

Minutes

July 12, 2022

1. Opening of Meeting

Mr Wahlert called the meeting to order at 6:00pm

Mr Milz called the roll.

All Trustees were present.

Mr Wahlert mentioned that Fiscal Officer Baker was not present and they need to appoint someone to take the minutes.

Motion to appoint Jeff Weckbach as secretary of the meeting Mr Unger, Seconded Mr Wahlert.

All voted Yes. Mr Weckbach was appointed.

2. Executive Session 6:00 PM

Mr Milz recommended the board of trustees go into executive session in accordance with ORC section 121.22 (G)(1) to discuss the employment and compensation of public employees including potential promotion and also in accordance with ORC section 121.22 (G)(2) to consider the purchase of property for public purposes and also in accordance with ORC section 121.22 (G)(3) to discuss pending or eminent litigation with the township attorney and also in accordance with ORC section 121.22 (G)(4) to discuss collective bargaining sessions with public employees concerning their compensation.

Motion Mr Unger, Seconded Ms Ulrich

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes.

Mr Sollmann and Mr Weckbach will be joining the executive session.

Executive session convened at 6:02pm

Mr Wahlert called the meeting back to order at 7:00pm.

All Trustees and Mr Weckbach (acting Fiscal Officer) were present.

Mr Milz had nothing to report from executive session.

3. Pledge of Allegiance 7:00 PM

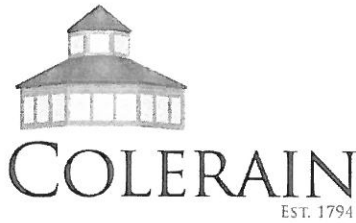
All recited the Pledge of Allegiance.

4. Meditation (Moment of Silence)

5. Approval of Minutes

No minutes were submitted for approval.

6. Presentations



a. Public Hearing on 2023 Tentative Tax Budget

Mr McElravy gave an update on what is needed for the tentative tax budget.

A Public Hearing on the Tax Budget is required by law.

Motion to open public hearing Mr Unger, Seconded Mr Wahlert

All voted Yes. Public hearing opened.

No one from the public was present to testify for the public hearing.

Motion to close the public hearing Mr Unger, Seconded Mr Wahlert

No Discussion:

All voted Yes. Public hearing was closed.

b. Presentation by McGohan Brabender on Self-Insurance Update

Our health care brokers, McGohan Brabender provided an update on self insurance performance for year one for Colerain Township.

Items discussed were:

2021-2022 Plan Results

Funding Comparison

2022 Medical Renewal

Strategy and Next Steps

Discussion:

Mr Unger - How is your firm paid?

McGohan Brabender - We get compensated by the carrier.

Mr Unger - We're a year into it. I assume we're saving, but at some point, what would this do to employee premiums?

McGohan Brabender - We always look at that to see. and we were able to hold them steady this year because claims were so good.

Mr Milz - We significantly reduced premiums last year.

c. Presentation by Urban Fast Forward about Growing a Greater Groesbeck Strategic Plan

This is a presentation by Urban Fast Forward, who served as consultants to the Township in the production of a Strategic Reinvestment Plan for the Groesbeck Neighborhood. Action on the Plan will be taken later in the agenda.

Topics discussed were:

Stakeholder Engagement

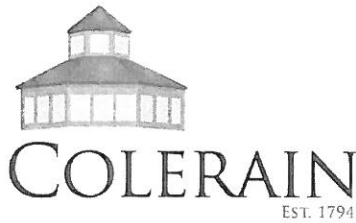
* A Greater Groesbeck

* Clippard YMCA

* Groesbeck Branch Library

* Farbach-Werner Nature Preserve

* Colerain Chamber of Commerce



- * Local Businesses
- Design and Placemaking
- * Create a Groesbeck Town Square and International Village
- * Calm Galbraith Road
- * Calm Neighborhood Traffic
- * Plant Trees
- * Bus Stop Improvements

d. Presentation by Trustees about Stained Glass Recognition

The board of trustees recognized the late Ralph Sandoz for his contribution of a stained glass work to the Township.

Betty Sandoz spoke to the board and those in attendance about her late husband and his active life.

7. **Citizens Address**

Stephanie Wright - Ms Wright was called, but was not present.

