

TRUSTEES

Cathy Ulrich
Daniel Unger
Matt Wahlert

FISCAL OFFICER

Jeffrey D. Baker

ADMINISTRATOR

Jeff Weckbach

Regular Meeting of the Board of Trustees - October 25

1. **Opening of Meeting**
2. **Executive Session 6PM**
3. **Pledge of Allegiance 7PM**
4. **Meditation (Moment of Silence)**
5. **Approval of Minutes**
6. **Presentations**
 - a. Presentation by Chief Walls Introducing and Swearing-In Newly Promoted Employees
 - b. Presentation by Chief Cordie Introducing and Swearing-In Newly Hired Police Officers
 - c. Proclamation - Recognizing Diwali in Colerain Township
 - d. Presentation on Township Litter Program by Township Administrator Weckbach
 - e. Presentation on Traffic Calming by Township Administrator Weckbach
7. **Citizens Address**
8. **Administrative Reports**
9. **Trustees' Report**
10. **New Business**
 - Public Safety**
 - a. Resolution Declaring Nuisance and Ordering Abatement
 - b. Resolution Declaring a Junk Motor Vehicle
 - c. Resolution Declaring a Junk Motor Vehicle
 - d. Resolution Declaring a Junk Motor Vehicle
 - e. Resolution Declaring a Junk Motor Vehicle
 - f. Resolution Declaring a Junk Motor Vehicle
 - Public Services**
 - a. Motion to Adopt Updated Five Year Plan for Road Repairs
 - b. Resolution Adopting Right of Way Utility Policy

Development

- a. Motion to Set Public Hearing - Demolition of 4519 Poole - Tuesday, December 13, 2022 at 7pm

Administration

- a. Resolution Authorizing the Adoption of Amended Appropriations
- b. Resolution Requesting the Auditor's Approval to Create Capital Project Funds and Debt Service Funds
- c. Discussion - ARPA

11. Old Business

- a. Resolution Establishing Rental Registration

12. Consent Items

- a. Contract - Spring Grove Cemetery - Indigent - \$795
- b. New Hire - Management Analyst - Administration - Caleb Peterson - \$21.64 per hour
- c. New Hire - Firefighter/EMT - Department of Fire and EMS - Gavin Shannon - \$18.20/hr
- d. New Hire - Code Enforcement Officer - Police Department - Stanley Schmale - \$23.08
- e. New Hire - Code Enforcement Specialist - Police Department - Nick Hopewell - \$15.00
- f. New Hire - Police Cadet - Police Department - Zach Getz - \$15.00

13. Fiscal Office Report

14. Executive Session – if needed

15. Adjournment

PRESENTATIONS

Department: Fire

Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

Presentation by Chief Walls Introducing and Swearing-In Newly Promoted Employees

No action is requested of the Board.

Rationale:

Presentation by Chief Walls Introducing and Swearing-In Newly Promoted Full-time Firefighters:

1. Sam Woodward
2. Andrew Harrington
3. Linnea Wood

PRESENTATIONS

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

Presentation by Chief Cordie Introducing and Swearing-In Newly Hired Police Officers

No action is requested of the Board.

Rationale:

Chief Cordie will swear-in newly hired Police Officers: Jordan Shannon and Michael Mondillo.

PRESENTATIONS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan
Goal:

Proclamation - Recognizing Diwali in Colerain Township

Recommend ADOPTION of the Proclamation.

Rationale:

Diwali is a day of significance for all Hindus across the globe. Colerain has a large population of Hindu residents and it is of importance to the Trustees to recognize and celebrate this day of significance. Diwali occurs on October 24, 2022.

**PROCLAMATION
RECOGNIZING DIWALI IN COLERAIN TOWNSHIP
OCTOBER 24, 2022**

Hamilton

.....County, Ohio

Colerain

Be It Proclaimed *by the Township Trustees of* *Township, that*

WHEREAS, the Hindu American Foundation and over one billion Hindus worldwide observe the festival of Diwali, the “Festival of Lights”; and

WHEREAS, recognizing the historical significance of Diwali, the US Congress passed a resolution in 2007 to celebrate this day of significance, which has been a part of official White House celebrations since 2007; and

WHEREAS, Diwali renews the commitment to upholding the values of truth, non-harm, charitable giving, and community service; and

WHEREAS, Diwali is a time to recognize the light in our lives that manifest itself in the form of knowledge, peace, compassion, and wellbeing; and

WHEREAS, there is a sizable population of Hindus that have made Colerain their home, many of whom originate from Bhutan, Nepal, and India; and

WHEREAS, Colerain wishes to recognize all of those with a Hindu American heritage and proudly resolves to celebrate Diwali every year.

Be it Proclaimed that the Colerain Township Board of Trustees does hereby recognize October 24, 2022 Diwali in Colerain Township and supports its message of the victory of good over evil, which resonates with the American spirit.

Adopted the 25th day of October 2022

Attest
Fiscal Officer

.....

.....

Township Trustees

PRESENTATIONS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Presentation on Township Litter Program by Township Administrator Weckbach

No action is requested of the Board.

Rationale:

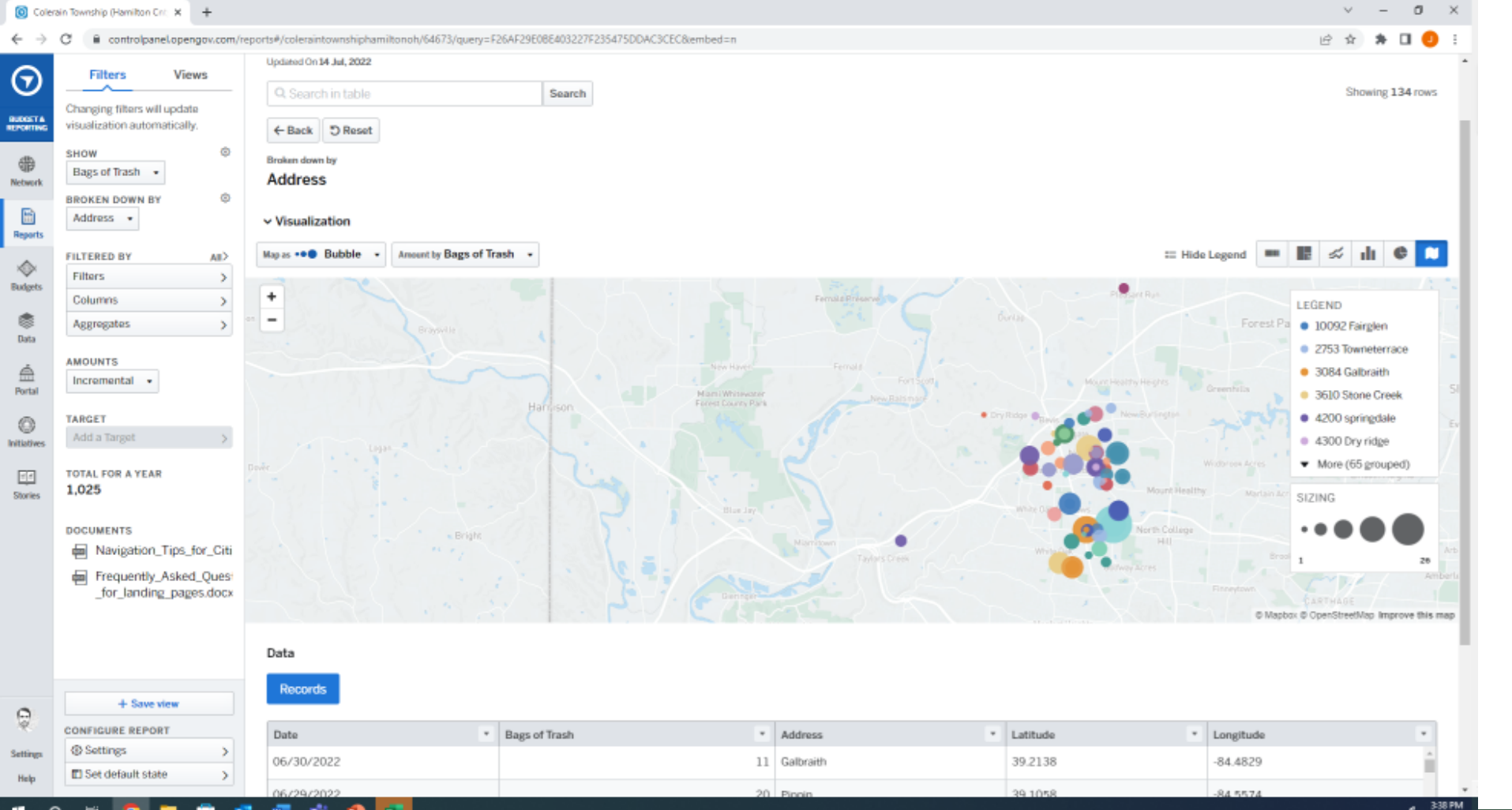
Township Administrator Jeff Weckbach will provide an update and overview of the efforts of the Township's Litter Program.

Township Litter Program Update

About the Program

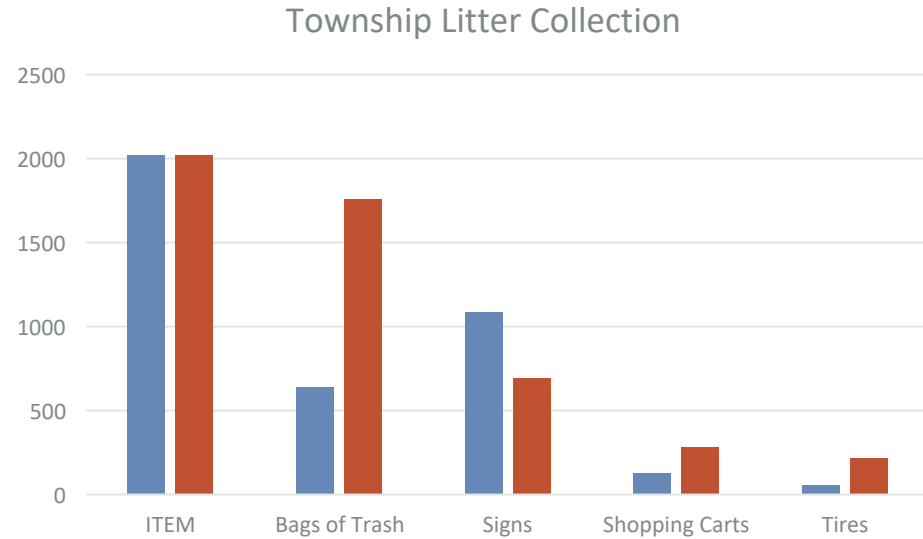
- Three Part Time Employees
- Work ~20 hours per week
- Assigned to 1 or 2 person crew
- Report hot spots to Env. Crimes Officer
- Paid for by Recycling Incentive Fund





Collection

ITEM	2021	2022
Bags of Trash	640	1,757
Signs	1,086	695
Shopping Carts	130	281
Tires	59	218



Recommendations

- Continue the program for 2023
- Seek grants to cover costs
- Look for shift of costs in 2025 due to budget constraints of Recycling Fund



Thank you

COLERAIN
TOWNSHIP ~ OHIO

PRESENTATIONS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

Presentation on Traffic Calming by Township Administrator Weckbach

No action is requested of the Board.

Rationale:

Township Administrator Weckbach will provide a presentation on traffic counts related to the 2023 Road Program.

2023 Strategic Goals

Survey Responses

Purpose

The best time to install traffic calming is when the road is going to be repaved.

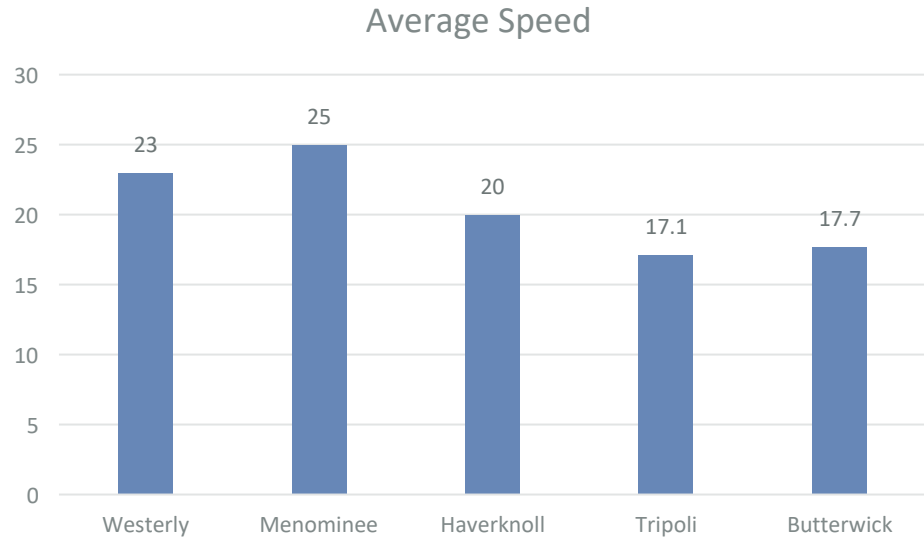
In order to evaluate the need for traffic calming, staff installed speed signs on several Township streets.

Data was not collected on Gila (connects to Tripoli) and Renetta (data issue with machine).



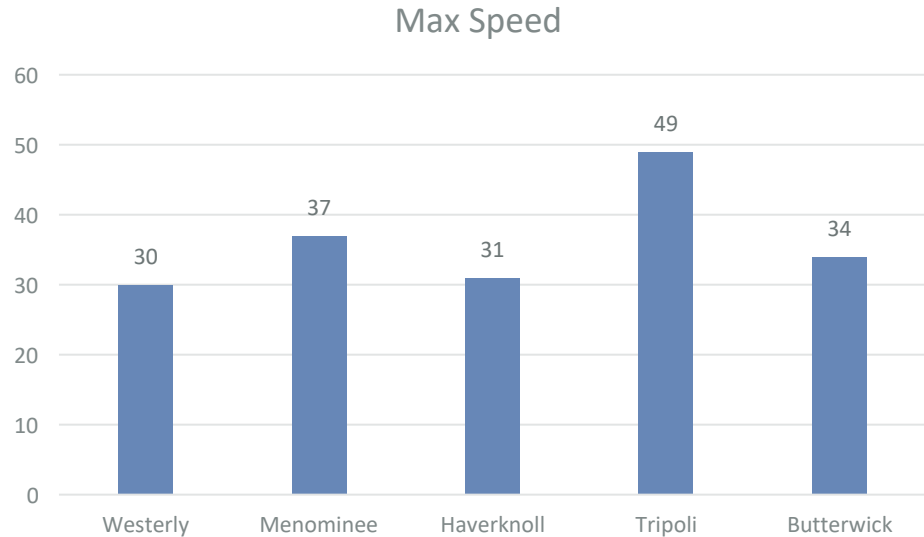
Average Speed

All roads have a posted
speed of 25 mph



Maximum Speed

While average speed is important, the maximum speed can also speak to trends.



