrison and Fairfield have incorporated and it has helped those areas.

Mr Weckbach - Those are things to consider.

Mr Unger - I live here because it's a township.

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

d. Motion to Set a Public Hearing - 2024 Tax Budget

Mr Weckbach recommended ADOPTION of the Motion.

Rationale: The first step in the 2024 budget process is the adoption of the tentative tax budget, which is an estimate of the resources that will be available for the 2024 Strategic Plan and Budget. It is due to the county auditor on July 20, 2023. ORC 5705.30 requires that the Township hold a public hearing prior to adoption of the tentative tax budget. If the Board were to schedule a hearing for its June 13, 2023 meeting, it would provide ample time for staff to submit the tentative tax budget to the county auditor.

Motion Mr Wahlert, Seconded Ms Ulrich

No discussion:



All voted Yes. Motion approved.

12. Old Business

13. Consent Items

a. Contract - Pippin Road Sidewalk Project PID 113713 - \$3,572.00

During the Right of Way negotiations with the property owners for the Pippin Road Sidewalk project, the owners of Parcel 13 T were offered a Fair Market Value Estimate (F.M.V.E.) of \$1,772.00 for the Temporary Easement. The property owners previously prepared a counteroffer of \$9,572.00, but decided to hold off on submitting the counteroffer until after the engineers clarified the scope of the driveway and parking pad reconstruction. Now that the owners are clear on the reconstruction, they are presenting a much lower counteroffer of \$3,572.00. This is \$1,800.00 over F.M.V.E. The additional compensation is to complete the remainder of the parking pad and resolve any runoff water or erosion issues that occur as a result of the reconstructed driveway. They have presented support which includes two quotes from paving companies to assist in determining the cost of finishing the parking pad. The Township's real estate consultant, O.R. Colan, is recommending that Colerain Township accept the counteroffer of \$3,572.00 as this is considered nominal. Should this parcel go to appropriation, the cost for an appraisal update, trial preparation, filing fees, and court costs as well as the possibility of an adverse jury verdict may well exceed the additional \$1,800.00 the property owner is seeking. After consideration of these factors, the increase of \$1,800.00 for the administrative settlement is minimal and likely considerably less than an appropriation action. Therefore, the counteroffer for settlement purposes is considered cost effective and in the best interest of the public for acquiring this parcel.

b. Contract - Martin Kohler - Training Services - Not to Exceed \$10,000

The attached professional services agreement with Martin Kohler will provide the newly hired planning staff with a dedicated person to help train them on day to day zoning review and permit approval processes. With the current volume of permits, it is critical to have someone dedicated to helping get the newly hired staff up to speed as quickly as possible without impacting the operations ability to continue to process routine permits. Mr. Kohler was a former planning and zoning staff member of Colerain Township and has agreed to provide training on a limited basis throughout the month of June 2023.

c. Contract - First Arriving - Police Internal Communications Software - \$6,136 - Annual Subscription

The attached agreement with First Arriving will provide the police department with an internal communication system for incidents similar to the system used by the Fire Department. The total cost of this subscription is \$6,136.

d. Contract - KZF - Bus Stop Construction Administration - \$9,500

The attached agreement will have KZF perform construction management services for the construction of the bus bays and stations on Colerain Avenue near Northgate Mall. This contract will cost no more than \$9,500 and will be concluded at the end of the project.

e. New Hire - Fleet Mechanic Co-op - Department of Fire and EMS - Brookelynn Mather - \$12.36 per hour

The position of Fleet Mechanic Co-op was posted; applications were received, and interviews conducted. A conditional offer of employment was extended to the following individual:



- Brookelynn Mather

The wage for this job is \$12.36 per hour and the applicant will work less than 30 hours per week. Contingent upon Board approval, Brookelynn would be eligible to begin work on May 30, 2023.

- f. New Hire - Planner - Development Department - David Peters & Justin Becker - \$26.45 per hour

The position of Planner was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individuals: David Peters and Justin Becker. The wage for this job is \$26.45 per hour for 40 hours per week. Contingent upon Board approval, they would be eligible to begin work on June 5, 2023.

- g. New Hire - Part-time Firefighter/EMT - Department of Fire and EMS - Michael Tucker, Aaron Williams, Thomas Vickers, and Alex Pietrandrea - \$16.99 per hour

The position of Part-Time Firefighter/EMT was posted, applications were received, and interviews conducted. A conditional offer of employment was extended to the following individuals:

- Michael Tucker
- Aaron Williams
- Thomas Vickers
- Alex Pietrandrea

The wage for this job is \$16.99 per hour and the applicants will work less than 30 hours per week. Contingent upon Board approval, they would be eligible to begin work on May 28, 2023.

- h. New Hire - Seasonal Fire Hydrant Maintenance Worker - Department of Fire and EMS - Luke Fulmer, David Spencer, and Dylan Ayers - \$16.00 per hour

The position of Seasonal Fire Hydrant Maintenance Worker was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individuals:

- Luke Fulmer
- David Spencer
- Dylan Ayers

The wage for this job is \$16.00 per hour and the applicants will work less than 30 hours per week. Contingent upon Board approval, they would be eligible to begin work on May 28, 2023.

- i. New Hire - Police Officer - Police Department - Christopher Thomas - \$40.38/hour

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual:
Christopher Thomas.

The wage for this job is \$40.38 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on May 24, 2023.

Motion to approve all consent items Mr Unger, Seconded Ms Ulrich
All voted Yes. All consent items approved.

14. Fiscal Office Report

No report

COLERAIN

TOWNSHIP - OHIO

15. **Executive Session** – if needed

Not needed.

16. **Adjournment**

Motion to adjourn Mr Unger, Seconded Mr Wahlert

All voted Yes. Meeting adjourned at 8:27pm.



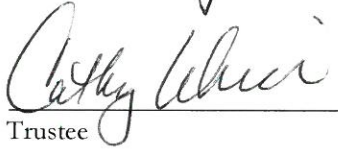
Fiscal Officer



Trustee



Trustee



Trustee