Kathy Mohr - I had a couple questions from the last meeting. At the last meeting, the administrator announced that Duke had agreed to sponsor our fireworks display and I'd like to know how much they contributed. The township approved \$9,000 to go to the summer events committee, so I'd like to know how much of that Duke provided. I questioned if any of the new developments had traffic studies. The administrator said Hamilton County performs them for the township. So my question again is, have any of these studies been done? Regarding the contract with the right stuff. It will allow electronic timekeeping. Does that system feed into the UAN network? For clarification, again regarding the sick bank. If an employee does not take FMLA it means that they don't have to use any accumulated leave balance. That's my question. Nothing is clear as to where the new firehouses will be.

Jennifer Kinsley - I'm a candidate for the First District Court of Appeals and I wanted to say hello to all of you.

Mr Wahlert - To answer some of the questions, first how much was the Duke contribution?

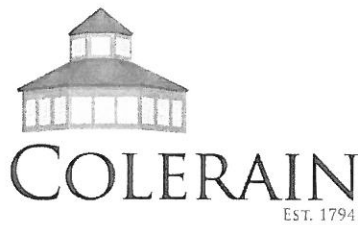
Mr Milz - I believe it was \$1000.

Mr Wahlert - Traffic studies and whether they've been done. I believe it's been stated that the county has this as part of the process before a project is approved.

Mr Milz - The county doesn't do the study, they review the study.

Mr Wahlert - Does the computer program feed into the UAN system?

Mr Milz - It will have to. I have a feeling it won't be a direct connection because that's how UAN is.



8. **Administrative Reports**

Chief Walls - First I want to address again the untimely death of Steve Hayden and the support that we saw from the administration, the board of trustees as well as the community. There was an outpouring of support.

In our strategic plan that we produced last year there was an analysis done on our facilities. One of the questions asked was the location. We were out today looking at property locations. We don't yet know exactly where these will go.

For the month of June we had 783 EMS incidents and we had 216 fire incidents. We had 31 responses into the Springfield Township contract area. We had no building fires. Our average incident response time was 5:21.

Asst Chief Cordie - For the month of June we responded to 3,922 calls. That is up about 8% from last year. We averaged 130 calls per day. We responded to all emergency calls in 2.88 minutes. We conducted 165 traffic stops and made 5 OVI arrests. We had 0 uses of force and 0 pursuits. We had 88 physical arrests. Code enforcement officers handled 342 inspections and received 188 complaints and closed 275 violations. We abated 20 properties and referred 3 cases to housing court.

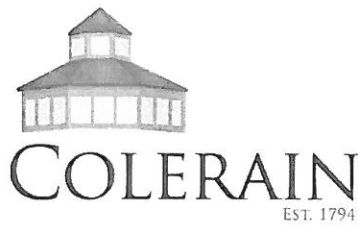
Jeff Weckbach - I wanted to thank everyone that attended the fireworks. We had a large group of residents that showed out. It showed how great Colerain can be. We also had fun the next morning at the Pray, Hope, Believe Foundation 5K event. This wouldn't be possible without all the staff and volunteers. We are getting back on track when it comes to our park visitors. We do see a decline in Colerian Park. Our litter laborers are out there crushing it. They hit their new high.

David Miller - I wanted to give kudos and thanks to the staff for their hard work. For the month of June we hit a high with 80 zoning certificates.

The Sportstown Bar & Grill in the old Golden Coral is ready to open. Rally House sports clothier and Home Buys are also new businesses that are going to be opening. We filed a couple of grant applications for sidewalks in June for approximately \$1.25 Million.

9. **Trustees' Report**

Ms Ulrich - For those that watched the 4th of July Fireworks, they were really well done. Earlier that day, the 1869 Inaugural Baseball game was played. The trustees got to throw out the first pitch. It was really a nice event. They were giving out books and I saw kids reading those books instead of being on a tablet and it was just really neat to see. Once again, I love seeing the green bags piled up on 275, so thanks to the Colerain Township volunteers for keeping us clean. Some people go out of their way to make their yards look good and I want to give a compliment where a compliment is due.



