



Organizational Meeting of the Board of Trustees - January 4

January 4, 2022

1. **Opening of Meeting** 6:00 P.M.
2. **Appointment of Pro Tem Secretary** Pro Tem Secretary will conduct the election of the president and vice president
3. **Election of President**
4. **Election of Vice-President**
5. **Pledge of Allegiance**
6. **Consent Items**
 - a. New Hire - Director of Development - Development Department
7. **Organizational Items**
 - a. Motion to Establish Rules of Procedure for Trustee Meeting
 - b. Resolution Authorizing the Advance of Funds - CDBG
 - c. Resolution Authorizing the Transfer of Funds
 - d. Motion to Authorize the Purchase of Capital Equipment and Vehicles according to the Attached Schedule A
 - e. Motion to Approve 2022 Regular Meeting Dates for the Board of Trustees and Rules for Special Meetings
 - f. Motion to Approve the Continuation of Employment and Payment of Part-time Employees at the Current Rates
 - g. Motion to appoint David Miller as Representative and Jeff Weckbach as Alternate to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC).
 - h. Motion to Authorize the Administrator to Sign Purchase Orders Equal to or Less Than \$10,000
 - i. Resolution Authorizing the Expenditure of Public Monies for "Coffee, Meals, Refreshments, or Other Amenities"
 - j. Motion Adopting 2022 Pay Schedule
 - k. Motion to Appoint Township Member of the Board of Directors of the Colerain Township - City of Cheviot Joint Economic Development District I
8. **Adjournment**