Discussion and Questions



Thank you

COLERAIN
TOWNSHIP ~ OHIO

**COLERAIN POLICE DEPARTMENT
MEMORANDUM**

DATE: 10/14/2022

**TO: Chief Cordie via
Chain of Command**

FROM: Ofc. Wm. Hane #34

SUBJECT: Traffic Speed Study

Chief,

At the request of our trustees, and Township Administrator, speeds sign were placed in six locations in an effort to collect data. Information was gather from five of the six sites. Another time period will be set up and ran or the area of Renetta Court. A computer error would not allow me to gather the information. The remaining five sites ran from approximately October 1st through the 16th. I will attach the reports and findings. If you have any questions please let me know. There are two different styles of reports which represent the two different styles/manufactures of sign used.

The locations were:

12078 Westerly Drive.
10092 Menominee Drive.
2601 Haverknoll Drive
9126 Tripoli Dive.
2891 Butterwick Drive.

Thanks, Bill #34



Extended Speed Summary

2891 Butterwick Dr., EB
Start: 2022-10-01
End: 2022-10-14
Times: 0:00-23:59
Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Display Off	25	14	0	0.0%	1.0	0.0	8	25	20.7	20.2	21.7	42.9%
1:00	Display Off	25	4	0	0.0%	0.3	0.0	5	20	15.0	15.0	15.0	25.0%
2:00	Display Off	25	2	0	0.0%	0.1	0.0	7	22	14.5	14.5	14.5	50.0%
3:00	Display Off	25	14	0	0.0%	1.0	0.0	10	24	18.1	16.6	19.2	14.3%
4:00	Display Off	25	10	0	0.0%	0.7	0.0	6	23	15.3	13.7	14.5	60.0%
5:00	Display Off	25	26	0	0.0%	1.9	0.0	15	26	20.7	20.0	22.4	15.3%
6:00	Display Off	25	21	0	0.0%	1.6	0.0	6	28	19.7	17.9	22.7	52.4%
7:00	Display Off	25	105	0	0.0%	8.1	0.0	5	30	18.0	19.2	24.4	49.6%
8:00	Display Off	25	51	0	0.0%	3.9	0.0	6	34	18.7	16.6	22.7	37.2%
9:00	Display Off	25	42	0	0.0%	3.2	0.0	5	30	19.2	17.3	21.9	38.1%
10:00	Display Off	25	54	0	0.0%	4.2	0.0	5	29	17.1	18.3	22.7	33.3%
11:00	Display Off	25	70	0	0.0%	5.4	0.0	5	30	17.5	17.1	21.7	50.1%
12:00	Display Off	25	81	0	0.0%	6.2	0.0	6	28	18.2	18.3	21.3	32.1%
13:00	Display Off	25	60	0	0.0%	4.6	0.0	5	30	17.5	17.0	21.9	53.2%
14:00	Display Off	25	146	0	0.0%	11.2	0.0	5	30	17.8	17.6	23.0	45.2%
15:00	Display Off	25	119	0	0.0%	9.2	0.0	5	34	16.4	15.6	21.0	44.5%
16:00	Display Off	25	139	0	0.0%	10.7	0.0	5	30	16.4	16.2	22.6	49.7%
17:00	Display Off	25	112	0	0.0%	8.6	0.0	5	33	18.6	18.4	23.4	41.1%
18:00	Display Off	25	114	0	0.0%	8.8	0.0	5	29	17.3	16.7	22.1	46.6%
19:00	Display Off	25	94	0	0.0%	7.2	0.0	6	31	18.7	18.5	23.1	61.8%
20:00	Display Off	25	49	0	0.0%	3.8	0.0	6	34	19.0	18.7	22.0	47.0%
21:00	Display Off	25	46	0	0.0%	3.5	0.0	6	31	16.7	16.3	18.4	34.9%
22:00	Display Off	25	32	0	0.0%	2.5	0.0	6	31	18.3	18.1	22.8	62.6%
23:00	Display Off	25	15	0	0.0%	1.2	0.0	6	24	15.7	13.7	19.9	60.1%
Total Volumes/ Avg			1420	0	0.0%	108.8	0.0	5	34	17.7	17.1	21.0	43.6%
Total/Avg w/o Feedback			1420	0	0.0%	108.8	0.0	5	34	17.7	17.1	21.0	43.6%
Total/Avg w/ Feedback			0	0	0	0.0	0.0	n/a	n/a	n/a	n/a	n/a	n/a



Extended Speed Summary

2891 Butterwick Dr., EB

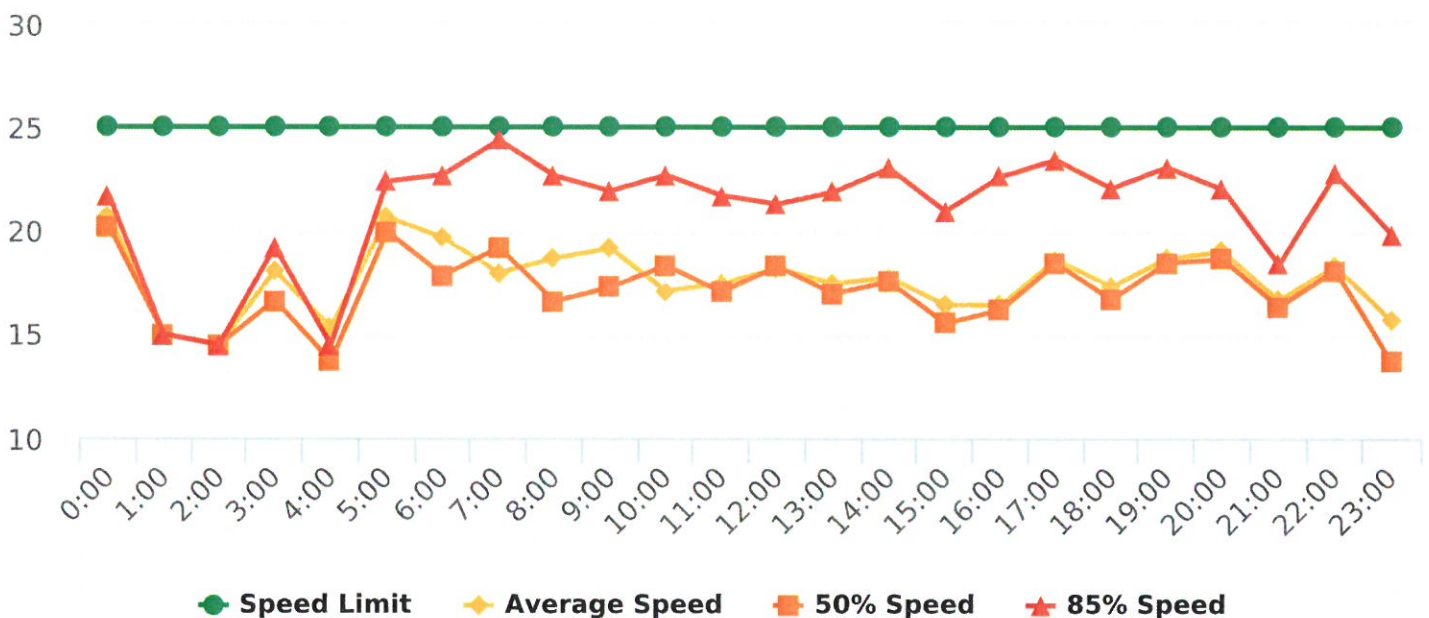
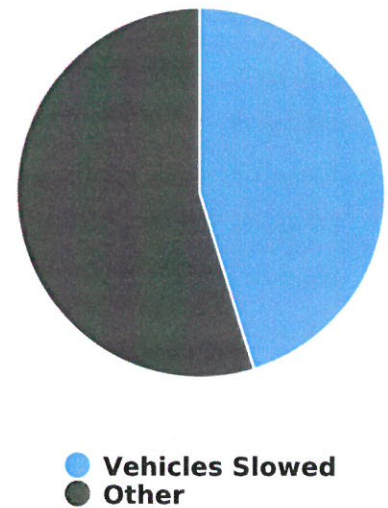
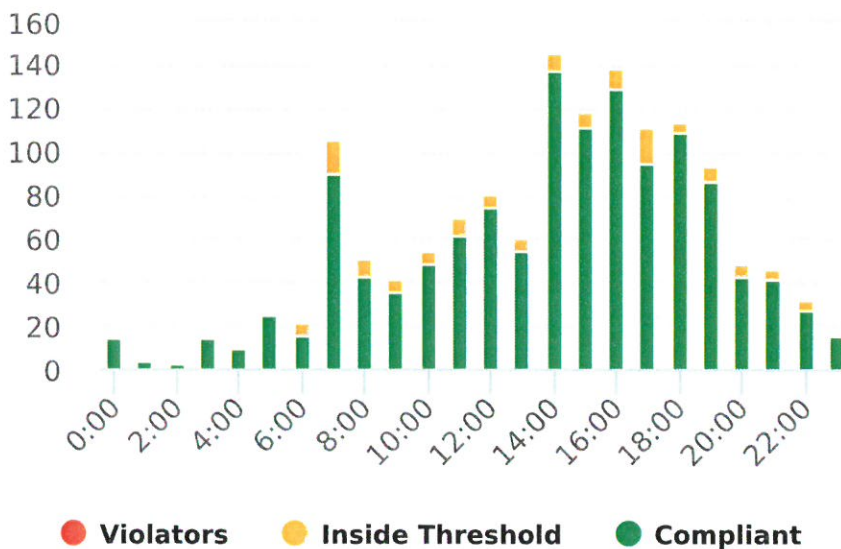
Start: 2022-10-01
End: 2022-10-14
Times: 0:00-23:59

Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

Overall Summary

Total Days of Data: 14
Speed Limit: 25
Average Speed: 17.76
50th Percentile Speed: 17.42
85th Percentile Speed: 22.22
Pace Speed Range: 14-24

Minimum Speed: 5
Maximum Speed: 34
Display Mode: Display Off
Average Volume per Day: 101.4
Total Volume: 1420




Start: 2022-10-01
End: 2022-10-14
Times: 0:00-23:59
Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Display Off	25	9	0	0.0%	2.3	0.0	5	33	15.3	13.1	16.2	44.4%
1:00	Display Off	25	10	0	0.0%	2.5	0.0	5	21	11.7	12.0	14.7	50.0%
2:00	Display Off	25	2	0	0.0%	0.5	0.0	18	24	21.0	21.0	21.0	50.0%
3:00	Display Off	25	4	0	0.0%	1.3	0.0	8	29	22.0	15.5	28.0	75.0%
4:00	Display Off	25	7	0	0.0%	2.3	0.0	12	23	18.7	18.9	21.3	42.7%
5:00	Display Off	25	6	0	0.0%	2.0	0.0	8	33	18.2	14.8	22.3	16.7%
6:00	Display Off	25	3	0	0.0%	1.5	0.0	20	23	21.3	20.0	22.0	66.7%
7:00	Display Off	25	9	0	0.0%	4.5	0.0	7	30	18.3	15.4	22.8	88.9%
8:00	Display Off	25	7	0	0.0%	3.5	0.0	5	30	17.3	17.6	21.3	71.4%
9:00	Display Off	25	9	0	0.0%	4.5	0.0	6	23	12.8	10.3	17.0	66.7%
10:00	Display Off	25	14	0	0.0%	7.0	0.0	6	27	18.1	19.1	23.0	43.1%
11:00	Display Off	25	20	0	0.0%	10.0	0.0	6	24	15.2	15.0	21.6	65.4%
12:00	Display Off	25	18	0	0.0%	9.0	0.0	5	33	19.0	18.5	24.6	49.8%
13:00	Display Off	25	21	0	0.0%	5.3	0.0	5	26	15.0	11.8	22.2	62.1%
14:00	Display Off	25	80	0	0.0%	6.7	0.0	5	31	16.0	14.2	21.0	57.8%
15:00	Display Off	25	185	0	0.0%	15.4	0.0	5	32	15.0	13.9	20.9	50.2%
16:00	Display Off	25	155	0	0.0%	14.1	0.0	5	32	16.4	16.1	21.8	58.0%
17:00	Display Off	25	147	0	0.0%	13.4	0.0	5	35	17.9	18.2	22.6	59.8%
18:00	Display Off	25	85	0	0.0%	10.6	0.0	5	29	16.7	16.4	22.0	56.6%
19:00	Display Off	25	42	1	2.4%	10.5	0.3	5	49	17.5	17.2	22.6	64.4%
20:00	Display Off	25	39	0	0.0%	9.8	0.0	5	26	15.3	13.5	20.3	59.1%
21:00	Display Off	25	24	0	0.0%	6.0	0.0	5	34	17.0	15.5	25.5	70.8%
22:00	Display Off	25	8	0	0.0%	2.7	0.0	11	27	19.4	20.4	21.9	75.0%
23:00	Display Off	25	11	1	9.1%	3.7	0.3	5	38	16.2	18.0	21.6	81.8%
Total Volumes/ Avg			915	2	0.2%	148.9	0.6	5	49	17.1	16.1	21.6	59.4%
Total/Avg w/o Feedback			915	2	0.2%	148.9	0.6	5	49	17.1	16.1	21.6	59.4%
Total/Avg w/ Feedback			0	0	0	0.0	0.0	n/a	n/a	n/a	n/a	n/a	n/a



Start: 2022-10-01
End: 2022-10-14
Times: 0:00-23:59

Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

Overall Summary

Total Days of Data: 13

Speed Limit: 25

Average Speed: 16.41

50th Percentile Speed: 15.73

85th Percentile Speed: 21.7

Pace Speed Range: 12-22

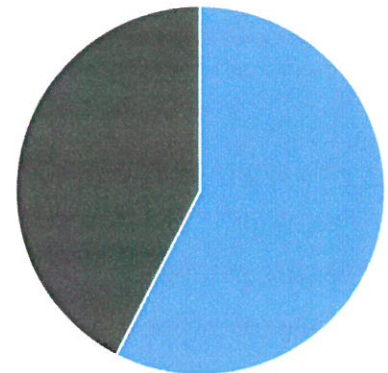
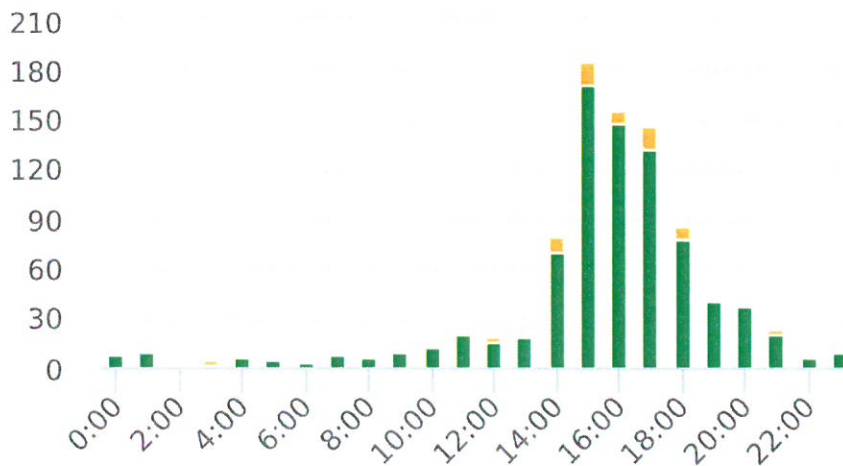
Minimum Speed: 5