Mr Unger - The 1869 baseball game at Colerain Park was a fun event. It gave me a chance to learn the origins of baseball. The funeral for Steven Hayden. Both fire departments and everyone involved did a wonderful job. I was able to stop down to Spring Grove and be a part of it. As Asst Chief Cordie mentioned, we had 3,922 calls to the police last month. That is quite a call volume. I think we're doing a great job of getting out and providing service.

Mr Wahlert - I'd like to echo the great events. The fireworks, the baseball game and the 5K. I'm hoping the baseball game will be an annual event. I told Lori McMullin, thank God I put trust in your vision for the mural at the corner of Pippin and Adams Rd. When I saw it, I was blown over. You hit a home run on that. We've talked about the gas aggregation. It's my opinion that gas is going to go down, but there are some who suggest that gas is going up. I know we're trying to get the right price on that. Is there an update on that?

Mr Milz - There is no update but we are monitoring. Other communities are in the same situation.

10. New Business

Public Safety

a. Resolution Declaring a Junk Motor Vehicle

Chief Cordie recommends Adoption of Resolution #77-22 to Declare and Order Abatement of the Junk Motor Vehicle at the Following Property: 3494 Poole Rd., Cincinnati, OH 45251 Silver, Nissan, Altima 2005, (789-XEQ) OH

Motion Mr Unger, Seconded Ms Ulrich

No Discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert

Resolution passed.

b. Resolution Declaring Nuisance and Ordering Abatement

Chief Cordie recommends ADOPTION of Resolution #78-22.

Rationale: This resolution allows for the removal of uncontrolled vegetation and/or refuse at the following properties:

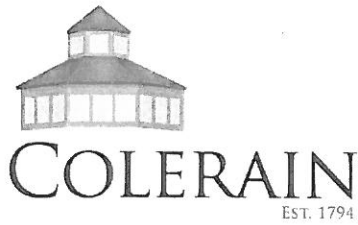
9711 Dunraven 510-0041-0187-00

2715 Galbraith 510-0071-0159-00

2591 Grant 510-0031-0080-00

2591 Grant 510-0031-0081-00

2591 Grant 510-0031-0082-00



2591 Grant 510-0031-0083-00
3616 Hanley 510-0082-0066-00
10336 Moonflower 510-0042-0184-00
9076 Neil 510-0053-0290-00
8349 Pippin 510-0061-0405-00
3263 Rinda 510-0081-0113-00
2416 Schon 510-0044-0059-00
2668 Springdale 510-0043-0044-00
2548 Willowspring 510-0012-0126-00

All properties that are abated by the Township will have their property taxes assessed in order to reimburse the Township for the abatement services. This resolution and the Township's abatement process comport with the Ohio Revised Code for nuisance violations.

Motion Mr Unger, Seconded Ms Ulrich

No Discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

Public Services

- a. Motion Authorizing Township Administrator to Execute Agreement and Related Documents with the American Public Works Association for Accreditation

Mr Weckbach recommends ADOPTION of the Motion.

Rationale: For the past four years, the Colerain Township Public Services Department has been engaged in a self assessment for accreditation by the American Public Works Association (APWA). This self assessment has helped to identify initiatives and practices to improve operations in the Public Services Department. Due to this assessment, the Township has identified and built the capacity of staff through documentation, training, and policy development. Ultimately, this contract will result in an independent assessment by the APWA of our policies, practices, and procedures. The benefit of this assessment is that it will identify strengths and opportunities for continued improvement. If approved tonight, the assessment is tentatively scheduled for November 2022. The application s available in the agenda packet on-line.

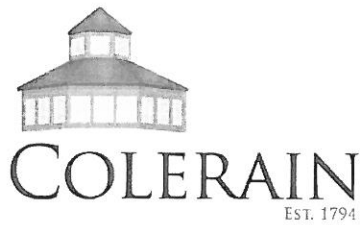
Motion Mr Unger, Seconded Ms Ulrich

Discussion:

Ms Ulrich - Can you tell the public why the accreditation is important?

Mr Weckbach - What it does is it puts us through a rigorous process where they come in and look at all of our internal policies, practices and procedures to evaluate them against the national standards.

All voted Yes. Motion approved.



Development

- a. Motion Adopting the Groesbeck Strategic Reinvestment Plan

Mr Miller recommends ADOPTION of the Motion.