Maximum Speed: 49

Display Mode: Display Off

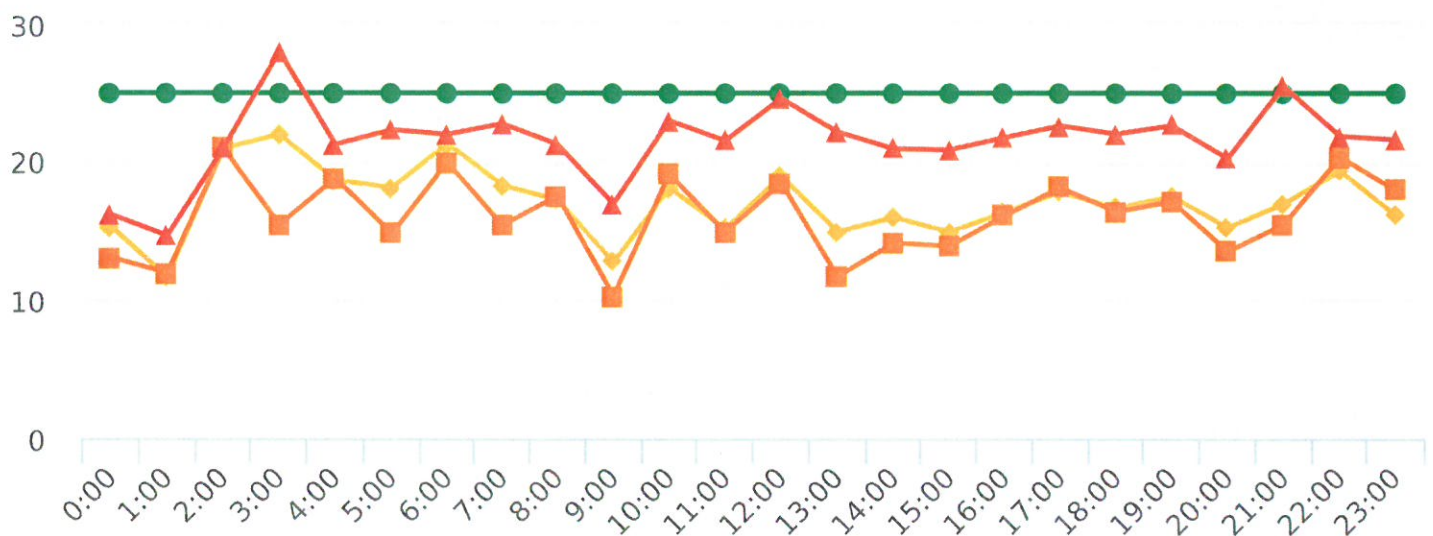
Average Volume per Day: 70.4

Total Volume: 915



● Violators ● Inside Threshold ● Compliant

● Vehicles Slowed ● Other



● Speed Limit ● Average Speed ● 50% Speed ● 85% Speed

Average Speed

Location: **Haverknoll Drive**
 Address: **2601, Haverknoll Drive**
 Speed Limit: **From schedule 25 mph**

Report Period: **2022-10-03 to 2022-10-16**
 Total Vehicle Count: **679**

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(mph)
00:00 - 01:00	25	21	22	14	n/a	20	n/a	21	20	20	20	23
01:00 - 02:00	n/a	n/a	n/a	23	24	n/a	22	24	22	23	23	24
02:00 - 03:00	n/a	n/a	n/a	n/a	23	24	n/a	23	24	24	24	26
03:00 - 04:00	n/a	n/a	25	n/a	n/a	n/a	n/a	25	n/a	25	25	25
04:00 - 05:00	17	19	21	22	23	6	23	20	15	19	19	25
05:00 - 06:00	19	17	21	23	23	19	H 26	21	23	21	21	25
06:00 - 07:00	H 27	22	20	22	n/a	21	15	23	18	21	21	27
07:00 - 08:00	22	15	25	17	20	22	22	20	22	20	20	27
08:00 - 09:00	15	18	22	19	H 27	23	9	20	16	19	19	29
09:00 - 10:00	13	19	21	9	n/a	12	22	16	17	16	16	25
10:00 - 11:00	n/a	18	14	12	23	H 27	19	17	23	19	19	27
11:00 - 12:00	n/a	22	12	22	25	21	10	20	16	19	19	26
12:00 - 13:00	24	22	14	H 26	22	19	22	22	21	21	21	27
13:00 - 14:00	15	21	25	21	21	19	16	21	18	20	20	29
14:00 - 15:00	26	23	23	20	18	15	22	22	19	21	21	27
15:00 - 16:00	23	H 24	23	23	18	23	22	22	23	22	22	27
16:00 - 17:00	23	22	23	24	20	22	20	22	21	22	22	28
17:00 - 18:00	20	22	21	21	20	18	24	21	21	21	21	27
18:00 - 19:00	17	20	20	21	17	20	22	19	21	20	20	26
19:00 - 20:00	18	15	18	21	17	19	16	18	18	18	18	22
20:00 - 21:00	26	20	17	19	9	21	21	18	21	19	19	25
21:00 - 22:00	15	21	20	n/a	20	24	9	19	17	18	18	27
22:00 - 23:00	19	18	19	14	20	n/a	n/a	18	n/a	18	18	22
23:00 - 24:00	20	20	H 31	n/a	18	n/a	25	22	25	23	23	24
Average	20	20	21	20	20	20	19	21	20	20	AVG: 20	AVG: 26

H - highest value in the column, bolded H is highest H value in report
 ** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.

Average Speed

Report Period: 2022-10-03 to 2022-10-16
Total Vehicle Count: 899

Location: Westerly Drive
Address: 12078, Westerly Drive
Speed Limit: From schedule 25 mph

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(mph)
00:00 - 01:00	6	n/a	n/a	26	n/a	n/a	23	16	23	18	18	24
01:00 - 02:00	n/a	24	21	23	23	n/a	13	23	13	21	21	25
02:00 - 03:00	12	12	12	n/a	n/a	19	22	12	21	15	15	19
03:00 - 04:00	n/a	19	n/a	n/a	22	n/a	n/a	21	n/a	21	21	22
04:00 - 05:00	21	H 30	18	n/a	n/a	24	n/a	23	24	23	23	24
05:00 - 06:00	n/a	14	19	22	23	n/a	21	20	21	20	20	23
06:00 - 07:00	25	21	24	25	28	19	19	25	19	23	23	27
07:00 - 08:00	23	23	24	25	28	20	26	25	23	24	24	27
08:00 - 09:00	16	23	23	21	24	H 27	19	21	23	22	22	27
09:00 - 10:00	23	24	22	20	24	20	27	23	24	23	23	28
10:00 - 11:00	25	23	28	H 31	H 29	20	25	27	23	26	26	29
11:00 - 12:00	24	20	25	25	23	24	25	23	25	24	24	29
12:00 - 13:00	21	24	22	22	25	25	18	23	22	22	22	28
13:00 - 14:00	24	22	26	24	27	24	24	25	24	24	24	28
14:00 - 15:00	H 26	23	24	24	25	H 27	H 28	24	28	25	25	31
15:00 - 16:00	23	24	25	27	24	24	23	25	24	24	24	28
16:00 - 17:00	25	25	27	24	27	26	H 28	26	27	26	26	30
17:00 - 18:00	24	27	H 29	26	24	26	26	26	26	26	26	31
18:00 - 19:00	21	26	23	28	23	24	H 28	24	26	25	25	31
19:00 - 20:00	22	27	23	24	26	22	26	24	24	24	24	28
20:00 - 21:00	H 26	H 30	28	21	25	19	27	26	23	25	25	32
21:00 - 22:00	24	26	25	24	19	22	26	24	24	24	24	30
22:00 - 23:00	23	9	16	27	26	20	n/a	20	20	20	20	27
23:00 - 24:00	n/a	24	14	n/a	26	22	27	21	25	23	23	27
Average	22	23	23	24	25	23	24	23	23	23	AVG: 23	AVG: 27

H - highest value in the column, bolded H is highest H value in report
** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.

Average Speed

Location: Menominee Drive
Address: 10092, Menominee Drive
Speed Limit: From schedule 25 mph

Report Period: 2022-10-03 to 2022-10-09
Total Vehicle Count: 75

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(mph)
00:00 - 01:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
01:00 - 02:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
02:00 - 03:00	n/a	n/a	H 30	n/a	n/a	n/a	n/a	30	n/a	30	30	30
03:00 - 04:00	n/a	n/a	26	n/a	n/a	n/a	n/a	26	n/a	26	26	26
04:00 - 05:00	n/a	n/a	12	n/a	n/a	n/a	n/a	12	n/a	12	12	12
05:00 - 06:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
06:00 - 07:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
07:00 - 08:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
08:00 - 09:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
09:00 - 10:00	n/a	26	n/a	n/a	n/a	n/a	n/a	26	n/a	26	26	30
10:00 - 11:00	n/a	21	n/a	n/a	n/a	n/a	n/a	21	n/a	21	21	23
11:00 - 12:00	n/a	26	n/a	n/a	n/a	n/a	n/a	26	n/a	26	26	31
12:00 - 13:00	n/a	29	n/a	n/a	n/a	n/a	n/a	29	n/a	29	29	34
13:00 - 14:00	n/a	H 30	n/a	n/a	n/a	n/a	n/a	30	n/a	30	30	29
14:00 - 15:00	n/a	25	n/a	n/a	n/a	n/a	n/a	25	n/a	25	25	25
15:00 - 16:00	n/a	22	n/a	n/a	n/a	n/a	n/a	22	n/a	22	22	26
16:00 - 17:00	n/a	23	n/a	n/a	n/a	n/a	n/a	23	n/a	23	23	25
17:00 - 18:00	n/a	25	n/a	n/a	n/a	n/a	n/a	25	n/a	25	25	27
18:00 - 19:00	n/a	27	n/a	n/a	n/a	n/a	n/a	27	n/a	27	27	34
19:00 - 20:00	n/a	24	n/a	n/a	n/a	n/a	n/a	24	n/a	24	24	24
20:00 - 21:00	n/a	27	n/a	n/a	n/a	n/a	n/a	27	n/a	27	27	29
21:00 - 22:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
22:00 - 23:00	n/a	24	n/a	n/a	n/a	n/a	n/a	24	n/a	24	24	32
23:00 - 24:00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Average	n/a	25	23	n/a	n/a	n/a	n/a	25	n/a	25	AVG: 25	AVG: 27

H - highest value in the column, bolded H is highest H value in report
** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.



Extended Speed Summary

10097 Menominee Dr, NB

Start: 2022-10-19

End: 2022-10-21

Times: 0:00-23:59

Violation Threshold: Speed Limit + 10

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 3

Speed Limit: 25

Average Speed: 22.52

50th Percentile Speed: 23.05

85th Percentile Speed: 27.73

Pace Speed Range: 18-28

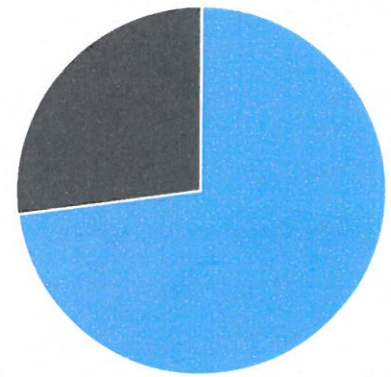
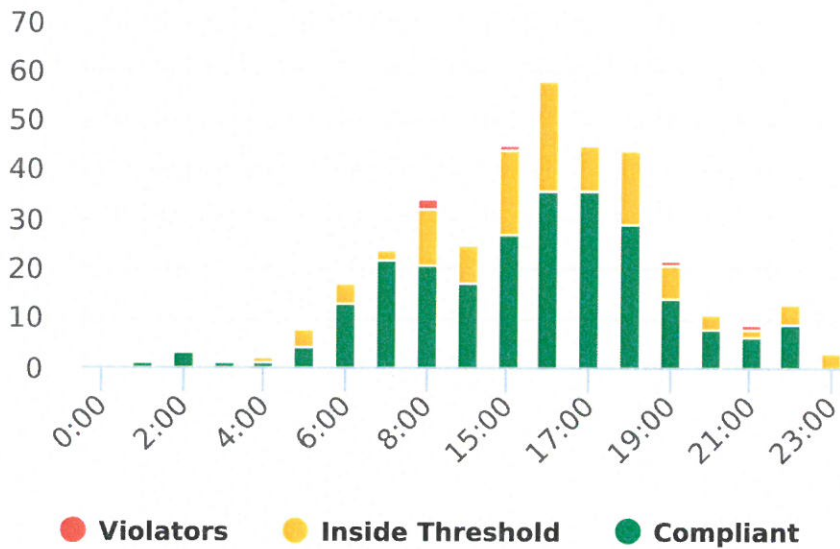
Minimum Speed: 5

Maximum Speed: 37

Display Mode: Display Off

Average Volume per Day: 121.7

Total Volume: 365





Start: 2022-10-19

End: 2022-10-21

Times: 0:00-23:59

Extended Speed Summary

10097 Menominee Dr, NB

Violation Threshold: Speed Limit + 10

Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Display Off	25	0	0	0.0%	0.0	0.0	n/a	0	n/a	n/a	n/a	n/a
1:00	Display Off	25	1	0	0.0%	1.0	0.0	20	20	20.0	20.0	20.0	100.0%
2:00	Display Off	25	3	0	0.0%	3.0	0.0	22	25	23.0	22.0	25.0	100.0%
3:00	Display Off	25	1	0	0.0%	1.0	0.0	25	25	25.0	25.0	25.0	100.0%
4:00	Display Off	25	2	0	0.0%	2.0	0.0	23	28	26.0	23.0	28.0	100.0%
5:00	Display Off	25	8	0	0.0%	8.0	0.0	22	30	26.0	25.0	28.0	88.0%
6:00	Display Off	25	17	0	0.0%	17.0	0.0	6	30	19.5	21.1	25.8	70.9%
7:00	Display Off	25	24	0	0.0%	24.0	0.0	6	30	20.0	20.0	23.0	54.0%
8:00	Display Off	25	34	2	5.9%	34.0	2.0	5	36	23.0	24.0	28.0	65.0%
14:00	Display Off	25	25	0	0.0%	12.5	0.0	11	29	22.4	23.0	27.4	64.1%
15:00	Display Off	25	45	1	2.2%	22.5	0.5	5	37	23.4	24.9	29.7	79.6%
16:00	Display Off	25	58	0	0.0%	29.0	0.0	5	34	24.1	24.4	27.8	76.1%
17:00	Display Off	25	45	0	0.0%	22.5	0.0	6	33	20.3	22.3	26.7	71.3%
18:00	Display Off	25	44	0	0.0%	22.0	0.0	5	34	22.8	23.2	28.8	83.8%
19:00	Display Off	25	22	1	4.5%	22.0	1.0	9	36	21.0	20.0	29.0	68.0%
20:00	Display Off	25	11	0	0.0%	11.0	0.0	14	27	22.0	22.0	26.0	64.0%
21:00	Display Off	25	9	1	11.1%	9.0	1.0	20	37	26.0	24.0	34.0	67.0%
22:00	Display Off	25	13	0	0.0%	13.0	0.0	17	33	23.0	22.0	27.0	69.0%
23:00	Display Off	25	3	0	0.0%	3.0	0.0	27	32	29.0	28.0	32.0	100.0%
Total Volumes/ Avg			365	5	1.4%	256.5	4.5	5	37	23.1	23.0	27.3	78.9%
Total/Avg w/o Feedback			365	5	1.4%	256.5	4.5	5	37	23.1	23.0	27.3	78.9%
Total/Avg w/ Feedback			0	0	0	0.0	0.0	n/a	n/a	n/a	n/a	n/a	n/a

PUBLIC SAFETY

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Declaring Nuisance and Ordering Abatement

Recommend ADOPTION of the Resolution.

Rationale:

This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

6620 July Ct	510-0081-0246-00
10269 Pottinger Rd	510-0113-0189-00
10147 Windswept Ln	510-0042-0056-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 7:00 p.m., on the 25th of October 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
6620 July Ct	510-0081-0246-00
10269 Pottinger Rd	510-0113-0189-00
10147 Windswept Ln	510-0042-0056-00

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control, or removal of any vegetation, garbage, refuse, or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;
2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously

determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;

3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mrs. Ulrich_____, Mr. Unger_____, Mr. Wahlert_____

ADOPTED this 25th day of October 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer

this 25th day of October 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Declaring a Junk Motor Vehicle
Recommend ADOPTION of the Resolution.

Rationale:

The following junk vehicle was found at 6834 Hillary Dr. Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00:

2001 Blue, Chevy, Venture (OH) CMN3162

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

RESOLUTION DECLARING VEHICLE LOCATED AT 6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at 6834 Hillary Dr. Cincinnati, OH 45239 - Parcel ID 510-0074-0391-00 to be inoperable, extensively damages, and at least three model years old:

A. Blue, Chevy, Venture, 2001, CMN3162 - OH

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department
Director: Ed Cordie

Strategic Plan Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping
Goal:

Resolution Declaring a Junk Motor Vehicle
Recommend ADOPTION of the Resolution.

Rationale:

The following junk vehicle was found at 2716 Brampton Dr, Cincinnati, OH 45251 – Parcel ID 510-0043-0239-00

2009 White Dodge Journey, (OH) GTV4147

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

RESOLUTION DECLARING VEHICLE LOCATED AT 2716 Brampton Dr, Cincinnati, OH 45251 – Parcel ID 510-0043-0239-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **2716 Brampton Dr, Cincinnati, OH 45251 – Parcel ID 510-0043-0239-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **2716 Brampton Dr, Cincinnati, OH 45251 – Parcel ID 510-0043-0239-00** to be inoperable, extensively damages, and at least three model years old:

A. White, Dodge, Journey, 2009, GTV4147 OH

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.
3. The written notice shall contain the following information:

- a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
 5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
 6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
 7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
 8. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Declaring a Junk Motor Vehicle
Recommend ADOPTION of the Resolution.

Rationale:

The following junk vehicle was found at 6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00

2002 Red Ford Explorer (OH) HBY5110

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

RESOLUTION DECLARING VEHICLE LOCATED AT 6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00
AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **6834 Hillary Dr, Cincinnati, OH 45239 – Parcel ID 510-0074-0391-00** to be inoperable, extensively damages, and at least three model years old:

A. Red, Ford, Explorer, 2002, HBY5110 - OH

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.

3. The written notice shall contain the following information:
 - a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
8. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Declaring a Junk Motor Vehicle
Recommend ADOPTION of the Resolution.

Rationale:

The following junk vehicle was found at 3281 Banning Rd. Cincinnati, OH 45239 – Parcel ID 510-0081-0417-00

2006 White Bantam Trailer (OH) SYM6089

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

RESOLUTION DECLARING VEHICLE LOCATED AT 3281 Banning Rd. Cincinnati, OH 45239 – Parcel ID 510-0081-0417-00 AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **3281 Banning Rd. Cincinnati, OH 45239 – Parcel ID 510-0081-0417-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **3281 Banning Rd. Cincinnati, OH 45239 – Parcel ID 510-0081-0417-00** to be inoperable, extensively damages, and at least three model years old:

A. White, Bantam, Trailer, 2006, SYM6089 OH

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.
3. The written notice shall contain the following information:

- a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
 5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
 6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
 7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
 8. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SAFETY

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Declaring a Junk Motor Vehicle
Recommend ADOPTION of the Resolution.

Rationale:

The following junk vehicle was found at 3437 Hollyglen Ct. Cincinnati, OH 45251 – Parcel ID 510-0111-0216-00

2007 Blue Nissan Altima (OH) HSX8021

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Cathy Ulrich, Mr. Dan Unger, and Matthew Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

RESOLUTION DECLARING VEHICLE LOCATED AT 3437 Hollyglen Ct. Cincinnati, OH 45251 – Parcel ID 510-0111-0216-00 AS A JUNK MOTOR VEHICLE AND CAUSING FOR THE REMOVAL PURSUANT TO COLERAIN TOWNSHIP RESOLUTION NO. 36-21

WHEREAS, pursuant to Ohio Revised Code § 505.871, the Colerain Township Board of Trustees has authority to determine that a motor vehicle, on either public and private property, is a junk motor vehicle as defined in Ohio Revised Code § 505.173, and has the authority to have that vehicle removed from the property; and,

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 36-21, on May 11, 2021, adopting the procedures of Ohio Revised Code § 505.871, to facilitate to the removal of a growing number of junk vehicles throughout the Township, and worked to preserve property values, public health, safety, and morals by eliminating the detrimental effects of junk vehicles; and,

WHEREAS, the Board of Trustees has knowledge of a junk motor vehicle located at **3437 Hollyglen Ct. Cincinnati, OH 45251 – Parcel ID 510-0111-0216-00**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows;

1. The Board declares the junk motor vehicle located at **3437 Hollyglen Ct. Cincinnati, OH 45251 – Parcel ID 510-0111-0216-00** to be inoperable, extensively damages, and at least three model years old:

A. **Blue, Nissan, Altima, 2007, HSX8021 OH**

2. The Board shall provide for the removal of said junk motor vehicle from the above listed property, not sooner than fourteen (14) days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owner of the land and any holders of liens of record on the land.
3. The written notice shall contain the following information:

- a. A general description of the vehicle to be removed;
 - b. A statement the Board has determined that the vehicle is a junk motor vehicle.
 - c. A statement that if the owner of the land fails to remove the vehicle within fourteen days after service of the notice, the board may remove or cause the removal of the vehicle.
 - d. A statement that any expenses and/or costs the board incurs in removing or causing the removal of the vehicle may be entered upon the tax duplicate and become a lien upon the land from the date of entry.
 - e. A copy of this resolution.
4. The Board shall serve the notice on the property owner, pursuant to the procedure in Colerain Township Resolution 36-21, that a junk vehicle exists on the property and Colerain Township intends to remove, or cause the removal, of the junk motor vehicle.
 5. The Board may utilize any lawful means to collect the expenses incurred in removing or causing to removal of the junk motor vehicle as determined by Colerain Township Resolution 36-21.
 6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
 7. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
 8. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

PUBLIC SERVICES

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #6: Continuously Improve the Operations of the Township

Motion to Adopt Updated Five Year Plan for Road Repairs

Staff seeks direction from the Trustees on modifying the five year road plan to include traffic calming.

Rationale:

Staff deployed speed signs along the majority of the streets that are set to be paved in 2023. These signs were installed in covert mode and collected data for one to two weeks. Below is a summary of the average speeds on the streets measured:

- Butterwick: 17.7 mph
- Tripoli: 17.1 mph
- Haverknoll: 20 mph
- Westerly: 23 mph
- Menominee: 25 mph

The posted speed on these streets is 25 mph.

PUBLIC SERVICES

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #6: Continuously Improve the Operations of the Township

Resolution Adopting Right of Way Utility Policy

Recommend ADOPTION of the Resolution.

Rationale:

A first reading on this item was conducted at the October 11, 2022 Board of Trustee meeting. Since that time, the Township has continued their conversation with Duke Energy and no changes have been recommended by Duke on this policy.

Below is a copy of the text from the October 11, 2022 meeting for reference:

This policy was identified in the 2022 Strategic Plan as an item to address. This policy will accomplish two primary objectives:

1. Align and coordinate calendars among utility companies in Colerain.
2. Penalize companies that destroy a roadway shortly after the completion of Township work in the right of way.

Often, residents become frustrated when a utility company comes through and performs routine infrastructure improvements shortly after the Township has repaved a roadway. This policy should help to reduce this frustration in the future and will provide Colerain with an opportunity to invoice those agencies for damage done to the roadway for a full replacement to Township standards.

Members of the Public Services team work shopped this policy with the Metropolitan Sewer District and Greater Cincinnati Water Works.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio,
met in regular session at _____ p.m., on the _____ day of _____, 2022, at the Colerain
Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the
following members present:

Cathy Ulrich, Dan Unger, Matthew Wahlert

Trustee _____ introduced the following resolution and moved its
adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING A RIGHT OF WAY UTILITY POLICY

WHEREAS, the Board of Trustees sets the policy direction for Colerain Township
employees and residents; and;

WHEREAS, Administration and all departments intend on following the direction set by
the Trustees; and;

WHEREAS, the attached policy has been updated to establish guidelines for utility
work conducted in the Township Right of Way; and;

WHEREAS, this policy will supersede all previous versions of any previously adopted
Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain
Township, Hamilton County, Ohio, as follows:

1. The attached Right of Way Utility Policy be formally adopted by the Board of Trustees; and
2. That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in an open meeting of this Board, and that
all deliberations of this Board and any of its committees that resulted in such formal action were
taken in meetings open to the public, in compliance with all legal requirements including
§121.22 of the Ohio Revised Code; and
3. That this Resolution shall be effective at the earliest date allowed by law.

Trustee _____ seconded the Resolution, and the roll being called upon the
question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____

ADOPTED this _____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott Sollmann (0081467)
Colerain Township Assistant Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

5.28 COLERAIN TOWNSHIP RIGHT OF WAY UTILITY POLICY

PURPOSE

This policy will create a concise schedule of maintenance of the Right of Way (ROW) in Colerain Township that benefits both the Township and the utility company and create an efficient flow of services between Colerain's Public Services Department and the various utility companies. This policy will help to set standards to ensure proper coordination of road work between the various utility companies in Colerain Township.

SCHEDULING

Colerain Township will establish a point of contact with all associated utility companies to create more efficient communication. The utility company must connect with the Township following the initial permit process to verify the dates of their ROW maintenance. If the Township is planning on conducting maintenance to the same ROW in the coming months, the utility company may proceed with their ROW maintenance. If the utility company wishes to conduct a ROW project on a ROW Colerain Township has recently completed road work on, the utility company must either pay the past date fees and/or seek alternative options to conduct their project without damaging the recently renovated ROW.

Both Colerain Township and the utility company should comprise a calendar of all the ROW projects they plan to complete in the next five years. This will give both Colerain Township and the utility companies an advanced notice on their respective projects. This calendar will allow the utility company to plan around Colerain Township's calendar and be able to apply for as many reimbursements as possible. These dates will be subject to change and the utility company is advised to contact the Township to verify the dates as they approach in.

If the utility company does not follow the schedule of dates set by Colerain Township and conducts a ROW project within five years of completion of the Township's project, the utility company must pay a late fee. This fee is set by the Township based on the amount of destruction done to the ROW. The utility company will be encouraged to seek less invasive methods of conducting their ROW project such as micro trenching. Emergency circumstances shall not be subject to the penalty described in this policy.

DEVELOPMENT

Department: Administration

Department Director: David Miller, Director of Development

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Motion to Set Public Hearing - Demolition of 4519 Poole - Tuesday, December 13, 2022 at 7pm

Recommend ADOPTION of the Motion.

Rationale:

The property at 4519 Poole Road should be demolished due to it being vacant, unsafe and insecure, and is negatively impacting the adjacent properties.

ADMINISTRATION

Department: Administration

Department Director: Jeff McElravy, Finance Director

Strategic Plan Goal: Strategic Goal #4: Manage the Township's Finances Responsibly While Improving Financial Policies and Processes

Resolution Authorizing the Adoption of Amended Appropriations

Recommend ADOPTION of the Resolution.

Rationale:

At its last meeting, the Board of Trustees reduced appropriations for Fund 2906- Sidewalk Waiver to zero. There was one payment made out of the fund, however, so appropriations need to be aligned with that expense. This Resolution would increase appropriations in the fund to \$852.50.

The expense was for a certified budget to build sidewalks along Poole Road between Colerain and Cheviot, which was a requirement of a \$265,000 grant application that we expect to receive through OKI's Transportation Alternatives program.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the ____ day of October 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Ulrich, Mr. Daniel Unger, Mr. Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____ - 22

**RESOLUTION AUTHORIZING THE ADOPTION OF AMENDED APPROPRIATIONS
FOR THE YEAR 2022**

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, does hereby agree to:

Section 1: Authorize the Colerain Township Fiscal Officer to prepare and submit a schedule of amended appropriations for the year ending December 31, 2022, to the Hamilton County Budget Commission, as follows:

FUND	FUND NAME	2022 PERMANENT APPROPRIATIONS
1000	General Fund	5,049,432.94
2011	Motor Vehicle License Tax	100,850.00
2021	Gasoline Tax	978,892.92
2031	Road and Bridge	1,694,690.78
2081	Police District	10,788,651.66
2111	Fire District	17,246,806.36
2181	Zoning	516,112.67
2231	Permissive Motor Vehicle License Tax	1,022,682.70
2261	Law Enforcement Trust	288,149.09
2271	Enforcement and Education	2,000.00
2274	American Rescue Plan	-
2281	Ambulance And Emergency Medical Services	1,488,350.60
2401	Special Assessment - Lighting Districts	221,504.50
2402	CDBG Sidewalk Maintenance Fund	1,700.00
2901	TIF - Kroger	342,731.76
2902	Recycling Incentive	56,981.38
2903	TIF - Colerain Towne Center	1,141,092.41
2904	TIF - Duke	150,000.00
2905	TIF- Northridge	320.00
2906	Sidewalk Waiver	852.50
2908	CDBG Com Dev Block Grant	233,334.83
2911	Parks & Services	1,312,702.04
2912	Community Center	223,841.12
4409	OPWC-Breezyway	64,699.66
6001	Self-Insurance Fund	2,323,677.00

Trustee _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____,

ADOPTED this _____ day of October 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Daniel Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott Sollmann (0081467)
Colerain Township Assistant Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of October 2022. I hereby certify that funds are available and have been lawfully appropriated, authorized or directed for the purposes identified in the attached resolution, and are in the treasury or in the process of collection to the credit of the appropriate fund, free from any previous encumbrance.