Rationale: After numerous stakeholder meetings, the Groesbeck Strategic Reinvestment Plan lays out a community road map for capitalizing on the neighborhood's numerous assets and tackling its challenges head on. The strategic plan is available in the agenda packet on-line.

Motion Mr Unger, Seconded Ms Ulrich

No Discussion:

All voted Yes. Motion approved.

Administration

- a. Resolution Authorizing the Adoption of Amended Appropriations

Mr McElravy recommends ADOPTION of Resolution #79-22.

Rationale: In order to cover the initial expenses for the construction of two new fire houses, it is necessary to increase the appropriation in Fund 2111 (Fire District) by \$3 million, to \$17,246,806.36. Staff will bring the balance of the expenses for the projects to the Board as part of the annual budget process later this year.

Motion Mr Unger, Seconded Mr Wahlert

No Discussion:

Vote - Ms Ulrich - Yes, Mr Unger - Yes, Mr Wahlert - Yes

Resolution passed.

- b. Motion Authorizing the Township Administrator to Execute All Necessary Agreements with Right Stuff Software for Timekeeping Software

Mr Milz recommends ADOPTION of the Motion.

Rationale: These agreements provide timekeeping software for staff in all departments.

Mr Milz - The exact costs are listed in the agenda packet and they are as follows:

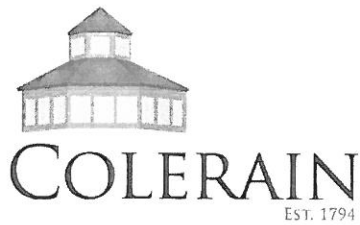
Set up fee = \$25,500

Licensing/Support = \$2,125

There are also optional fees listed.

Motion Mr Wahlert, Seconded Ms Ulrich

All voted Yes. Motion approved.



c. Motion to Approve the 2023 Tentative Tax Budget

Mr McElravy recommends ADOPTION of the Motion.

Rationale: The first step in the 2023 budget process is the adoption of a tentative tax budget. This document shows the forecasted receipts for 2023, the fund balance for each fund as of January 1, 2022, the 2023 expenses in the long term financial forecast, and the projected fund balance at the end of 2023. It is due to the Hamilton County Auditor on July 20, 2022. The projected fund detail can be found in the agenda packet on-line.

Motion Mr Unger, Seconded Ms Ulrich

No Discussion:

All voted Yes. Motion approved.

11. Old Business

12. Consent Items

a. Contract - Spring Grove Cemetery - Indigent Burial

The attached contract with Spring Grove Cemetery provides for the burial of an indigent resident. The cost of the contract is \$795.

The funeral purchase agreement can be found in the agenda packet on-line.

b. Promotion - Full-Time Firefighter/EMT - Department of Fire and EMS

The position of Firefighter/Paramedic was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the following individual:

1. Tyler Leppert The wage for this job is \$18.20 per hour (\$50,149.00 annually) for 53 hours per week. Contingent upon Board approval, he would be eligible to begin work on July 24, 2022.

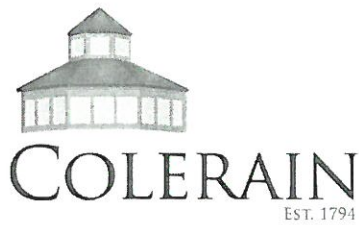
c. Contract - Pitney Bowes - Postage Machine

This contract provides equipment which places postage on mailed correspondence at a cost of \$51.14 per month for 60 months.

The contract can be found in the agenda packet on-line.

d. New Hire - Fleet Mechanic Co-Op - Department of Fire and EMS

The position of Fleet Mechanic Co-Op was posted, applications were received and interviews conducted. A conditional offer of employment was extended to the



following individual:

Cameron Keoler. The wage for this job is \$12.36 per hour for no more than 30 hours per week. Contingent upon Board approval, Cameron would be eligible to begin work on July 25, 2022.

Mr Milz recommends approval of all consent items.

Motion to approve all consent items Mr Unger, Seconded Ms Ulrich

All voted Yes. All consent items approved.

13. Fiscal Office Report

No Report

14. Executive Session – if needed

Executive session not needed.

15. Adjournment

Motion to adjourn Mr Unger, Seconded Mr Wahlert

All voted Yes.

Meeting adjourned at 8:58pm.

Fiscal Officer

Trustee

Trustee

Trustee