Jeff Baker,
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Director: Jeff McElravy, Finance Director

Strategic Plan Goal: Strategic Goal #4: Manage the Township's Finances Responsibly While Improving Financial Policies and Processes

Resolution Requesting the Auditor's Approval to Create Capital Project Funds and Debt Service Funds
Recommend ADOPTION of the Resolution.

Rationale:

In order to account for the financial activity associated with the replacement of Fire Stations 26 and 102, it is necessary to create new capital project funds and debt service funds. The Township, however, does not have the authority to create those Funds on its own. It must receive approval from the Auditor of State. This Resolution directs the Fiscal Officer to seek approval to create the Funds, and to do so upon approval.

Staff is exploring whether it is better to have one capital project fund and one debt service fund for each project or if both projects should be accounted for in one pair of Funds. This Resolution allows the flexibility to implement either option.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m., on the _____ day of October, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Ms. Ulrich, Mr. Daniel Unger, Mr. Wahlert

Trustee _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-22

**RESOLUTION REQUESTING THE AUDITOR'S APPROVAL TO CREATE
CAPITAL PROJECT FUNDS AND DEBT SERVICE FUNDS**

WHEREAS, the Colerain Township Board of Trustees adopted Resolution 105-22, authorizing the issuance of up to \$12 million in bonds to pay the costs of construction of two firehouses to replace Stations 26 and 102; and

WHEREAS, the Colerain Township Board of Trustees finds that the establishment of separate funds would allow the Township to maintain separate accounting records to better monitor the receipt and/or disbursement of the bond proceeds; and

WHEREAS, the Colerain Township Board of Trustees acknowledge, pursuant to Ohio Rev. Code §5705.12, the Township must submit a Request for Fund Approval to the Auditor of State, when the creation of the fund is not specifically authorized by statute, or, in situations when management wishes to create a new fund in order to capture additional financial information about a specific source of revenue or a specific activity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Township Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. Colerain Township Board of Trustees hereby orders the Fiscal Officer of Colerain Township submit the "Requests for Fund Approval" to the Auditor of State.

2. Colerain Township Board of Trustees hereby orders that, upon approval by the Auditor of State, the Fiscal Officer of Colerain Township shall create up to two capital project funds and up to two debt service funds within Colerain Township's budget and accounting.

3. This Resolution is hereby declared to necessary for the preservation of the public peace, health, safety and welfare of the Township; and

4. That it is hereby found and determined that all formal actions of this Board

concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

5. This resolution shall take effect at the earliest period allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____ and Mr. Wahlert _____.

ADOPTED this _____ day of October, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matthew Wahlert, Trustee

ATTEST:

Jeff Baker,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director
Scott A. Sollmann (0081467)
Asst. Colerain Township Law Director
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of October, 2022.

Jeff Baker
Colerain Township Fiscal Officer

ADMINISTRATION

Department: Administration

Department Director: Jeff McElravy, Finance Director

Strategic Plan Goal: Strategic Goal #4: Manage the Township's Finances Responsibly While Improving Financial Policies and Processes

Discussion - ARPA

Staff seeks direction from the Board of Trustees.

Rationale:

As part of the 2023 Budget process, it is important for the Trustees to provide clear guidance on their intended use of the ARPA dollars awarded by the federal government.

OLD BUSINESS

Department: Development

Department Director: David Miller, Director of Development

Strategic Plan Goal: Strategic Goal #3: Improve the Look of the Township with a Focus on Litter and Dumping

Resolution Establishing Rental Registration

Staff seeks direction in order to draft a final resolution for adoption at the November Board of Trustee meeting.

Rationale:

This resolution was first introduced at the September 27, 2022 meeting and would establish a rental registration program for Colerain Township. A second reading on this item occurred on October 11, 2022 and the item was tabled to this meeting.

The Township is currently working through the logistics for implementing a program like this effective 1/1/23. The vendor that currently operates the Township's vacant and foreclosed building program has the capabilities to administer a rental registration program as well.

Since the October 11, 2022 meeting, Township staff has reached out to Boardman Township, who has adopted a similar resolution. In conversation with Boardman and reviewing the resolution, their recommendation was to not waive fees under any circumstance and to dedicate funds to pursue legal action against any non-compliant rental units.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in a regular session at 7:00 p.m., on the ____ day of _____, 2022, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio, 45251, with the following members present:

Cathy Ulrich, Dan Unger, Matt Wahlert

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. ____-22

**RESOLUTION ADOPTING RENTAL REGISTRATION
AND RENTAL UNIT MAINTENANCE STANDARDS**

WHEREAS, Colerain Township constitutes a Limited Home Rule government in accordance with RC 504.01, vested with the powers, rights, and immunities granted therein; and

WHEREAS, the Board of Trustees desires to protect the public health, safety, and welfare of the citizens of the incorporated area of Colerain Township and maintain a high quality of life for the citizens of the Township through the registration of landlords and establishments of rental unit standards in the Township which is necessary for the general health, safety, and welfare of the general public.

BE IT FURTHER RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

SECTION 1: The Board of Trustees finds that the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon the adoption hereof.

SECTION 2: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 3: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code. This resolution shall take effect at the earliest period allowed by law.

SECTION 4: That the Colerain Township Board of Trustees and/or its designee(s) will review the below-referenced fee schedule within three years of the start of collecting any fees of the below-referenced Rental Unit Registration and then review such fee schedule at least every five years thereafter.

SECTION 5: That the Colerain Township Board of Trustees adopts and implements the following regulations they believe to be in the best interests of the Township and will improve the health, safety, aesthetics, and general welfare of the Township:

ARTICLE I. RENTAL UNIT REGISTRATION AND MAINTENANCE STANDARDS

Section 1: Definitions

- (A) Rental Unit**, is any dwelling unit or rooming unit as defined in this resolution for let or rented for one or more Individuals to reside in, held out to be let or rented as a residence, or resided in by any occupant other than the owner of record.
- (B) Dwelling Unit**, shall mean a single unit of one or more rooms providing complete, independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation but not including a tent, cabin, hotel, motel recreational vehicle, or other temporary or transient structure or facility. A dwelling unit shall include a Modular Industrialized Unit but shall not include a Manufactured HUD Unit, a mobile home or recreational vehicle, camping equipment, or a manufactured home except for permanently sited manufactured homes that conform to the requirements for such uses.
- (C) Rooming Unit** is a single, self-contained unit providing independent living facilities for one or more individuals which contains living, sanitary, and sleeping areas only.
- (D) Apartment Community**, is any parcel containing one or more buildings, consisting in excess of 5 units.
- (E) Accessory Dwelling Unit** shall mean a separate living quarters within a single-family residence for the exclusive independent occupancy of no more than 2 persons who are related by blood, marriage, adoption or other legal relationship to the owner of the residence. The dwelling unit space shall contain no more than 3 habitable rooms such as living, sleeping or sitting activities in addition to bath and kitchen spaces. The dwelling unit space shall be accessible only from within the main quarters and not have a separate exterior entrance.

Section 2: Scope

- (A)** Owners and occupants of any rental unit located in Colerain Township shall be cognizant of and comply with the responsibilities of their positions as set forth in these regulations governing landlord registration and rental unit standards.

Section 3: Responsibilities

- (A)** The owner of the rental unit shall:
 - 1. maintain it, including the interior, exterior property areas, and exterior structure, in good repair and in a safe and sanitary condition;
 - 2. maintain in a clear and sanitary condition the shared public or common areas;
 - 3. provide all utilities, facilities, equipment, and services required by this resolution;

4. provide for the extermination of insects in an acceptable means not injurious to human health; and
5. comply with all regulations and rules of the Township to enforce and interpret this section to include but not limited to the Colerain Township Zoning Resolution, the Colerain Township Property Maintenance Code, and all other applicable Resolutions.

(B) The occupant of the rental unit shall:

1. keep the part of the rental unit and premises which he or she occupies, controls, or uses in a clean and sanitary condition;
2. dispose of all solid waste material in a clean and sanitary manner by placing it in the disposal facilities or containers provided, or to provide such facilities or containers for disposal of solid waste material when required by the owner;
3. keep all plumbing fixtures in a clean and sanitary condition and be responsible for the exercise of reasonable care in their proper use;
4. exercise reasonable care in the use of designated parts of the rental and premises which he or she occupies, controls, or uses, including all parts and equipment supplied; and
5. maintain in good and safe working order the equipment, appliances, and fixtures which he or she owns.

(C) The Colerain Township Zoning Inspector or his/her designee is charged with the enforcement of this home rule resolution including but not limited to, conducting inspections and issuing notices, orders and penalties and, in so doing, acts as the authorized representative of Colerain Township.

(D) Rental Unit Certificate

1. No owner of property nor any person, corporation or other business entity shall rent, lease or let any rental unit unless it holds an authorized Rental Unit Certificate issued by the Colerain Township Zoning Inspector which has not expired, or otherwise become null and void. Said conduct is unlawful and a violation of this resolution. The occupation of a premises by a person other than the titled owner combined with the fact that said owner lists a different address as his/her own in the records of the Office of the Hamilton County Auditor shall be prima facie evidence that the premises is a rental unit being rented, leased or let.
2. Rental Unit Certificate requests are processed in January and February of each calendar year.
3. From March 1 through December 31 of each calendar year, a provisional Rental Unit Certificate may be requested along with receipt of a completed application and payment of the fees set forth in this section. Said provisional Certificate shall not be Issued by the Colerain Township Zoning Inspector until the rental unit is found to be in compliance with the requirements of this Resolution. This can be verified by inspection or by the filing of a notarized statement of compliance by the property owner that is in a form acceptable to the Colerain Township Zoning Inspector.

4. All applications for a Rental Unit Certificate shall include a completed application form(s) as provided by Colerain Township Zoning Department and fee. No Certificate shall be issued unless the form is filled out entirely and the required fee described in Section (0)(6) is paid.
5. A Rental Unit Certificate or Provisional Certificate, if issued, is valid from the date it is issued through March 1 of the following calendar year, at which time an applicant must submit an application for either a renewed Rental Unit Certificate, if there are no changes in ownership or to the necessary information from the previously-issued certificate, or a new Rental Unit Certificate.
6. The fee for a Rental Unit Certificate application received between January 1 and March 1 of any calendar year is \$50 per rental unit. For a building containing in excess of 5 rental units, or an apartment community, the fee shall be \$150 plus \$15 per unit. All applications received between March 2 and December 31 of the current calendar year, are provisional and shall be charged a late fee of \$20 per rental unit or \$50 per each building containing an excess of 5 rental units or an apartment community.
7. The fees for a Rental Unit Certificate that are collected from applicants in accordance with this home rule resolution will be deposited into the Township Zoning Fund (2181). The funds in this account shall be used to pay for the expenses and costs associated with implementing and enforcing this home rule resolution, including, but not limited to, staff salaries and benefits, inspections, mailings, abatement and enforcement actions, and legal fees.
8. Upon the transfer of any rental unit, building containing a rental unit, or an apartment community, the new owner must update its information within thirty (30) days of the transfer being recorded with the Hamilton County Recorder. There is no additional fee to provide this update to the then-current certificate, which shall remain in effect as noted thereon. The owner must then submit a new application for a Rental Unit Certificate.

(E) Each rental unit shall, at a minimum, conform to the following standards:

1. Exterior areas shall be free of any accumulation of refuse and debris.
2. Windows shall not be cracked or broken or boarded and shall not admit moisture.
3. Exterior doors shall be free of holes and splits and shall be firmly secured with operable locking mechanism.
4. Interior premises shall be free of any accumulation of refuse and debris.
5. Interior premises shall be free of dampness or standing water that creates unsafe or unsanitary living conditions.
6. All toilets shall be in operable condition.
7. Any heating system in the rental unit shall be in operable condition.
8. Interior and exterior of the rental unit shall be free of insects, rodents, and other pests and their droppings.

(F) Inspections

1. Upon presentation of proper credentials, the Zoning Inspector and/or his or her

duly authorized agents or inspectors or the Fire Chief and/or his or her duly authorized agents or inspectors may enter at reasonable times, upon request of the property owner or property renter, or at such other times as may be necessary in an emergency, any dwelling, rental unit, building, structure or premises in Colerain Township to perform any duty imposed upon him or her by this or any other Home Rule Resolution or Fire Code, provided that permission to enter is obtained from the occupant, or in the case of unoccupied property, from the owner or his or her agent.

2. If such permission is refused or is otherwise unobtainable, a search warrant shall be obtained before such entry or inspection is made, except in the case of an existing emergency in which case entry may be made by the Fire Chief or his or her duly authorized agents or inspectors at any time and no search warrant is necessary. No person shall in any way obstruct, hinder, delay or otherwise interfere with such entrance under this section.

ARTICLE II PENALTIES, SEVERABILITY, AND EFFECTIVE DATE OF RESOLUTION

Section 1: Penalties

- (A) A violation of Article I, Section 3 (A), (B) and (E) of this resolution shall constitute an unclassified civil misdemeanor punishable by a civil fine as follows:
 1. First Offense -\$250.00
 2. Second Offense-\$500.00
 3. Third Offense -\$750.00
 4. Fourth and Subsequent Offenses -\$1000.00
- (B) A violation of any other portion of this resolution shall constitute an unclassified civil misdemeanor punishable by a civil fine as follows:
 1. First Offense -\$25.00
 2. Second Offense -\$50.00
 3. Third Offense -\$75.00
 4. Fourth and Subsequent Offenses -\$100.00

Section 2: Severability

If any paragraph, provision, or section of this Resolution is held to be invalid by the final decision of any court of competent jurisdiction, then that decision will not affect the validity of the remaining paragraphs, provisions, or sections of this Resolution. The Colerain Township Board of Trustees declares that it would have adopted this Resolution and each paragraph, provision, or section thereof despite the fact that one or more paragraphs, provisions, or sections would be declared invalid.

Section 3: Effective Date

This Resolution shall become effective January 1, 2023.

Mr./ Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____,

ADOPTED this ____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matt Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Scott Sollmann (0081467)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Assistant Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

ARTICLE I. RENTAL UNIT REGISTRATION AND MAINTENANCE STANDARDS

Section 1: Definitions

- (A) **Apartment Community**, is any parcel containing one or more buildings, consisting in excess of 5 rental units.
- (B) **Dwelling Unit**, is a single, self-contained unit providing independent living facilities for one or more individuals and which contains eating, living, sanitary and sleeping areas.
- (C) **Permanent Residence** shall mean dwelling unit accommodations offered for pay to persons for a period of one year or more
- (D) **Rental Unit**, is any dwelling unit or rooming unit as defined in this resolution for let or rented for one or more Individuals to reside in, held out to be let or rented as a permanent or temporary residence, or resided in by any occupant other than the owner of record.
- (E) **Rooming Unit** is a single, self-contained unit providing independent living facilities for one or more individuals which contains living, sanitary, and sleeping areas only.
- (F) **Temporary Residence** shall mean dwelling unit accommodations offered for pay to persons for a period of one year or less.
- (G) **Zoning Inspector** shall mean the Colerain Township Zoning Administrator, or designee.

Section 2: Scope

- (A) Owners and occupants of any rental unit located in Colerain Township shall be cognizant of and comply with the responsibilities of their positions as set forth in these regulations governing landlord registration and rental unit standards. Additionally, property owners and rental unit occupants shall be cognizant of and comply with the Colerain Township Zoning Resolution, the Colerain Township Property Maintenance Code, and the Colerain Township Nuisance Property Resolution. Applying for a Rental Unit Certificate shall be deemed to be acknowledgement of, and agreement to comply with all laws, ordinances, resolutions, and statutes applicable to persons and property within Colerain Township and any violation thereof shall be a violation subject to the penalties listed within Section 1; (A) of this resolution.

Section 3: Responsibilities

- (A) The owner of the rental unit shall:
 - 1. maintain it, including the interior, exterior property areas, and exterior structure, in good repair and in a safe and sanitary condition;
 - 2. maintain in a clear and sanitary condition the shared public or common areas;
 - 3. provide all utilities, facilities, equipment, and services required by this resolution;

4. provide for the extermination of insects in an acceptable means not injurious to human health; and
5. comply with all regulations and rules of the Township to enforce and interpret this section to include but not limited to the Colerain Township Zoning Resolution, the Colerain Township Property Maintenance Code, and all other applicable Resolutions.

(B) The occupant of the rental unit shall:

1. keep the part of the rental unit and premises which he or she occupies, controls, or uses in a clean and sanitary condition;
2. dispose of all solid waste material in a clean and sanitary manner by placing it in the disposal facilities or containers provided, or to provide such facilities or containers for disposal of solid waste material when required by the owner;
3. keep all plumbing fixtures in a clean and sanitary condition and be responsible for the exercise of reasonable care in their proper use;
4. exercise reasonable care in the use of designated parts of the rental and premises which he or she occupies, controls, or uses, including all parts and equipment supplied; and
5. maintain in good and safe working order the equipment, appliances, and fixtures which he or she owns.

(C) The Colerain Township Zoning Inspector or his/her designee is charged with the enforcement of this home rule resolution including but not limited to, conducting inspections and issuing notices, orders and penalties and, in so doing, acts as the authorized representative of Colerain Township.

(D) Rental Unit Certificate

1. No owner of property nor any person, corporation or other business entity shall rent, lease or let any rental unit unless it holds an authorized Rental Unit Certificate issued by the Colerain Township Zoning Inspector which has not expired, or otherwise become null and void. Said conduct is unlawful and a violation of this resolution. The occupation of a premises by a person other than the titled owner combined with the fact that said owner lists a different address as his/her own in the records of the Office of the Hamilton County Auditor shall be prima facie evidence that the premises is a rental unit being rented, leased or let.
2. Rental Unit Certificate requests are processed in January and February of each calendar year.
3. From March 1 through December 31 of each calendar year, a provisional Rental Unit Certificate may be requested along with receipt of a completed application and payment of the fees set forth in this section. Said provisional Certificate shall not be Issued by the Colerain Township Zoning Inspector until the rental unit is found to be in compliance with the requirements of this Resolution. This can be verified by inspection or by the filing of a notarized statement of compliance by the property owner that is in a form acceptable to the Colerain Township Zoning Inspector.

4. All applications for new Rental Unit Certificate(s), or renewal of Rental Unit Certificate(s) shall include the necessary completed application form(s) as provided by Colerain Township Zoning Department and payment of all applicable fee(s). No Certificate shall be issued unless the form is filled out entirely and payment of the required fee(s) described in Section 3; (D); (6) has been made.
5. A Rental Unit Certificate or Provisional Certificate, if issued, is valid from the date it is issued through March 1 of the following calendar year.
 - a. Wavier of rental unit certificate renewal fee: if no changes in the ownership of the property, or to the information provided within the original application for the previously-issued rental unit certificate are warranted, AND any rental unit(s), or the property upon which any rental units are located have not been found by the Zoning Inspector to be in violation of this resolution, the Colerain Township Zoning Resolution, the Colerain Township Property Maintenance Code, or the Colerain Township Nuisance Property Resolution, then any rental unit certificate(s) shall be eligible to have the renewal registration fee(s) waived.
 - b. Application of rental unit certificate renewal fee; if at any point within the previous calendar year, or at any time prior to the receipt of an application for a renewal of a Rental Unit Certificate, the rental unit or property is found by the Zoning Inspector to be in violation of this resolution, the Colerain Township Zoning Resolution, the Colerain Township Property Maintenance Code, or the Colerain Township Nuisance Property Resolution, then any Rental Unit Certificates issued upon said property may be deemed null and void, and will be required to apply for new Rental Unit Certificates and pay all applicable fines and fees prior to the Zoning Inspector issuing any Rental Unit Certificate(s).
6. The fee for a Rental Unit Certificate application received between January 1 and March 1 of any calendar year is \$150 per rental unit. For a building containing in excess of 5 rental units, or an apartment community, the fee shall be \$250 plus \$15 per unit. All applications received between March 2 and December 31 of the current calendar year, are provisional and shall be charged an additional late fee of \$20 per rental unit or \$50 per each building containing an excess of 5 rental units or an apartment community.
7. The fees for a Rental Unit Certificate that are collected from applicants in accordance with this home rule resolution will be deposited into an interest bearing Rental Unit account that is hereby created and that shall only contain these fees and any interest that may accrue from time to time on such account, which shall be subject to the same restrictions as other funds in this account. The funds in this account shall be used to pay for the expenses and costs associated with implementing and enforcing this home rule resolution, including, but not limited to, staff salaries and benefits, inspections, mailings, abatement and enforcement actions, and legal fees.
8. Upon the transfer of any rental unit, building containing a rental unit, or an

apartment community, the new owner must update its information within thirty (30) days of the transfer being recorded with the Hamilton County Recorder. There is no additional fee to provide this update to the then-current certificate, which shall remain in effect as noted thereon. The owner must then submit a new application for a Rental Unit Certificate.

- (E) Each rental unit shall, at a minimum, conform to the following standards:
1. Exterior areas shall be free of any accumulation of refuse and debris.
 2. Windows shall not be cracked or broken or boarded and shall not admit moisture.
 3. Exterior doors shall be free of holes and splits and shall be firmly secured with operable locking mechanism.
 4. Interior premises shall be free of any accumulation of refuse and debris.
 5. Interior premises shall be free of dampness or standing water that creates unsafe or unsanitary living conditions.
 6. All toilets shall be in operable condition.
 7. Any heating system in the rental unit shall be in operable condition.
 8. Interior and exterior of the rental unit shall be free of insects, rodents, and other pests and their droppings.

(F) **Inspections**

1. Upon presentation of proper credentials, the Zoning Inspector and/or his or her duly authorized agents or inspectors or the Fire Chief and/or his or her duly authorized agents or inspectors may enter at reasonable times, upon request of the property owner or property renter, or at such other times as may be necessary in an emergency, any dwelling, rental unit, building, structure or premises in Colerain Township to perform any duty imposed upon him or her by this or any other Home Rule Resolution or Fire Code, provided that permission to enter is obtained from the occupant, or in the case of unoccupied property, from the owner or his or her agent.
2. If such permission is refused or is otherwise unobtainable, a search warrant shall be obtained before such entry or inspection is made, except in the case of an existing emergency in which case entry may be made by the Fire Chief or his or her duly authorized agents or inspectors at any time and no search warrant is necessary. No person shall in any way obstruct, hinder, delay or otherwise interfere with such entrance under this section.

ARTICLE II PENALTIES, SEVERABILITY, AND EFFECTIVE DATE OF RESOLUTION

Section 1: Penalties

- (A) A violation of Article I, Section 3 (A), (B) and (E) of this resolution shall constitute an unclassified civil misdemeanor punishable by a civil fine as follows:
1. First Offense -\$250.00
 2. Second Offense-\$500.00

3. Third Offense -\$750.00
 4. Fourth and Subsequent Offenses -\$1000.00
- (B) Any rental unit, or property of any rental unit found to be in violation of any portion of this resolution the year preceding the current calendar year for which a Rental Unit Certificate is being applied for, in addition to the standard registration fee shall pay the following fines:
1. Single Offense -\$250.00
 2. Second Offense-\$500.00
 3. Third Offense -\$750.00
 4. Fourth and Subsequent Offenses -\$1000.00
- (C) A violation of any other portion of this resolution shall constitute an unclassified civil misdemeanor punishable by a civil fine as follows:
1. First Offense -\$25.00
 2. Second Offense -\$50.00
 3. Third Offense -\$75.00
 4. Fourth and Subsequent Offenses -\$100.00

Section 2: Severability

If any paragraph, provision, or section of this Resolution is held to be invalid by the final decision of any court of competent jurisdiction, then that decision will not affect the validity of the remaining paragraphs, provisions, or sections of this Resolution. The Colerain Township Board of Trustees declares that it would have adopted this Resolution and each paragraph, provision, or section thereof despite the fact that one or more paragraphs, provisions, or sections would be declared invalid.

Section 3: Effective Date

This Resolution shall become effective January 1, 2023.

Mr./ Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Ulrich _____, Mr. Unger _____, Mr. Wahlert _____,

ADOPTED this ____ day of _____, 2022.

BOARD OF TRUSTEES:

Cathy Ulrich, Trustee

Dan Unger, Trustee

Matt Wahlert, Trustee

ATTEST:

Jeff Baker,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Scott Sollmann (0081467)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Assistant Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of _____, 2022.

Jeff Baker
Colerain Township Fiscal Officer

CONSENT ITEMS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan
Goal:

Contract - Spring Grove Cemetery - Indigent - \$795

Recommend approval of all consent items.

Rationale:

The attached contract with Spring Grove is for the burial of an indigent Township resident. It will cost \$795.

SPRING GROVE CEMETERY AND ARBORETUM

Cremation No. _____
Cremation Date: _____
(Crematory Use Only)

AUTHORIZATION FOR CREMATION AND DISPOSITION

Spring Grove Cemetery and Arboretum (Collectively referred to as "Crematory") and the State of Ohio require that this Authorization Form be completed and signed prior to the cremation. **CREMATION IS AN IRREVERSIBLE AND FINAL PROCESS.** It is important that you understand the cremation process that is described in Section 4.B. of this Authorization Form prior to signing it. We want you to fully understand the information provided in this Authorization Form, so we will be pleased to answer any questions about the cremation process or other questions that you may have.

THE AUTHORIZATION IS NOT A CONTRACT FOR CREMATION SERVICES. A SEPARATE CONTRACT OR CONTRACTS WILL BE REQUIRED TO PURCHASE THE SERVICES OF THE FUNERAL HOME AND/OR CREMATORY.

1. DECEDENT'S INFORMATION

A. IDENTIFICATION (ORC 4717.26 requires that the operator of a crematory facility shall establish and maintain a system accurately identifying each dead human body in the facility's possession, and for identifying each decedent throughout all phases of the cremation process.)

Name of Decedent: James Eric Thomas

Date of Death: May 19, 2022

Time of Death: 6:42 PM

Place of Death: Cincinnati, Ohio

Sex: M ☒ F ☐

Age: 60

DOB: February 12, 1962

SS: 999

99

9999

(Initials)

The Authorizing Agent has viewed the remains and positively identified them as that of the Decedent: OR

(Initials)

The Personal Representative (i.e. family friend) NAME: _____

of the Authorizing Agent has viewed the Decedent and positively identified them as that of the Decedent: OR

(Initials)

The Authorizing Agent has DECLINED or is UNABLE to view the Decedent BUT has positively identified them as that of the Decedent through other methods, as documented by the Funeral Home..

Colerain Township custodial care

B. ARTIFICIAL DEVICES

Mechanical devices, artificial implants, pacemakers, and certain nuclear medicine residues may create a hazardous condition when placed in a cremation chamber and subjected to high heat. Please list any Artificial Devices implanted in or attached to Decedent or identify if the Decedent was treated with any Radioactive Materials.

Description of Devices: Unknown

(Initials)

The Decedent does not have attached, in, or on them any of the Devices described in Section 1.B. on the reverse side: OR

(Initials)

As Authorizing Agent, I/we instruct the Funeral Home to remove each Device listed above and may charge for its services in making or arranging for such removal. Unless indicated directly below, Crematory is to dispose of all such Devices in any manner it sees fit including recycling, and at any time, however Funeral Home and Crematory shall not sell any devices or foreign material from Cremation.

C. PERSONAL PROPERTY

All personal property and effects delivered with the remains of the Decedent to the Crematory, including jewelry, clothes, hair pieces, dental bridgework, eyeglasses, and shoes, will be destroyed in the cremation process or otherwise discarded by the Crematory, in its sole discretion, unless specific instructions for delivery are given. If no specific instructions are given, I/we release the Funeral Home from liability for these items.

(Initials)

As Authorizing Agent, I/we understand that all instructions regarding the delivery or destruction of the Decedent's personal effects are contained in a separate form, see attached Personal Effects Form.

D. RECYCLING

After the cremated remains are removed from the cremation chamber, all non-combustible metal materials (insofar as possible) will be separated and removed from the human bone fragments by visible or magnetic selection. The Crematory shall dispose of and/or recycle any non-combustible metallic items including but not limited to hinges, latches, nails, screws, staples, plates, metal prosthesis, implants, or any other non-organic materials. The Crematory will not receive direct compensation for the recycled items, but donates the compensation to a charity of its choice.

(Initials)

As Authorizing Agent, I/we have read and understand the Recycling terms and provisions and hereby authorize the disposition of any and all non-organic materials.

2. CREMATION CONTAINER AND URN

A. CREMATION CONTAINER

Ohio Law requires the remains of Decedent to be in a suitable container for cremation. The Crematory requires a combustible cremation container. If the Crematory accepts a non-combustible container, then the Crematory is authorized to dispose of the container in any way it sees fit.

Type of Container Selected: Alternative Cardboard Cremation Container

B. URN

A formal or decorative urn to hold the cremated remains may be purchased but is not required. If an urn is not purchased, the cremated remains must be delivered in a rigid container. If multiple urns / keepsakes are selected please identify in Section 5 all individuals who will be able to receive them.



Urn selected by Authorizing Agent. Description of urn: Temporary Plastic Container (For Cremated Remains)



Memorialization / Keepsakes/Jewelry # ____ Description: _____

Total No: Urns/Keepsakes: 1

3. MULTIPLE CREMATIONS, WITNESS, SERVICE, AND TIME

A. MULTIPLE CREMATIONS

As Authorizing Agent, I/we authorize the simultaneous cremation of the remains of the Decedent with the decedent named below. I/we certify that this multiple cremation meets the legal requirements set forth on the reverse side.

(Initials)

Name of Other Decedent: _____

B. WITNESSES

The Crematory allows witnessing of the initial cremation process. As authorizing agent I allow:

Yes witnesses (see attached *Witness Acknowledgement Form*); OR

(Initials)

No witnesses

(Initials)

C. SERVICES

Prior to the cremation of the Decedent, a visitation and/or funeral ceremony was arranged as set forth below:

Date: _____ Time: _____ Place of Ceremonies: _____

Date: _____ Time: _____ Place of Ceremonies: _____

D. TIME

The cremation of the Decedent cannot take place until all legal requirements including a waiting period have been fulfilled. If the Decedent is not embalmed and if the cremation is not to occur immediately upon delivery of the remains to the Crematory, the Crematory will place the Decedent in a refrigerated facility for which there may be a daily charge.

Decedent: ☐ embalmed. ☒ not to be embalmed.

Please initial one of the following:

(Initials)

The Crematory may perform the cremation of the Decedent at a time and date as its work schedule permits and without any further notification to the Authorizing Agent.

OR

(Initials)

The Crematory is to use its best efforts to schedule the cremation in accordance with the following time:

4. AUTHORIZATION & CREMATION PROCESS

A. AGENT

As Authorizing Agent, I/we represent that I/we have the right to authorize the cremation of the Decedent and warrant:

(Initials)

As Authorizing Agent, I/we have filled in Section 4.A. I/we understand that any living person who meets the qualifications of any level above or equal to the one I/we filled in would have a superior or equal right to act as the Authorizing Agent. I/we do not have actual knowledge of the existence of any living person who has a superior or equal right to act as the Authorizing Agent; OR

(Initials)

As Authorizing Agent, I/we have filled in Section 4.A. I/we are aware of a living person or persons who have a superior priority right to act as Authorizing Agent. I/we have made reasonable efforts to contact such person(s) and have been unable to do so. I/we have no reason to believe that the person(s) with the superior priority right would object to the cremation of the Decedent.

Name of Authorizing Agent	Address	Telephone	Relationship*
Colerain Township	4200 Springdale Road, Cincinnati, OH 45251	(513) 923-5000 (cell)	Public Official

*Choose from selection in 4.A on reverse side.

B. CREMATION PROCESS

(Initials)

As Authorizing Agent, I/we have read and understand the description of the cremation process contained in Section 4.B. on the reverse side and authorize the cremation, processing and pulverization of the remains of the Decedent. I/we further authorize the Funeral Home to deliver the Decedent to the Crematory for the purpose of the cremation.

5. FINAL DISPOSITION

Crematory will deliver or mail (Priority Mail Express) the cremated remains to ☐ Funeral Home; OR ☐ the name and address listed below:

(Initials) _____

The cremated remains will be held by Funeral Home for pick-up, and Location is authorized to release the cremated remains to name and address identified and listed below:

(Initials) _____

Name (Designee): _____ Relationship: _____

Address: _____

Name (Designee): _____ Relationship: _____

Address: _____

Name (Designee): _____ Relationship: _____

Address: _____

Other Method Disposition (Describe): Placement in Spring Grove Cemetery's Non Recoverable Ossuary.

(Initials) AW

6. CERTIFICATION AND INDEMNIFICATION

I/We have the right and hereby authorize the cremation of the Decedent and the disposition of the cremated remains pursuant to the regulations of the Crematory and the instructions on this form. ~~I/We agree to release and indemnify the Funeral Home and Crematory, their officers, directors, agents and employees from any claim, liability, cost or expense resulting from its failure to perform or performance consistent with the directions, declarations, representations, authorizations and agreements herein.~~ I/We release the Funeral Home and Crematory from liability for the cremated remains upon delivery to a reputable common carrier. I/We agree that the Funeral Home's or Crematory's liability for future negligent acts (of itself or its agents or employees) is limited to a refund of the cremation fees paid by me/us. I/We warrant that all representations and statements contained in this form are true and correct. These statements are being relied upon by the Funeral Home and Crematory. I/We have read and understood all pages of this document.

This authorization for cremation and disposition was executed at SGCS this 10th day of October, 2022.

Signature of Authorizing Agent: AW Name: Colerain Township

Signature of Authorizing Agent: _____ Name: _____

Signature of Authorizing Agent: _____ Name: _____

Signature of Authorizing Agent: _____ Name: _____

Signature of Authorizing Agent: _____ Name: _____

Signature of Authorizing Agent: _____ Name: _____

Witness*: _____ Name: _____

*If a Funeral Director witnesses the execution of this Authorization by the Authorizing Agent, the Funeral Director verifies, based on the representations of the Authorizing Agent(s) listed in Section 4, that the Decedent being transferred to the custody of the Crematory are those of the Decedent identified in Section 1, and represents that a Burial Permit, Burial Transit Permit or Cremation Permit authorizing the cremation of the Decedent will be delivered to Crematory.

7. FUNERAL HOME AND CREMATORY

The Authorizing Agent authorizes the Funeral Home and Crematory set forth below to carry out the directions and instructions of the Authorizing Agent contained in this Authorization.

Name of Funeral Home: Spring Grove Funeral Homes/Spring Grove Cremation Society

Address: 9100 Plainfield Rd, Cincinnati, OH 45236

Crematory: Spring Grove Cemetery & Arboretum

Address: 4521 Spring Grove Avenue, Cincinnati, Ohio 45232
(513) 681-6680 or 1(888) 853-2230

8. CERTIFICATE BY FUNERAL HOME UPON TRANSFER OF DECEDENT'S REMAINS TO CREMATORY

The Funeral Home certifies that the remains being transferred to the custody of the Crematory are those of the Decedent identified in Section 1 hereof and that the Funeral Home, based upon the representations of the Authorizing Agent in Section 4 hereof, has taken reasonable precautions to ensure the removal of any Device listed in Section 1.B. from the Decedent or to render such Device non-hazardous. The Funeral Home also certifies that any items listed in Section 1.C. hereof have been removed from the remains of the Decedent for the purpose of delivery to the Authorizing Agent.

Date: _____ FUNERAL HOME: Spring Grove Funeral Homes/Spring Grove Cremation Society

By: _____
(Licensed Funeral Director)

**INVENTORY and
DISPOSITION of
PERSONAL EFFECTS**Deceased: James Eric ThomasDate Received: 5/19/2022

Qty.	Item/Description	Funeral Home Dispose	Bury or Cremate with Deceased	Place with Cremated Remains	Return to Family
1	Green Shirt	☒	☐	☐	☐
1	Coffee Mug	☒	☐	☐	☐
1	Lanyard (Pepsi)	☒	☐	☐	☐
1	Eye Glasses	☒	☐	☐	☐
1	Hospital Gown	☒	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐
		☐	☐	☐	☐

Delivered By: On TransferReceived By: Myra**Authorization for Disposition**

The above listed personal belongings were received and shall be disposed of as indicated above; the disposition is authorized by:

Jeff Weekbach

Name of Authorizing Agent (Print Clearly)

Signature of Authorizing Agent

10/11/22

Date

* If Disposition is listed as "Return to Family", the following individual may receive said items:

Name

Relationship

Phone

Acknowledgement of Receipt of Personal Effects

I hereby acknowledge receipt of the above listed items

Name of Authorizing Agent (Print Clearly)
Or, individual listed above to receive items

Signature of Authorized Agent
Or, individual listed above to receive items

Date

Funeral Home Verification of Disposition of Personal Effects

I hereby verify the disposition of the personal effects as listed above.

Name of Funeral Director (Print Clearly)

Signature of Funeral Director

Date

NOTES:

Ossuary Inurnment Authorization

TO:



SPRING GROVE
Crematories · Funeral Homes · Cemetery
www.springgrove.org

Spring Grove Cemetery and Arboretum ("Cemetery")
4521 Spring Grove Avenue
Cincinnati, Ohio 45232-2925

Pursuant to and subject to the Cemetery's Rules and Regulations as in effect from time to time (the "Rules and Regulations"), I hereby make the authorizations set forth below. Terms used in this document which are defined in the Rules and Regulations have the meanings set forth therein; for example, "burial" includes interment, entombment, and inurnment.

This authorization pertains to the following burial location in the Cemetery (collectively, the "Location"):
Garden LN, Section 141G, Lot 0

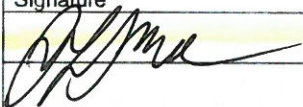
Name of the Deceased: James Eric Thomas

I understand that the Deceased will be inurned in a place designed for the communal disposition of cremated remains of multiple unrelated persons, where the urns used are made from biodegradable material resulting in eventual commingling of remains in contact with the soil. No individual memorialization on the ossuary is permitted in connection with any inurnment in an ossuary but a cenotaph may be placed elsewhere in the Cemetery in accordance with applicable rules for the selected cenotaph location. Unless otherwise directed, the Cemetery will maintain a listing of each person inurned in an ossuary on its website and in any other public directories of burials in the Cemetery.

Remains placed in an ossuary are not recoverable, and the Cemetery shall have no liability for failing to disinter, or attempt to disinter, remains in those locations if the Cemetery determines that recovery is not likely to be feasible.

I certify that the information provided by me in this Authorization and attachments is true and correct, and I agree to defend and indemnify the Cemetery against any third-party claim arising from reliance on this Authorization.

I hereby authorize the burial of the Deceased in the Location.

Signature	Print Name	Relationship to the Deceased	Date
	Jeff Weickbach	Public Official	10/11/22

Spring Grove Cremation Society Representative

Date

Revised 05/2019

Office
4521 Spring Grove Avenue
Cincinnati, Ohio 45232
Phone (513) 681-PLAN (7526)

Spring Grove Cemetery and Arboretum

-Purchase Agreement-



Contract#

The undersigned, referred to (together if more than one) as "Purchaser", subject to the terms and conditions set forth on both sides of this Agreement, agrees to purchase from Spring Grove Cemetery and Arboretum ("Cemetery") the right(s) indicated below.

LAND 1 Burial right(s)
Section 141G Lot 0
Space(s) Lot Area: sq. ft. \$ 300.00
If number of Burial rights not specified, the number of Burials permitted depends on the size and shape of the Lot and will be determined under Cemetery's Rules and Regulations in effect at time of Burial.

MAUSOLEUM/LAWN CRYPT Entombment right(s) in the Mausoleum,
Crypt Location \$

Lawn Crypt, Section Unit \$

NICHES Inurnment right(s)
Niche Location \$

OTHER FEES
Cremation Certificate(s) \$
Opening and Closing Fee (of interment space) \$
Second Right(s) of Disposition (right to place an additional urn in the crypt or space listed, or other location if specified:) \$
PRODUCTS/MERCHANDISE
Outer Burial Container(s) \$
(or substantial equivalent)
Marker(s) \$
(or substantial equivalent)
Monument(s) \$
(or substantial equivalent)
Urn(s) \$
(or substantial equivalent)
1 OTHER Placement Certificate \$ - 300.00
(or substantial equivalent)

Alternate space selection (to be used if the space designated above is unavailable)
This space is ☐ existing ☐ under construction ☐ planned
Services of Cemetery personnel in opening and closing land, crypts and niches at the time of use are included only if purchased above.
Upon payment in full, ownership of the above rights is to be registered in the name(s) of the following registered owners
Sales Tax \$ 0.00
TOTAL CASH PRICE \$ 0.00

Such right(s) cannot be used until the Total Sale Price is paid, and until such time, Cemetery reserves a security interest and the title to all property being purchased.

Total Sale Price (cash price)\$ 300.00
Less:
Cash Down Payment\$
Exchange Credit\$
Total Down Payment.....\$ Placement Certificate \$300.00
Unpaid Balance\$ 0.00
Purchaser agrees to pay the Unpaid Balance on or before

THERE IS NO FINANCE CHARGE

This Agreement shall become effective when accepted by the Cemetery. Purchaser acknowledges receipt of a completed and signed copy of this Agreement.
The Cemetery will notify the Purchaser within 14 days if this agreement is not accepted.
(See the reverse side of this form for additional terms and conditions.)

THE CEMETERY'S RULES AND REGULATIONS ARE PART OF YOUR CONTRACT AND ARE SUBJECT TO CHANGE FROM TIME TO TIME. YOU ACKNOWLEDGE THAT YOU HAVE BEEN GIVEN A FREE COPY OF THE CURRENT RULES AND REGULATIONS PRIOR TO SIGNING THIS AGREEMENT. UPON ANY LATER REQUEST, THE CEMETERY AGREES TO GIVE YOU A FREE COPY OF THE VERSION THEN IN EFFECT.
YOU, THE PURCHASER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE NOTICE OF CANCELLATION ON THE REVERSE SIDE OF THIS FORM FOR AN EXPLANATION OF THIS RIGHT.

Sign Here

Signature Jeff Weckbach
Signature
Street 4200 Springdale Rd.
City, State, Zip Code Cincinnati, OH 45251
Phone (Home) 513-923-5016 (Work) (Cell)
Email JWECKBACH@colesah.org

Cemetery Acceptance Date
Remarks
Placement of: James Eric Thomas
in Spring Grove Ossuary Section 141G, Lot 0
Prepared by Date

Funeral Purchase Agreement



Spring Grove Funeral Homes
9100 Plainfield Rd, Cincinnati, OH
45236
(513) 853-6868

No. 22-5-502037
Deceased: James Eric Thomas
Date of Death: 05/19/2022
Place of Death: _____
Date of Statement: 10/10/2022

A. CHARGE FOR SERVICES SELECTED

Professional Services

Basic Services or Overhead \$432.00
Cremation at Spring Grove Crematory \$220.00

Facilities, Equipment & Staff:

Transportation:

Removal of Deceased from Place of Death into
our Care (within 25 mile radius) \$280.00
TOTAL OF SERVICES SELECTED \$932.00

B. MERCHANDISE

Cardboard Cremation Container \$30.00
Temporary Plastic Container (For Cremated
Remains) \$30.00
TOTAL OF MERCHANDISE \$60.00

TOTAL FUNERAL HOME CHARGES

(this does not include Cash advances) \$992.00

C. CASH ADVANCES

(Payments made to others on your behalf.)

Burial/Cremation Permit \$3.00
TOTAL CASH ADVANCES: \$3.00

STATEMENT OF

FUNERAL GOODS AND SERVICES SELECTED

Charges are only for those items you selected or that are required. If we are required by law or by cemetery or crematory to use any items, we will explain the reasons in writing below. If you selected a funeral that may require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as direct cremation or immediate burial. If we charge for embalming, we will explain why below.

Legal, cemetery or crematory requirements compelling the purchase of any items listed herein.

Reason for Embalming: _____

Cemetery Requirements: _____

Crematory Requirements: _____

Price Lists: The Purchaser, by signing below, acknowledges they were given a copy of the price lists indicated below.

General Price List Casket Price List Outer Burial Price List

Disclaimers of Warranties

The only warranty on the casket and/or outer burial container sold in connection with this service is the express written warranty, if any, granted by the manufacturer. Spring Grove Funeral Homes makes no warranty express or implied, including any implied warranty of fitness for a particular purpose, with respect to the casket and/or outer burial container.

We acknowledge that the funeral home's standard processes may include the capture and storing of the Decedent's finger or thumb print(s) which may be used for: (1) identifying; tracking the Deceased and/or the Deceased's property; or (2) later use by the family for creating memorial mementos or other memorialization

Acknowledgements & Agreement To Pay

In the event I default in payment to Spring Grove Funeral Homes, I agree to pay reasonable attorney's fees and court costs in addition to any Late Charges applicable. I understand and agree that I am assuming personal liability for the charges set forth in this Statement and that this is in addition to the liability imposed by law upon the estate of the deceased. By my signature below, I hereby acknowledge receipt of a copy of this Statement.

All Insurance Assignments are pending verification from the Insurance Company(s)

Initial

Payment is due by

Initial

SUMMARY

A. Services \$932.00
B. Merchandise \$60.00
C. Cash Advances \$3.00
Sales Tax \$0.00
GRAND TOTAL \$995.00

PAYMENTS

PAYMENTS TOTAL: \$0.00

Credits & Adjustments

Price Matching Discount (\$200.00)
BALANCE DUE: \$795.00

I/We agree to pay the full balance on this statement, plus any late charges, in the event I/We default in payment of the funeral account. If more than one person is signing this agreement, I/We agree that we are individually responsible for the entire balance due. I/We understand and agree that any portion of this account not paid by any individual signer is the full responsibility of each and every signer. I/We agree to pay reasonable attorney's fees and court costs in addition to any applicable collection fees, interest, and late fees. I/We assume personal liability for the charges set forth in this statement and acknowledge that this is in addition to the liability imposed by law upon the estate of the deceased. By my signature(s) below, I/We hereby agree to all of the above and acknowledge receipt of a copy of this statement.

Signature of Purchaser Date 10/11/22

Purchaser Name Jeff Weckbach

Address 4200 Springdale Rd. Cincinnati, OH 45251

City, State Zip 513-923-5016

Phone _____

ACCEPTANCE: This funeral establishment agrees to provide all services, merchandise, and cash advances indicated on this Statement.

BY: _____

Funeral Director: Samantha Bonham

Signature of Co-Purchaser Date _____

Co-Purchaser Name _____

Address _____

City, State Zip _____

Phone _____

Spring Grove Funeral Homes

License #: _____

CONSENT ITEMS

Department: Administration

Department Director: Jeff Weckbach, Township Administrator

Strategic Plan Goal: Strategic Goal #6: Continuously Improve the Operations of the Township

New Hire - Management Analyst - Administration - Caleb Peterson - \$21.64 per hour

Recommend approval of all consent items.

Rationale:

The position of Management was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Caleb Peterson.

The wage for this job is \$21.64 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 26, 2022.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☒ New position - Date of Trustee Approval 10/25/2022
☐ Reconfiguration of position - Date of Trustee Approval
☐ Replacement existing vacancy

Job Code: 185- Management Analyst Position Number: 1025- Management Analyst

Status: ☒ Full Time ☒ Permanent ☒ FLSA Exempt ☐ CBA Position
☐ Part Time ☐ Temporary/Seasonal ☐ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Caleb Peterson

Hourly rate: 21.63 Employee Supervisor: Jeff Weckbach

Min/Max hours/week: 40

Proposed start date: 10/31/2022 Eligibility Date: 10/26/2022

Tentative schedule of hours: M-F 8-4:30

Does this position supervise staff? ☐ Yes ☒ No

Comments: na

Department Head Name: Jeff Weckbach

Signature: [Signature]

Date: 10/17/22

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 10/26/2022

Administrator Signature: [Signature]

Date: 10/17/22

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒ Township Website

☐ Internal Bulletin Board

☐ Social media

☐ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☒ Other job boards

Hiring Process Timeline:

Date of initial posting: 09/14/2022

Date posting closed: currently open

Interview Committee: J. Weckbach, J. Penley, J. Alig, S. Springsteen

Interview dates: 9/29/2022, 9/30/2022

Number of applications: 6

Number of candidates interviewed: 2

CONSENT ITEMS

Department: Fire

Department Director: Allen Walls, Fire Chief

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

New Hire - Firefighter/EMT - Department of Fire and EMS - Gavin Shannon - \$18.20/hr

Recommend approval of all consent items.

Rationale:

New Hire - Firefighter/EMT - Department of Fire and EMS - Gavin Shannon - \$18.20/hr for 53 hours per week.
Contingent upon Board approval, Gavin would be eligible to begin work on November 15, 2022.

COLERAIN TOWNSHIP EMPLOYEE STATUS CHANGE

EMPLOYEE PROFILE

Employee Name: Gavin Shannon Department: Fire & EMS
 Board Approved _____
 Date: 10/25/2022 Date Effective: 11/13/2022

EMPLOYMENT CHANGES

New Hire: ☐ Job Title: FT Firefighter/EMT Supervisor: Chief Allen Walls
 Rehire: ☐
 Part-Time: ☐ Start Date: _____ End Date: 11/12/2022
 Full-Time: ☒ Start Date: 11/13/2022

CLASSIFICATION CHANGES

Change	Old Information	New Information
Transfer: ☐	Title/Dept: _____	Title/Dept: _____
Promotion: ☒	Title/Dept: <u>Part-Time Firefighter/EMT</u>	Title/Dept: <u>Full-Time Firefighter/Medic Fire</u>
Demotion: ☐	Title/Dept: _____	Title/Dept: _____
Title: ☐	Title/Dept: _____	Title/Dept: _____
Salary: ☒	Salary: <u>\$14.94 hourly</u>	Salary: <u>\$18.20 hourly</u>
Status: ☐	Status: _____	Status: _____

Other changes: _____

Lay Off: ☐ Retirement: ☐ Resignation: ☐ Termination: ☐

Items Returned: Purchasing Card ☐ Keys ☐ Badge ☐ Laptop/iPad ☐ Township Issued Gear ☐

Term Benefits: Medical ☐ Dental ☐ Vision ☐ EAP ☐ Voluntary ☐ Life ☐

Eligible for Notice of COBRA Rights? _____ Date Processed: _____

ADDITIONAL COMPENSATION/BENEFITS INFORMATION

Please List Any Additional Changes in Compensation or Benefits:

VERIFICATION OF CHANGES

Administrator or Director Signature: _____ Date: _____

Finance Director: _____ Date: _____ Verify Final Payout ☐

CONSENT ITEMS

Department: Police

Department
Director: Ed Cordie

Strategic Plan Strategic Goal #5: Continue to Provide High Quality Safety Services
Goal:

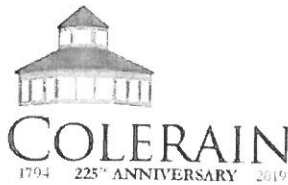
New Hire - Code Enforcement Officer - Police Department - Stanley Schmale - \$23.08

Recommend approval of all consent items.

Rationale:

The position of Code Enforcement Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Stanley Schmale.

The wage for this job is \$23.08 per hour for 40 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 26, 2022.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy Date of Trustee Approval 10/26/2022

Job Code: 133 - Code Enforcement Officer Position Number: 3003 Code Enforcement Officer

Status: ☒ Full Time ☒ Permanent ☐ FLSA Exempt ☐ CBA Position
☐ Part Time ☐ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Stanley Schmale

Hourly rate: \$23.08

Employee Supervisor: Sgt. Jamie Penley

Min/Max hours/week: 40

Proposed start date: 10/26/2022

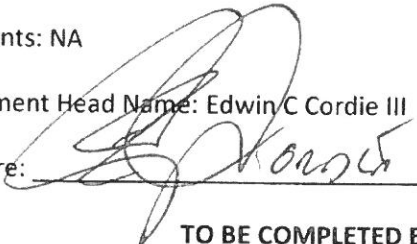
Eligibility Date: 10/26/2022

Tentative schedule of hours: 40 hours per week

Does this position supervise staff? ☐ Yes ☒ No

Comments: NA

Department Head Name: Edwin C Cordie III

Signature: 

Date: 10/17/2022

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 10/12/2022

Administrator Signature: 

Date: 10/19/22

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒ Township Website

☐ Internal Bulletin Board

☒ Social media

☒ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☒ Other job boards

Hiring Process Timeline:

Date of initial posting: Ongoing Process

Date posting closed: Ongoing Process

Interview Committee: Sergeant Jamie Penley, Deb Fales, Joseph Hendricks

Interview dates: 10/05/2022

Number of applications: 15

Number of candidates interviewed: 5

CONSENT ITEMS

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

New Hire - Code Enforcement Specialist - Police Department - Nick Hopewell - \$15.00

Recommend approval of all consent items.

Rationale:

The position of Code Enforcement Specialist was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Nick Hopewell.

The wage for this job is \$15.00 per hour for 20 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 26, 2022.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy Date of Trustee Approval [Click or tap here to enter text.](#)

Job Code: 167 - Code Enforcement Specialist Position Number: 3101 - Code Enforcement Spclst Officer

Status: ☐ Full Time ☒ Permanent ☐ FLSA Exempt ☐ CBA Position
☒ Part Time ☐ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Nick Hopewell

Hourly rate: \$15.00 Employee Supervisor: Sgt. Jamie Penley

Min/Max hours/week: 20

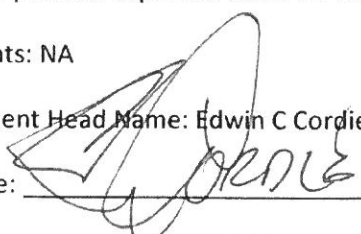
Proposed start date: 10/26/2022 Eligibility Date: 10/26/2022

Tentative schedule of hours: 20 hours per week

Does this position supervise staff? ☐ Yes ☒ No

Comments: NA

Department Head Name: Edwin C Cordie III

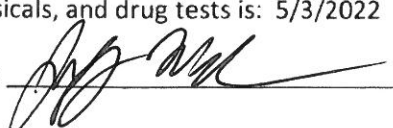
Signature: 

Date: 10/17/2022

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 5/3/2022

Administrator Signature: 

Date: 10/19/22

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒ Township Website

☐ Internal Bulletin Board

☒ Social media

☒ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☒ Other job boards

Hiring Process Timeline:

Date of initial posting: 4/13/2022

Date posting closed: 4/27/2022

Interview Committee: Sgt. Jamie Penley, Deb Fales, Joseph Hendricks

Interview dates: 10/05/2022

Number of applications: 15

Number of candidates interviewed: 5

CONSENT ITEMS

Department: Police

Department Director: Ed Cordie

Strategic Plan Goal: Strategic Goal #5: Continue to Provide High Quality Safety Services

New Hire - Police Cadet - Police Department - Zach Getz - \$15.00

Recommend approval of all consent items.

Rationale:

The position of Police Officer was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual: Zach Getz.

Zach comes to the Police Department as a lateral hire from the State of Kentucky. Zach will start with the Police Department as a Police Cadet. He will hold this role of Police Cadet until completion of the required OPOTA courses and the final state test.

The wage for this job is \$15.00 per hour for 30 hours per week. Contingent upon Board approval, he would be eligible to begin work on October 26, 2022.

Upon passing the state of Ohio OPOTA test, Zach will assume the role of a Police Officer. The wage for this job is \$30.29 per hour for 40 hours per week.



NEW HIRE AUTHORIZATION

TO BE COMPLETED BY HUMAN RESOURCES

- ☐ New position - Date of Trustee Approval
☐ Reconfiguration of position - Date of Trustee Approval
☒ Replacement existing vacancy Date of Trustee Approval 10/25/2022

Job Code: 999 – Police Cadet Position Number: - Police Cadet

Status: ☒ Full Time ☒ Permanent ☐ FLSA Exempt ☐ CBA Position
☐ Part Time ☐ Temporary/Seasonal ☒ FLSA Non-Exempt ☒ Non-CBA Position

TO BE COMPLETED BY HIRING DEPARTMENT HEAD

Employee name: Zachary Getz

Hourly rate: \$15.00 Employee Supervisor: Lt. Dean Doerflein

Min/Max hours/week: 40

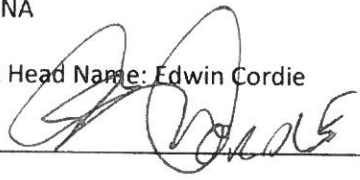
Proposed start date: 10/26/2022 Eligibility Date: 10/26/2022

Tentative schedule of hours: 40 hours per week

Does this position supervise staff? ☐ Yes ☒ No

Comments: NA

Department Head Name: Edwin Cordie

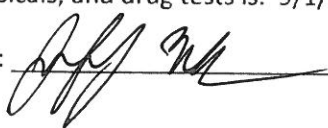
Signature: 
text.

Date:  Click or tap here to enter

TO BE COMPLETED BY THE TOWNSHIP ADMINISTRATOR

The Colerain Township Administrator conditionally approves this hire. This hire shall be fully effective after approval by the Board of Trustees at the next possible Trustee meeting. The employee will be required to serve a probationary period, as defined by the Township Policy Manual or Collective Bargaining Agreement.

For hiring purposes, the employees first eligible start date, pending completion of all necessary background checks, physicals, and drug tests is: 9/1/2022

Administrator Signature: 

Date: 10/19/22

JOB POSTING INFORMATION – TO BE COMPLETED BY HUMAN RESOURCES

The Position was posted on the following locations:

☒ Township Website

☐ Internal Bulletin Board

☒ Social media

☒ Facebook

☐ LinkedIn

☐ Twitter

☐ Other

☐ Newspapers

☒ Other job boards

Hiring Process Timeline:

Date of initial posting: Ongoing Process

Date posting closed: Ongoing Process

Interview Committee: Sergeant Jamie Penley, Patrick Enneking, Ashley Johnson, William Hane, Kelley Hopewell

Interview dates: 2/15/2022

Number of applications: 160

Number of candidates interviewed: 112